



# **ANNUAL GENERAL MEETING**

## **Friday, 29<sup>th</sup> August 2025 at 10.00am**

**Hosted by Regional Council of Goyder  
Number 1, Market Square, Burra**

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Notice is hereby given that the Annual General Meeting of the Northern and Yorke Local Government Association will be held on Friday, 29<sup>th</sup> August 2025 commencing at 10.00 am at the Regional Council of Goyder, 1 Market Square, Burra, SA.

**Bridget Ransome**

**Chief Executive Officer  
Northern and Yorke Local Government Association**

9:30–10:00am	<b>Arrival and Morning Tea</b>	Pages
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#### Attachments

- A: Draft Minutes of the Annual General Meeting, 30<sup>th</sup> August 2024**
- B: N&YLGA Chairman's Report 2024-25**
- C: N&YLGA CEO Report 2024-25**
- D: N&YLGA Chair, Audit & Risk Report 2024-25**
- E: Draft N&YLGA Draft Financial Statements 2024-25**

## **1. MEETING PRELIMINARIES**

**Acknowledgement of Country:** The meeting acknowledges the Ngadjuri people, the traditional owners of the land on which we meet today, and we pay our respects to their Elders past and present and emerging and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

### **1.1 Attendance and Apologies**

#### **Meeting Attendance**

A meeting attendance sheet will be circulated.

#### **Apologies:**

Mayor Roslyn Talbot, Mayor Michael (Bim) Lange, Mayor Stephen McCarthy, Dylan Strong (CEO), Stephen Rufus (CEO).

### **1.2 Welcome**

Mayor Rodney Reid, Chairman to formally welcome all to the meeting.

### **1.3 Confirmation of previous minutes**

**Recommendation: That the minutes of the Annual General Meeting held on 30<sup>th</sup> August 2024 at Clare and Gilbert Valleys Council, Mintaro Institute, 56 Burra Street Mintaro be taken as read and confirmed.**

The unconfirmed minutes of the Northern and Yorke LGA Annual General Meeting, 30<sup>th</sup> August 2024 held at the Clare and Gilbert Valleys Council, Mintaro Institute, 56 Burra Street Mintaro, SA, (Attachment A) were distributed to all members and councils following the meeting and published on the website.

### **1.4 Conflict of Interest**

## **2. ANNUAL GENERAL MEETING REQUIREMENTS**

### **2.1 Annual Reports 2024-2025**

#### **Reports for Discussion**

From:

Bridget Ransome, CEO, N&YLGA

**Recommendation: That the N&YLGA Chairman, N&YLGA CEO and Chairman of Audit and Risk Management Committee Annual reports be accepted.**

## **Background:**

The Northern and Yorke LGA Charter requires that the AGM receives the Annual Report which may incorporate reports from committees and any representative reports from other organisations. The Chairman Mayor Rodney Reid, CEO Bridget Ransome and Stephen Rufus Chair of the Audit and Risk Management Committee have prepared reports. These are contained in Attachment B, Attachment C and Attachment D respectively.

The Northern and Yorke LGA Charter clause 6.2 Annual Report says:

- 6.2.1 The NYLGA must each year, produce an Annual Report summarising the activities, achievements and financial performance of the NYLGA for the preceding Financial Year.
- 6.2.2 The Annual Report must incorporate the audited financial statements of the NYLGA for the relevant Financial Year.
- 6.2.3 The Annual Report must be provided to the Constituent Councils by 30th September each year.

## **2.2 Annual Financial Report 2024-2025**

### **Reports for Discussion**

From: Bridget Ransome, CEO, N&YLGA

### **Recommendations:**

- 1. That the Northern and Yorke Local Government Association annual financial statement for the year ending 30<sup>th</sup> June 2025 presents a fair view of the state of the financial affairs of the Northern and Yorke Local Government Association and that the board certifies the annual financial report.**
- 2. That the Northern and Yorke Local Government Association writes to the Auditors ATA Audits advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.**
- 3. That the N&YLGA Chair and Audit Committee Chair certify via their signature acceptance of the 2024-2025 Northern and Yorke Local Government Association independence of the audited annual financial statement.**

## **Background**

The Charter requires that the AGM receive the audited financial statement for the preceding financial year. The 2024-2025 Northern and Yorke Local Government Association audited annual financial report was undertaken by ATA Audits. This is the first year that ATA Audits have undertaken the Audit. The draft financial report is contained in Attachment E and was prepared by Ms Tammy Atkins of ATA Audits and Ms Vanessa Miller of the Local Government Association

who is contracted by the Northern and Yorke Local Government Association to provide financial services and has received clearance on the financial statements by the Auditors.

The Northern and Yorke Local Government Association Audit and Risk Management Committee met on Thursday, 14<sup>th</sup> August 2025 and they received a copy of the report and passed the following motion:

Endorses the Northern and Yorke Local Government Association annual financial statement for the year ending 30<sup>th</sup> June 2025 as presenting a fair view of the state of the financial affairs of the Northern and Yorke Local Government Association and recommends that the board certifies the annual financial statement subject to receiving the final Auditors report.

These reports and statements form part of the Northern and Yorke Local Government Association Annual Report which will be distributed to Constituent Councils for inclusion with their own annual reporting requirements.

The regulations also require that on an annual basis, the Chief Executive Officer of each Constituent Council, the Northern and Yorke Local Government Association Chair and CEO and the Chair of the Audit Committee provide a statement of certification that the auditor is independent of the subsidiary.

### **2.3 Election of Office Bearers**

All current office bearers are within their 2-year appointment term. Hence there is no need for elections this year.

### **2.4 Appoint representatives to other organisations**

#### **Reports for Discussion**

From:

Bridget Ransome, CEO, N&YLGA

#### **Recommendation:**

- 1. That the Northern and Yorke Local Government Association appoints the Chairperson and CEO as members of the Northern and Yorke Regional Alliance.**
- 2. That Mayor Sue Scarman is the representative on the Northern and Yorke Landscape Board Aboriginal Engagement Committee (Five Nations).**

#### **Background**

The Charter requires that at the AGM appointments for representatives to other organisations occur.

#### **Northern and Yorke Regional Alliance**

The Northern and Yorke Regional Alliance is a formal alliance between RDA Yorke Mid North, Northern and Yorke Landscape Board and the Northern and Yorke Local Government

Association and it includes RDA Barossa Light Gawler Adelaide Plains at meetings. The alliance comprises the Chairs and CEOs of the organisations.

### **Five Nations Landscape Committee**

The Northern and Yorke Local Government Association is a financial member of the Northern and Yorke Landscape Board Five Nations Landscape Committee and their terms of reference include a position on the committee for the Northern and Yorke Local Government Association. Mayor Sue Scarman was appointed to this committee by a decision at the 2023-2024 AGM.

Mayor Scarman reports that progress has been limited this year, as the group has been in limbo with the previous chair becoming unwell and with hopes for him to return, however this is not going to be case. As a result, on 14<sup>th</sup> August 2025 a new chair and deputy chair were appointed.

Chair Patricia Waria-Read a Ngadjuri board member and Deputy Chair Edward Sansbury a Nurrunga board member will be attending a meeting soon to present to the N&YLGA at a future board meeting.

With these new appointments, some good actions are expected to follow.

## **2.5 Delegations 2025-2026**

### **Recommendation: That the following delegations be approved for 2025-2026**

Clause 2.6 of the Charter says by resolution delegate to a committee of the Northern and Yorke LGA, an employee, a Constituent Council or to a person for the time being occupying a particular office or position in the Northern and Yorke LGA any of its powers and functions under this Charter or the Act but may not delegate:

- The power to impose charges
- The power to borrow money or obtain any other form of financial accommodation not contained in a Budget adopted by the Northern and Yorke LGA
- The power to approve expenditure of money on the works, services or operations of the Northern and Yorke LGA not contained in a Budget adopted by the Northern and Yorke LGA and approved by the Constituent Councils
- The power to approve the reimbursement of expenses or payment of allowances to Board Members
- The power to adopt or revise a Budget, Business Plan, Strategic Plan or Long-Term Financial Plan of the Northern and Yorke LGA
- The power to adopt or revise financial estimates and reports.

A delegation is revocable at will and does not prevent the Northern and Yorke LGA from acting in a matter. Where a power or function is delegated to an employee, or a person occupying a particular office or position, that employee or person is responsible to the Chief Executive Officer for the efficient and effective exercise or performance of that power or function.

Delegation	To
Bank account signatories	Stephen Rufus, Chairman Audit & Risk Bridget Ransome, CEO, Northern & Yorke LGA Vanessa Miller, Finance Accountant, Local Government Association
Approving expenditure of budgeted items	CEO
Approving project briefs	CEO
Approving contracts within budget up to \$10,000	CEO
Approving contracts within budget over \$10,000	N&YLGA Executive Committee
Calling for tenders, contracts and consultancies	CEO after consultation with N&YLGA Executive Committee
Appointing tenders, contracts and consultancies	CEO after assessment panel / reference group and with approval from N&YLGA Executive Committee
Recruitment of staff other than Chief Executive Officer	CEO
Performance management of Chief Executive Officer	N&YLGA Executive Committee
Performance management of staff and contractors	CEO

## 2.6 Delegate Allowances 2025-2026

Note conflict of interest.

### Reports for Discussion

From: Bridget Ransome, CEO, N&YLGA

**Recommendation: That the 2025-2026 allowance for the Chairperson's position be set at \_\_\_\_\_.**

### Background

The current allowance is \$5,000 annually (being \$1,250 per quarter). The Board has previously approved at its AGM an allocation of funds as an allowance to the Chair of the Northern & Yorke LGA. It is recommended that the allowance be adjusted to incorporate CPI increases each year. If CPI was applied to the Chairman's allowance for this year at 2.4% it would be updated to reflect an amount of \$5,120. If you apply the same rate of increase to that which was applied to N&YLGA subscriptions which was 4% then the annual allowance would increase to \$5,200.

### **3. OTHER BUSINESS**

#### **3.1 Northern & Yorke LGA Committees**

##### **Reports for Discussion**

From:

Bridget Ransome, CEO, N&YLGA

##### **Recommendation:**

**That the board notes the reports and thanks all those who have been involved with the advisory committees.**

##### **3.1.1 Northern and Yorke Local Government Association Executive Committee**

###### **Recommendation**

**The meeting supports the continuation of the Northern and Yorke Local Government Association Executive Committee including CEO \_\_\_\_\_.**

This committee includes the Chair, Deputy Chairs and a CEO and the N&YLGA CEO. Under the terms of reference for the Executive Committee this position needs to be from a different council to the Chair and Deputy Chairs. As such there is a need to call for a nomination from the floor at the meeting for the CEO.

##### **3.1.2 Audit & Risk Management Committee**

###### **Recommendation**

**The meeting supports the continuation of the Northern and Yorke Local Government Association Audit & Risk Management Committee including an additional member from within a council \_\_\_\_\_.**

This committee includes Mayor Rodney Reid, Mayor Stephen McCarthy, Ian McDonald (Independent) and Stephen Rufus (Chair) as members of the Northern & Yorke Local Government Association Audit & Risk Management Committee. An additional member from within councils is to be appointed.

##### **3.1.3 Advisory Committees**

###### **Recommendation**

**The meeting supports the continuation of the Northern and Yorke Local Government Association Road Transport Infrastructure Advisory Committee, Waste Management Advisory Committee and Community Wastewater Management Advisory Committee.**

The Charter sets out at item 6.5 the formation of the Audit and Risk Management Committee and 7.10 other committees. The current committees are:



### **Road and Transport Infrastructure Advisory Committee**

The current Road and Transport Infrastructure Advisory Committee were appointed for a two-year term in line with their terms of reference. Membership of the current committee includes: Lee Wallis, Stuart Roberts, Tim Neumann, Steven Kaesler, Mitchell Foote, Andre Kompler Leon Stephens, Scott Reid, Mike Wilds, Rodney Reid, Russell Troup and Daniel Willson RDA Yorke and Mid North.

The advisory committee met on 22<sup>nd</sup> April 2025 to work through the scoring of the Special Local Roads Program grant applications for this year. Round 2 applications were then updated by the N&YLGA CEO in consultation with Tim Viner-Smith of HDS Consulting. The following were submitted in the grant process:

<b>Road</b>	<b>SLRP Funding</b>	<b>Priority Score</b>
North Coast Road Stage 3 Pt Turton Yorke Peninsula Council	\$1,460,000	1
Bethel Road Stage 2 Light Regional Council	\$1,333,000	2
College Road Light Regional Council	\$1,333,000	3
Hart Road Adelaide Plains Council	\$ 559,667	4
Vandeleur Road Clare & Gilbert Valleys Council	\$1,080,000	5
Bruce Road Clare & Gilbert Valleys Council	\$ 736,000	6
<b>TOTAL FUNDING APPLICATIONS</b>	<b>\$6,501,667</b>	

All six projects were funded in this year's SLRP grant round.

### **Community Wastewater Management Advisory Committee**

The Community Wastewater Management Advisory Committee members include Kirsty Morgan, Rodney Reid, Mitchell Foote, Sean Holden, Ken Anderson and Grant Smith. The committee had not met for several months prior to a meeting held recently on 12<sup>th</sup> August 2025.

### **Waste Management Advisory Committee**

The Waste Management Advisory Committee members include Mark Wasley, Stephen Rufus, Andre Kompler, Ivan Nolte, Tom Jones, Kirsty Morgan and Megan Renzella. They have not met since May 2024 and despite the N&YLGA CEO arranging a recent meeting, there was insufficient members attending to progress discussions.

### **3.2 Northern & Yorke LGA 2025-2026 Meetings**

#### **Reports for Discussion**

From:

Bridget Ransome, CEO, N&YLGA

**Recommendation: That the 2025-2026 Northern and Yorke Local Government Association meetings are held as follows:**

- 1. Friday 28<sup>th</sup> November 2025 hosted by the Barunga West Council**
- 2. Friday 27<sup>th</sup> February 2026 hosted by The Barossa Valley Council**
- 3. Friday 12<sup>th</sup> June 2026 hosted by Light Regional Council**
- 4. Friday 28<sup>th</sup> August 2026 including AGM hosted by Mt Remarkable District Council**
- 5. Friday, 27<sup>th</sup> November 2026 hosted by Northern Areas Council**

#### **Background**

The practice has been for ordinary meetings to be held quarterly and to be held at times that best align with the dates required by the Charter. The list of councils hosting meetings in the past 3 years has been as follows:

2023: Northern Areas, Peterborough, Port Pirie, Wakefield

2024: Yorke Peninsula, The Flinders Ranges and Clare and Gilbert Valleys

2025: Copper Coast, Orroroo Carrieton, District Council of Goyder, Barunga West.

### **4. CLOSE**