



AGENDA ORDINARY MEETING

Friday 21st February 2025 10.00am

Hosted by Adelaide Plains Council

Venue: Council Chamber, No. 1 Redbanks Road, Mallala

A handwritten signature in black ink that reads 'B. Ransome'.

Bridget Ransome

Chief Executive Officer

MEETING FORMAT

Morning Tea	9.30 am – 10.00 am
Board Meeting Commences	10.00 am
Webinar CEO Remuneration	11.00 am – 12.30 pm
Lunch	12.30 pm – 1.15 pm
Advocacy Discussion	1.15 pm – 2.15 pm (Mayors and CEOs only)

ORDER OF BUSINESS

No.	Title	Page
1	ADMINISTRATIVE MATTERS	
	1.1 Apologies	4
	1.2 Leave of Absence	4
	1.3 Conflict of Interest	4
	1.4 Confirmation of previous minutes	4
	1.5 N&YLGA Action List	5
	1.6 Deferred / Adjourned items	5
2	PRESENTATIONS	
	2.1 2025 Small Town Re-Invention Conference	5
	2.2 Equip Psychological Well-being Project	5
	2.3 Childcare Model Yorke Peninsula	5
3	REPORTS FOR INFORMATION	
	3.1 Audit & Risk Management Committee	6
	3.2 Executive Committee	6
	3.3 Review of Road Transport Plan	6
4	REPORTS FOR DECISION	
	4.1 N&YLGA Financial Report Budget Review 3 / 2024-2025	8
	4.2 2025 Small Town Re-Invention Conference Sponsorship	9
	4.3 2025 ALGA Conference	9
	4.4 Economic Development Australia Membership	10
5	MOTIONS AND QUESTIONS	
	5.1 Motion of which notice has been given	10
	5.2 Motions without notice	11
	5.3 Questions with notice	11
	5.4 Questions without notice	11
6	MEMBERS' COMMUNICATION	
	6.1 Chairperson's Report	11
	6.2 Members' Updates	13
7	CLOSE - NEXT MEETING	

ATTACHMENTS

- A – Northern & Yorke Special Meeting Minutes 9th December 2024
- B – Northern & Yorke Circular Motion Letter 20th December 2024
- C – Audit and Risk Management Committee Meeting Minutes 17th February 2025 (TBA)
- D – Executive Committee Meeting 14th February 2025 (TBA)
- E – Budget Review 3 2024-25 and Budget Review Supporting Notes
- F – Management Report as at 31st January 2025
- G – Bank Reconciliation as at 31st January 31st 2025

VISION

The Northern and Yorke Local Government Association (N&YLGA) is recognised, respected and supported as a strong and successful region.

OUR VALUES

The N&YLGA:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

OPENING OF MEETING

The N&YLGA Chairman will open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The host Council will provide an acknowledgement of Country.

WELCOME BY HOST COUNCIL

The host Council will provide a welcome (10 minutes maximum)

I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

I.1

Date of Meeting: 21st February 2025

Author: N&YLGA CEO Bridget Ransome

I.2 Apologies

Andrew Cameron CEO; Mayor Bim Lange;

I.3 Leave of Absence

I.4 Conflict of Interest

I.5 Confirmation of Previous Meeting Minutes

Northern and Yorke LGA Special Meeting Minutes 9th December 2024 (Attachment A)

Northern & Yorke Circular Motion 20th December 2024 (Attachment B).

Recommendation: That the minutes of the Northern and Yorke Local Government Association Special Meeting on 9th December 2024 and Northern & Yorke Circular Motion held on 20th December 2024 be confirmed as a true and correct record.

BACKGROUND

The minutes of the N&YLGA Special Meeting held on 9th December 2024 and Circular Motion on 20th December 2024 were distributed to all Mayors and CEOs of the Constituent Councils. These documents are also available on the N&YLGA website at this link: <https://nylga.sa.gov.au/board-resources-2/>

The purpose of the Special Meeting on 9th December 2024 was to provide a detailed motion, so as to update the signatories on the N&YLGA bank account, in order to replace Simon Millcock's details with Bridget Ransome's details as the new CEO.

After the Special Meeting, the bank refused to accept the motion and then provided a re-worded version to meet the bank's required processes. The re-worded motion was sent to board members via email as a Circular Motion in order to expedite what had been a lengthy process up until that time. The Circular Motion was provided in a letter format to BankSA and signed by Mayor Rodney Reid. BankSA have since accepted the details and the bank signatories have been updated.

1.6 N&YLGA Action List

N&YLGA Meeting – 7 June 2024

Item	Topic	Action	Status	Comment
4.2	Advocacy Plan / consultation with member councils	The CEO is currently visiting councils to gain a better understanding of their needs in relation to advocacy.	On-going	Refer agenda item 4.5
	Roads / Transport Plan	HDS has been appointed as consultants and conducted their first workshop on 30 th January 2025	On-going	
4.7	Forums	Waste	On-going	Date set for CWMS workshop 18 th February 2025

1.7 Report Title: **Deferred / Adjourned Items** Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

- 2.1 2025 Small Town Re-invention Conference (Hon Tony Piccolo MP)**
- 2.2 Equip Psychological Well-being Project (Dr Amanda Taylor)**
- 2.3 Yorke Peninsula Childcare Model (Michael French)**

3 REPORTS FOR INFORMATION

Report title: **Audit & Risk Management Committee minutes**

Item No: **3.1**

Date of Meeting: **17th February 2025**

Author: **N&YLGA CEO Bridget Ransome**

1. REPORT PURPOSE

To provide the board with a copy of the minutes from the N&YLGA Committees.

2. RECOMMENDATION

That the Northern and Yorke Local Government Association receives and notes the Audit and Risk Management Committee minutes.

3. BACKGROUND

The N&YLGA Charter provides for the establishment of committees. The Chair of the Audit & Risk Management Committee provides the minutes of their meeting held on the 17th February 2025 for the information of the N&YLGA (Attachment C)

Report Title: **Executive Committee**

Item No: **3.2**

Date of Meeting: **14th February 2025**

Author: **N&YLGA CEO Bridget Ransome**

1. REPORT PURPOSE

This report provides a brief update of the Executive Committee.

2. RECOMMENDATION

That the Northern and Yorke Local Government Association notes the report.

3. BACKGROUND

The Executive Committee met on 14th February 2025. (Attachment D)

The following project updates are provided as a snapshot with colour coding used for each project, Green – on track, Yellow – some delay, Red – potential concern.

Report Title: **Review of Road Transport Plan**

Item No: **3.3**

Date of Meeting: **17th February 2025**

Author: **N&YLGA CEO Bridget Ransome**

1. REPORT PURPOSE

This report provides a brief update of the progress with regard the review of the Road Transport Plan.

2. RECOMMENDATION

That the Northern and Yorke Local Government Association notes the report.

3. BACKGROUND

The Regional Transport Plan Document is to be split into 2 parts:

Part A: Develop geographic movements, people movements, various transport modes, focus on vehicle types, utilising maps and flow charts, and will form a stand-alone document for road stakeholder engagement.

Part B: Roads focus on Methodology / Regionally significant route definitions with outcomes in line with the previous report as identified below:

- Action plans 1, 2, 3 and compliant
- Major update for Roads' Database
- Scoring method methodology reviewed.

Yearly updates will be made to documents, and the review will explore additional funding sources outside of SLRP. Approximately 6 meetings to be undertaken in 2025.

The following project updates are provided as a snapshot with colour coding used for each project, Green – on track, Yellow – some delay, Red – potential concern.

Project	Status
Roads / Transport	<ol style="list-style-type: none">1. Contract awarded to HDS Consulting2. First workshop was held on 30th January 2025 to scope out how the review would proceed3. Tim Viner-Smith now consulting councils as to potential for SLRP 2025 funding applications4. Formation of the RTIAC will be progressed as part of this review.
Waste	CWMS Workshop scheduled for 18 th February with the project group
Climate Change	Northern and Yorke Climate Change Sector Agreement – CEO has met with the Alliance and is progressing this with Alliance members
Advocacy Plan	CEO has commenced consultations with N&YLGAs councils, and has requested a further advocacy workshop at the next board meeting to drill down to key issues.

4 REPORTS FOR DECISIONS

Report Title: Financial Reports 2024-2025
Item No: 4.1
Date of Meeting: 17th February 2025
Author: N&YLGA CEO Bridget Ransome

1 REPORT PURPOSE

This report seeks a decision of the N&YLGA re Budget Review 3 2024-25 budget.

2 RECOMMENDATIONS

That the Legatus Group receives and notes the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial Management) Regulations 2011 the Northern and Yorke Local Government Association notes the contents of the Statutory Finance Reports for the period ending 31st January 2025

3 BACKGROUND

Refer item 3.1 of this agenda the N&YLGA Audit and Risk Management Committee minutes (Attachment D).

The N&YLGA adopted the 2024/2025 Budget at their 7 June 2024 meeting, and this was reviewed at the 30 August 2024 meeting. This next review conducted by the new CEO Bridget Ransome has recommended some changes.

These changes relate to the N&YLGA employing two CEOs for an initial period; paying out entitlements for Simon Millcock as he completed his tenure on 31st December 2024; the acquisition of a new vehicle for the CEO to replace the current vehicle which has now exceeded 193,000 kms on the odometer and requires some repairs to be carried out. The new budget also seeks to accommodate a communications review of the N&YLGA website, logo and its social media presence.

N&YLGA Budget Review 3 2024-25 and Budget Review notes (Attachment E). Management Report (Attachment F) and the Bank Reconciliation (Attachment G) for the 2024-2025 Financial Year.

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 N&YLGA Charter includes:

- 5.1.5 Reports summarising the financial position and performance of the N&YLGA against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.
- 5.1.6 The N&YLGA must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.

- 5.1.7 The N&YLGA must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

Report Title: 2025 Small Town Re-Invention Conference Sponsorship

Item No: 4.2

Date of Meeting: 17th February 2025

Author: N&YLGA CEO Bridget Ransome

I REPORT PURPOSE

This report seeks a decision of the N&YLGA re sponsorship of the 2025 Small Town Re-invention Conference.

2 RECOMMENDATION

That the Northern & Yorke Local Government Association Board approve an amount of \$2,000 to sponsor the 2025 Small Town Re-Invention Conference.

3 BACKGROUND

The 2025 Small Town Re-Invention Conference is keen to showcase the Barossa/Mid-North/Adelaide Plains regions and is focused on innovation and collaboration at the small township level. This year's conference is being hosted in Kapunda in September of this year.

Various sponsorship options are available.

The sponsorship amount of \$2,000 on behalf of Northern & Yorke LGA would include the following:

- Acknowledgement in Conference Flyer, Conference Program and Welcome Note
- Two free invites to Conference Sundowner and Conference Dinner
- Recognition of sponsorship in social media shout-outs
- Display banner(s) erected in Conference Room space
- Organisational flyer in Conference kit
- Regular sponsorship recognition on Conference main screen.

Report Title: ALGA Conference 2025

Item No: 4.3

Date of Meeting: 17th February 2025

Author: N&YLGA CEO Bridget Ransome

I REPORT PURPOSE

This report seeks a decision of the N&YLGA re approval for the CEO Bridget Ransome to attend the 2025 ALGA Conference.

3 RECOMMENDATION

That the Northern & Yorke Local Government Association Board approve attendance at the 2025 ALGA Conference for CEO Bridget Ransome.

3 BACKGROUND

As the role of the CEO of the Northern & Yorke LGA is to advocate for issues on behalf of the 15 council members, attendance at this year's ALGA Conference will give the CEO Bridget Ransome the opportunity to consult with the Federal Government on behalf of the N&YLGA.

The 2025 National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – will be held in Canberra from 24-27 June. This year's NGA theme is 'National Priorities Need Local Solutions.'

Report Title: Economic Development Australia

Item No: 4.4

Date of Meeting: 17th February 2025

Author: N&YLGA CEO Bridget Ransome

1 REPORT PURPOSE

This report seeks a decision of the N&YLGA re approval for the CEO Bridget Ransome to become a member of the professional association for economic development practitioners being Economic Development Australia (EDA).

4 RECOMMENDATION

That the Northern & Yorke Local Government Association Board approve membership in Economic Development Australia for CEO Bridget Ransome.

3 BACKGROUND

In the CEO Bridget Ransome's previous local government roles, she was a member of the professional association for Economic Development practitioners. Bridget Ransome is an accredited Australian Certified Economic Development (ACEcD) Practitioner and membership would allow her to reinstate her credentials and will also provide access to on-going professional development opportunities conducted by the EDA at heavily reduced rates e.g. the Adelaide Economic Forum in March which will be covering progressive models for economic development, including the wellbeing economy, doughnut economics, place-based capital, community-led regeneration and Community Wealth Building transforming communities worldwide.

5. MOTIONS and QUESTIONS

The CEO requested any items for motions or questions from member councils.

5.1 Motions with Notice

Report Title: LG Election Process and Legal Costs

Item No: 5.1

Date of Meeting: 21st February 2025

Author: Mayor Mark Wasley, Adelaide Plains Council

BACKGROUND

The State Electoral Commissioner identified an error in the 2022 LG elections which affected 26 councils. Only the one council's composition was impacted being Adelaide Plains Council. A fault was discovered in the election process almost 12 months later by the Commission.

The Commissioner lodged 2 petitions in early 2024 to correct the results with the Court of Disputed Returns. All up, 3 Elected Member positions were subject to review and argument before the Court. The Council participated in the proceedings and inputted on matters of law, however did not form a view in relation to challenging the petitions.

In December 2024 both petitions were resolved by the Court which has seen two new members duly elected and two members not duly elected i.e. removed from office.

Costs incurred to date by Adelaide Plains Council amount to approximately \$90,000 and a cost order has been handed down by the Court which we are considering.

Once costs have been determined (likely 70% of total spend) Council intends to lobby the LGA for support in recouping the balance.

As Mayor of Adelaide Plains Council, I am seeking a letter of support from the N&Y LGA Board to the LGA asking that they (the LGA SA) consider assisting Adelaide Plains Council financially to meet the costs of a process that was not the doing of our Council. This cost burden has been imposed through the fault of the electoral process and subsequent court hearings.

Motion : That in recognition of the fact that Adelaide Plains Council (APC) will be out of pocket on a court matter affecting the sector more broadly, namely the Court of Disputed Returns determination into the 2022 periodic elections error, that the Northern and Yorke Local Government Association lobby SAROC to ensure APC is duly compensated for the balance of the outlay not reimbursed through the costs order issued by the court.

5.2 Motions without Notice

5.3 Questions with Notice

Nil

5.4 Questions without Notice

6 MEMBERS' COMMUNICATION

Report Title: Chairperson's Report February 2025

Item No: 6.1

Date of Meeting: 21st February 2025

Author: Mayor Rodney Reid, Chairperson of N&YLGA

I. REPORT PURPOSE

To provide information on key meetings/functions that Mayor Reid as Chairperson of N&YLGA has

attended during the current reporting period. The details are in summary format only.

2. RECOMMENDATION

That the chairperson's report for February 2025 be received and noted.

3. REPORT

4.

N&Y LGA Chairperson's Report			
Date	Location	Purpose	Comments
2024/11/22	Adelaide	SAROC Meeting	SAROC met only to appoint a new chairperson and representatives to the LGA Board. Mayor Jo-anne Quigley (Lower Eyre Peninsula Council) was elected as SAROC chairperson and Mayors Leon Stephens, Moira Jenkins, Lynley Murray and Dean Johnson are the SAROC representatives on the LGA board.
2024/11/26	Auburn	New CEO	I met with Bridget Ransome the new CEO for N&YLGA and leaving CEO Simon Millcock.
2024/11/29	Kadina	N&Y LGA meeting	This was a great opportunity for Bridget Ransome to introduce herself to the Mayors and CEOs from the different councils. Daniel Wilson gave a report on behalf of RDA. The decision of the meeting was to follow up with the Minister for Local Government and the Minister for Small Business re the impacts of the drought on regional communities.
2024/12/04	Clare	Regional Alliance	
2024/12/05	Adelaide	SAROC Meeting	At the SAROC meeting I raised the need for a meeting with the Small Business Minister and the Local Government Minister as agreed by N&YLGA. SAROC agreed with this and now the LGA Secretariat will coordinate a Zoom meeting with both ministers and the Mayors and CEOs of regional councils.
2025/01/09	Gawler	Meeting with Tony Piccolo	N&YLGA CEO Bridget Ransome and I met with Tony Piccolo as an introduction for Bridget and also to discuss some upcoming events.
2025/01/14	Adelaide	Meeting with Clinton Jury	CEO Bridget Ransome and I met with LGA CEO Clinton Jury and Executive Director Nathan Petrus. It was an introduction to Bridget and a discussion on what LGA are hoping to achieve in relation to drought impact meetings.

2025/01/21	Adelaide	Geoff Brock Member for Stuart meeting	N&YLGA CEO Bridget Ransome and I met with Geoff Brock as an introduction for Bridget and also state of roadsides for safe parking.
2025/01/23	Adelaide	SAROC Meeting	
2025/01/30	Teams Meeting	Regional Transport Plan Update	Tim Viner-Smith conducted the presentation giving an outline to the plan update being reviewed this year. He explained the process and what they were hoping to achieve by the meeting updates throughout the year.
2025/02/14	Balaklava	N&Y LGA Executive Meeting	The purpose of the meeting was to discuss the upcoming N&Y LGA meeting.

Regular communication with CEO Bridget Ransome through emails and phone calls.

5. RELEVANT CORE STRATEGIES/POLICIES N/A

6. FINANCIAL IMPLICATIONS Nil

7. RISK ASSESSMENT Nil

6.2 Members' Updates

Chairperson to invite members to provide updates and the following have been indicated prior to the meeting:

7 ANY OTHER BUSINESS

8 CLOSE / DATE FOR NEXT MEETING

Friday, 6th June 2025 at 10.30am to be hosted by Orreroo Carrieton Council (Venue to be advised).