



Minutes Northern and Yorke LGA Audit & Risk Management Committee Meeting

Thursday 23 May 2024 held Balaklava Council meeting room and online

Meeting Opened at: 10.30am by Stephen Rufus

## **1) MEETING ATTENDANCE AND APOLOGIES**

### **1.1 Attendance**

**Members:** Mayor Rodney Reid, Wakefield Regional Council, Mayor Stephen McCarthy, District Council of Mount Remarkable, Mr Stephen Rufus, Director Corporate and Community Services Port Pirie Council (Chairman), Mr Ian McDonald, Independent.

**Non-Members:** Mr Simon Millcock CEO, N&YLGA

**Apologies:** and Mr Colin Davies, Finance Officer.

## **2) MINUTES OF PREVIOUS MEETING**

Simon Millcock Chief Executive Officer provided the minutes from 14 February 2024 with the agenda.

**Motion: That the minutes of the Legatus Group Audit & Risk Management Committee Meeting held on 14 February 2024 be taken as read and confirmed.**

**Moved: Mayor Rodney Reid Seconded: Ian McDonald**

**CARRIED**

## **3 BUSINESS ARISING NOT OTHERWISE ON THE AGENDA**

### **3.1 Membership – Charter**

Simon Millcock Chief Executive Officer provided a report with the agenda.

**Motion: That the committee notes the report and recommends that the Northern and Yorke Local Government Association at their 7 June 2024 meeting considers:**

- 1. adopting the revised terms of reference for the Audit and Risk Management Committee as presented and;**
- 2. the nominations of Stephen Rufus, Ian McDonald, Mayor Rodney Reid and Mayor Stephen McCarthy as received by the CEO for the positions on the Audit and Risk Management Committee.**

**Moved: Ian McDonald**

**Seconded: Stephen Rufus**

**CARRIED**

### **3.2 Financial Services**

Simon Millcock Chief Executive Officer provided a report with the agenda.

**Motion: That the committee notes the report and recommends that the Northern and Yorke Local Government Association continues to use an external independent financial service.**

**Moved: Mayor Rodney Reid Seconded: Ian McDonald CARRIED**

## **4 FINANCIAL REPORTS**

### **4.1 23/24 Financial Report**

Colin Davies Finance Officer provided the N&YLGA Management Report 30 April 2024 and Bank Reconciliation Report 30 April 2024 with the agenda.

**Motion: That the committee notes the report.**

**Moved: Mayor Stephen McCarthy Seconded: Ian McDonald CARRIED**

### **4.3 2023/2024 Budget Review 3**

Colin Davies Finance Officer and Simon Millcock Legatus Group CEO provided a draft Budget Review 4 with the agenda.

**Motion: That the committee notes the report and recommends that the Northern and Yorke Local Government Association receives the revised budget.**

**Moved: Mayor Rodney Reid Seconded: Stephen Rufus CARRIED**

## **5 N&YLGA 2024/2025 BUSINESS PLAN AND BUDGET**

Simon Millcock Chief Executive Officer provided a report with the agenda and informal feedback received to date from member councils. The meeting discussed the report and feedback provided.

**Motion:**

- 1 That the committee notes the report.**
- 2 That the committee advises the Northern and Yorke Local Government Association that the Charter requirements with regards the 2024/2025 Business Plan and Budget have been complied with.**
- 3 That committee notes the level of reserves identified for use in the 2024/2025 Draft Business Plan and Budget has given due consideration to the long term sustainability of the Northern and Yorke Local Government Association.**

**Moved: Stephen Rufus Seconded: Mayor Stephen McCarthy CARRIED**

Agreed Actions:

- Stephen Rufus, Simon Millcock and Colin Davies to provide a simplified budget report for the final business plan which will be distributed to member councils subject to board endorsement.
- Notes for the budget to also include the specific membership fee.

**6 OTHER BUSINESS** Nil

**7 NEXT MEETING**

Tuesday 20 August 2024 10.30am Balaklava

Meeting closed at 11.28am