



**AGENDA ORDINARY MEETING**

**Friday 29 November 2024 10.30am**

**Hosted by Copper Coast Council**

**Venue: Council Chamber - Kadina Town Hall - 51 Taylor Street, Kadina**

A handwritten signature in black ink, appearing to read 'S. Millcock', is enclosed in a thin black rectangular border.

Simon Millcock

Chief Executive Officer

**ORDER OF BUSINESS**

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#### ATTACHMENTS

- A – Barunga West Letter - Membership
- B - Audit and Risk Management Committee (pages 18-19)
- C – Auditors Letter
- D - Management Report 31 October 2024
- E - Bank Reconciliation 31 October 2024
- F – Credit Card August 2024
- G – Credit Card September 2024
- H – Credit Card October 2024
- I – Barunga West Letter - Drought

## **VISION**

The Northern and Yorke Local Government Association (N&YLGA) is recognized, respected and supported as a strong and successful region.

## **OUR VALUES**

The N&YLGA:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

## **OPENING OF MEETING**

The N&YLGA Chairman will open the meeting.

## **ACKNOWLEDGEMENT OF COUNTRY**

The hosting Council will provide an acknowledgement of Country.

## **WELCOME BY HOST COUNCIL**

The hosting Council will provide a welcome (10 minutes maximum)

## **INTRODUCTION new CEO BRIDGET RANSOME**

## I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

**Item No:** 1.1  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

### I. REPORT PURPOSE

To confirm the continuation of Barunga West Council as a member of the N&YLGA

### 2. RECOMMENDATION

**That the Northern and Yorke Local Government Association receives and accepts the decision by Barunga West Council to reverse their withdrawal of membership and accepts that they continue as a member of the Northern and Yorke Local Government Association.**

### 3. BACKGROUND

On Monday 16 September 2024 Barunga West Council advised the N&YLGA CEO via a letter (Attachment A) that at their Council meeting on 10 September 2024 they reversed their decision to withdraw membership from the N&YLGA.

The N&YLGA Executive Committee sought Legal Advice on this matter and the following was provided by Mark Sallis Special Council from Wallmans Legal and distributed to all Mayors and CEOs of the member councils on the 17 September 2024.

*The Northern and Yorke Local Government Association is a regional subsidiary established under clause 17 of Schedule 2 of the Local Government Act 1999. Clause 29 of Schedule 2 of the Act is that a council may, in accordance with the charter of the subsidiary **and with the approval of the Minister** ... cease to be a constituent council of a regional subsidiary. **Absent that approval** by the Minister, the April / May 2023 communications from Barunga West Council as to its intended withdrawal from the regional subsidiary was / is wholly **ineffective**. Only if the Minister's approval was or is in fact obtained, we then turn to the Charter/s of the regional subsidiary.*

*One sees that at the time the notice/s of intended withdrawal were given, clause 7.4.1 of the then current Charter provided for not less than 18 months' notice in writing of a withdrawal. However, the Charter was amended in February 2024 (and one assumes that clause 19(5) of Schedule 2 of the Act was complied with in relation to that amendment, as for the amendment to be effective), and clause 7.4.2 of the now current Charter provides that written notice of intention to withdraw must be given prior to 31 December and (subject to the Act and the Charter) the withdrawal will take effect from the following 30 June.*

*The Charter as amended in February 2024 did not address its effect on a notice of withdrawal then pending. So, it is a difficult question whether new clause 7.4 (in particular new clause 7.4.2) negated the April / May 2023 notice/s (in my opinion it did not) or accelerated the intended withdrawal as to occur on 30 June 2024 (in my opinion it did not).*

*It remains that both editions of the Charter contemplate a waiting period before a withdrawal (with Ministerial approval) would be effective, and neither said / say a notice of withdrawal once given cannot be revoked in that waiting period. In my view, a notice of withdrawal (even with Ministerial approval) **is revocable**, while acknowledging that such revocation would inevitably cause some chaos to the budget and other plans of the regional subsidiary.*

## 1.2 Apologies

CEO's Martin McCarthy, James Miller and Peter Ackland.

## 1.3 Leave of Absence

## 1.4 Conflict of Interest

## 1.5 Previous meeting minutes

Northern and Yorke LGA Ordinary Meeting held 30 August 2024

**Recommendation: That the minutes of the Northern and Yorke Local Government Association Ordinary Meeting held on 30 August 2024 be confirmed as a true and correct record.**

### DISCUSSION

The minutes of the N&YLGA Ordinary Meeting held on 30 August 2024 were distributed to all Mayors and CEOs of the Constituent Council and can be found at: <https://nylga.sa.gov.au/board-resources-2/>

Northern and Yorke LGA Special Meeting held 23 October 2024

**Recommendation: That the minutes of the Northern and Yorke Local Government Association Special Meeting held on 23 October 2024 be confirmed as a true and correct record.**

The minutes of the N&YLGA Special Meeting held on 23 October 2024 were distributed to all Mayors as they are in confidence until 7 June 2025.

## 1.6 N&YLGA Action List

Author: Simon Millcock N&YLGA CEO

Update on resolutions of the N&YLGA requiring action relating to meetings are provided for noting. Once an action has been noted as completed by the board, it is removed from the list.

**Recommendation: That the Northern and Yorke Local Government Association receives and notes the report.**

Legatus Group Ordinary Meeting - 16 December 2022

| Item | Topic  | Action  | Status  | Comment   |
|------|--|---|---------|---|
| 4.8  | Rating Equity – need for LGA to advocate to SA Govt matter of priority | Letter forwarded 20 Dec 2022 to LGA President and CEO | Ongoing | Andrew Lamb LGA provided updated at the 23 Feb 2024 meeting |

N&YLGA Meeting – 7 June 2024

| Item | Topic | Action | Status | Comment |
|------|-------|--------|--------|---------|
|------|-------|--------|--------|---------|

|     |   |   |                          |   |
|-----|---|---|--------------------------|---|
| 4.2 | Advocacy Plan / consultation with member councils<br><br>Roads / Transport Plan | Survey – completed - waiting on new CEO and to progress with workshops with member councils<br><br>HDS appointed as consultants and waiting on the formation of RTIAC and new CEO | On-going<br><br>On-going | Refer agenda item 4.5                               |
| 4.3 | Audit Committee appointments approvals  | Confirmation received   | Completed                | Refer to agenda item 4.4                            |
| 4.6 | Financial Services  | Meeting 30 August 2023 approved extension until 31 Dec 2025   | Completed                | CEO offered extension and confirmed by Colin Davies |
| 4.7 | Forums  | Waste   | On-going                 | Date to be set following new CEO                    |

N&YLGA Special Meeting held 17 July 2024

| Item | Topic           | Action                | Status    | Comment   |
|------|-----------------|-----------------------|-----------|---|
| 2    | CEO recruitment | McArthur's Contracted | Completed | Refer to minutes Special meeting held 23 October 2024 |

N&YLGA AGM Meeting 30 August 2024

| Item | Topic                    | Action                          | Status    | Comment   |
|------|--------------------------|---------------------------------|-----------|---|
| 2.1  | Annual Report            | Distribute to member councils   | Completed | Distributed Sept 24                                     |
| 2.2  | Audited Financial Report | Advise auditors and distribute  | Completed | Refer to agenda item 3.3                                |
|      | New Auditors             | Request for quote               | Completed | RFQ distributed and agenda item for Executive Committee |
| 3.1  | Committees               | Seeking Expressions of Interest | Completed | Refer to agenda item 4.4                                |

**I.7 Report Title: Deferred / Adjourned Items Nil**

## **2 PRESENTATIONS / PETITIONS / DEPUTATIONS**

**2.1 Mayor Leon Stephen LGA Update**

**2.2 Daniel Willson CEO RDA Yorke and Mid North**

### **3 REPORTS FOR INFORMATION**

**Report title:** Committee minutes  
**Item No:** 3.1  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

#### **1. REPORT PURPOSE**

To provide the board with a copy of the minutes from the N&YLGA Committees.

#### **2. RECOMMENDATION**

**That the Northern and Yorke Local Government Association receives and notes the Audit and Risk Management Committee minutes.**

#### **3. BACKGROUND**

The N&YLGA Charter provides for the establishment of committees. The Chair of the Audit & Risk Management Committee provides the minutes of their meeting held on the 19 November 2024 for the information of the N&YLGA (Attachment B)

**Report Title:** Business Plan Update  
**Item No:** 3.2  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

#### **1. REPORT PURPOSE**

This report provides a brief update on the 2024/2025 Business Plan.

#### **2. RECOMMENDATION**

**That the Northern and Yorke Local Government Association notes the report.**

#### **3. BACKGROUND**

The 2024/2025 Business Plan was approved and adopted by the N&YLGA at their 7 June 2024 Meeting.

The following project updates are provided as a snapshot with colour coding used for each project, Green – on track, Yellow – some delay, Red – potential concern.



| <b>Project</b>          | <b>Status</b>   |
|-------------------------|---|
| Roads / Transport       | 1. Regional Forum held 12 July 2024 at Melrose<br>2. SLRP 2024/2025 announcements made<br>3. Quote received for the review and new plan and contract awarded to HDS – waiting on formation of the RTIAC and the new CEO |
| Waste                   | Waiting on new CEO and reforming of the Advisory Committee  |
| Disaster Risk Reduction | Grant application not successful  |
| Climate Change          | Northern and Yorke Climate Change Sector Agreement waiting on the next Alliance meeting   |
| Advocacy Plan           | Results of survey provided and waiting on new CEO to commence the workshops   |

**Report Title: Auditors Report 2023/2024**

**Item No: 3.3**

**Date of Meeting: 29 November 2024**

**Author: N&YLGA CEO Simon Millcock**

### **1. REPORT PURPOSE**

This report provides the response from the Auditors for 2023/2024

### **2. RECOMMENDATION**

**That the Northern and Yorke Local Government Association notes the report.**

### **3. BACKGROUND**

Following the AGM the N&YLGA endorsed the annual report which included the annual financial report and the Auditors have since provided (Attachment C) the audited financial statements with their Audit Report and Certificate of Independence. The annual reports have been provided to all member councils in accordance with the charter.

The AGM approved seeking the services of new auditors for the coming year and in compliance with the procurement policy and the delegated authority the N&YLGA Executive Committee have approved the appointment of ATA Audits. This is within the 2024/2025 budget.

## **4 REPORTS FOR DECISIONS**

**Report Title:** Financial Reports 2024/2025  
**Item No:** 4.1  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

### **1 REPORT PURPOSE**

This report seeks a decision of the N&YLGA re the 2024/2025 Budget.

### **2 RECOMMENDATIONS**

**That the Legatus Group receives and notes the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial Management) Regulations 2011 the Northern and Yorke Local Government Association notes the contents of the Statutory Finance Reports for the period ending 31 October 2024**

### **3 BACKGROUND**

Refer item 3.1 of this agenda the N&YLGA Audit and Risk Management Committee minutes (Attachment A).

The N&YLGA adopted the 2024/2025 Budget at their 7 June 2024 meeting and this was reviewed at the 30 August 2024 meeting. There have been no substantial changes observed by the N&YLGA CEO and in discussions with the Finance Officer there appears to be no need for any changes to the budget. Future changes that may occur are that of the new CEO starting a week earlier than had been approved within the first budget review and travel costs associated with residency and vehicle change overs. There may need to be consideration at the next budget review of the costs associated with the motor vehicle and mileage.

The N&YLGA Finance Officer has prepared the attached Management Report (Attachment D) and the Bank Reconciliation (Attachment E) for the 2024/2025 Financial Year until 31 October 2024.

### **4. RELEVANT CORE STRATEGIES/POLICIES**

Section 5 N&YLGA Charter includes.

- 5.1.5 Reports summarising the financial position and performance of the N&YLGA against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.
- 5.1.6 The N&YLGA must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.
- 5.1.7 The N&YLGA must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

### **5. FINANCIAL IMPLICATIONS Nil**

**6. RISK ASSESSMENT** These matters were discussed at the N&YLGA Audit and Risk Management Committee meeting held on 19 November 2024.

**Report Title:** Corporate Credit Card  
**Item No:** 4.2  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

### **1. REPORT PURPOSE**

This report seeks a decision of the N&YLGA re the reporting of the Corporate Credit Card payments and a new card.

### **2. RECOMMENDATIONS**

That the Legatus Group receives the report and:

- 1. Notes the payments made for August – October 2024 and that in the future the current policy Credit Card of the Northern and Yorke Local Government Association is sufficient for reporting purposes.**
- 2. Notes that in accordance with the credit policy a specific report on the monthly expenditure will not come to the board.**
- 3. Approves the closure of the Bendigo Bank Credit Card from 31 December 2024.**
- 4. Approves the opening of a Bank SA Freedom account (Visa Debit Card) to replace the Bendigo Bank Credit Card and that Bridget Ransome is the signatory for this account.**

### **3. BACKGROUND**

Since the Northern and Yorke LGA CEO has had the corporate credit card he has been providing quarterly reports to the board on the credit card expenditure within the financial reports. The (Attachments F, H & H) are the payments for August – October 2024.

At the August 2024 board meeting the board requested a report on the need for this level of reporting.

The N&YLGA Credit Card Policy (Attachment I) outlines the requirements for the use of the credit card and this policy outlines that the Chairperson is responsible for the approval and review of the Northern and Yorke LGA CEO Credit Card expenditure.

The CEO has complied with all of the requirements within the policy and all payments have been made within the approved budgets, the reporting to the board had been an added level of transparency however is not required within the policy.

- 4. RELEVANT CORE STRATEGIES/POLICIES** Credit Card Policy
- 5. FINANCIAL IMPLICATIONS** Nil
- 6. RISK ASSESSMENT** Low

**Report Title:** Signatories for Bank  
**Item No:** 4.3  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

## **1 REPORT PURPOSE**

This report seeks a decision of the N&YLGA on signatories for bank account.

## **2 RECOMMENDATIONS**

**That the Northern and Yorke Local Government Association receives the report and approves the removal of Simon Millcock as a signatory for the Bank SA Society Cheque Account Number 021 140940 from 31 December 2024 and that Bridget Ransome is approved to be added as a signatory for this account.**

## **3 BACKGROUND**

The N&YLGA has a Society Cheque Account number 021 140940 with Bank SA and the August AGM approved the bank account signatories to be Simon Millcock, Colin Davies and Stephen Rufus. Simon Millcock's contract will complete on 31 December 2024 and Bridget Ransome's contract commences 25 November 2024. This recommendation allows for a transition and hand over and for any possible delays with paperwork. The bank will require these arrangements to be approved in the board minutes.

## **4. RELEVANT CORE STRATEGIES/POLICIES**

Clause 2.6 of the Charter says by resolution delegate to a committee of the Northern and Yorke LGA, an employee, a Constituent Council or to a person for the time being occupying a particular office or position in the Northern and Yorke LGA any of its powers and functions under this Charter or the Act but may not delegate:

- the power to impose charges;
- the power to borrow money or obtain any other form of financial accommodation not contained in a Budget adopted by the Legatus Group;
- the power to approve expenditure of money on the works, services or operations of the Northern and Yorke LGA not contained in a Budget adopted by the Northern and Yorke LGA and approved by the Constituent Councils;
- the power to approve the reimbursement of expenses or payment of allowances to Board Members;
- the power to adopt or revise a Budget, Business Plan, Strategic Plan or Long-Term Financial Plan of the Northern and Yorke LGA;
- the power to adopt or revise financial estimates and reports.

A delegation is revocable as required by the board and as such does not prevent the Northern and Yorke LGA from acting on matters in a timely manner. Where a power or function is delegated to an employee, or a person occupying a particular office or position, that employee or person is responsible to the Chief Executive Officer for the efficient and effective exercise or performance of that power or function.

## **5. FINANCIAL IMPLICATIONS Nil**

## **6. RISK ASSESSMENT Low**

**Report Title:** Committees  
**Item No:** 4.4  
**Date of Meeting:** 29 November 2024  
**Author:** N&YLGA CEO Simon Millcock

## **1. REPORT PURPOSE**

To advise of the approval of the appointment of the Audit and Risk Management Committee and to appoint their Chairperson and provide updates and decisions on Committees.

## **2. RECOMMENDATION**

That the board notes the report and:

- 1. Appoints Stephen Rufus as Chair of the Northern and Yorke Local Government Association Audit and Risk Management Committee.**
- 2. That the Northern and Yorke Local Government Association progress with the Northern and Yorke Local Government Association Audit and Risk Management Committee via the current members and seeks to fill the vacancy.**
- 3. Approves Mayor Bim Lange, Andre Kompler, Lee Wallis, Steven Kaesler, Stuart Roberts, Tim Neuman and Mitchell Foote as members of the Northern and Yorke Local Government Association Road Transport and Infrastructure Advisory Committee for a period of 2 years.**
- 4. Requests the CEO to extend a further expression of interest for the vacancies of committees.**

## **3. BACKGROUND**

At the AGM the board supports for a further two years the continuation of the Northern and Yorke Local Government Association (1) Executive Committee, including CEO Paul Simpson subject to his approval, (2) Road Transport Infrastructure Advisory Committee, (3) Waste Management Advisory Committee. The meeting requested calls of expressions of interest (including from board members) for the Roads Transport Infrastructure and the Waste Management Advisory Committees.

The board recommended for approval by the constituent councils the following: Mayors Rodney Reid and Stephen McCarthy and suitably qualified officer Stephen Rufus and Independent Ian McDonald as members of the N&YLGA Audit and Risk Management Committee and called for further nominees for the vacant suitably qualified officer position.

Since then:

- All councils have approved the positions recommended for the Audit and Risk Management Committee.
- Paul Simpson confirmed that he was willing to be on the Executive Committee
- Expressions of interest were called for the Road Transport Infrastructure Advisory Committee and Waste Management Advisory Committees and the vacant suitably qualified officer position for the Audit and Risk Management Committee.
- The following nominations were received for the Road Transport Infrastructure Advisory Committee: Mayor Bim Lange (Barossa) plus Operational Staff Andre Kompler (YP), Lee

Wallis (Goyder), Steven Kaesler (Barossa), Stuart Roberts (WRC), Tim Neuman (CCC) and Mitchell Foote (Flinders) – this leaves vacancies for the CEO positions.

- There has only been one nomination for the Waste Management Advisory Committee.
- Further expression of interest regarding the vacancy on the Audit Committee has produced no responses.
- The Audit and Risk Management Committee have recommended Stephen Rufus to continue as Chairman and recommends that the Audit and Risk Committee progress with the current members whilst calling for the vacant position to be filled.

#### **4. RELEVANT CORE STRATEGIES/POLICIES**

The Charter requires an Audit and Risk Management Committee and allows for the formation of Advisory Committees.

#### **5. FINANCIAL IMPLICATIONS**

Nil

#### **6. RISK ASSESSMENT**

Low risk

**Report Title: Road and Transport Plan and Special Local Roads Program**

**Item No: 4.5**

**Date of Meeting: 29 November 2024**

**Author: N&YLGA CEO Simon Millcock**

## **1. REPORT PURPOSE**

To advise on the appointment of HDS as the organisation responsible for the review of Northern and Yorke Regional Transport Plan. Report also provides update on the funding for SLRP and proposed decision on the allocation of levy.

## **2. RECOMMENDATION**

**That the board notes the report and confirms as per the budget an amount of 0.64 % will be set of successful Councils with SLRP funding as the levy for this year.**

## **3. BACKGROUND**

The N&YLGA Executive Committee considered the proposal by HDS to deliver a major review of the Northern and Yorke Regional Transport Plan and following their consideration of the advocacy plan and budget this project will be delivered across two financial years. The commencement is awaiting the formation of the new N&YLGA Road Transport and Infrastructure Advisory Committee and the commencement new N&YLGA CEO.

This year's allocation of SLRP Grants for the N&YLGA members totals \$5,483,000 which is just over 32% of the Regional LGA allocations and is funded as follows:

- Yorke Peninsula Council -North Coast Road, Point Turton \$1,950,000
- Light Regional Council - Bethel Road (Stage 1) \$1,333,000
- Copper Coast Council - Bowman Road, Wallaroo \$1,300,000
- Northern Areas Council - Upgrade Bute Road and Belalie Creek Culvert \$500,000
- The Barossa Council- Bethany Road Upgrade \$400,000

The 2024/2025 N&YLGA Budget, (in keeping with previous board decisions) includes the funding of the Regional Transport Plan. There is an allocation for this financial year and each following year of \$35,000, this budget is funded from a levy applied to each member council who receives SLRP funding in that financial year. This equates to a 0.64% levy across each of the 5 successful councils' allocations, using this year's SLRP funding as the basis.

## **4. RELEVANT CORE STRATEGIES/POLICIES**

N/A

## **5. FINANCIAL IMPLICATIONS**

Nil

## **6. RISK ASSESSMENT**

Low risk

## 5. MOTIONS and QUESTIONS

The CEO requested any items for motions or questions from member councils.

### 5.1 Motions with Notice

**Report Title:** Assistance Drought Affected Regions

**Item No:** 5.1

**Date of Meeting:** 29 November 2024

**Author:** Mayor Leonie Kerley Barunga West Council

**Recommendation:** That the Northern and Yorke Local Government Association urges consideration by all fifteen member councils to advocate to the State Government for financial assistance to support drought-affected regions.

Refer to Attachment I – Letter from Barunga West Council

### 5.2 Motions without Notice

### 5.3 Questions with Notice

Nil

### 5.4 Questions without Notice

## 6 MEMBERS COMMUNICATION

**Report Title:** Chairperson’s Report November 2024

**Item No:** 6.1

**Date of Meeting:** 29 November 2024

**Author:** Mayor Rodney Reid Chairperson of N&YLGA

### 1. REPORT PURPOSE

To provide information on key meetings/functions that Mayor Reid as Chairperson of N&YLGA has attended during the current reporting period. The details are in summary format only.

### 2. RECOMMENDATION

That the chairperson’s report for August 2024 be received and noted.

### 3. REPORT

| N&YLGA Chairperson’s Report |           |                       |          |
|-----------------------------|-----------|-----------------------|----------|
| Date                        | Location  | Purpose               | Comments |
| 2024/08/22                  | Balaklava | N&Y LGA Agenda Review |          |



|            |               |  |  |
|------------|---------------|--|--|
| 2024/08/23 | Balaklava     | N&Y LGA CEO Recruitment Committee        | This was a zoom meeting for the N&YLGA Recruitment Committee. It was a zoom link with McArthur's to go through the proposed advert of the position of CEO. Debra Swan assisted with minute taking.   |
| 2024/08/30 | Mintaro       | N&Y LGA CEO Recruitment Committee        |  |
| 2024/08/30 | Mintaro       | N&YLGA Meeting                           |  |
| 2024/09/19 | Phone         | Mayor Roslyn Talbot and CEO Paul Simpson | Following up re N&YLGA information circulated re the Charter in relation to the Resignation of councils from N&YLGA.   |
| 2024/09/30 | Adelaide      | Resilient Australia Awards               | I was invited as Chairperson of N&Y LGA to attend the 2024 Resilient Australia Awards arranged by SAFECOM and hosted by Her Excellency the Honourable Frances Adamson, AC, The Governor of SA at Government House.   |
| 2024/10/01 | Zoom          | N&Y LGA Executive Meeting                |  |
| 2024/10/03 | Mount Gambier | SAROC Meeting                            | SAROC host two of their 6 meetings each year in a regional council setting. This time it was in the District Council of Grant. In the evening there was a combined dinner for LGA board and SAROC members with the mayors of the southeast invited to attend as well.  |
| 2024/10/04 | Mount Gambier | Mayor Paul Simmons                       | I had breakfast with Paul Simmons Mayor of Coorong District Council who was keen to get my ideas on possible support from the state government re drought impacted farmers and businesses in regional South Australia.   |
| 2024/10/04 | Mount Gambier | SAROC Bus Trip                           | This extensive tour arranged by the District Council of Grant included Kilsby Sinkhole, Crayfish buyers' venue at Port MacDonnell, the sale yards and Mount Gambier Airport, both owned by the District Council of Grant and one of the timber mills. This was the most interesting day showing additional issues that the District Council of Grant face on a day-to-day basis. |
| 2024/10/09 | Home          | Preparation for N&YLGA interviews        | Reading submissions  |
| 2024/10/11 | Balaklava     | N&YLGA CEO Interviews                    |  |
| 2024/10/18 | Adelaide      | N&YLGA Recruitment interviews            |  |
| 2024/10/23 | Zoom          | Confidential Special Meeting N&YLGA      |  |

|            |           |  |  |
|------------|-----------|--|--|
| 2024/10/23 | Zoom      | DIT Briefing on Transport Strategic Plan |  |
| 2024/10/25 | Phone     | N&YLGA CEO Contract                      |  |
| 2024/10/29 | Home      | N&YLGA CEO Contract sorting              |  |
| 2024/11/01 | Adelaide  | N&YLGA Contract Signing                  | I called into McArthur's Office in Adelaide to sign the new CEO Contract.  |
| 2024/11/07 | Phone     | Mayor Leonie Kerley                      | Mayor Kerley asked for my clarifying advice about a particular motion that she may present to her council to bring to the next N&YLGA meeting. |
| 2024/11/12 | Phone     | Mayor Leon Stevens                       | I asked Mayor Stevens if he was planning to run for SAROC Chairperson again. He affirmed he was.   |
| 2024/11/19 | Balaklava | N&YLGA Audit and Risk Committee Meeting  |  |
| 2024/11/19 | Balaklava | N&YLGA Executive Meeting                 | This meeting was to look at the draft agenda.  |

Regular communication with CEO Simon Millcock through emails and phone calls on a weekly basis.

**4. RELEVANT CORE STRATEGIES/POLICIES N/A**

**5. FINANCIAL IMPLICATIONS Nil**

**6. RISK ASSESSMENT Nil**

**6.2 Member Updates**

Chairperson to invite members to provide updates and the following have been indicated prior to the meeting:

6.2.1 Mayor Scarman to provide verbal update on the 5 Nations Committee meeting.

6.2.2 Mayor Gebhardt - Drought and low rainfall across much of the Mid North is impacting many rural landholders and will impact overtime on many businesses. Recently several member Councils met with PIRSA to raise concerns about the impacts that are inevitable, including mental wellbeing, rate collections amongst other matters.

6.2.3 Mayor Gebhardt - Community Passenger Network Tender by DHS across the State, all Councils will in one way or another be impacted, there is a likelihood there may be a deleterious effect on services to communities due to a change in boundaries. Also, should a non-government entity be successful will they be looking to local government to contribute to services in a "for profit" model as opposed to a model managed and operated by local government for and on behalf of their communities.

6.2.4 Mayor Gebhardt - LGA "in-house" legal counsel that may help to defray the costs for smaller insignificant matters where Councils might otherwise have to seek advice from a legal firm.

6.2.5 Mayor Wasley - Court of Disputed Returns matter regarding the 2022 periodic elections

## **7 CLOSE / DATE FOR NEXT MEETING**

**Date of Meeting:** Friday 28 February 2025 10.30am to be hosted by the Adelaide Plains Council

### **Attachment B**

Draft Minutes Northern and Yorke LGA Audit & Risk Management Committee Meeting

Tuesday 19 November 2024 held Balaklava Council and online  
Meeting Opened at: 10.34am and those attending approved Mayor Rodney Reid to Chair the meeting.

#### **1) MEETING ATTENDANCE AND APOLOGIES**

##### **1.1 Attendance**

**Members:** Mayor Rodney Reid, Wakefield Regional Council, Mayor Stephen McCarthy, District Council of Mount Remarkable, Mr Stephen Rufus, Director Corporate and Community Services Port Pirie Council and Mr Ian McDonald, Independent.

**Non-Members:** Mr Simon Millcock CEO, N&YLGA and Mr Colin Davies, Finance Officer.

#### **2) MINUTES OF PREVIOUS MEETING**

Simon Millcock Chief Executive Officer had distributed the minutes of the 20 August 2024 meeting to all members and the Northern and Yorke LGA had received them at their 30 August 2024 meeting.

**Motion: That the minutes of the Northern and Yorke Local Government Association Audit and Risk Management Committee Meeting held on 20 August 2024 be taken as read and confirmed.**

**Moved: Mayor Stephen McCarthy      Seconded: Ian McDonald      CARRIED**

#### **3 BUSINESS ARISING NOT OTHERWISE ON THE AGENDA**

##### **3.1 Membership**

Simon Millcock Chief Executive Officer provided a report with the agenda.

**Motion: That the committee notes the report and:**

- 1. Recommends that the Northern and Yorke Local Government appoints Stephen Rufus as the Chairperson of the Audit and Risk Management Committee.**
- 2. Advises the Northern and Yorke Local Government Association that there have been no responses following several efforts over the past 12 months to fill the vacancy of the professionally qualified officer selected from staff of Councils and recommends that the Northern and Yorke Local Government Association progress with the committee via the current membership and seeks to fill the vacancy.**

**Moved: Mayor Rodney Reid      Seconded: Mayor Stephen McCarthy      CARRIED**

Stephen Rufus then chaired the meeting.

### **3.2 Financial Services**

Simon Millcock Chief Executive Officer provided a report with the agenda confirming that Colin Dvaies would continue as Finance Officer until 31 December 2025 and Colin Davies declared conflict of interest.

**Motion: That the committee notes the report.**

**Moved: Ian McDonald    Seconded: Mayor Rodney Reid                    CARRIED**

### **3.3 2023/2024 Annual Financial Report and Audit**

Simon Millcock Chief Executive Officer provided a report with the agenda and updated the committee on the progress of the request for quotes for a new auditor.

**Motion: That the committee notes the report and the update on the appointment of auditors.**

**Moved: Mayor Rodney Reid    Seconded: Stephen Rufus    CARRIED**

## **4 FINANCIAL REPORTS**

### **4.1 24/25 Financial Report**

Colin Davies the Finance Officer provided a report with the agenda which included the 2023/2024 financial report and regulation 10 report.

**Motion: That the committee notes the report.**

**Moved: Mayor Stephen Mc Carthy    Seconded: Ian McDonald    CARRIED**

### **4.3 2024/2025 Budget Review 2**

Colin Davies Finance Officer and Simon Millcock Legatus Group CEO provided a report with the agenda.

**Motion: That the committee notes the report and recommends that the Northern and Yorke Local Government Association does not need to vary the current budget.**

**Moved: Stephen Rufus    Seconded: Ian McDonald    CARRIED**

## **5 OTHER BUSINESS**

The committee acknowledged and thanked Simon Millcock for the role he has provided to the committee during his employment.

## **6 NEXT MEETING**

Tuesday 4 February 2025 at 10.30am as a face to face meeting with Bridget Ransome the new CEO  
Meeting closed at 10.51am