



Minutes

ANNUAL GENERAL MEETING

Friday 25 August 2023 Peterborough Golf Club Park St Peterborough

The meeting opened at 10am

I. MEETING PRELIMINARIES

Chairman Mayor Rodney Reid opened the meeting and provided an Acknowledgement of Country.

I.1 Attendance and Apologies

Meeting Attendance

Members: Mayor Leonie Kerley, Mayor Roslyn Talbot, Mayor Allan Aughey OAM, Mayor Ken Anderson, Mayor Bill O'Brien, Mayor Mark Wasley, Mayor Stephen McCarthy, Mayor Sue Scarman, Mayor Grant Chapman, Mayor Ruth Whittle OAM and Mayor Rodney Reid.

Others: Council CEOs Maree Wauchope, Russell Peate, Helen Macdonald, Eric Brown, Richard Dodson, James Miller, Sam Johnson OAM, Kelly Westell, Paul Simpson, Mark McShane. CEO Simon Millcock and Tracey Rains (Legatus Group) Tony Fox (GM Landscape Board), Clinton Jury (CEO LGA) and Daniel Willson (CEO RDA Yorke Mid North).

Apologies: Mayors Bim Lange, Bill Gebhardt, Leon Stephens and Darren Braund. MP's Hon Geoff Brock, Penny Pratt and Fraser Ellis. CEO's Peter Ackland, Stephen Rufus, Andrew Cameron, Martin McCarthy and David Stevenson.

I.2 Welcome

Mayor Rodney Reid Chairman welcomed everyone and acknowledged newly appointed Mayor Grant Chapman District Council of Orreroo Carrieton.

I.3 Authorisation of Voting Delegates

The meeting noted the requirements for voting at meetings.

I.4 Confirmation of previous minutes

The Legatus Group CEO provided a copy of the minutes with the agenda.

Motion: That the minutes of the Annual General Meeting held on 9 September 2022 at the Paxton Function Centre 1 Kingston St Burra be taken as read and confirmed.

Moved: Mayor Kerley

Seconded: Mayor Whittle

CARRIED

1.5 Conflict of Interest

Mayor Reid outlined a conflict of interest with regards item 2.7 of the agenda.

2. ANNUAL GENERAL MEETING REQUIREMENTS

2.1 Annual Report

The Legatus Group CEO provided the Annual Reports with the agenda.

Motion: That the Chairman, CEO and Chairman of Audit and Risk Management Committee Annual reports be accepted.

Moved: Mayor Talbot Seconded: Mayor O'Brien CARRIED

2.2 Annual Financial Report

The Legatus Group CEO provided a report on the Annual Financial Statement with the agenda.

Motion:

- 1. That the Legatus Group annual financial statement for the year ending 30 June 2023 presents a fair view of the state of the financial affairs of the Legatus Group and that the board certifies the annual financial report.**
- 2. That the Legatus Group writes to the Auditors Dean Newbery advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.**
- 3. That the Legatus Group Chair and Audit Committee Chair certify via their signature acceptance of the 2022/2023 Legatus Group independence of the audited annual financial statement.**
- 4. That the Legatus Group appoints Dean Newbery as the auditors for the coming year.**

Moved: Mayor Anderson Seconded: Mayor Wasley CARRIED

2.3 Legatus Group Charter

The Legatus Group CEO provided a report with the agenda.

Motion: That the Legatus Group notes that there is a planned review of the Charter during the current financial year.

Moved: Mayor Kerley Seconded: Mayor O'Brien CARRIED

2.4 Election of Office Bearers

The Legatus Group CEO provided a report with the agenda.

Motion: That the Legatus Group notes the report.

Moved: Mayor Talbot Seconded: Mayor Wasley CARRIED

2.5 Appoint representatives to other organisations

The Legatus Group CEO provided a report with the agenda.

Motion:

1. That the Legatus Group appoints the Legatus Group Chairperson and Legatus Group CEO as the Legatus Group members of the Northern and Yorke Alliance.
2. That Mayor Bill O'Brien continues as the Legatus Group representative on the Northern and Yorke Landscape Board Aboriginal Engagement Committee.

Moved: Mayor Whittle

Seconded: Mayor McCarthy

CARRIED

2.6 Delegations

The Legatus Group CEO provided a report with the agenda.

Motion: That the following delegations be approved for 2023/2024:

Delegation	To
Bank account signatories	Legatus Group CEO Simon Millcock Finance Officer Colin Davies Stephen Rufus Chairman Legatus Group Audit and Risk Management Committee
Approving expenditure of budgeted items	Legatus Group CEO
Approving project briefs	Legatus Group CEO and Chair
Approving contracts within budget up to \$10,000	Legatus Group CEO
Approving contracts within budget over \$10,000	Chair and Deputy Chairs
Calling for tenders, contracts and consultancies	Legatus Group CEO after consultation with Chair and Deputy Chairs
Appointing tenders, contracts and consultancies	Legatus Group CEO after assessment panel / reference group and with approval from Chair and Deputy Chairs
Recruitment of staff other than Chief Executive Officer	Legatus Group CEO
Performance management of Chief Executive Officer	Chair and Deputy Chairs and a Representative of the Regional Management Group
Performance management of staff and contractors	Legatus Group CEO

Moved: Mayor Anderson Seconded: Mayor Scarman CARRIED

2.7 Delegate Allowances

Mayor Rodney Reid declared a conflict of interest and stepped down as Chairman and left the room at 10.24am.

Deputy Chairman Bill O'Brien chaired the meeting.

Reports for Discussion

The Legatus Group CEO provided a report with the agenda.

Motion: That the 2023/2024 allowance for the Chairpersons position is set at \$5,000.

Moved: Mayor Aughey Seconded: Mayor Kerley CARRIED

Mayor Rodney Reid returned to the meeting at 10.28 and continued chairing the meeting.

3 OTHER BUSINESS

3.1 Legatus Committees

Reports for Discussion

The Legatus Group CEO provided a report with the agenda.

Motion:

- 1. That the Legatus Group appoints Mayor Stephen McCarthy, Mayor Rodney Reid and CEO Peter Ackland to the Audit and Risk Management Committee.**

Moved: Mayor Wasley Seconded: Mayor Kerley CARRIED

- 2. That the Legatus Group appoints Mayor Ken Anderson to the Community Wastewater Management Advisory Committee.**

Moved: Mayor Scarman Seconded: Mayor Kerley CARRIED

- 3. The meeting notes the continuation of the Legatus Group Committees and calls for expressions of interest for any current vacancies.**

Moved : Mayor Kerley Seconded: Mayor Chapman CARRIED

3.2 2023/2024 Legatus Group Meetings

Reports for Discussion

The Legatus Group CEO provided a report with the agenda.

Motion: That the 2023/2024 Legatus Group meetings are held as follows:

- 1. Friday 24 November 2023 hosted by the Wakefield Regional Council**
- 2. Friday 23 February 2024 hosted by the Yorke Peninsula Council**
- 3. Friday 31 May 2024 hosted by The Flinders Ranges Council**

4. Friday 30 August 2024 including AGM hosted by Clare and Gilbert Valley Council

Moved: Mayor Whittle

Seconded: Mayor McCarthy

CARRIED

4 CLOSE

Meeting Closed at: 10:40am

Next Meeting: 30 August 2024 10am venue TBC