



AGENDA SPECIAL MEETING

Friday 15 December 2023 10.30am

Join Zoom Meeting

<https://us02web.zoom.us/j/85474274175>

Meeting ID: 854 7427 4175

Passcode: 073942

Simon Millcock
Chief Executive Officer

OPENING OF MEETING

The Legatus Group Chairman will open the meeting.

ORDER OF BUSINESS

No.	Title
1	ADMINISTRATIVE MATTERS 1.1 Apologies 1.2 Leave of Absence 1.3 Conflict of Interest 1.4 Previous Minutes
2	REPORTS FOR DECISION Legatus Group Charter and Strategic Plan
3	CLOSE

ATTACHMENTS

A - Minutes 1 December 2023

B - Draft Charter

C - Draft Strategic Plan Framework

D - Legatus Group Charter Review Report

I. ADMINISTRATIVE MATTERS

The Legatus Group Charter sets out the ability for a Special Meeting of the Legatus Group and this meeting has been called in compliance with the charter. The Legatus Group Charter sets out that a meeting of the Legatus Group Board can occur via the contemporary linking together by telephone, audio-visual or other instantaneous means ('telecommunications meeting') of the Board Members

provided that at least a quorum is present, is deemed to constitute a meeting of the Board. Each of the Board Members taking part in the telecommunications meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board Members present.

At the commencement of the meeting the Chairperson of the meeting will require each Board Member to announce their presence to all other Board Members taking part in the meeting. A Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the Chair of the meeting.

1.1 Apologies

Mayor Mark Wasley.

1.2 Leave of Absence

Adelaide Plains Council have advised that Mayor Mark Wasley is on leave and as such the principal member for their council is Deputy Mayor Marcus Strudwicke.

1.3 Conflict of Interest

1.4 Previous Minutes

Legatus Group Ordinary meeting held 1 December 2023

Recommendation: That the minutes of the Legatus Group Ordinary Meeting held on 1 December 2023 be confirmed as a true and correct record.

DISCUSSION

The minutes of the Legatus Group Ordinary Meeting held on 1 December 2023 are attached (Attachment A).

2. REPORTS FOR DECISIONS

Report Title: Legatus Group Charter and Strategic Plan

Date of Meeting: 15 December 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is presented for discussion and consideration by the Legatus Group to allow recommendations to be distributed to member councils.

2. RECOMMENDATION

That the Legatus Group receives and notes the report and endorses the Strategic Plan Framework Report and recommended alterations to the Charter and:

- 1. Requests the Legatus Group CEO to distribute to all Constituent Councils the Draft Charter as presented and the Legatus Group Charter Review Report to Constituent Councils seeking their decision to approve or not the proposed alterations by Thursday 15 February 2024.**

- 2. Requests the Legatus Group CEO distribute the Draft Strategic Plan Framework to Constituent Councils seeking a response noting that subject to final approval of the Charter alterations the Strategic Plan Framework may then be considered for adopting.**

3 BACKGROUND

Following a report with the agenda at the 1 December 2023 Legatus Group there was a workshop held directly after the meeting by Lisa Teburea from BRM Advisory on the draft review outcomes.

The attachments to this report are the final documents prepared by Lisa for the Board's formal consideration. This now includes - In response to the concerns expressed at the workshop that a Principal Member may not fulfil their responsibilities to the Board if they can send a proxy, it is recommended a new Clause (3.2.4) that would restrict a proxy Member from acting as a Board Member more than twice in any twelve month period without the written approval of the Chair. Hopefully this new Clause will set a clear expectation that Principal Members should only call on their proxy in genuine circumstances where they are not able to attend a Board Meeting.

The Legatus Group CEO has submitted a business registration with the Australian Government's Business Registration Service for the name Northern and Yorke Local Government Association and a verbal update will be provided at the meeting.

4 RELEVANT CORE STRATEGIES/POLICIES

Item 7.8 of the Charter - Alteration and Review of Charter

- This Charter will be reviewed by the Constituent Councils at least once in every four (4) years.
- This Charter may be amended by a resolution passed by a simple majority of the Constituent Councils.
- Before the Constituent Councils vote on a proposal to alter this Charter, they must take into account any recommendation of the Board.

5 FINANCIAL IMPLICATIONS

The 2023/2024 Budget will need to be varied to consider the costs associated with the changing of names which will include graphic design / website / banners etc subject to the name change.

6 RISK ASSESSMENT

The impact on the Legatus Group specific to the recommendations is low as this work has been the result of surveys, one-on-one interviews and 2 workshops to which all Mayors and CEOs have been invited to participate in.

7 CLOSE AND DATE OF NEXT MEETING:

Friday 23 February 2024 10.30am

