



## **Minutes of the Annual General Meeting**

**9 September 2022**

**Paxton Function Centre | Kingston St Burra SA 5417**

### **I Meeting Preliminaries**

The Chair Mayor Phillip Heaslip acknowledge the passing of Queen Elizabeth II and provided an acknowledgement of country.

#### **In Attendance**

Members: Mayor Phillip Heaslip (Chair), Mayor Leonie Kerley, Mayor Peter Matthey OAM, Mayor Ben Browne, Mayor Kathie Bowman, Mayor Ruth Whittle OAM, Mayor Rodney Reid, Mayor Wayne Thomas, Mayor Bill O'Brien, Mayor Roslyn Talbot and Mayor Darren Braund.

Others: Legatus Group CEO Simon Millcock. Councils CEOs Maree Wauchope, Russell Peate, Stephen Rufus, Andrew MacDonald and Acting CEO Richard Dodson. RDA YMN CEO Kelly-Anne Saffin, General Manager NY Landscape Board Tony Fox and Angela Ruddenklau (PIRSA).

#### **1.1 Apologies**

Members: Mayor Mark Wasley, Mayor Greg Flint, Mayor Leon Stephens and Mayor Bim Lange OAM.

Others: MPs Fraser Ellis, Penny Pratt, Ashton Hurn and Hon Geoff Brock. Council CEOs Andrew Cameron, Sam Johnson OAM, Brian Carr, David Stevenson, Martin McCarthy, Eric Brown and Peter Ackland and Acting CEO Peter Ward.

#### **1.2 Opening**

The Legatus Group Chair Mayor Phillip Heaslip opened the meeting at: 10.07am

**1.3 Authorisation of Voting Delegates** Not applicable.

#### **1.4 Confirmation of previous minutes**

Motion: That the minutes of the Annual General Meeting held on 3 September 2021 at the Orroroo Memorial Hall be taken as read and confirmed.

Moved: Mayor Ruth Whittle

Seconded: Mayor Rodney Reid

CARRIED

### **2. Annual General Meeting Requirements**

#### **2.1 Legatus Group Annual Report 2021-22**

The Legatus Group Chair, CEO and Chair of the Audit and Risk Management Committee provided reports with the agenda including the Legatus Group 2021-2022 annual report.

Motion: That the Chair, CEO and Chair of Audit and Risk Management Committee Annual reports be accepted.

Moved: Mayor Kathie Bowman    Seconded: Mayor Wayne Thomas

CARRIED

## **2.2 Legatus Group Annual Financial Statements 2021-2022**

The 2021/2022 Legatus Group audited annual financial report was undertaken by Dean Newbery and Partners. The financial report prepared by Mr Colin Davies who is contracted by the Legatus Group to provide financial services was provided with the agenda.

Motion:

1. That the Legatus Group annual financial statement for the year ending 30 June 2022 presents a fair view of the state of the financial affairs of the Legatus Group and that the board certifies the annual financial report.
2. That the Legatus Group writes to the Auditors Dean Newbery and Partners advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.
3. The Legatus Group retain Dean Newbery and Partners as Auditors for the year ending 30 June 2023.
4. That the Legatus Group Chair and Audit Committee Chair certify via their signature acceptance of the 2021/2022 Legatus Group independence of the audited annual financial statement.

Moved: Mayor Peter Matthey    Seconded: Mayor Darren Braund

CARRIED

## **2.3 Legatus Group Charter Variation**

The Legatus Group CEO provided a report with the agenda which included the revised Charter.

Motion:

1. That the Legatus Group notes that the amended Charter has been approved by all Constituent Councils and as such authorises the Legatus Group CEO to provide advice to the Minister for Local Government.
2. That the Legatus Group notes The Barossa Council request for consideration by the Legatus Group of a variation to item 3.2 of the Charter by August 2023 and that this matter is listed as an agenda item for consideration by the Legatus Group prior to the next AGM.

Moved: Mayor Ben Browne    Seconded: Mayor Roslyn Talbot

CARRIED

## **2.4 Appointment of Office Bearers**

The Chair declared all offices vacant and passed the Chairing of the meeting for the selection of the office bearers to the Legatus Group CEO.

The Legatus Group CEO confirmed as per the agenda that at the close of business on Friday 2 September 2022 nominations received were:

- Chair: 29 July 2022 Mayor Rodney Reid by Wakefield Regional Council
- Deputy Chair: 10 August 2022 Mayor Bill O'Brien by Light Regional Council

Motion:

1. That Mayor Rodney Reid is appointed as the Chair of the Legatus Group.
2. That Mayor Bill O'Brien is appointed as the Deputy Chair of the Legatus Group.
3. That the Legatus Group calls for expressions of interest for the vacant Deputy Chair position following the November 2022 Local Government elections.

Moved: Mayor Ben Browne      Seconded: Mayor Leonie Kerley      CARRIED

Mayor Rodney Reid commenced as Chair and thanked Mayor Heaslip for his time as Chair for the past 12 months.

## 2.5 Appointment to other organisations

The Legatus Group CEO provided a report with the agenda re appointments to other organisations.

Motion:

1. That the Legatus Group appoints the Legatus Group Chair and Legatus Group CEO as the Legatus Group members of the Yorke Mid North Alliance.
2. That Mayor Bill O'Brien continues as the Legatus Group representative on the Northern and Yorke Landscape Board Aboriginal Engagement Committee.

Moved: Mayor Ben Browne      Seconded: Mayor Leonie Kerley      CARRIED

## 2.6 Delegations for 2022/2023

The Legatus Group CEO provided a report with the agenda regarding delegations by the board.

Motion: That the following delegations be approved for 2022/2023:

Delegation	To
Bank account signatories	Legatus Group CEO Simon Millcock Finance Officer Colin Davies
Approving expenditure of budgeted items	Legatus Group CEO
Approving project briefs	Legatus Group CEO
Approving contracts within budget up to \$10,000	Legatus Group CEO
Approving contracts within budget over \$10,000	Chair and Deputy Chairs
Calling for tenders, contracts and consultancies	Legatus Group CEO after consultation with Chair and Deputy Chairs
Appointing tenders, contracts and consultancies	Legatus Group CEO after assessment panel / reference group and with approval from Chair and Deputy Chairs
Recruitment of staff other than Chief Executive Officer	Legatus Group CEO
Performance management of Chief Executive Officer	Chair and Deputy Chairs
Performance management of staff and contractors	Legatus Group CEO

Moved: Mayor Ruth Whittle      Seconded: Mayor Roslyn Talbot      CARRIED

## 2.7 Determination of Delegate Allowances for 2022/2023

