



## **Draft Minutes**

### **ANNUAL GENERAL MEETING**

**Friday 25 August 2023 Peterborough Golf Club Park St Peterborough**

The meeting opened at 10am

#### **I. MEETING PRELIMINARIES**

Chairman Mayor Rodney Reid opened the meeting and provided an Acknowledgement of Country.

##### **I.1 Attendance and Apologies**

###### **Meeting Attendance**

Members: Mayor Leonie Kerley, Mayor Roslyn Talbot, Mayor Allan Aughey OAM, Mayor Ken Anderson, Mayor Bill O'Brien, Mayor Mark Wasley, Mayor Stephen McCarthy, Mayor Sue Scarman, Mayor Grant Chapman, Mayor Ruth Whittle OAM and Mayor Rodney Reid.

Others: Council CEOs Maree Wauchope, Russell Peate, Helen Macdonald, Eric Brown, Richard Dodson, James Miller, Sam Johnson OAM, Kelly Westell, Paul Simpson, Mark McShane. CEO Simon Millcock and Tracey Rains (Legatus Group) Tony Fox (GM Landscape Board), Clinton Jury (CEO LGA) and Daniel Willson (CEO RDA Yorke Mid North).

Apologies: Mayors Bim Lange, Bill Gebhardt, Leon Stephens and Darren Braund. MP's Hon Geoff Brock, Penny Pratt and Fraser Ellis. CEO's Peter Ackland, Stephen Rufus, Andrew Cameron, Martin McCarthy and David Stevenson.

##### **I.2 Welcome**

Mayor Rodney Reid Chairman welcomed everyone and acknowledged newly appointed Mayor Grant Chapman District Council of Orreroo Carrieton.

##### **I.3 Authorisation of Voting Delegates**

The meeting noted the requirements for voting at meetings.

##### **I.4 Confirmation of previous minutes**

The Legatus Group CEO provided a copy of the minutes with the agenda.

**Motion: That the minutes of the Annual General Meeting held on 9 September 2022 at the Paxton Function Centre 1 Kingston St Burra be taken as read and confirmed.**

Moved: Mayor Kerley

Seconded: Mayor Whittle

CARRIED

### **1.5 Conflict of Interest**

Mayor Reid outlined a conflict of interest with regards item 2.7 of the agenda.

## **2. ANNUAL GENERAL MEETING REQUIREMENTS**

### **2.1 Annual Report**

The Legatus Group CEO provided the Annual Reports with the agenda.

**Motion: That the Chairman, CEO and Chairman of Audit and Risk Management Committee Annual reports be accepted.**

Moved: Mayor Talbot    Seconded: Mayor O'Brien    CARRIED

### **2.2 Annual Financial Report**

The Legatus Group CEO provided a report on the Annual Financial Statement with the agenda.

**Motion:**

- 1. That the Legatus Group annual financial statement for the year ending 30 June 2023 presents a fair view of the state of the financial affairs of the Legatus Group and that the board certifies the annual financial report.**
- 2. That the Legatus Group writes to the Auditors Dean Newbery advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.**
- 3. That the Legatus Group Chair and Audit Committee Chair certify via their signature acceptance of the 2022/2023 Legatus Group independence of the audited annual financial statement.**
- 4. That the Legatus Group appoints Dean Newbery as the auditors for the coming year.**

Moved: Mayor Anderson    Seconded: Mayor Wasley    CARRIED

### **2.3 Legatus Group Charter**

The Legatus Group CEO provided a report with the agenda.

**Motion: That the Legatus Group notes that there is a planned review of the Charter during the current financial year.**

Moved: Mayor Kerley    Seconded: Mayor O'Brien    CARRIED

### **2.4 Election of Office Bearers**

The Legatus Group CEO provided a report with the agenda.

**Motion: That the Legatus Group notes the report.**

Moved: Mayor Talbot    Seconded: Mayor Wasley    CARRIED

### **2.5 Appoint representatives to other organisations**

The Legatus Group CEO provided a report with the agenda.

**Motion:**

- 1. That the Legatus Group appoints the Legatus Group Chairperson and Legatus Group CEO as the Legatus Group members of the Northern and Yorke Alliance.**
- 2. That Mayor Bill O'Brien continues as the Legatus Group representative on the Northern and Yorke Landscape Board Aboriginal Engagement Committee.**

Moved: Mayor Whittle

Seconded: Mayor McCarthy

CARRIED

**2.6 Delegations**

The Legatus Group CEO provided a report with the agenda.

**Motion: That the following delegations be approved for 2023/2024:**

<b>Delegation</b>	<b>To</b>
<b>Bank account signatories</b>	<b>Legatus Group CEO Simon Millcock Finance Officer Colin Davies Stephen Rufus Chairman Legatus Group Audit and Risk Management Committee</b>
<b>Approving expenditure of budgeted items</b>	<b>Legatus Group CEO</b>
<b>Approving project briefs</b>	<b>Legatus Group CEO and Chair</b>
<b>Approving contracts within budget up to \$10,000</b>	<b>Legatus Group CEO</b>
<b>Approving contracts within budget over \$10,000</b>	<b>Chair and Deputy Chairs</b>
<b>Calling for tenders, contracts and consultancies</b>	<b>Legatus Group CEO after consultation with Chair and Deputy Chairs</b>
<b>Appointing tenders, contracts and consultancies</b>	<b>Legatus Group CEO after assessment panel / reference group and with approval from Chair and Deputy Chairs</b>
<b>Recruitment of staff other than Chief Executive Officer</b>	<b>Legatus Group CEO</b>
<b>Performance management of Chief Executive Officer</b>	<b>Chair and Deputy Chairs and a Representative of the Regional Management Group</b>
<b>Performance management of staff and contractors</b>	<b>Legatus Group CEO</b>

Moved: Mayor Anderson      Seconded: Mayor Scarman      CARRIED

## **2.7 Delegate Allowances**

Mayor Rodney Reid declared a conflict of interest and stepped down as Chairman and left the room at 10.24am.

Deputy Chairman Bill O'Brien chaired the meeting.

### **Reports for Discussion**

The Legatus Group CEO provided a report with the agenda.

**Motion: That the 2023/2024 allowance for the Chairpersons position is set at \$5,000.**

Moved: Mayor Aughey      Seconded: Mayor Kerley      CARRIED

Mayor Rodney Reid returned to the meeting at 10.28 and continued chairing the meeting.

## **3 OTHER BUSINESS**

### **3.1 Legatus Committees**

#### **Reports for Discussion**

The Legatus Group CEO provided a report with the agenda.

#### **Motion:**

- 1. That the Legatus Group appoints Mayor Stephen McCarthy, Mayor Rodney Reid and CEO Peter Ackland to the Audit and Risk Management Committee.**

Moved: Mayor Wasley      Seconded: Mayor Kerley      CARRIED

- 2. That the Legatus Group appoints Mayor Ken Anderson to the Community Wastewater Management Advisory Committee.**

Moved: Mayor Scarman      Seconded: Mayor Kerley      CARRIED

- 3. The meeting notes the continuation of the Legatus Group Committees and calls for expressions of interest for any current vacancies.**

Moved : Mayor Kerley      Seconded: Mayor Chapman      CARRIED

### **3.2 2023/2024 Legatus Group Meetings**

#### **Reports for Discussion**

The Legatus Group CEO provided a report with the agenda.

**Motion: That the 2023/2024 Legatus Group meetings are held as follows:**

- 1. Friday 24 November 2023 hosted by the Wakefield Regional Council**
- 2. Friday 23 February 2024 hosted by the Yorke Peninsula Council**
- 3. Friday 31 May 2024 hosted by The Flinders Ranges Council**

**4. Friday 30 August 2024 including AGM hosted by Clare and Gilbert Valley Council**

Moved: Mayor Whittle

Seconded: Mayor McCarthy

CARRIED

**4 CLOSE**

Meeting Closed at: 10:40am

Next Meeting: 30 August 2024 10am venue TBC

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