



AGENDA ORDINARY MEETING

Friday 25 August 2023 to directly follow the AGM.

**Hosted by District Council of Peterborough
Peterborough Golf Club Park St Peterborough**

A handwritten signature in blue ink, appearing to read 'S. Millcock', is enclosed in a thin black rectangular border.

Simon Millcock
Chief Executive Officer

VISION

The Central Local Government Region of SA (Legatus Group) is recognized, respected and supported as a strong and successful region.

OUR VALUES

The Legatus Group:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

OPENING OF MEETING

The Legatus Group Chairman Mayor Rodney Reid will open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The hosting Council will provide an acknowledgement of Country.

WELCOME BY HOST COUNCIL

The hosting Council will provide a welcome (10 minute maximum)

ORDER OF BUSINESS

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ATTACHMENTS

- A – Draft minutes Audit and Risk Management Committee (pages 31-33)
- B – Draft notes Regional Management Group (pages 34-37)
- C – Draft minutes Road Transport and Infrastructure Advisory Committee (pages 38-39)
- D – Draft minutes Waste Management Committee (pages 40-41)
- E – Draft minutes CWMS Advisory Committee (pages 42 - 43)
- F – Climate Change Sector Agreement Report
- G – Phase I report Carbon Offsetting
- H – Budget Review I 2023/2024
- I – Finance Management Report
- J – Bank Reconciliation
- K – BRM Quote (confidential)
- L – URPS Quote (confidential)
- M – Regional LGA Topical Report
- N – Letter Minister Koutsantonis
- O – Letter Minister Brock
- P – Letter Adam Wilson ESOCSA
- Q – SA Coastal Council Alliance (SACCA) Letter
- R – Draft SACCA Strategic Plan
- S – Copper Coast Council Notice of Motion

I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

I.1 Apologies

Members:

I.2 Leave of Absence

I.3 Conflict of Interest

I.4 Previous meeting minutes

I.4.1 Legatus Group Ordinary meeting held 19 May 2023.

Recommendation: That the minutes of the Legatus Group Ordinary Meeting held on 19 May 2023 be confirmed as a true and correct record.

DISCUSSION

The confidential copy of the minutes of the Legatus Group Ordinary Meeting held on 19 May 2023 were distributed to all Mayors of the Constituent Councils and the public minutes were distributed to all CEOs of the Constituent Council and can be found at:

<https://legatus.sa.gov.au/wp-content/uploads/2023/05/Draft-Public-MinutesLegatusOM19.5.23.pdf>

I.4.2 Legatus Group Special Meeting held 2 June 2023.

Recommendation: That the minutes of the Legatus Group Special Meeting held on 2 June 2023 be confirmed as a true and correct record.

The copy of the minutes of the Legatus Group Special Meeting held on 2 June 2023 were distributed to all Mayors and CEOs of the Constituent Councils and can be found at:

<https://legatus.sa.gov.au/wp-content/uploads/2023/06/Draft-Minutes-2-June-2023.pdf>

I.5 Legatus Group Action List

Author: Simon Millcock Legatus Group CEO

Update on resolutions of the Legatus Group requiring action relating to meetings are provided for noting. Once an action has been noted as completed by the board, it is removed from the list.

Recommendation: That the Legatus Group receives and notes the report

Legatus Group Ordinary Meeting – 10 December 2021

Item	Topic	Action	Status	Comment
4.8	Fair rating for Electricity Generators	Advocacy discussions held with Minister for Local Govt and LGA	Ongoing	Refer LGA CEO's attendance at meeting

Legatus Group Ordinary Meeting – 9 September 2022

Item	Topic	Action	Status	Comment
4.6	Mental Health	Report to SAROC seeking their support in advocating to the Minister for Health for increased support to Regional SA regarding mental health services not progressed by LGA Secretariat.	On going	Refer LGA CEO's attendance at meeting

Legatus Group Ordinary meeting - 16 December 2022

Item	Topic	Action	Status	Comment
4.8	Rating Equity – need for LGA to advocate to SA Govt matter of priority	Letter forwarded 20 Dec 2022 to LGA President and CEO	On-going	Refer LGA CEO's attendance at meeting
5.1.1	Appointments to LGA Board and SAROC and timing of the AGM	Letter forwarded 24 Dec 2022 to LGA President and CEO	On-going	Agenda item 4.5

Legatus Group Ordinary meeting – 10 February 2023

Item	Topic	Action	Status	Comment
4.6	Legatus Group and SAROC	Information provided and responses provided	Ongoing	Agenda item 4.5
4.8	CWMS	Letter written	Ongoing	Refer LGA CEO's attendance at meeting

Legatus Group Ordinary meeting – 19 May 2023

Item	Topic	Action	Status	Comment
4.4	Quote for review of Charter	Quotes sought	Completed	Agenda item 4.3
4.5	Quote for review of Strategic Plan	Quotes sought	Completed	Agenda item 4.3
4.6	2023/2024 Business Plan and Budget	Special meeting 2 June	Completed	Held
4.11	Northern and Yorke Community Continuity Planning	Encourage attendance	Completed	Agenda item 4.1

4.13	Special Local Roads Funding	Report for grant applications	Completed	Waiting on announcements
4.14	Regional MRFs	Contact Eyre Peninsula LGA and Riverland Murraylands LGA	Completed	Nil response
4.16	Review of CEO Position	Expressions of interest submitted for consultant	Report due for next Legatus Group meeting	BRM Advisory contracted and commenced
5.9	ESCOSA – Equity	Letters written – responses received	Completed	Agenda item 4.6

Special meeting – 2 June 2023

2	2023/2024 Business Plan and Budget	Distribute	Completed	Distributed in accordance with Charter and available on website
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1.6 Deferred/Adjourned Items

Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

2.1 Tony Fox General Manager Northern and Yorke Landscape Board

2.2 Clinton Jury CEO Local Government Association of SA

3 REPORTS FOR INFORMATION

Report title:	Committee minutes
Item No:	3.1
Date of Meeting:	25 August 2023
Author:	Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To provide the board with a copy of the minutes from the Legatus Group Committees.

2. RECOMMENDATION

That the Legatus Group receives and notes the Legatus Group Audit and Risk Management Committee, Regional Management Group Committee, Road Transport and Infrastructure Advisory Committee, Waste Management Advisory Committee and the Community Wastewater Management Schemes Advisory Committee minutes.

3. BACKGROUND

Section 6.5, 7.10 and 7.11 of the Legatus Group Charter provides for the establishment of committees. The Legatus Group currently has 5 committees whose terms or reference are provided in the Charter or in the case of the advisory committees are set by the Legatus Group.

The Chairs of the following Committees have provided the minutes / communique of their meeting for the information of the Legatus Group.

1. Audit & Risk Management Committee 14 August 2023 (Attachment A)
2. Regional Management Group 28 July 2023 (Attachment B)
3. Road Transport and Infrastructure Advisory Committee 21 July 2023 (Attachment C)
4. Waste Management Advisory Committee 19 July 2023 (Attachment D)
5. Community Wastewater Management Schemes Advisory Committee 2 August 2023 (Attachment E)

4 REPORTS FOR DECISIONS

Report Title: Business Plan Update
Item No: 4.1
Date of Meeting: 25 August 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report provides a brief update on the 2023/2024 Legatus Group Business Plan.

2. RECOMMENDATION

That the Legatus Group notes the report and approves the release of the Climate Change Sector Agreement Report on the Legatus Group Website.

3. BACKGROUND

The Legatus Group 2023/2024 Business Plan was approved and adopted by the Legatus Group at their 2 June 2023 Special Meeting. The Legatus Group CEO is available to meet with member council to discuss and provides a quarterly update with the board agenda and distributes bi-monthly newsletters.

Support is being provided to the LGA and LGA Procurement with the Workforce Skills and Building Sector Capability project. Assistance has been provided along with letters of support to the following LGA R&D Grant Applications:

- UNSW Letter of support for “Determinants for hydrogen and electric charging stations in Regional South Australia”
- Copper Coast Council on behalf of YP Council Alliance “Reducing the Digital Divide”
- Torrens University “Attracting Youth into Regional Local Government Careers: Micro-credential and Learning Resources”

Whilst the Legatus Group CEO has also represented Legatus Group and Regional Local Govt via:

- Drought Hubs (Roseworthy and Orroroo)
- EPA State of the Environment Report
- Zone Emergency Management Symposium 2023 and Yorke and Mid North Zone Emergency Managamnet Committee
- SA Regional Road Priority Working Group
- Northern and Yorke Alliance meetings
- Northern and Yorke Landscape Board Aboriginal Engagement Committee
- Yorke Peninsula Grounded Art Festival

The project updates are provided as a snapshot with colour coding used for each project Green – on track Yellow – some delay Red – potential concern.

Project	Status
Roads / Transport	1. 2023 SLRP applications submitted and announcements anticipated on the Legatus Group supported projects. 2. HDS have been contracted to undertake: <ul style="list-style-type: none">• Regional Route and Road Action Plan – Update• 2024 Regional Roads Database• Presentation at Roads Forum• 2023 – 2024 SLRP Regional Priorities List

	3. Workshop being held with AusRoads 29 Sept regarding road classifications
Waste	Planning progressing for at least 2 Household Hazardous Waste Collections to be funded by GISA and supported by member councils in the Legatus Group Region for early 2024.
Disaster Risk Reduction	There have been 10 of the 11 workshops “Preparing your community for disaster and emergencies” held across the region with over 120 people attending to date. The website https://communitydisasterprep.com.au/ is live and the Reference Group will be meeting to discuss the progress of the Toolkit which is being developed. A webinar will be held for final community / council feedback and the plan is to present the report and toolkit to the November 2023 Legatus Group meeting.
Climate Change	The annual Northern and Yorke Climate Change Sector Agreement update has been provided to all parties following last Alliance meeting and is Attachment F of this agenda
Storm Water	Projects from 22/23 continue.
Coastal	Tony Fox to present at the meeting.
Carbon Offsetting	Phase 1 – Eligibility report – Attachment G has identified the opportunity for Local Govt and the project is now into Phase 2 – Feasibility report. The anticipated delivery of the Phase 2 report is late August, to allow additional analysis time by the consultants. This phase is where they’re interrogating a whole lot of data provided by the Steering Committee to answer questions like how much space do we need to make it worthwhile to undertake planting projects, cost benefit analyses of different project types, etc. The Steering Committee was in favour of having more in-depth analysis than an earlier delivery time. Some Legatus Group Councils have provided information to assist. There has been engagement from a number of councils with City of Burnside after their presentation at the May Legatus Group meeting.
Volunteering	The iPad training program is due to commence in the 3rd quarter of 2023 as the iPads have now arrived. The forum was held in Kadina.
Women 45+	Catalyst Foundation have commenced a State-wide project that is designed for Women45+ upskilling in leadership and Legatus Group are partnering by supporting the promotion of their workshops. Next one occurs in September 2023 and a further workshop planned for November. This included the recent Ageing and Disability Lifestyle Expo in Kadina and the Wellbeing and Volunteering Forum held on the following day.
Reconciliation	<ul style="list-style-type: none"> Continued membership of the Northern and Yorke Aboriginal Engagement Committee Waiting on final report from UniSA – discussion on wellbeing and culinary events for 2024
Attraction and retention Workforce	Torrens University in partnership with Legatus Group are developing a Local Government Career Pathways & Workforce Toolkit for Regional South Australia. This project is close to being finalised and report to be provided at the November 2023 Legatus Group meeting.
Wellbeing	Forum held and Legatus Group CEO cosigned new letter to Minister Picton for support of the Lifeline Connect Centre and meeting held with Nadia Clancy MP the Premiers Advocate for Suicide Prevention. Lifeline have opened a connect centre in Port Pirie.
Regional Conference / forums	<p>The following conferences and forums have been held since the last meeting and the following results have been received:</p> <ul style="list-style-type: none"> June 2023 – SA CWMS Conference (Adelaide) 64 attendees there was an 88% satisfaction rate for both the content and level of information with 100% response on re-attending / inviting others to attend. 23 June 2023 – Legatus Group Urban Sustainability Forum (Freeling) 24 attendees and there was a 100% satisfaction rate for both the content and level of information response on re-attending / inviting others to attend. August 2023 – SA Regional Wellbeing and Volunteering Forum (Kadina) 37 attendees and there was a 100% satisfaction rate for both the content and level of information response on re-attending / inviting others to attend. <p>The following are still to be progressed with likely timing of March – June 2024</p> <ul style="list-style-type: none"> LGA and GISA approached re possible SA Regional Waste Forum in 2024 SA CWMS Conference Legatus Roads Forum Yorke Mid North Regional Forum
Rating Equity	Informal discussions have continued with Hon Geoff Brock MP in his role as Local Member for Schubert and report provided 16 Dec 2022 Legatus Group meeting. Letter sent to LGA President Dec 2022 to gain support from LGA to encourage State Govt to make a priority.
CWMS Project	Funding secured from LGA and partnering with UniSA who are awaiting on feedback from the York Peninsular Council on the draft agreement between the Council and the University.

Report Title: Financial Report 2023/2024
Item No: 4.2
Date of Meeting: 25 August 2023
Author: Legatus Group CEO Simon Millcock

1 REPORT PURPOSE

This report seeks a decision of the Legatus Group in relation to the 2023/2024 Legatus Group Budget and CEOs Credit Card purchases. This report includes the 2023/2024 Budget Review I.

2 RECOMMENDATIONS

That the Legatus Group:

- 1. Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial Management) Regulations 2011 the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 31 July 2023.**
- 2. Receives and adopts the revised 2023/2024 Budget Review I.**
- 3. Notes the CEOs credit card expenditure report.**

3 BACKGROUND

Refer item 3.1 of this agenda Legatus Group Audit and Risk Management Committee (Attachment A). The Legatus Group adopted the 2023/2024 Business Plan and Budget at the 2 June 2023 Legatus Group Special Meeting.

The Legatus Group CEO and Finance Officer have developed (Attachment H) the 2023/2024 Budget Review I and this shows a decreased deficit of \$6,000 and this is made up from:

- Increased allocation from the SAFECOM Grant to be shown in the 2023/2024 budget.
- Increase in interest rates.
- Decrease in the LGA Grant Fund (note that there has yet to be approval for the annual Regional Capacity Building Allocation which for this year is listed at \$40,000. The 2022/2023 report has been provided and 2023/2024 applied for).
- Decrease in other income as not managing the Alliance Forum in 2023/2024.

This results in an increase of \$15,400 income and increase of expenses \$9,400.

The Legatus Group Finance Officer has prepared the attached Legatus Group Management Report (Attachment I) and the Bank Reconciliation (Attachment J) for the 2023/2024 Financial Year until 31 July 2023.

The Legatus Group Audit and Risk Management Committee meeting held on 14 August 2023 noted a report on the 2023/2024 budget and passed the following motion: “That the committee notes the report and recommends that the Legatus Group adopts the revised budget.”

The Legatus Group CEO credit card expenditure 1 May 2023 till 31 July 2023 was as follows

Date	Item	Amount
May 2023		
4	Adobe Subscription	69.98

4	SA State Volume 80 register changes charter	132.00
5	XERO Subscription	76.00
6	LH Perry - fuel	61.26
9	X Convenience fuel	32.72
11	United - fuel	40.48
13	BRAR Motel Peterborough - accommodation	149.00
13	Scarlett Mayfair - meal	15.38
13	Mills Freightline - storage	20.00
15	Saddleworth Roadhouse - fuel	66.67
16	Ampol - fuel	39.30
16	Glynde Hotel - meal	28.24
17	Wilson Parking	29.36
17	BiCi Espresso - meal	16.00
17	City of Adelaide – parking	9.60
17	City of Adelaide – parking	4.79
19	Trafrank Trading - fuel	47.09
23	Roseworthy Roadhouse – fuel	84.51
31	LH Perry - fuel	70.12
31	Bendigo bank fees	4.00
June 2023		
9	Adobe – subscription	69.98
9	Lady Burra - meal	24.00
10	Dropbox – subscription	306.90
10	Survey Monkey – subscription	300.00
11	LH Perry – fuel	68.48
11	Grosvenor Hotel – accommodation + parking	160.75
14	Mills Freight – storage	20.00
19	Xero – subscription	76.00
19	United - fuel	60.64
23	Woolworths – catering	20.00
23	United – fuel	46.73
26	United – carwash	9.30
26	United - fuel	71.71
27	Try booking – registration fee workshop	51.75
30	Bendigo Bank – bank fees	4.00

July 2023		
2	Facebook – promotion forum and workshops	113.37
3	Adobe – subscription	69.98
4	Liberty - fuel	54.68
4	Woolworths – catering workshops	64.70
5	Xero – subscription	76.00
5	City of Adelaide – parking	7.65
6	Queen of tarts - meal	21.60
6	Board Botanic Gardens – parking	19.25
7	Perry - fuel	63.83
9	X-Convenience – fuel	43.23
12	X-Convenience – fuel	43.96
14	City of Adelaide – parking	5.10
18	Mills Freight – storage	20.00
19	OTR – fuel	47.33
23	Agoda Wallaroo – accommodation	153.33
26	Circum - Carwash	13.50
27	KS & CA Hunt - fuel	65.05
28	United Petroleum – fuel	59.77
31	Bendigo Bank – bank fees	4.00

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

- 5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.
- 5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.
- 5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

These matters were discussed at the Legatus Group Audit and Risk Management Committee meeting held on 14 August 2023 and all matters are within the current budget.

The Legatus Group CEOs Credit Card payments are provided for scrutiny by the Board.

7. Attachments:

H - the 2023/2024 budget review

I - Legatus Group Management Report for the 2023/2024 Financial Year until 31 July 2023.

J - Bank Reconciliation for the 2023/2024 Financial Year until 31 July 2023.

Report Title: Legatus Group Strategic Plan and Charter Review

Item No: 4.3

Date of Meeting: 25 August 2023

Author: Legatus Group CEO Simon Millcock

Confidentiality Clause:

Provisions for Confidentiality (Commercial Advantage)

Confidentiality

Pursuant to Section 90(2) of the Local Government Act 1999, the report titled '4.3 – Legatus Group Strategic Plan and Charter Review' is listed to be considered in confidence as the information in relation to this agenda item includes information of a confidential nature (not being a trade secret) the disclosure of which - could reasonably be expected to prejudice the commercial position of the person / organisation who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

If the Legatus Group considers the report and discussion at the meeting it should be considered in confidence, the following resolution must be adopted before the Legatus Group discusses or considers the report.

Report Title: SA Regional Road Priority Working Group

Item No: 4.4

Date of Meeting: 25 August 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report provides information re dialogue between the Legatus Group, LGA and SA Regional Organisation of Councils (SAROC) via the LGA Secretariat and notes that the LGA CEO Clinton Jury is presenting at the meeting.

2. RECOMMENDATION

That the Legatus Group notes the report and supports the Legatus Group CEO to continue to facilitate the SA Regional Road Priority Working Group.

3. BACKGROUND

The Legatus Group was contracted by SAROC to deliver a SA Regional Road Priority report in 2022.

At the 19 May 2022 SAROC meeting they approved the release of the SA Regional Road Priority Project and noted that a working group will be established comprising representatives from LGA Secretariat, the Department for Industry and Transport, the Local Government Transport Advisory Panel and Regional LGA EOs to assist with reviewing the recommendations.

The 19 Jan 2023 SAROC meeting received a report from LGA Secretariat that said:

Following discussions by the LGA Secretariat and the Regional LGA EOs a SA Regional Road Priority Working Group is being established with draft Terms of Reference. Their first meeting is scheduled for 15 Feb 2023 and Legatus Group CEO Simon Millcock is facilitating this process. The Working Group will focus on:

- Advice to SAROC and others on the recommendations of the SA Regional Road Priority Report
- Review and recommend changes associated with any inconsistencies in the current classification of DIT roads using DIT's State Maintained Roads dataset.
- Create a platform for SAROC members and DIT to work in collaboration where matters can be raised and discussed on road and transport issues of common interest or concern and develop appropriate courses of action for recommendation to SAROC.
- Facilitate greater awareness and understanding across member councils of topical road and transportation issues and funding opportunities and processes.

The 2 March 2023 SAROC meeting via a report from the LGA Secretariat noted that the Legatus Group CEO was facilitating the coordination of the working group and that the working group had held its first meeting on 15 February 2023 and that the members of the working group included amongst others Mayor Leon Stephens (LGTAP, SAROC & LGA Board) and LGA Secretariat rep Lea Bacon (LGA).

They also noted that within its adopted terms of reference, the primary function of the Working Group is to coordinate and progress regional local road issues and activities, and particularly to focus on the 4 points listed at the 15 Feb 2023 SAROC meeting (above). The report also noted that the working group will operate in an advisory capacity only and will continue to report to SAROC as

required.

The working group met on 13 July 2023 with the following actions for Simon Millcock:

- Coordinate a meeting between LGA and DIT re original report and the Terms of Reference and report back accordingly.
- Distribute information and liaise with LGA and AusRoads, HDS, NHVR and RAA who are organising the LGA Roads and Works Conference.
- Regional LGAs to consider in their budget and an update with possible quote to be provided by HDS and further dialogue with LGA.

This also has direct relevance to item 4.6 of this agenda.

I RELEVANT CORE STRATEGIES/POLICIES

This matter sits at the core of the Legatus Group Objects and Purpose for which the Legatus Group is established including items outlined in the Legatus Group Charter including (1) undertake co-ordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level; (2) facilitate and co-ordinate activities of local government at a regional level related to community and (3) associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

2 FINANCIAL IMPLICATIONS Nil

3 RISK ASSESSMENT

The impact on the Legatus Group was high but has been mitigated following the meetings and increased clarity over the past 3-4 months.

4 ATTACHMENTS

M - Regional LGA Topical Update.

Report Title: ESCOSA Fee Structure
Item No: 4.5
Date of Meeting: 25 August 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To provide an update on the outcome of the advocacy approach taken for supporting the opposition to model fee structure being set by ESCOSA.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. BACKGROUND

Following the 19 May 2023 Legatus Group meeting where support was provided to the District Council of Orroroo (DCOC) to support the opposition to model fee structure being set by ESCOSA letters from the Legatus Group were sent to:

- Adam Wilson CEO Essential Services Commission of SA
- Hon Geoff Brock MP Minister for Local Government
- Hon Susan Close Minister for Environment and Waste

The Legatus Group CEO provided this information to all SA Regional LGAs seeking support in advocating for change to the model Fee Structure currently set by ESCOSA.

The Legatus Group provided information to SAROC in their update and the DCOC submitted a report and recommendations to SAROC. The 20 July 2023 SAROC meeting discussed the DCOC report and the LGA Secretariat provided a recommendation which was contrary to the DCOC approach which had been supported by the Legatus Group.

The SAROC meeting did approve the following item of business requested by the District Council of Orroroo Carrieton being included in the agenda for the LGA Annual General Meeting to be held on 26 October 2023:

That the AGM requests the Local Government Association (LGA) Secretariat to advocate to the Essential Services Commission SA (ESCOSA) for a change to the cost structure being applied to the Strategic Management Plan Advice Scheme, conducted by ESCOSA pursuant to section 122 of the Local Government Act 1999, to an approach that has costs allocated to councils on a proportional basis consistent with the value assigned to votes of delegates of the LGA at an LGA General Meeting (as set out in clause 17 of the LGA Constitution).

Responses were received by the Legatus Group from:

- Hon Tom Koutsantonis MP Acting Minister for Local Government (Attachment N)
- Hon Geoff Brock MP Minister for Local Government (Attachment O)
- Adam Wilson CEO Essential Services Commission of SA (Attachment P)

This information was provided to the DCOC who have through Mayor Grant Chapman provided the following response for inclusion with this agenda.

The DCOC welcomes this letter from the Hon Tom Koutsantonis MP Acting Minister for Local Government.

This letter highlights that the LGA secretariat in fact advocated for the current model of cost recovery. This is precisely the reason that the DCOC has put this report forward and asked for the LGA membership to consider the advocacy direction at the AGM.

We question if the advocacy direction of the LGA actually reflected the majority view of its membership.

'Based on initial feedback from the sector, ESCOSA proposed a potential cost recovery mechanism that would vary the amount charged by each Council based on the LGA membership fee...'

'I am also advised that this proposal was not supported by the LGA, at least partly due its view that larger councils would pay substantially more.'

Let the membership decide on the advocacy position, that is our view, and this was supported by SAROC.

We appreciate the opportunity to discuss further at LEGATUS, I would hope that we can ensure that our regional and rural smaller Councils throughout the state are aware that we have this current cost recovery model (which enabled an equity disparity of \$30 vs .30 cents per advice/ratepayers) because, as a sector through the LGA, that is exactly what we advocated for.

5 RELEVANT CORE STRATEGIES/POLICIES

This work aligns directly with the Charter which is to undertake coordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level.

5 FINANCIAL IMPLICATIONS

Nil

6 RISK ASSESSMENT

The impact on the Legatus Group is low.

7 ATTACHMENTS

N – Letter Minister Koutsantonis
O – Letter Minister Brock
P – Letter Adam Wilson ESOCSA

Report Title: Special Local Roads Program (SLRP) Funding

Item No: 4.6

Date of Meeting: 25 August 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

For the board to consider a recommendation from the Legatus Group Road Transport and Infrastructure Advisory Committee to gain support from the LGA.

2. RECOMMENDATION

That the Legatus Group notes the report and recommends that the Legatus Group Chair writes to the LGA Board to seek their support in attempting to gaining increased funding for Special Local Roads Program Funding.

3. BACKGROUND

Following the last two Legatus Group Road Transport and Infrastructure Advisory Committee meetings the topic of limited funding associated with Councils Regional Roads have been discussed. Refer attachment C

There was support from the Legatus Group for a report from the Legatus Group CEO on a recommended approach by the Legatus Group to lobby for increased funding for the SLRP Program.

There has been a SA Regional Road Priority Working Group established which met on 13 July 2023 and this matter was discussed. It was recognised at the meeting of the need for the LGA and State Government to be actively involved in discussions. The Legatus Group CEO is attempting to bring these parties together. The meeting noted a need to have consistency around classification descriptions and the work on national service agreements.

There has been a recent announcement of \$750 million for local road and infrastructure priorities funding under Phase 4 of the Local Roads and Community Infrastructure (LRCI) program available to South Australian councils to nominate projects.

Phase 4 grant allocations include an additional \$250 million targeted to improve rural, regional and outer urban roads. Projects funded under this round are expected to be completed by 30 June 2025.

The LRCI program works in partnership with councils provides them flexibility to deliver priority local road and community infrastructure projects relevant to their region, creating jobs and long-lasting benefits for communities.

The Legatus Group commissioned the initial Socio-Economic Impacts of Road Deficiency Report March 2021 and managed the SA Regional Road Priority Project which was funded by the Local Government Research and Development Scheme and released in May 2022. Whilst the Legatus Group Bridges and Culverts report was released in June 2022.

The Legatus Group are seeking to increase the level of productivity, safety and community connectivity through increased funding for local significant roads. This requires fairer funding models to address the regions local roads infrastructure deficiencies.

The Legatus Group Budget for 2023/2024 has an allocation for support and licence cost of QGIS for the expansion of SA Regional Road Priorities. The Legatus Group Road Transport and Infrastructure Advisory Committee see this body of work as a major priority for the LGA.

4. RELEVANT CORE STRATEGIES/POLICIES

This matter has direct relevance to several of the Legatus Group Objects and Purpose as outlined in the Legatus Group Charter and includes:

- Undertake co-ordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level.
- Facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of the Constituent Councils.
- Develop further co-operation between the Constituent Councils for the benefit of the communities of the Region.

The Legatus Group has a long established Road Transport and Infrastructure Advisory Committee and both the Legatus Group Strategic Plan and Business Plan refer to roads and increased funding as a major priority.

5 FINANCIAL IMPLICATIONS

Nil there is a budget allocation and other Regional LGAs have outlined their support.

6 RISK ASSESSMENT

This is of low risk to the Legatus Group and is supported by the Legatus Group Road Transport and Infrastructure Advisory Committee.

7 ATTACHMENTS

Nil

Report Title: Community Wastewater Management Schemes Alliance

Item No: 4.7

Date of Meeting: 25 August 2023

Author: Legatus Group CEO Simon Millcock

I. REPORT PURPOSE

This report provides background on matters relating to support for member councils and the local government sector relating to Community Wastewater Management Schemes (CWMS).

2. RECOMMENDATION

That the Legatus Group notes the report and:

- 1. Continue to advocate to the LGA that they support the development of a model for a Local Government Sector CWMS Alliance / Committee.**
- 2. Submits an application for funding to the CWMS Research and Development scheme for the Legatus Group to deliver regional workshops and the annual conference.**

I. BACKGROUND

At the 2 August 2023 Legatus Group CWMS Advisory Committee (refer attachment E) the Legatus Group CEO provided a report on previous recommendations from the Advisory Committee and endorsement at the February 2023 Legatus Group meeting an application for a further extension for the Joint Services Arrangement was submitted to the LGA CWMS Management Committee.

Advice received in June 2023 from the LGA was that the application was not successful and that after considering the funding request and the content of the proposal they declined the proposal at the current time. The Research and Development (R&D) fund for CWMS is being increased in 2023/24 and a call for proposals will occur with an invite to the Legatus Group to submit a submission in support of the CWMS Sector (which can include differing elements).

They advised that the Joint Services Arrangement has delivered some great outcomes to date and there is definitely intent to retain workshops and the annual conference amongst the support initiatives.

They will ensure that the Legatus Group CEO is advised of on when the 2023/24 R&D call for proposals occurs.

Paul Chapman was employed through funding by the LGA CWMS Management Committee and Legatus Group via the Joint Services Agreement which expired in June 2023.

A final report for the 2022/2023 Joint Services Agreement has yet to be completed as it is awaiting the outcome of the 25 August 2023 Legatus Group meeting.

The 2023 CWMS Annual Conference was held on 8 June 2023 at the UniSA - UniHub Light Square with 66 people attending. The Minister for Local Government Hon Geoff Brock opened the conference and the Chair of the LGA CWMS Management Committee Mayor Leon Stephens and LGA CEO Clinton Jury both attended and all spoke. There was a good cross section of people from the local government sector (predominantly operators), industry, regulators and researchers.

23 Councils were represented with 10 of these being Legatus Group Councils. The program was developed in consultation with David Eggers and Thomas McKellar after the initial draft program had been presented to the LGA CWMS Management Committee. The Legatus Group CEO took the opportunity at the conference to acknowledge the work of Dr Paul Chapman who had been the Legatus Group Project Manager for CWMS.

The Legatus Group CEO facilitated a workshop during the conference and the issues raised that councils are seeking support with included:

- Limited “ownership” options associated with the IP
- Whole of Life costs associated with new projects
- Central knowledge base e.g. knowledge broker aware of the various schemes and how they are managed / who can direct people to others
- Lots of new technologies and innovations – these are not being utilised / taken up – what is happening nation wide
- Resource sharing – the benefits and risks – could be more of this – who facilitates
- Support with contract and contractor management – how to monitor contractors – who has the knowledge – what are the risks
- Lack of skills within the sector re managing the systems and across the organisations with asset management
- Corporate buy in from across the council – need to have the organisation invested not just the individual
- Great clarity on the funding available:
 - New
 - Expanding
 - Replacement
- Support with understanding the service charges – full cost recovery
- Understanding the maintenance requirements
- Revaluation of assets – accuracy of the costs
- Understanding the infrastructure that is out of sight – quality of the infrastructure and record keeping – how can technology better assist
- Ability to provide most effective use of the resource / water / sludge
- Proactive v Reactive
- Replacement at end of Life

Observations by the Legatus Group CEO:

Regional or state based forums on waste / roads tend to receive interest from Elected Members and Senior Management. There continues to be less interest in CWMS as at the State Conference only 1 Mayor who is Chair of LGA CWMS and 2 CEOs from councils were there and that was because the CEOs were presenting. Good to see the strong interest from the LGA CEO.

The conference was held in Adelaide for the first time and had the largest number attending of the 4 conferences with many new faces. Less interaction though this year with the informal gathering the night before and the inability to undertake site visits.

UniSA again provided the venue as part of its partnership with the Legatus Group through their MoU, which assisted with keeping the price low. The management and coordination through the Joint Services Arrangements between the Legatus Group and LGA CWMS Management Committee also ensured that the coordination / administration costs and marketing was covered. As such the small fee of \$45 assisted with covering some of the costs of catering. Similar type events run by the LGA or LG Professionals would cost significantly more. Given the travel and accommodation costs to attendees the recommendation would be to continue to make the conference affordable.

Note that there is no funding for the Legatus Group to continue this work which had been identified in the Joint Services Arrangements.

The Legatus Group CWMS Advisory Committee recommended that:

- The Legatus Group continue to advocate to the LGA that they support the development of a model for a Local Government Sector CWMS Alliance / Committee.
- Recommends the Legatus Group submits an application for funding to the CWMS Research and Development scheme for the Legatus Group to deliver regional workshops and the annual conference.

4. RELEVANT CORE STRATEGIES/POLICIES

This matter has direct relevance to several of the Legatus Group Objects and Purpose as outlined in the Legatus Group Charter and includes:

- Undertake co-ordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level.
- Facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of the Constituent Councils.
- Develop further co-operation between the Constituent Councils for the benefit of the communities of the Region.

The Legatus Group has established a CWMS Advisory Committee and both the Legatus Group Strategic Plan and Business Plan refer to support for members councils associated with CWMS to progress the areas identified in reports and research for CWMS.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The impact on the Legatus Group is low as they don't manage any CWMS assets but in some cases the risk of not supporting is high for member councils.

7. ATTACHMENTS

Report Title: SA Coastal Council Alliance

Item No: 4.8

Date of Meeting: 25 August 2023

Author: Adam Gary

I. REPORT PURPOSE

This report is for information and provided by Adam Gray as the Coordinator for the SA Coastal Council Alliance.

At its most recent meeting the SACCA Committee requested that I distribute the attached Draft SACCA Strategic and Business Plan 2023-25 for consideration of the Regional LGA Boards and for any last minute feedback before the SACCA Committee finalises the Plan.

I would greatly appreciate your inclusion of the attached letter and Plan in your next Board Meeting agendas.

Your respective LGA Board representative on the SACCA Committee should be comfortable in speaking to the item if required.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. ATTACHMENTS

Q – SA Coastal Council Alliance (SACCA) Letter

R – Draft SACCA Strategic Plan

Report Title: Legatus Group CEO leave and involvement with outside organisations.

Item No: 4.9

Date of Meeting: 25 August 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is provided to inform the Board of the Legatus Group CEOs leave and involvement with organisations outside of his employment.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. BACKGROUND

The Legatus Group CEOs employment agreement says that he must not be directly or indirectly engaged, concerned or interested in any employment, trade, business, profession or occupation beyond the scope of his employment responsibilities that require the provision of services or advice by the Chief Executive Officer unless he has the prior consent in writing of the Authority.

The Legatus Group CEO since commencing employment has advised in writing the Legatus Group Chairpersons of his outside interests and has reported to the Legatus Group on several occasions and this has included taking approved leave to be involved in these activities.

These outside interests include being a member of the Mintaro Progress Association and Coordinator of the Clare Valley Festival of the Lamb and as a Friendship Ambassador for Changshu City in China. These link to an international chef exchange program and he provides his support pro-bono. There is no payment associated with this role and he covers his own travel costs.

The Legatus Group CEO is taking leave from 18 September 2023 until 27 September 2023 to manage the Clare Valley Festival of the Lamb and to host a delegation from Changshu City.

The CEO is also planning to take some leave during early October and November 2023.

4. RELEVANT CORE STRATEGIES/POLICIES

CEO's employment agreement.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The impact on the Legatus Group is low and the report ensures that the board is aware.

7. ATTACHMENTS Nil

5 MOTIONS AND QUESTIONS

5.1 Motions of which Notice has been given.

The Legatus Group Policy Agenda Items and Presentations Policy says:

Member Councils wishing to present matters to the Board or committees for discussion or decision must consider the schedule of meetings of the Board of Management and the Committees and must be undertaken in consultation the Legatus CEO. All matters for discussion and seeking of resolution must be made in writing with sufficient time to ensure that the Legatus Group CEO can provide in the appropriate agenda.

The Legatus Group CEO called for items of business from Constituent Council and the following were received.

Report Title: Cessation of the management of unwanted stray, lost and surrendered pets by the Animal Welfare League.

Item No: 5.1.1

Date of Meeting: 25 August 2023

Author: Rosyln Talbot Mayor Copper Coast Council

1 REPORT PURPOSE

To gain the support of the Legatus Group.

2 RECOMMENDATIONS

That the Legatus Group supports the approach by the Copper Coast Council that:

- 1. The Local Government Association liaise with the Dog and Cat Management Board and the Animal Welfare League regarding the cessation of the Management of unwanted stray, lost and surrendered pets by the Animal Welfare League.**
- 2. That any costs requested from Regional and Rural Councils to develop animal holding facilities, particularly for Metropolitan Councils be identified and information provided to Councils.**

BACKGROUND

The Copper Coast Council have attached a copy of a Notice of Motion (Attachment S) which includes a report by Russell Peate the CEO of Copper Coast Council. This includes the email from the Dog and Cat Management Board dated Wednesday 28th June 2023.

4 RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter includes that it is established to undertake advocacy and representational roles on behalf of the Constituent Councils.

5. FINANCIAL IMPLICATIONS Nil

6. RISK ASSESSMENT Nil

7. ATTACHMENTS

S – Copper Coast Council Proposed item of Business.

5.2 Motions without Notice

5.3 Questions with Notice

Nil

5.4 Questions without Notice

The Chair to ask the Members if there are any questions without notice.

6 MEMBERS COMMUNICATION

Report Title: Chairperson's Report February 2023

Item No: 6.1

Date of Meeting: 25 August 2023

Author: Mayor Rodney Reid Chairperson of Legatus

1. REPORT PURPOSE

To provide information on key meetings/functions that Mayor Reid as Chairperson of Legatus has attended during the current reporting period. The detail is in summary format only.

2. RECOMMENDATION

That the chairperson's report for August 2023 be received and noted.

3. REPORT

Legatus Chairperson's Report December 2022			
Date	Location	Purpose	Comments
2023/05/05	Port Pirie	Legatus Audit and Risk Committee	
2023/05/09	Balaklava	Legatus Executive	Legatus CEO Simon Millcock, Chair of the Management Group Andrew MacDonald and myself met to discuss the upcoming meeting agenda for Legatus. Deputy Chairperson Bill O'Brien was an apology.
2023/05/11	Zoom	SAROC Meeting	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Northern Areas Council.

2023/05/12	Peterborough	Waste Resource Recovery Forum – Better Outcomes Together	Legatus and KESAB arranged this forum with representatives from 9 councils present. We heard from Copper Coast and Port Pirie councils re their introduction of Fortnightly FOGO bins and Fortnightly Red Bins going to Landfill. Copper Coast are now diverting 60% of their waste from going to landfill. Statistics from GISA show that approximately 40% of waste in red bins going to landfill is food waste. With councils paying a per tonne levy on waste going to Landfill it is in the interest of every rate payer to reduce what is going in the Red Bins. One of the speakers was Simon Grenfell who is the CEO of The Fleurieu Regional Waste Authority dealing with the waste from 4 councils including Kangaroo Island. They employ 40 people including truck drivers who collect the rubbish and those who sort it at the depot near Goolwa. At present 109,000 people across the 15 councils of Legatus create 75,000 tonnes of waste every year. Dr. Gamithri Karunasena, a project manager of Fight Food Waste Cooperative Research Group encouraged us with simple things that will help educate the people and keep food out of landfill.
2023/05/16	Clare	Clare and Gilbert Valleys Council Meeting	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Clare and Gilbert Valleys Council meeting. I stayed in the gallery for the next two hours observing the council working through their agenda and also discussing their budget through informal discussion.
2023/05/19	Bundaleer	Legatus Meeting	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Copper Council Information Session.
2023/05/23	Phone	CEO Simon Millcock	CEO Simon Millcock and I workshopped the Draft Annual Business Plan line by line to include feedback from councils and the board at Friday's meeting.
2023/05/25	Balaklava	Legatus Executive Meeting	An opportunity to discuss agenda for the special meeting. Several suggestions made to make the Annual Plan and Budget more reader friendly. Simon to follow up with a graphic artist. End result was much better.
2023/06/02	Balaklava	Zoom Legatus Special Meeting	A special meeting was held for Legatus to vote on the Annual Business Plan and Budget. Thankfully it was carried.
2023/06/06	Home	Minute Checking	
2023/06/21	Home	Legatus Preparation	I prepared for tomorrow's Regional Alliance meeting, I worked on the Legatus annual report and worked through various emails.
2023/06/22	Clare	Regional Alliance Meeting	This was an opportunity to meet Geoff White who is the Chairperson of the Northern and Yorke Landscape Board.
2023/06/23	Freeling	Regional SA Urban Sustainability Forum	Legatus hosted the Regional SA Urban Sustainability Forum at the F.A.R.M. Centre at Freeling. I was invited to welcome everyone to the forum. Mayor Bill O'Brien gave an acknowledgement of country and a

			description of the Light Council. Topics included Regional Climate Change Adaption Strategy, Climate Risks for Councils. Low Carbon Roads, Enviro Legends, Light Regional Council's approach to sustainability, Storm Water Harvesting, Carbon Offsetting, and the Port Pirie Greening Project. At the end of the forum, we had a site visit to the Freeling Wetlands. This was a great day bringing likeminded staff from various councils, elected members and community groups together. Many great ideas were shared.
2023/07/14	Phone	Leon Stevens	SAROC issues.
2023/07/18	Home	Preparation for SAROC Meeting	Including speaking with Mayor Kathie Bowman of the District Council of Orroroo Carrieton and Deputy Chairperson of Legatus and SAROC member Mayor Bill O'Brien.
2023/07/19	Home	Preparation for SAROC Meeting	Including speaking with Mayor of Port Pirie, Leon Stephens, as Chairperson of SAROC.
2023/07/20	Adelaide	SAROC Meeting	I attended the SAROC meeting in Adelaide. Within the agenda I questioned 2 aspects of GAROC's minutes that were directing the State Board. I proposed the motion put forward by The District Council of Orroroo Carrieton in relation to the costs of ESCOSA for their Strategic Management Plan Advice Scheme, this is currently \$40,000 per council regardless of the size of the council. Legatus had supported The District Council of Orroroo Carrieton and endorsed their motion to SAROC. This was carried. I also spoke in the annual plan and budget debate especially about the review of the SAROC Terms of Reference being workshopped. In other business I asked a question why LGA invoice the metropolitan councils but not the regional councils for SACCA.
2023/07/20	Phone	SAROC Meeting Outcome	I contacted Paul Simpson, CEO of The District Council of Orroroo Carrieton and Simon Millcock, CEO Legatus re the positive outcome of the SAROC meeting re The District Council of Orroroo Carrieton motion.
2023/07/28	Balaklava	Legatus Management Group meeting	
2023/08/03	Balaklava	Community Disaster Preparation Workshop	Dr Kristine Peters ran the workshop sharing information re planning for disasters and seeking feedback from attendees. A toolbox for communities will be created at the end of the process.

Regular communication with CEO Simon Millcock through emails and phone calls on a weekly basis.

4. RELEVANT CORE STRATEGIES/POLICIES

N/A

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

Nil

7. ATTACHMENTS

Nil

7 BEST PRACTICE PRESENTATION

Copper Coast Council 24/7 Library

Mayor Roslyn Talbot

The Kadina Community Library is the first in South Australia to be trialling out of hours access!

Residents and Copper Coast University Centre students are now utilising the library's various resources after hours since the trial started early this year. As part of the One Card Network, over 4 million items are available through a library membership card and 24/7 access offers the flexibility to collect holds, return and borrow items whenever is convenient. The systems in place ensure a comfortable and secure place for anyone to use at any time and, if the trial is successful, this service will be available to the wider community.

8 CLOSE and DATE FOR NEXT MEETING – To be confirmed following the AGM.

Moved: Ian McDonald

Seconded: Peter Ackland

Carried

4 FINANCIAL REPORTS

4.1 22/23 Annual Reports including Financial Report

Simon Millcock CEO provided a financial report with the agenda.

Motion: That the committee:

1. Endorses the Legatus Group annual financial statement for the year ending 30 June 2023 as presenting a fair view of the state of the financial affairs of the Legatus Group and recommends that the board certifies the annual financial statement subject to receiving the final Auditors report.
2. Notes the Budget Variation Regulation 10 Report for 2022-23 as being compliant and recommends that the Legatus Group receive and notes the report.
3. Recommends that the Legatus Group retain Dean Newbery as the Legatus Group Independent Auditors.

Moved: Mayor Rodney Reid

Seconded: Ian McDonald

Carried

4.2 23/24 Financial Report

Colin Davies provided a report with the agenda.

Motion: That the committee note the report.

Moved: Peter Ackland

Seconded: Ian McDonald

Carried

4.3 2023/2024 Budget Review I

Colin Davies and Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and recommends that the Legatus Group receives and adopts the revised budget.

Moved: Mayor Rodney Reid

Seconded: Ian McDonald

Carried

5 STRATEGIC PLAN, CHARTER CEO POSITION REVIEWS

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Mayor Rodney Reid

Seconded: Peter Ackland

Carried

6 WORK PLAN

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the work plan is up to date.

Moved: Ian McDonald

Seconded: Mayor Rodney Reid

Carried

7 OTHER BUSINESS

Nil

8 NEXT MEETING

Meeting Closed at : 9:31 am

Next Meeting: Subject to the approval of meeting dates by the Legatus Group following the AGM.

Attachment B

Notes from the Legatus Group Regional Management Group meeting held Friday 28 July 2023 at 10.30am (online)

Attendance: Andrew MacDonald, Sam Johnson, James Miller, Eric Brown, Kelly Westell, Peter Ackland, Mayor Rodney Reid, Simon Millcock, Russell Peate (10.41) and Helen Macdonald (10.50)

Apologies: Stephen Rufus, Maree Wauchope, Paul Simpson, Martin McCarthy, David Stevenson, Andrew Cameron and Richard Dodson.

1. Welcome – Andrew MacDonald welcomed everyone to the meeting and confirmed the purpose.
2. Update on Advisory Committees – Simon Millcock provided the following updates.
 - a. Transport

The 2023/2024 Legatus Group Business Plan and Budget have been approved and includes:

- Review of the Legatus Group Transport Plan and develop priority listings for 24/25 SLRP.
- Support member councils with grant applications for bridge infrastructure based on the Legatus Regional Bridges Report
- Review the progress and commence an extended lobby campaign based on the SAROC Regional Roads Priority Report
- There is an allocation of \$17,000 in the 2023/2024 Legatus Group Budget for the Regional Roads Plan Update and \$3,000 towards the Legatus Group Roads Forum.

HDS have been contracted to undertake

- Regional Route and Road Action Plan – Update
- 2024 Regional Roads Database
- Presentation at Roads Forum
- 2023 – 2024 SLRP Regional Priorities List

We have recently assisted the National Heavy Vehicle Regulator with their Strategic Local Government Asset Assessment Project. This is an Australian Government funded initiative to optimise heavy vehicle access on the local road networks across Australia.

The project assists local government road managers to undertake heavy vehicle assessments of on-road assets, such as bridges and culverts. Working collaboratively with engineering consultants and local government road managers, the project supports councils to better understand their asset capability and inform heavy-vehicle access decision-making.

The report from these workshops will be provided to HDS whilst it is noted that two potential priority heavy vehicle routes Stockwell Road (Barossa Valley) and Templeton Road (Wakefield Regional Council) for possible inclusion in a pilot 'route capability assessment'. These 'route assessments' are scheduled to be commence later this year.

Increased funding for SLRP – Last year we delivered the SA Regional Road Priority Project for SAROC and I have been asked to facilitate a State-wide working party to which the LGA Secretariat have since advised they will not be attending. Noting also that the National Heavy Vehicle Regulator has attempted to work with the LGA on the South Australia Strategic Local Government Asset Assessment Project with no success and have relied on the Legatus Group to have taken this initial role on behalf of the sector.

A report will be going to the 25 August Legatus Group meeting seeking their advocacy on this matter.

b. Waste Management

There are around 7,500 tonnes of the recyclable bags that are woven polypropylene and low-density polyethylene that come into SA annually. A large percentage of these come to our region as they are associated with agriculture, horticulture and livestock industries. Nationally there has been a 26% return rate via the Big Bag Recover program which would have been going to landfill, burnt or buried.

Big Bag Recovery is the only Australian government accredited product stewardship scheme for plastic bags over 15 kg/l of contents – sacks & bulk bags.

They are looking to gain a greater presence in SA and costs associated for councils can be compensated at varying rates depending on if collected and baled at council site or transported. Support is provided with marketing and information sessions for industry. A workshop has been held with member councils and information distributed to all with some showing interest.

Earlier this year I promoted the 6 May Port Augusta Household Hazardous Waste Collection and engaged with member councils re possible interest for something similar in the Legatus Group Region.

Justin Lang at Green Industries SA (GISA) advised that subject to interest from Legatus Group councils, GISA would be happy to support a couple of clustered regional HHW events.

Port Pirie, Adelaide Plains, Yorke Peninsula and The Barossa Council all responded with their interest and I'm meeting with GISA next week to progress for 2 collection points in our region.

The Legatus Group Waste & Resource Recovery Strategy 2021 – 2026 Action Plan includes the Legatus Group: Assist with procurement/implementation of the preferred education mode. I distributed to member councils a proposal by KESAB that could take a sub-regional or regional approach but feedback was that due to the complexity of where individual councils are with their own waste strategies then it is best followed up individually by each council and KESAB.

The Legatus Group 2023/204 budget does not include any resources for support.

c. CWMS

Since March 2018, we have been operating under CWMS Service Arrangements on behalf of the LGA CWMS Management Committee. Under the Arrangements, the Legatus Group undertook to deliver programs and projects associated with CWMS services and we were able to employ a Project Officer with the most recent being Paul Chapman.

The LGA CWMS Management Committee were approached for this program to continue into 23/24 but have declined but invited us to re-apply as they have expanded their allocation of funding and will be now making an open call for projects in the near future.

Following an approach by Phil Kotaras the Work, Health & Safety Officer at Port Pirie Regional Council who provides a shared service to the 6 Southern Flinders Ranges Councils advising of staff across these councils are interested in undertaking TAFE Certificate III Water Industry Operations

I have been negotiating with TAFE re possibility of training to be held in the Legatus Group region Legatus Group and there are 2 options for council staff to undertake the training:

- Public courses which are available at Tonsley – these include facilitated on-line course.
- Regional course – not available until 2024 and TAFE have capacity to deliver 1 with need for 14 participants. Would include 5 trips to the region and can incorporate site visits and be delivered over 18 months.

3. Proposed Agenda Items – Legatus August meeting

Russell Peate outlined a possible report from Copper Coast Council re detention facilities under dog and cat management due to reduction in services by Animal Welfare League.

Simon Millcock advised that Orroroo Carrieton will be providing update on the ESCOSA fees – also discussed in item 4 below.

4. Regional LGAs / SAROC / LG Secretariat – ESCOSA example

During the past 6 months there has been a significant change in the LGA Secretariats approach to having matters raised by member councils to SAROC and ultimately to the Board. With the departure of Lea Bacon and Stephen Smith and the involvement now of Andrew Lamb the Regional LGAs have not been formally recognised as being able to submit matters on behalf of our member councils.

There are attempts to resolve this as all Regional LGAs and SAROC support the Regional LGAs being a filtering system for matters to be raised at SAROC.

This was highlighted at the last SAROC meeting where a report with recommendations from Orroroo Carrieton which had been supported by the Legatus Group had its recommendations altered by the LGA Secretariat. SAROC did in fact revert to the recommendation from Orroroo Carrieton and dismissed the recommendation by the Secretariat. Paul may wish to comment. The advice currently is that a report and recommendation can only come from an LGA member.

As such there are 3 approaches which can be undertaken currently.

- Individual Councils take a matter direct to SAROC / LGA without discussions at regional level – This creates a risk that it may not get the backing of the Regional LGA and relevant delegates at SAROC. It also would not allow the Regional LGA to consider any resourcing to help investigate the matter e.g. Rating Equity, Mental Health and Rubble Royalties recent Legatus Group examples
- Council brings matter to Legatus Group and gains their feedback and submits report this report their council and then submits report and recommendation to SAROC.
- Council brings a matter to Legatus Group but in their resolution approves the Legatus Group to prepare report and their recommendation to SAROC. This is empowering the Legatus Group.

5. Legatus Group CEO – Charter – Strategic Plan Reviews

The review of the CEO position is due to commence in the next week with BRM selected as the consultant to undertake this and have it completed in time for the board to consider by end of November this year. The EOI are still open for the consultant to undertake Charter and Strategic Plan Reviews with the board to consider who they appoint at their 25 August board meeting. It is anticipated that there will be a draft report available by the end of November for the board to consider. The recommendations by the board would then need to be distributed to member councils for their consideration during December and January. As such any changes would not likely occur until February 2024. Note that there will be consultation with all CEOs during these reviews

6. RMG – Need to consider interim chair for the next meeting and meeting closed 11.20am

Attachment C

Draft Minutes Legatus Group Road and Transport Infrastructure Advisory Committee
Friday 21 July 2023 10.30am Online

1. Welcome

Chairperson Dr Helen Macdonald welcomed all to the meeting opened at: 10:34am

2. Attendance

Members: Helen Macdonald, Lee Wallis, , Andre Kompler, Daniel Willson, Stuart Roberts and Mitchell Foote

Non-Members: Simon Millcock and Tracey Rains (Legatus Group) plus invite to Todd Wellard (NHVR).

3. Apologies Tim Neumann

4. Conflict of Interest Nil

5. Minutes of the committee meeting held 4 May 2023

The draft minutes of the Legatus Group RTIAC held on 4 May 2023 had been provided to all members.

Motion: That the Legatus Group Road and Transport Infrastructure Advisory Committee minutes of the 4 May 2023 be taken as read and confirmed.

Moved: Stuart Roberts Seconded: Lee Wallis Carried

6. Matters Arising

6.1 SLRP 2023

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Lee Wallis Seconded: Andre Kompler Carried

6.2 Legatus Group Roads Data Base

Simon Millcock provided a report with the agenda along with attachment for HDS.

Motion:

1. That the committee notes the report.

2. That committee recommends that the Legatus Group approves HDS to undertake the work as outlined in Attachment A.

Moved: Stuart Roberts Seconded: Lee Wallis Carried

6.3 Lobby for increased funding re SLRP

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and recommends that the Legatus Group writes to the LGA Board to seek increased funding for SLRP.

Moved: Andre Kompler Seconded: Stuart Roberts Carried

6.4 NHVR SLGAAP/Legatus Group Heavy Vehicle Priority Route Collaboration

Simon Millcock provided a report and attachment with the agenda.

Motion: That the committee notes the report including specific reference on the 2 projects occurring in the region and recommends that the work by NHVR be provided to HDS for consideration in reviews of the Legatus Group Transport Plan.

Moved: Lee Wallis Seconded: Stuart Roberts Carried

7. Other Business

7.1 Research Project Electric Charging Stations

Simon Millcock provided a report with the agenda.

Motion: That the committee recommends in-kind support is provided by the Legatus Group for the research project proposed by Dr Mirjam Wiedemann.

Moved: Stuart Roberts Seconded: Lee Wallis Carried

7.2 AusRoads

Author Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and invites the consultants to provide an online workshop for Legatus Group members.

Moved: Andre Kompler Seconded: Lee Wallis Carried

8. Close and next meeting.

Meeting closed at: 11:24am

Date of next meeting to be confirmed after the Legatus Group AGM.

Attachment D

Draft Minutes Legatus Group Waste Management Advisory Committee

19 July 2023 10.30am

Online via Zoom

1. Welcome / Open meeting Chairman Mayor Mark Wasley opened the meeting at 10:30am
2. Attendance Members: Mayor Mark Wasley (Adelaide Plains), Stephen Rufus (Peterborough), Ivan Nolte (Copper Coast), Tom Jones (Adelaide Plains), Lynette Seccafien (Adelaide Plains), Glen Growden (Wakefield Regional Council) and Andre Kompler (Yorke Peninsula).

Non-Members: Simon Millcock and Tracey Rains (Legatus Group).

3. Apologies Mayor Rodney Reid.

4. Conflict of Interest Nil

5. Minutes of previous meeting

Draft Minutes from the previous meeting held on 13 April 2023 were distributed to all members with the agenda.

Motion: That the Legatus Group Waste Management Advisory Committee minutes of the 13 April 2023 be taken as read and confirmed.

Moved: Andre Kompler Seconded: Tom Jones Carried

6. Business arising

6.1 Legatus Group Waste Management Advisory Committee

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and recommends that the Legatus Group during the review of the Legatus Group Charter and Strategic Plan ensures that recommendations identified in the Legatus Group Waste Resource and Recovery Strategy and Action Plan are considered.

Moved: Tom Jones Seconded: Andre Kompler Carried

6.2 Regional SA Materials Recovery Facilities (MRF)

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Stephen Rufus Seconded: Lynette Seccafien Carried

6.3 Big Bag Recovery

Simon Millcock provided a report and power point attachment with the agenda.

Motion: That the committee notes the report and encourages member councils to be involved.

Moved: Tom Jones Seconded: Glen Growden Carried

6.4 Household Hazardous Waste Collection

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and supports the delivery of Household Hazardous Waste Collections supported by Green Industries SA in the region and recommends that the Legatus Group supports this via a facilitation role with relevant councils.

Moved: Lynette Seccafien

Seconded: Andre Kompler

Carried

6.5 Waste Forum

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and recommends:

1. The Legatus Group approaches the other 5 Regional LGAs, LGA and KESAB to ascertain their interest in being involved with a 2024 SA Regional Waste Conference.
2. The Legatus Group CEO provides a report for the next Legatus Group Waste Management Advisory Committee meeting on this topic.

Moved: Lynette Seccafien

Seconded: Stephen Rufus

Carried

6.6 KESAB options paper/proposal

Simon Millcock provided an attachment from KESAB Waste, and circular Economy Education Options Proposal, with the agenda. Members put forward thoughts and actions on how to progress. Simon Millcock will take these comments to Kesab for consideration.

6.7 Other matters

6.7.1 MoU with Lions / working with community groups.

6.7.2 What is happening with Municipal Solid Waste

6.7.3 Investigating the level of container returns in the region both for deposit and non-deposit

The meeting noted these matters have been placed on hold awaiting the outcome of the review of the Legatus Group Strategic Plan.

7. Other Business Nil

8. Close and next meeting: Meeting Closed at 11:15am and next meeting TBA

Attachment E

Draft Minutes Legatus Group CWMS Advisory Committee 2 August 2023 2:00pm

Via Zoom Meeting

1. Welcome Simon Millcock Chaired the meeting.
2. Attendance:

Members: Gary Easthope, Kirsty Morgan and Grant Smith

Non-Members: Simon Millcock and Tracey Rains (Legatus Group)

3. Apologies Nathan Berry and Mayor Rodney Reid
4. Conflict of Interest Nil
5. Minutes of previous meeting

The draft Minutes from the previous meeting held on 9 May 2023 were distributed to all members and a link was provided with the agenda.

Motion: That the Legatus Group Community Wastewater Management Scheme Advisory Committee minutes of the 9 May 2023 be taken as read and confirmed.

Moved: Gary Easthope

Seconded: Grant Smith

Carried

6. Business Arising

6.1 Legatus Group / CWMS Advisory Committee / Joint Services Agreement

Simon Millcock provided reports with the agenda.

Motion:

3. That the committee receives and notes the report.
4. Recommends the Legatus Group advocates to the LGA that they support the development of a model for a Local Government Sector CWMS Alliance / Committee.
5. Recommends the Legatus Group submits an application for funding to the CWMS Research and Development scheme for the Legatus Group to deliver regional workshops and the annual conference.

Moved: Gary Easthope

Seconded: Kirsty Morgan

Carried

6.2 CWMS Annual Conference

Simon Millcock provided a report with the agenda.

Motion:

1. That the committee receives and notes the report.
2. That the Legatus Group CEO report is provided to the LGA CWMS Management Committee with a recommendation that the conference continues on an annual basis, that the Legatus Group CWMS Advisory Committee offers to support the development of the 2024 program and that the Legatus Group subject to securing financial support from the LGA undertakes the continued coordination and administration for the conference.
3. That the Legatus Group CEO writes to UniSA thanking them for their support.

Moved: Grant Smith

Seconded: Kirsty Morgan

Carried

6.3 On-line, on-demand CWMS training course + TAFE Certificate III

Simon Millcock provided a report with the agenda.

Motion:

1. That the Advisory Committee notes the report.
2. Recommends to the Legatus Group that they advocate to the LGA that they should continue developing the CWMS online learning platform and that they seek input from experienced Councils.
3. Supports the Legatus Group CEO in continuing to investigate with TAFE and member councils on the possible delivery of the Cert III - Water Industry Operations to be held in the region.

Moved: Kirsty Morgan

Seconded: Gary Easthope

Carried

6.4 UniSA and Yorke Peninsula CWMS expansion project

Simon Millcock provided a report with the agenda.

The Advisory Committee notes the report.

Noted

7. Other business - Membership

Simon Millcock provided an attachment with the agenda for Mayor Leon Stephens Resignation from the Advisory Committee.

The meeting resolved that the Legatus Group seeks to fill this vacancy.

Noted

8. Close and next meeting.

Meeting Closed at: 2:34pm

Next Meeting: TBC