



AGENDA ORDINARY MEETING

Friday 19 May 2023 10:30am

Maple & Pine Bundaleer Forest

45 Springs Rd, Bundaleer North

A handwritten signature in blue ink, appearing to read "S. Millcock", is enclosed in a thin black rectangular border.

Simon Millcock
Chief Executive Officer

VISION

The Central Local Government Region of SA (Legatus Group) is recognized, respected and supported as a strong and successful region.

OUR VALUES

The Legatus Group:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

OPENING OF MEETING

The Legatus Group Chair will open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The hosting Council will provide an acknowledgement of Country.

WELCOME BY HOST COUNCIL

The hosting Council will provide a welcome (10 minute maximum)

ORDER OF BUSINESS

No.	Title	Page
1	ADMINISTRATIVE MATTERS	
	1.1 Apologies	5
	1.2 Leave of Absence	5
	1.3 Conflict of Interest	5
	1.4 Confirmation of previous minutes	5
	1.5 Legatus Group Action List	5
	1.6 Deferred / Adjourned items	7
2	PRESENTATIONS Philip Roetman – City of Burnside	7
3	REPORTS FOR INFORMATION	
	3.1 Committee Reports	8
4	REPORTS FOR DECISION	
	4.1 Legatus Group Business Plan 2022/2023	9
	4.2 Legatus Group Financial Report 2022/2023	13
	4.3 CEO's Credit Card Expenditure	15
	4.4 Legatus Group Charter	18
	4.5 Legatus Group Strategic Plan	21
	4.6 Legatus Group Business Plan 2023/204	24
	4.7 Legatus Group Deputy Chairperson	29
	4.8 Withdrawal of Membership	30
	4.9 Legatus Group & SAROC	32
	4.10 Northern and Yorke Drought Resilience Plan	34
	4.11 Community Resilience Project	36
	4.12 Regional Management Group	38
	4.13 SLRP and Regional Roads Plan	41
	4.14 Material Recovery Facility	43
	4.15 Carbon Offsetting	45
	4.16 Confidential CEOs Performance Review	47
	MOTIONS AND QUESTIONS	
	5.1 Motion of which notice has been given.	50
	5.1.1 ESCOSA Fee Structure	
	Motions without notice	51
	5.2 Questions with notice	51
	5.3 Questions without notice	
6	MEMBERS COMMUNICATION	
	6.1 Chairpersons Report	52
7	BEST PRACTICE PRESENTATION	55
8	MAYOR BOWMAN	55
9	CLOSE - NEXT MEETING	55

ATTACHMENTS

- A – Draft minutes Audit and Risk Management Committee 5 May 2023 (pages 56-57)
- B – Regional Management Group Minutes 2 March 2023 (pages 58-60)
- C – Regional Management Group Minutes 17 April 2023 (pages 61-63)
- D – CWMS Advisory Committee Minutes 9 May 2023 (pages 64-65)
- E – Waste Management Advisory Committee Minutes 16 February 2023 (pages 66-68)
- F – Waste Management Advisory Committee Minutes 13 April 2023 (pages 69-71)
- G – Road Transport Infrastructure Advisory Committee Minutes 9 February 2023 (pages 72-73)
- H – Road Transport Infrastructure Advisory Committee Minutes 4 May 2023 (pages 74-76)
- I - Legatus Group Management Report till 30 April 2023
- J - Profit and Loss Statement for the 2022/2023 Financial Year until 30 April 2023
- K – Budget Review 4

- L - 2023/2024 Draft Business Plan
- M – 2023/2024 Draft Budget
- N – Letter of membership resignation Barunga West Council
- O – Letter re SAROC and Regional LGAs
- P – Letter from Regional LGAs to SAROC
- Q - Northern and Yorke Drought Resilience Plan
- R – Roads Data Base Calculator
- S – Regional Action Plan Legatus Group Road Transport Plan

I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

I.1 Apologies

Members: Mayor Roslyn Talbot and Mayor Mark Wasley

I.2 Leave of Absence

The Board comprises the 15 principal members (Mayor) of each Constituent Council.

As such the individual who is the current principal member of the constituent council on any given date is a member of the board. The “principal member” includes any person acting in that office during a casual vacancy or any other absence of the principal member. The person so acting enjoys all the same rights and obligations of the principal member. As such if a Mayor is on leave, then the Deputy Mayor would become the Acting Mayor and as such the principal member.

Adelaide Plains Council advised that Mayor Mark Wasley is on leave and as such Deputy Mayor Marcus Strudwicke is the Principal Member for this meeting.

I.3 Conflict of Interest

I.4 Previous meeting minutes

Legatus Group meeting held 10 February 2023.

Recommendation: That the minutes of the Legatus Group Ordinary Meeting held on 10 February 2023 be confirmed as a true and correct record.

DISCUSSION

The minutes of the Legatus Group Ordinary Meeting held on 10 February 2023 were distributed to all Mayors and CEOs of the Constituent Councils and can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2023/02/Draft-minutes-10-Feb-2023.pdf>

I.5 Legatus Group Action List (July 2021 – May 2023)

Author: Simon Millcock Legatus Group CEO

Update on resolutions of the Legatus Group requiring action relating to meetings are provided for noting. Once an action has been noted as completed by the board, it is removed from the list.

Recommendation: That the Legatus Group receives and notes the report

Legatus Group Meetings – 3 September 2021

Item	Topic	Action	Status	Comment
11	Legatus Group Strategic Plan Review	Draft updated and workshopped with Audit and Risk Management Committee 31 Jan 2023 and approved at the 10 February 2023 meeting	Ongoing	Refer agenda item 4.4

		for distribution to member councils.		
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Legatus Group Ordinary Meeting – 10 December 2021

Item	Topic	Action	Status	Comment
4.4	Wellbeing – Alliance with Lifeline	Report provided to SAROC for their consideration not presented by LGA Secretariat.	Ongoing	Refer agenda item 4.7
4.8	Fair rating for Electricity Generators	Advocacy discussions held with Minister for Local Govt and LGA	Ongoing	Refer agenda item 4.7

Legatus Group Ordinary Meeting – 11 March 2022

Item	Topic	Action	Status	Comment
4.6	Regional Waste Management Authorities	Workshop to be held in early 2023	Ongoing	Presentation at the Legatus Group Waste Forum 12 May

Legatus Group Ordinary Meeting – 9 September 2022

Item	Topic	Action	Status	Comment
4.3	Strategic Plan	Report on long term sustainability	Ongoing	Refer agenda item 4.4
4.6	Mental Health	Report to SAROC seeking their support in advocating to the Minister for Health for increased support to Regional SA regarding mental health services not progressed by LGA Secretariat.	On going	Refer agenda item 4.7

Legatus Group Ordinary meeting - 16 December 2022

Item	Topic	Action	Status	Comment
4.8	Rating Equity – need for LGA to advocate to SA Govt matter of priority	Letter forwarded 20 Dec 2022 to LGA President and CEO	On-going	No updates from LGA
5.1.1	Appointments to LGA Board and SAROC and timing of the AGM	Letter forwarded 24 Dec 2022 to LGA President and CEO	Completed	LGA Chair acknowledged

Legatus Group Ordinary meeting – 10 February 2023

Item	Topic	Action	Status	Comment
4.4	Business Plan and Budget 2023/2024	Draft provided to Chair and Deputy Chair and then distributed to member Councils.	Completed	Refer agenda item 4.5
4.5	CEO's performance review	Meeting held	Completed	Refer agenda item 4.14
4.6	Legatus Group and SAROC	Information provided and responses provided	Ongoing	Refer agenda item 4.7
4.8	CWMS	Letter written	Ongoing	No response
4.9	New Policies	Posted on website	Completed	
5.1.2	Electronic attendance at meeting	Advise Flinders Ranges Council of decision	Completed	

1.6 Deferred/Adjourned Items

Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

2.1 Philip Roetman, Coordinator Environmental Sustainability, City of Burnside - Burnside Carbon Offset Scheme

3 REPORTS FOR INFORMATION

Report title:	Committee minutes
Item No:	3.1
Date of Meeting:	19 May 2023
Author:	Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To provide the board with a copy of the minutes from the Legatus Group Committees.

2. RECOMMENDATION

That the Legatus Group receives and notes the Audit and Risk Management Committee, Regional Management Group, Community Wastewater Management Schemes Advisory Committee, Waste Management Advisory Committee and Road Transport and Infrastructure Advisory Committee minutes.

3. BACKGROUND

Section 6.5, 7.10 and 7.11 of the Legatus Group Charter provides for the establishment of committees. The Legatus Group currently has 5 committees whose terms or reference are provided in the Charter or in the case of the advisory committees are set by the Legatus Group.

The Chairs of the following Committees provide the minutes / communique of their meetings for the information of the Legatus Group.

1. Audit & Risk Management Committee 5 May 2023 (Attachment A)
2. Regional Management Group 2 March 2023 (Attachment B)
3. Regional Managamnet Group 17 April 2023 (Attachment C)
4. Community Wastewater Management Schemes Advisory Committee 9 May 2023 (Attachment D)
5. Waste Management Advisory Committee 16 February 2023 (Attachment E)
6. Waste Management Advisory Committee 13 April 2023 (Attachment F)
7. Road and Transport Infrastructure Advisory Committee meeting 9 February 2023 (Attachment G)
8. Road and Transport Infrastructure Advisory Committee 4 May 2023 (Attachment H)

4 REPORTS FOR DECISIONS

Report Title: 2022/2023 Business Plan Update
Item No: 4.1
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report provides a brief update on the 2022/2023 Legatus Group Business Plan.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. BACKGROUND

The Legatus Group 2022/2023 Business Plan was approved by the Constituent Councils and adopted by the Legatus Group at their 10 June 2022 meeting.

The Legatus Group CEO is available to meet with member council to discuss and provides a quarterly update with the agenda and has distributed newsletters in August and October 2022 and January and April 2023. The Legatus Group Chair and CEO have met with member councils during February and May 2023.

Several grants have been sought either to deliver or partner on and the following is an update:

- Carbon Offsetting for Local Government (Legatus Group / City of Adelaide / Light / Adelaide Hills) – Not successful LGA R&D but now funded through a collaboration and being managed by City of Adelaide refer agenda item 4.14.
- Climate Resilient Asset Capacity Augmentation for Community Wastewater Management with Constructed Floating Wetland Systems (Uni SA) – 2 applications were not successful but 3rd was successful and UniSA progressing with the project.
- Caravan / RV Dump Point Project (Flinders Uni) – Successful through the LGA CWMS Committee.
- LG Career Pathways & Workforce Toolkit for Regional SA Councils (Torrens Uni) – Successful and commenced.
- Prosperous Regions Conference (UniSA) – successful.
- Native Foods Supply Chain (UniSA) – confirmed and commenced.
- Disaster Risk Reduction - Grant Application SAFECOM – successful and commenced.
- Drought Future Fund - Community Impact project (Northern and Yorke Alliance via RDA BGLAP) – successful and commenced.

The project updates are provided as a snapshot with colour coding used for each project Green – on track Yellow – some delay Red – potential concern. Members may wish to seek clarification.

Project	Status
Drought Resilience Plan	Refer agenda item 4.8
Disaster Risk Reduction	Project Officer commenced and appointment of Contractor KPPM confirmed and project commenced.

Drought Future Fund	Community Impact project EOI submitted by RDA Barossa Light Gawler Adelaide Plains successful and assisted with promoting for possible projects.
Climate Change Sector Agreement	Admin now being managed by Landscape Board – updated from Legatus Group provided.
Smart Irrigation System	No further uptake by member councils
Storm Water Harvesting	Space Down Under is progressing with further projects in the region and co-hosting the Urban Sustainability Forum.
Resilient Coastal Ecosystems in Northern and Yorke	Funding provided to the Landscape Board Djulda-wawa Badja project which has commenced. This includes commencement of coastal revegetation and osprey nest construction plus the recruitment of a Ranger.
Carbon Offsetting	Co-contributions from Councils secured and City of Adelaide are providing the project management. Refer to guest speaker and agenda item 4.13
Brighter Futures / Community Development	EOI distributed to member councils for their consideration in 22/23 and responses from YPC and Peterborough – YPC decided not to progress.
Leading Australian Resilient Communities	The program is underway and they had 25 participants taking part in the program from all across the region. They have held 2 in-person sessions so far, one in Burra and another in Balaklava. The group are now working on their Community Action Initiatives/Future Forums where they are working on the challenges as identified and prioritised by them as a cohort. The Leaders Institute of SA thanks the Legatus Group for their support to this program
Volunteering	Ongoing – workshop held with Volunteer Australia with Volunteering NT & SA. The iPad training program is due to commence in early 2023 waiting on Volunteer SA/NT.
Women 45+	Catalyst Foundation commenced a State-wide project that is designed for Women45+ upskilling in leadership and Legatus Group supported a forum held in Jamestown on 5 May 2023 which resulted in 35 attendees including Mayors and Elected members. Discussions continue on further events for the region.
Disability Inclusion Yorke Peninsula (YP) Tourism	<ul style="list-style-type: none"> • Meeting being held with YPC, CCC and BWC and YPT on 20 Dec 2022 • Legatus Group partnered with the Disability, Ageing & Lifestyle Expo and coordinated the Accessible Tourism Forum 7-8 July in Kadina. • Opening the Door to Nature trial for the all-terrain wheelchairs occurred on the Yorke Peninsula with progress occurring for Clare Valley and possibly Barossa Valley and Southern Flinders.
Reconciliation	<ul style="list-style-type: none"> • Coordinated the Native Foods Cultural Awareness Forum 5 August 2022 Quorn and collaborated with the Flinders Ranges Quandong Festival. • Not successful with the Building Better Regions Fund Grant Application for a Cultural Awareness project that will focus on native plants / seeds for a bread making story telling project. • UniSA partnership on Native Food Supply Chain project commenced. • Continued membership of the Northern and Yorke Aboriginal Engagement Committee

Attraction and retention Workforce	<p>Stage 1 completed and published on Legatus Group Website</p> <p>Stage 2 Torrens University in partnership with Legatus Group developing a Local Government Career Pathways & Workforce Toolkit for Regional South Australia – funding through LGA R&D Grant has commenced. The LGA Secretariat and LGA Professionals have joined the working group and support provided to their application for LGA R&D fund to take forward the next stage.</p>
Wellbeing	<ul style="list-style-type: none"> • Meeting held with MPs Hon Geoff Brock, Penny Pratt, Fraser Ellis, Lifeline and Legatus Group Chair and CEO and Minister for Health Hon Chris Picton – SA Chief Psychiatrist attend 16 Dec Legatus Group meeting for update. • Meeting held with Nadia Clancy the Premiers Advocate for Suicide Prevention and Lifeline to discuss support required in the region. • Support for a Rural Generalist Mentoring Program has been progressed and meeting held with Clare Mental Health Network. • Chief Psychiatrist attended 16 Dec Legatus Group meeting – Follow up letter to Minister Picton sent. • Report to SAROC not progressed by LGA Secretariat.
Regional Conference / forums	<ul style="list-style-type: none"> • Accessible Tourism Forum – 7-8 July 2022 Kadina (38 attendees) • Community Development Forum – 22 July 2022 Burra (47 attendees) • Cultural Awareness Forum – 5 August 2022 Quorn (55 attendees) • Roads Forum – 3 March 2023 Maitland (41 attendees) • Interdisciplinary solutions for Prosperous Regions Forum – 30 March 2023 Nuriootpa (28 attendees) • Yorke Mid North Regional Forum – 31 March 2023 Tanunda (124 attendees) • Waste Forum – 12 May 2023 Peterborough (22 attendees) • SA CWMS Conference – 8 June 2023 Adelaide • Urban Sustainability Forum planned for 23 June 2023 – venue tbc Light Regional Council
SLRP and Regional Roads Plan	<p>Refer to committee minutes for updates and agenda item 4.13</p> <ul style="list-style-type: none"> • Total \$4.056m allocated to 5 projects in the Legatus Group Region • HDS have been contracted and are updating the Legatus Group 2030 Regional Road Plan • The Bridges and Culverts Report should be integrated with the Legatus Group 2030 Regional Transport Plan with the need to list priority rankings and for support for both advocacy and grant funding. With HDS being contacted re the associated costs for integrating the Bridges and Culverts Report with the Legatus Group 2030 Regional Transport Plan. • HDS responded and email sent to all councils for any further roads to be included.
IT data gathering and digital research project	<ul style="list-style-type: none"> • The 2021 Customer Request project was completed and nominated for a LGITSA award. • 2022 project being developed with support from FOUR and UniSA is Climate Resilience through data driven awareness and connectivity for Regional SA Communities (on hold) – workshop to be held early 2023 – not successful with LGA R&D or auDA Foundation grant applications. • Following up meeting held with UniSA and Four to explore a workshop to align with the urban suitability forum.
Rating Equity	<p>Informal discussions have continued with Hon Geoff Brock MP in his role as Local Member for Stuart and report provided 16 Dec 2022 Legatus Group meeting. Letter sent to LGA President Dec 2022 to gain support from LGA to encourage State Govt to make a priority.</p>
Legatus Group Waste	<p>I. KESAB</p>

<p>Management Action Plan</p>	<ul style="list-style-type: none"> • A webinar held on 9 December with KESAB titled Your Partners in Community Engagement and Education • KESAB have developed some options for the Legatus Group to consider with its member councils for KESAB to provide/support waste education across the Councils, or for smaller geographically aligned groups within Legatus. This may provide some economies of scale for member councils and would complement the work KESAB currently do in some of the member councils and their Wipe Out Waste program. <p>2. District Council of Peterborough compost trial commenced.</p> <ul style="list-style-type: none"> • Site approvals to be completed by 30 April 2023 • Fogo systems education to commence 1 March 2023 and be completed by 30 June 2024 • Site preparation to commence 1 April 2023 and be completed by 30 June 2023 • Site Operational by 1 July 2023 through until 30 June 2025 <p>3. MoU with Lions signed and meeting being held on ideas with Southern based Legatus Group Councils.</p>
<p>CWMS</p>	<p>Refer to committee minutes for updates. December and April reports provided on the Joint CWMS Services Arrangements by Legatus Group to LGA CWMS Management Committee 2022-2023 including:</p> <ul style="list-style-type: none"> • Assisting Councils in responding to regulatory audits • Extending the life and capacity of CWMS – project involving YP Council and UniSA + grant application assistance not successful with LGA R&D Grant or via LGA CWMS application • Organise the 2023 CWMS Annual Conference • Workshops have been held for Limestone Coast, Eyre Peninsula and Southern and Hills LGAs. • Meeting with LGA Secretariat and Legatus Group CEO and Project Manager to discuss consideration of increased inclusion of the management / operations of CWMS matters within LGA / SAROC Strategic and Business Plans. Refer to Agenda item 4.8. • Follow up with UniSA on staged approach to the wetlands trial

Report Title: Financial Report 2022/2023 – Budget Review

Item No: 4.2

Date of Meeting: 19 May 2023

Author: Legatus Group CEO Simon Millcock

I REPORT PURPOSE

This report seeks a decision of the Legatus Group in relation to the 2022/2023 Legatus Group Budget and includes the 2022/2023 budget review with the variance report comparison including actual to original budget. This has resulted in a revised reduced deficit of \$39,600 and no increase in council contributions.

2 RECOMMENDATIONS

That the Legatus Group:

- 1. Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial Management) Regulations 2011 the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 30 April 2023.**
- 2. Receives and adopts the revised 2022/2023 Budget Review 4 and notes that there is no need to submit the revised budget to member councils for their approval.**

3 BACKGROUND

Refer item 3.1 of this agenda the minutes of the Legatus Group Audit and Risk Management Committee (Attachment A)

The Legatus Group 10 February 2023 meeting received a report on the 2022/2023 Budget Review and the minutes of the Audit and Risk Management Committee. The meeting adopted the revised 2022/2023 Budget Review 3.

The Legatus Group Finance Officer prepared the attached Legatus Group Management Report (Attachment I) and the Profit and Loss Statement for the 2022/2023 Financial Year until 30 April 2023 (Attachment J).

The Legatus Group CEO and Legatus Group Finance Officer provide the following changes to expenditure which have been incorporated in the Budget Review 4 (Attachment K) which were presented to the 5 May 2023 Legatus Group Audit and Risk Management Committee.

This report includes the 2022/2023 budget review with the variance report comparison including actual to original budget. This has resulted in a reduced deficit of \$39,600 and no increase in council contributions. The key points are:

1. Income:
 - Item 43001 Interest from LGFA – increase by \$4,000 due to the higher interest rates.
2. Expenditure
 - Item 62001 - Accounting Services reduced by \$2,500.

- Item 62005 - Consultants reduced by \$29,200.
- Item 63001 - Catering reduced by \$1,000.
- Item 69005 – Conferences reduced by \$3,000.
- Combined travel and accommodation is reduced by \$1,300.

The Legatus Group Audit and Risk Management Committee meeting held on 5 May 2023 noted a report on the 2022/2023 budget and passed the following motion: “That the committee notes the report and recommends that the Legatus Group receives the revised budget.”

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

- 5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.
- 5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.
- 5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

These matters were discussed at the Legatus Group Audit and Risk Management Committee meeting held on 5 May 2023 and all matters are within the current budget.

7. Attachments:

I Legatus Management Report for April 2023

J Legatus Profit & Loss Jobs Report for April 2023

K Legatus Group Budget Review

Report Title: CEO Credit Card Expenditure
Item No: 4.3
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

2 REPORT PURPOSE

This report provides information on the Legatus Group CEO's Credit Card Expenditure.

3 RECOMMENDATIONS

That the Legatus Group notes the CEOs credit card expenditure report for 1 February 20223 till 30 April 2023.

3 BACKGROUND

The Legatus Group CEO credit card expenditure 1 February 2023 till 30 April 2023 was as follows:

Date	Item	Amount
February 2023		
1	Perry's Fuel	18.94
2	On Main Peterborough – catering	116.00
3	Adobe – subscription	69.98
5	Xero – subscription	76.00
7	Perry's Fuel	69.33
10	Perry's Fuel	68.13
10	Clare Embroidery – Logo set up	34.00
11	KS Hunt – Fuel	43.86
14	Zyan Petroleum - Fuel	53.58
17	X-Convenience - Fuel	74.50
18	Magpie – Stump - meal	24.00
23	Caltex – Burra	31.84
23	Quandong Café - meal	28.90
24	Transcontinental Hotel - meal	49.54
25	OTR - Fuel	72.50
25	UPark - Pirie	19.00
26	Circum – Car wash	15.50

28	Bendigo Bank fee	4.00
March 2023		
3	Adobe – subscription	69.98
3	Liberty - Fuel	54.31
5	Xero – subscription	76.00
5	Maitland Foodland	33.69
7	S24 Tanunda - Fuel	73.36
8	Lagana Bros - Fuel	12.67
9	OTR - Fuel	53.09
12	Perry's Fuel	89.51
21	Kewsick Ampol	69.12
21	Zoom – annual subscription	230.89
21	International Transaction fee	6.93
22	BRAR Motel – Peterborough - meals	64.50
23	LH Perry and Sons - Fuel	63.43
23	Café Komodo - meal	14.30
23	OTR - Fuel	51.34
24	Parking – Botanic Gardens	14.95
24	Circum – Carwash	13.50
31	Bendigo Bank fee	4.00
April 2023		
5	Xero – subscription	76.00
6	Facebook – advert Regional Forum	90.22
6	International transaction fee	2.71
7	Glin Supplies - meal	18.70
7	Adobe – subscription	69.98
9	United Adelaide - Fuel	72.99
14	Coles Express - Fuel	78.24
15	Mills Freight – storage	20.00
16	Adelaide Metro card – transport	30.00
19	U-Park Pirie car parking	19.00

21	KS & CA Hunt - Fuel	76.17
29	Bendigo Bank fee	4.00

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

- 5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The Legatus Group CEOs Credit Card payments are provided for scrutiny by the Board.

7. Attachments:

Nil

Report Title: Legatus Group Charter
Item No: 4.4
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1 REPORT PURPOSE

This report seeks a decision of the Legatus Group to undertake a review of the Legatus Group Charter which in turn will assist with the progressing of the review the Legatus Group Strategic Plan agenda item 4.4.

2 RECOMMENDATION

That the CEO seeks quotes for a consultant to conduct a review of the Legatus Group Charter during July 2023 and that this is to include a workshop with the board and the Regional Management Group.

3 BACKGROUND

The Legatus Group is required to provide the relevant Minister with a copy of its new Charter in accordance with the Local Government Act 1999 and arrange for the details to be published on its website and in the South Australian Government gazette in accordance with that Act.

The Legatus Group Charter sets out at item 7.8:

- This Charter will be reviewed by the Constituent Councils at least once in every four (4) years. (Note that there were reviews in 2021 and 2022 refer below)
- This Charter may be amended by a resolution passed by a simple majority of the Constituent Councils.
- Before the Constituent Councils vote on a proposal to alter this Charter, they must take into account any recommendation of the Board.

Recent reviews of the Charter:

2021 – Minor Change

The Legatus Group AGM 3 September 2021 included the approval for the variation to the Legatus Group Charter item 7.2.2 Councils subscriptions (remove need for all to approve). This was approved by member Councils and subsequently confirmed via Minister and Gazetted.

2022 – Major changes

The Legatus Group 10 June 2022 meeting was provided with a report which resulted in significant variations to the Charter being approved for distribution to member councils. The items were:

3.2 – Membership (proxy for AGM)

- 3.5 – Appointment of Chair and Deputy Chairs (2-year terms)
- 5.3 – Long Term Financial Plan (remove the need)
- 6.1 – Strategic Plan (reduce from 10 year to 4 year)
- 7 – Regional Management Group (proxy for their meetings)
- 7.4 – Withdrawal of membership (reduced from 3 years to 18 months)

The Legatus Group approved the current Charter at their 9 September 2022 Annual General Meeting following confirmation being received from Constituent Councils.

The Legatus Group held a workshop on 11 March 2022 and this included the comments from the Legatus Regional Management Group (RMG). These notes were subsequently distributed to Legatus Group Mayors and CEOs. The Legatus Group CEO facilitated the workshop and advised that all those who were apologies had been provided with an opportunity to contribute their thoughts and they would be included in the workshop.

There are currently matters re the Charter which have been raised by Member Councils, Audit and Risk Management Committee and the CEO's Performance Panel since these changes have come into effect. They include:

1. Reverting back to a ten (10) year long term financial plan
2. Membership and appointment of proxies
3. Date for adopting the Annual Business Plan and Budget
4. Approval process for the Strategic Plan

Specific requested received by the Legatus Group CEO from constituent council in reference to the charter are:

- Barunga West Council requests that Legatus amend their constitution allowing the Mayor to nominate a proxy delegate in the event they are unable to attend the Legatus meetings.
- Review its charter and reduce its activities to its primary purpose of advocacy.

Both items 1 & 2 above were workshopped as part of a review in 2022 and variations were made that member councils have approved. These changes were to remove the need for the 10-year strategic and long-term financial plan and to allow for proxies to be available for the AGM.

The approach that the Legatus Group CEO had outlined to the 31 January 2023 Audit and Risk Management Committee meeting was to prepare a report for the November 2023 Legatus Group meeting and if any recommendations for changes are made then these can be distributed to member councils for a final decision at the Legatus Group February 2024 meeting. This would mean any changes re timing of the adopting to business plan budget could be changed prior to their adoption in 2024. This was also to allow the new board to have 12 months of operation under the new charter.

Given matters re the charter that have been raised during the consideration of the current draft strategic it may be more appropriate to undertake a review prior to the August 2023 meeting. This would allow the board to recommend if needed any suggested changes to then be distribution to member councils in September / October in time for confirmation at the November 2023 meeting.

This process would allow for consideration of items raised and associated with the strategic plan to be in place before there is a decision on how to progress with the review of the strategic plan.

The recommendation is that the review is undertaken by an external person and includes a workshop with the Board and the Regional Management Group.

4. RELEVANT CORE STRATEGIES/POLICIES

7.8 Alteration and Review of Charter

7.8.1 This Charter will be reviewed by the Constituent Councils at least once in every four (4) years.

7.8.2 This Charter may be amended by a resolution passed by a simple majority of the Constituent Councils.

7.8.3 Before the Constituent Councils vote on a proposal to alter this Charter, they must take into account any recommendation of the Board.

5. FINANCIAL IMPLICATIONS

This will require a variation to the 2023/2024 draft budget as the costs for an independent review were not included.

6. RISK ASSESSMENT

There is little risk associated with undertaking the review as it is allowed for in the charter and significant risk if not undertaken for some member councils who have sought variations to the current charter.

7. Attachments:

Nil

Report Title: Legatus Group Strategic Plan Review
Item No: 4.5
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

I REPORT PURPOSE

This report provides an update on results of the distribution of the draft Legatus Group Strategic Plan following the 10 February 2023 Legatus Group meeting approval to distribute.

4 RECOMMENDATION

That the Legatus Group:

- 1. Receives the report noting that four of the constituent council have not approved the draft Legatus Group Strategic Plan 2023 – 2027 and Long-Term Financial Plan.**
- 2. That the Legatus Group considers a further review of the Strategic Plan following a review of its charter.**

3 BACKGROUND

A series of reports have been provided during 2021 to 2023 to the Legatus Group on the review of the Legatus Group Strategic Plan and Long Term Financial Plan which have been in keeping with its requirements under the Charter.

The Legatus Group Strategic Plan 2018 -2028 can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2018/10/Legatus-Group-Strategic-Plan-2018-2028-Final.pdf>

The current draft Strategic Plan 2023-2027 and a draft Long Term Financial Plan were workshopped at the 31 January 2023 Legatus Group Audit and Risk Management Committee and they endorsed the plans being provided to the Legatus Group 10 February 2023 meeting.

The 10 February 2023 Legatus Group meeting received a report and endorsed the distribution of the draft Legatus Group Strategic Plan 2023 – 2027 and Long-Term Financial Plan to constituent councils for their consideration by 5 May 2023.

The Legatus Group Chair and CEO have attended meetings and workshops during January to April 2023 with 14 of the constituent councils.

By the 5 May 2023 the draft strategic plan and long term financial plan has been approved by 11 and rejected by 4 of the constituent councils. Responses specific to the strategic plan from those who have not endorsed are:

Barunga West:

- Gives notice to withdraw from the Legatus Membership (refer agenda item 4.7)

Mount Remarkable:

- Does not support in its current format.
- Requests a report be provided for consideration with respect to future membership and involvement with the Legatus Group (note Legatus Group CEO has since provided information sought by Mount Remarkable)

- In order for Council to adopt the proposed Plans, revised versions considering previous feedback, and a Long Term Financial Plan reflective of ten (10) years would need to be provided for Council's consideration.

Northern Areas Council:

- Uncertainty about the value Legatus delivers to Northern Areas Council, particularly as there is a membership fee increase.
- Concerns about a perceived lack of targeted programs to benefit all councils (the term 'scattergun' was used).
- Councillors indicated they still want Northern Areas Council to be part of the Legatus Group and would be keen to see more refined plans, clearly articulating benefits and outcomes for member councils.

The Barossa Council:

- Not supported due to the documents indicating an unfinancial position with an unreasonable fee increase in 2023/2024 and the addition of a new levy associated with one of the core roles of Legatus being its role to support strategic road funding.

Request Legatus to:

- a. Review its charter and reduce its activities to its primary purpose of advocacy.
- b. Provision its service delivery to a 'buy-in or opt out' model for activities beyond the funded core services which shall be funded on a partnership model of those electing to be part of collaborative activities.
- c. Withdraw from projects that are not supported by all Councils and implement the 'buy-in or opt out' process to limit costs within the next 12 months.
- d. Realign the resourcing needs to a new Strategic Plan.
- e. Remove the brand Legatus and revert to a more recognised name that clearly articulates that the group is a Local Government group.

These matters were an agenda item at the Legatus Group Audit and Risk Management Committee meeting held on 5 May 2023 and the committee recommends the Legatus Group board reviews the format of the Long-Term Financial Plan with the inclusion of supporting statements.

This matter was discussed at the 17 April 2023 Regional Management Group meeting.

4 RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter says:

6.1 Strategic Plan

6.1.1 The Legatus Group shall prepare and implement a 4 year Strategic Management Plan and a 2 year Action plan.

6.1.2 The Strategic Management Plan will:

- identify the Legatus Group objectives over the period;
- identify the principal activities that the Legatus Group intends to undertake to achieve its objectives;
- state the measures that are to be used to monitor and assess the performance of the Legatus Group over the period;
- identify the broad means by which its activities are to be carried out;
- address issues associated with arranging its affairs; and

- make provision for the review of the Legatus Group charter and activities every 2 years.

6.1.3 Submit the Strategic Plan to the Constituent Councils for their approval.

6.1.4 The Legatus Group may amend its Strategic Management Plan at any Board meeting for consideration by the Constituent Councils but must review the Strategic Management Plan at least once during its term.

5 FINANCIAL IMPLICATIONS

Nil

6 RISK ASSESSMENT

The impact on the Legatus Group is moderate to high noting that the majority of constituent councils have approved the draft strategic plan.

Clarification through the recommended review of the Charter item 4.3 of this agenda will assist with ensuring that constituent councils who have not approved are give the opportunity to be actively involved in contributing to a review of key areas including the Objects and Purpose for which the Legatus Group is established.

7 ATTACHMENTS

Nil

Report Title: Legatus Group 2023/2024 Business Plan and Budget
Item No: 4.6
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is presented for discussion and consideration to adopt the Legatus Group 2023/2024 Business Plan and Budget.

2. RECOMMENDATION

That the Legatus Group:

- 1. Receives and notes the report.**
- 2. In its consideration of adopting the 2023/2024 Legatus Group Business Plan and Budget at their special meeting on 2 June 2023 requests an update of the draft budget is prepared.**

3 BACKGROUND

Following a report on the 2023/2024 Legatus Group Business Plan and advice from the Audit and Risk Management Committee the Legatus Group carried a motion on 10 February 2023 that:

- The Legatus Group CEO develops a draft 2023/2024 Business Plan and Budget based on the actions and budget as outlined in the 2023/2024 draft Legatus Group Strategic Plan and the draft Long Term Financial Plan.
- The Legatus Group holds an on-line Special Meeting for the Legatus Group on Friday 2 June 2023 to consider adopting the 2023/2024 Legatus Group Business Plan and Budget.

The Legatus Group CEO developed the attached draft 2023/2024 Business Plan (Attachment L) and Budget (Attachment M) and following consultation with the Legatus Group Chair and Deputy Chair distributed these to all member councils on 14 March 2023. They were distributed with the revised draft Strategic Plan and Long-Term Financial Plan which had been presented at the January 2023 Audit and Risk Management Committee and February 2023 Legatus Group meetings. This approach meets the requirements of the Charter and allows member councils time to provide responses.

The draft 2023/2024 budget shows an operating deficit of \$73,300 and with a total equity of \$404,500 as of 30 June 2024. Subject to the variations to the 2022/2023 Legatus Group Budget as outlined in item 4.2 of this agenda it is likely that there will be an increased level of reserves available for 2022/2023 and as such the total equity is likely to be closer to \$440,000 as of 30 June 2024.

Eleven constituent councils have advised of their support for the draft 2023/2024 Legatus Group Business Plan and Budget and four councils have advised they don't support.

Specific responses to the draft 2023/2024 Legatus Group Business Plan and Budget were.

Barunga West Council

Council does not support the draft Annual Business Plan and Budget 2023-2024, and draft Strategic Plan 2023-2027 and administration give notice to withdraw from the Legatus Membership.

The Barossa Council

Informs Legatus that the Annual Business Plan and Budget are not supported due to the documents indicating an unfinancial position with an unreasonable fee increase in 2023/2024 and the addition of a new levy associated with one of the core roles of Legatus being its role to support strategic road funding. Request Legatus to:

- a. Review its charter and reduce its activities to its primary purpose of advocacy.
- b. Provision its service delivery to a 'buy-in or opt out' model for activities beyond the funded core services which shall be funded on a partnership model of those electing to be part of collaborative activities.
- c. Withdraw from projects that are not supported by all Councils and implement the 'buy-in or opt out' process to limit costs within the next 12 months.
- d. Realign the resourcing needs to a new Strategic Plan.
- e. Remove the brand Legatus and revert to a more recognised name that clearly articulates that the group is a Local Government group.

Clare and Gilbert Valleys Council

That as per the Charter Council approves the Draft Annual Business Plan and budget 2023-2024 as recommended by the Legatus Group Board.

Copper Coast Council

Council approves Business Plan 2023/24 and Budget 2023/24

Light Regional Council

Received and noted the Legatus Group draft Business Plan 2023-2024 and draft Budget 2023-2024. Include in its 2023 – 2024 Draft Annual Business Plan & Budget an amount of \$12,760 as its Member Council contribution to support the operations of Legatus; and acknowledge that Council's representative to Legatus, Mayor Bill O'Brien, will be voting at an upcoming meeting of Legatus where the above draft strategic plans and draft budget are proposed to be adopted.

Mount Remarkable

1. Council does not support the draft Annual Business Plan and Budget 2023-2024, and draft Strategic Plan 2023-2027 in their current format.
2. requests a report be provided for consideration with respect to future membership and involvement with the Legatus Group.

Regional Council of Goyder

That Council endorse the Annual Business Plan 2023-2024 and Budget 2023 – 2024.

The Flinders Ranges Council

That Council notes and endorse the draft Annual Business Plan and Budget 2023/2024 and requests the Chief Executive Officer write to the Chief Executive Officer of Legatus Group advising of this endorsement.

District Council of Orroroo Carrieton

That Council advise the Legatus Group that it formally endorses the Legatus Group 2023/2024 Business Plan and Budget.

Northern Areas Council

Council resolved not to endorse the Legatus 2023/24 Annual Business Plan and budget. The following key issues were raised and discussed:

- Annual plans should be more succinct and clearly aligned to Legatus strategic objectives.
- Uncertainty about the value Legatus delivers to Northern Areas Council, particularly as there is a membership fee increase.
- Concerns about a perceived lack of targeted programs to benefit all councils (the term 'scattergun' was used).

Councillors indicated they still want NAC to be part of the Legatus Group and would be keen to see more refined plans, clearly articulating benefits and outcomes for member councils.

District Council of Peterborough

Motion carried that Council advise the Legatus Group that it endorses the Draft Annual Business Plan 2023-24 on the condition that the Plan be amended to illustrate the alignment more clearly with the Strategic Plan's Objectives, Key Strategies, Priority Actions and Priority Projects; and Budget for the 2023-24 aligned with the Annual Business Plan

With respect to the Annual Business Plan, in providing greater alignment to the Strategic Plan will assist to ensure clear measurement of the key priorities and objectives implementation and action in any given year, thus keeping the organisation focused on its purpose and commitment to member Councils.

Port Pirie Regional Council

That Council note the provision of the Legatus draft 2023/2024 Annual Business Plan and draft Budget. That Council endorse the said plans and budget noting its concern that the Annual Business Plan and Budget appears to retain a degree of focus on past projects at the apparent expense of an increasing focus on advocacy, which was one of the key outcomes for increased effort from the Boards Strategic Planning session. That Legatus be informed that Council has agreed to endorse the Annual Business Plan and Budget so as to not unduly hamper the activities of Legatus, but that Council requests Legatus institute a process requiring prior Board approval for any new projects or activities that are expected to materially take the focus of the Executive Officer from the Board's increasing advocacy focus, and that the Legatus Board be asked to articulate its areas of intended advocacy in an Advocacy Plan for consideration of Board Members.

Wakefield Regional Council

That Council endorses the Legatus Group's draft 2023/24 Annual Business Plan & Budget

Yorke Peninsula

That Council receive and note the Legatus Group Draft Annual Business Plan and Budget for 2023/2024.

The Legatus Group Audit and Risk Management Committee discussed this matter at their 5 May 2023 meeting and carried the following motion:

- I That the committee notes the report.

- 2 That the committee advises the Legatus Group that the Charter requirements with regards the 2023/2024 Business Plan and Budget have been complied with.
- 3 That the committee requests that future annual business plans and budgets to be closely aligned to the strategic plan.
- 4 That the committee notes the level of reserves identified for use in the 2023/2024 Draft Business Plan and Budget.

And

That the committee recommends the Legatus Group board directs the CEO to develop a procedure for preparing the annual business plan and budget.

Following this feedback and a likely review of the Legatus Group Charter the Legatus Group CEO will seek to provide at the August 2023 Legatus Group meeting a report that will include possible recommendations associated with:

- Advocacy Plan in consultation with the Legatus Group Advisory Committees
- Procedure for preparing the annual business plan and budget.
- Responses from constituent councils on continuing to use the Legatus Group as its trading name.

4 RELEVANT CORE STRATEGIES/POLICIES

5.1 Budget

5.1.1 The proposed Annual Business Plan and the Budget must be referred to the Constituent Councils at least eight (8) weeks prior to the date of the meeting at which the budget is to be adopted.

5.1.2 Constituent Councils may comment on the Annual Business Plan and the Budget in writing to the Chief Executive Officer at least ten (10) business days before the meeting at which the budget is to be adopted or through its Board Member at that meeting.

5.1.3 The Legatus Group must adopt the Annual Business Plan and Budget after 31 May and before 30 June for the ensuing Financial Year.

5.1.4 The Legatus Group must provide a copy of its adopted Budget to the Constituent Councils within five (5) business days after the adoption of the Budget by the Legatus Group

5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.

5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.

5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

5.1.8 The contents of the Budget must be in accordance with the Act.

5 FINANCIAL IMPLICATIONS

Nil

6 RISK ASSESSMENT

The impact on the Legatus Group specific to these recommendations is low as it allows for discussion prior to the 2 June 2023 Special General Meeting to consider responses from constituent council before considering adopting the Legatus Group Business Plan and Budget.

7 ATTACHMENTS

L Draft 2023/2024 Legatus Group Business Plan

M Draft 2-23/2024 Legatus Group Budget.

Report Title: Legatus Group Deputy Chairperson

Item No: 4.7

Date of Meeting: 19 May 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is in keeping with the Legatus Group Charter and seeks a decision of the Legatus Group on the appointment to the current Deputy Chairperson vacancy.

2. RECOMMENDATION

That the Legatus Group notes the report and appoints _____ as Deputy Chairman for the Legatus Group until the 2024 AGM.

5 BACKGROUND

On the 19 December 2022 the Legatus Group CEO called for nominations re the vacant Legatus Group Deputy Chairperson position. The information provided was that nominations must be in writing and must reach the Legatus Group Chief Executive Officer no later than Friday 17 February 2023. The Legatus Group Charter is silent on filling a casual vacancy for the Deputy Chairperson.

As of the 8 May 2023 there have been no nominations received and the Legatus Group may wish to have nominations called at the meeting.

4 RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter says:

3.5 Chair of the Board

3.5.1 A Chair and two Deputy Chairs shall be elected at Annual General Meetings by and from the Board Members.

3.5.2 The Chair and Deputy Chairs shall hold office from the Annual General Meeting at which they are elected for a period of two years.

3.5.3 Nominations from Constituent Councils for the positions of Chair and Deputy Chairs must be in writing and must reach the Chief Executive Officer no later than one week prior to the date of the relevant Annual General Meeting that these positions become vacant.

3.5.4 If the Chair resigns as Chair, is removed from office as Chair, refuses or is unable to act as Chairperson or is no longer a Board Member, either one of the Deputy Chairs may act as Chair until the election of a new Chair at the next Annual General Meeting.

3.5.5 The Chair shall preside at all meetings of the Board and, in the event of the Chair being absent from a meeting, one of the Deputy Chairs chosen by those Board Members present shall preside and in the event of the Chair and both Deputy Chairs being absent from a meeting, the Board Members present shall appoint a Board Member from amongst them, who shall preside for that meeting or until the Chair or a Deputy Chair is present.

5 FINANCIAL IMPLICATIONS

Nil

6 RISK ASSESSMENT

The impact on the Legatus Group is slight for the conduct of the meeting as there is a Deputy Chairperson in place.

7 ATTACHMENTS Nil

Report Title: Withdrawal of Membership
Item No: 4.8
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To inform the board of (1) the decision by Barunga West Council and (2) approach by District Council of Mount Remarkable.

2. RECOMMENDATION

That the Legatus Group receives and notes the report.

3. BACKGROUND

On the 12 April 2022 the Legatus Group CEO was advised by email that at the 11 April 2023 Barunga West Council they carried the motion that their “Administration give notice to withdraw from the Legatus Membership”.

On 12 April 2023 the Legatus Group CEO acknowledged receipt of the decision by Barunga West Council to give notice to withdraw membership of the Legatus Group. As such the CEO advised the Barunga West Council that their membership would cease at close of business on 12 October 2024 subject to requirements outlined in the Charter.

On the 2 May 2023 Mayor Leonie Kerley wrote to Mayor Rodney Reid (attachment N)

On the 22 March 2023 the District Council of Mount Remarkable advised the Legatus Group CEO that their council had requested a report from their CEO to be provided for consideration with respect to future membership and involvement with the Legatus Group.

On the 4 April the CEO of the District Council of Mount Remarkable sought background material from the Legatus Group CEO on the Legatus Group primarily its formation, functions, achievements and future. Information was supplied on the 5 April 2023 at the time of developing this agenda there has been no further correspondence from the District Council of Mount Remarkable.

The Charter includes the name of all constituent councils and as such would need to be varied once a constituent council’s membership ceases.

4 RELEVANT CORE STRATEGIES/POLICIES

Charter item 7.4.

7.4.1 Subject to the Act and this Charter, a Constituent Council may cease to be a Constituent Council by giving not less than eighteen (18) months’ notice in writing of such withdrawal to the Chief Executive Officer provided that its subscription of the current year and other monies outstanding prior to the date of its giving notice of withdrawal have been paid to the Legatus Group.

7.4.2 The withdrawal of any Constituent Council does not extinguish the liability of that Constituent Council to contribute to any loss or liability incurred by the Legatus Group at any time before or after such withdrawal in respect of any act or omission by the Legatus Group prior to such withdrawal.

The relevant section of the Local Govt Act re provisions applicable to subsidiaries is Schedule 2 which says at section 29 Council becoming or ceasing as a constituent council.

A council may, in accordance with the charter of the subsidiary and with the approval of the Minister— (a) become a constituent council of a regional subsidiary; (b) cease to be a constituent council of a regional subsidiary.

5 FINANCIAL IMPLICATIONS

Nil in the 2023/2024 Financial Year. The withdrawal of membership will have an impact on the Strategic Plan and Long-Term Financial Plan and the Business Plan and Budget for the year a constituent council's membership cease.

6 RISK ASSESSMENT

Low for the 2023/2024 financial year and moderate for the 2024/2025 year and onwards to be addressed through a review of the charter and the strategic plan and long term financial plan.

7 ATTACHMENTS

N Letter of membership withdrawal.

Report Title: Legatus Group and SAROC
Item No: 4.9
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

I. REPORT PURPOSE

This report provides information re dialogue between the Legatus Group and the LGA and SA Regional Organisation of Councils (SAROC) via the LGA Secretariat and seeks a resolution from the Legatus Group.

2. RECOMMENDATION

That the Legatus Group notes the report and acknowledges that the LGA CEO has indicated that he will meet the Regional LGA Executive Officers to discuss.

I. BACKGROUND

Following the 10 February 2023 Legatus Group meeting SAROC were advised at their 2 March 2023 meeting of the Legatus Group resolution that any ambiguity associated with the Regional Local Government Associations being able to provide reports to SAROC should be resolved so that they can provide both a filtering mechanism for members and submit appropriate reports to SAROC.

The 10 February 2023 Legatus Group meeting had been provided with a report on the collaborations between the Legatus Group and other Regional LGAs and SAROC noting that the Legatus Group had previously followed the guidelines outlined in the SAROC Communications Plan.

On the 12 April 2023 a letter was received from the LGA President, Mayor Dean Johnson, and the SAROC Chair, Mayor Leon Stephens, which sought to provide clarity on the working arrangements between the LGA and Regional Local Government Associations (attachment O). A copy of this letter was provided to regional council Chief Executive Officers and Mayors.

On the 1 May 2023 a letter was sent from the Chairs/Presidents and CEOs from 5 of the Regional LGAs (attachment P) On 4 May 2023 an email was sent to all Regional LGA Executive Officers from the LGA President and SAROC Chair which says:

There have been a lot of individual conversations since the letter sent on 12 April 2023 regarding 'Regional LGAs – Ways of working with the LGA'.

Together with Clinton and Andrew, we have had further discussions and wanted to provide clarity regarding Executive Officer attendance at South Australian Region of Councils (SAROC) meetings.

We all acknowledge that we want to continue with the high levels of collaboration that ultimately benefit our member councils but there is not a formal role for the RLGAs in SAROC meetings. In our view, the RLGA Update agenda item is an opportunity for SAROC committee members to be kept informed of issues across other regions. Given this, having the Executive Officers present in the SAROC meeting at the time the RLGA Update report is tabled, has value; this will support the SAROC committee member respond to any queries, should the need arise. The SAROC committee representative is the primary contact on matters which relate to the RLGA of which they are also a member; however sometimes the nature of a query that may be raised by another committee member may necessitate deferral to the Executive Officer.

To support the above, the RLGA Executive Officers will be invited to attend SAROC meetings via Zoom for the duration of the RLGA Update report item. During meetings, the Chair will direct questions to the

respective SAROC committee member in the first instance. We hope this clarifies meeting attendance for future SAROC meetings.

To bring clarity and understanding to our working relationships, and to identify opportunities and improvements in how we work together, Clinton will be reaching out to set up a time in late June where we can all come together to discuss. Rather than schedule this in Adelaide, we are happy to meet in one of your regions, particularly if you already have something planned. I know Clinton is keen to take the time we need to resolve any outstanding issues when we come together.

The Legatus Group CEO advised both Legatus Group SAROC members Mayor Rodney Reid and Mayor Bill O'Brien that he is only invited to attend SAROC meetings via on-line for the section of the agenda that relates to the Legatus Group report. He outlined this was disappointing given the large amount of support he along with the Legatus Group and other Regional LGAs and EOs have provided to SAROC and the LGA Secretariat and as such was not willing to wait online on the off chance, he may be asked a question.

Reports and correspondence to SAROC in 2023 from the Legatus Group and from the Legatus Group CEO have not been provided by the LGA Secretariat to SAROC for consideration. The LGA Secretariat did allow 2 items of Business which originated from two other regional LGAs to be presented at the 2 March 2023 SAROC meeting contrary to their previous correspondence. The only current format that the Legatus Group is allowed to provide information is through an update which are provided for information to SAROC.

Assistance from the Legatus Group and Legatus Group CEO to SAROC and the LGA includes project management and development of reference groups for specific SAROC initiatives and other regional reports including but not limited in the past 3 years to:

- Regional Waste Management - 2021 SAROC report on Waste Management Infrastructure
- State-wide Regional Roads – 2022 SAROC SA Regional Road Priority Project
- Community Waste Water Management Scheme - Joint CWMS Service Arrangements by Legatus Group
- Wellbeing – Regional Health Workforce – Mental Health
- Rubble Royalties – Change in Govt Policy
- Rating Equity – Private Members Bill introduced and continued advocacy.

4 RELEVANT CORE STRATEGIES/POLICIES

This matter sits at the core of the Legatus Group Objects and Purpose for which the Legatus Group is established including items outlined in the Legatus Group Charter including (1) undertake co-ordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level; (2) facilitate and co-ordinate activities of local government at a regional level related to community and (3) associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest; and

5 FINANCIAL IMPLICATIONS Nil

6 RISK ASSESSMENT The impact on the Legatus Group is high if this matter is not resolved and by seeking a resolution it will clarify the approach to be taken.

7 ATTACHMENTS

- O – Letter re SAROC and Regional LGAs
- P – Letter from Regional LGAs to SAROC

Report Title: Northern and Yorke Drought Resilience Plan

Item No: 4.10

Date of Meeting: 19 May 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is to provide the Legatus Group with information on the status of the Northern and Yorke Drought Resilience Plan.

2. RECOMMENDATION

That the Legatus Group notes the report and the role that the Legatus Group has been identified to deliver within the Northern and Yorke Drought Resilience Plan.

3. BACKGROUND

As a member of the Northern and Yorke Alliance and as reported at previous meetings the Legatus Group have been a key partner in the development of the Northern and Yorke Drought Resilience Plan. Attached is the summary document (attachment Q)

The final draft was submitted to PIRSA and DAFF for approval by the (Commonwealth) Minister for Drought. The governance of the plan via Northern and Yorke Regional Alliance whilst ownership of the plan is by communities, represented (and engaged) by Alliance members. The monitoring, evaluation and learning framework to incorporate learnings via adaptive learning process and implementation (and maintenance) of the Plan is at the sub-regional level.

These subregional zones are set out below with the lead agency allocated for each based on their Local Government boundaries.

Sub-region zone	Local government areas
Upper North and East (Legatus)	Flinders Ranges Council District Council of Mount Remarkable District Council of Orroroo Carrieton District Council of Peterborough Regional Council of Goyder
Mid North (RDA Yorke and Mid North)	Port Pirie Regional Council Northern Areas Council
Peninsula (Northern Yorke Landscape Board)	Barunga West Council Copper Coast Council Yorke Peninsula Council
Plains and Ranges (RDA Barossa, Gawler, Light and Adelaide Plains)	Wakefield Regional Council Clare and Gilbert Valleys Council Adelaide Plains Council Light Regional Council Barossa Council

6 RELEVANT CORE STRATEGIES/POLICIES

The relevant section of the Legatus Group Strategic Plan is Goal Four: Work together to manage the sustainability of communities within their natural environment.

Whilst it fits within several of the objectives and purposes of the Legatus Group Charter.

5 FINANCIAL IMPLICATIONS

Nil within the budget.

6 RISK ASSESSMENT

The impact on the Legatus Group is slight as it will continue to be a key role for the Legatus Group through the Northern and Yorke Alliance.

This project provides a strong leadership role and support mechanism for member councils.

7 ATTACHMENTS

Nil

Report Title: Northern and Yorke Community Continuity Planning for Disasters

Item No: 4.11

Date of Meeting: 19 May 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report provides an update on the progress of the Northern and Yorke Community Continuity Planning for Disasters and seeks support for promoting the program within constituent councils and their communities.

2. RECOMMENDATION

That the Legatus Group notes the report and that it encourages constituent councils and their communities to be actively involved in the workshops.

3. BACKGROUND

As reported at the 10 February 2023 Legatus Group meeting the Legatus Group was successful in securing the funding for the Northern and Yorke Community Continuity Planning for Disasters project.

Community Capacity associated with Wellbeing is of great interest to the Legatus Group and to date a reference group has been formed and Robert Bunch has been contracted as the Project Officer.

Kristine Peters through KPPM Consulting has been contracted to facilitate and deliver the workshops and develop the toolkit and these will be undertaken in collaboration with the reference group.

This project aligns with the Northern and Yorke Drought Resilience Plan and the MoU between Lifeline and the Legatus Group. The region has faced significant disasters in recent times including the Pinery and Yorke Peninsula Fires, Storm Damage to Horticulture and Coastline, Floods, Covid-19 and the Drought. Whilst there has been a decline in volunteers across a myriad of sectors including service groups and emergency services. Councils play an important role in the prevention of and preparedness for emergency events.

The Legatus Group in July 2021 released a Wellbeing Gap Analysis Legatus Group Northern Councils report which identified the gaps in knowledge in the region to better understand what the future and current wellbeing needs and issues are. Wellbeing as an issue has been identified throughout Regional South Australia and the Legatus Group raised this as a matter of high significance in 2019 because relevant communities continued to be affected by disasters. The increasing need for mental health support has further deteriorated and currently overwhelming mental health systems in rural SA and this was outlined in a report released by the Legatus Group in 2022.

The project will drill down into the current drought resilience plan and others emergency plans and focus on the community and wellbeing and the need for empowering and equipping local continuity planning and action associated with impacts to communities via disasters. It will include areas such as:

- Suicide Prevention and Mental Health Training.
- Support through regional agencies and programs.
- Resources to help build resilience in the region – including brochures, online campaigns, positive messaging in public places/high traffic areas.
- Dedicated program and toolkit that will provide the skills to Elected Members and Staff to be able to be skilled as a first point of contact.
- Integrated messaging with council publications.
- Support for community peak bodies to the integrated skills development to support them as they are a first point of contact.

This project is designed so it can be replicated across all of Regional SA.

The plan is to run 3 initial workshops that will allow for any adaptation / changes where necessary and then to deliver the remaining 7 workshops. The workshops will cover continuity awareness and planning on social, environmental and economic aspects of building resilience for those within Councils and Community Groups who will be required to respond to disasters.

The workshops will also be used as a means for testing what the toolkit could look like with expectation that the toolkit that can be utilised across all regional councils in SA and constituent councils will be approached to assist with possible venues and promotion.

4. RELEVANT CORE STRATEGIES/POLICIES

The relevant section of the Legatus Group Strategic Plan at goal four is: Support the Constituent Councils with Emergency Management Planning.

Whilst it fits within several of the objectives and purposes of the Legatus Group Charter.

5. FINANCIAL IMPLICATIONS

Nil contained within the budget and successful grant.

6. RISK ASSESSMENT

The impact on the Legatus Group is low.

7. ATTACHMENTS

Nil

Report Title: Legatus Regional Management Group (RMG)

Item No: 4.12

Date of Meeting: 19 May 2023

Author: Chair RMG CEO Andrew MacDonald

1. REPORT PURPOSE

The purpose of this report is to highlight an approach to resolve a disconnect between the Regional Management Group (RMG), Legatus CEO and the Board.

2. RECOMMENDATION

- a) **That the Board recommends that the Legatus Advisory Committees (with the exception of the Audit and Risk Management Committee) meet 6 weeks prior to Legatus Board meetings to provide advice and input into the Legatus quarterly agenda, and strategies and priorities of the Legatus Group.**
- b) **That the Board acknowledges that the Regional Management Group meet 4 weeks prior to Legatus Board meetings to provide advice and input into the Legatus quarterly agenda.**
- c) **That the Board endorses the Chair of the Regional Management Group, attending meetings with the Legatus CEO, Legatus Chair and Deputy Chairs to support the final drafting of the Legatus quarterly agenda, and other related matters.**

3. BACKGROUND

It is recognised that the Legatus Board operates in a similar way to local councils, where the board is the decision making body, in the same way council members are the decision making body. It is also acknowledged, in both situations, CEOs play an important advisory and support role and are responsible for the timely implementation of board/council decisions.

It is therefore important for the Legatus CEO and council CEOs to work collaboratively together in the provision of advice and support to the Legatus Board and importantly, in implementing the Board's decisions. The Legatus Charter acknowledges this relationship.

Over the past 3 years there has been a noticeable and progressive decline in the number of council CEOs participating in the strategic planning and business planning of Legatus and attending RMG and Legatus Group meetings.

On Thursday 02 March 2023, CEO Andrew MacDonald facilitated a meeting with all CEOs; Mayor Reid was also invited and attended the meeting.

The purpose of the meeting was to explore the growing disconnect of council CEOs and the Legatus Group. The meeting considered a number of key questions which included:

- (1) What needs to change from a RMG perspective to ensure the long-term success of Legatus?
- (2) How do CEOs want to be involved?
- (3) What is the purpose of the RMG?

The meeting facilitated some really good and respectful discussion and provided a clear indication from all CEOs that they want to be meaningfully involved in providing advice and support to the Legatus Board, in particular in relation to its strategic direction, annual planning, priorities, advocacy etc. etc.

After the meeting, CEO Andrew MacDonald provided the RMG with a summary of discussions points and recommended a report to the May 2023 Legatus Group meeting with the intention of improving/resetting the working relationship between the Legatus CEO, the Legatus Board and council CEOs.

It's important to note the Legatus Charter, revised 09 September 2022, is clear on roles, responsibilities and relationships between Legatus Group CEO, the Legatus Board and council CEOs.

In summary, there is no requirement to update the Charter or to make any substantial changes to the RMG or to the operation of Legatus, but there is a need to acknowledge the positive contributions council CEOs can make to the success of Legatus.

There is also a need to ensure greater opportunities for the Legatus CEO, the Legatus Board and council CEOs to work more closely together in determining the long term direction of the Legatus Group.

With this in mind, the following minor operational changes are recommended:

1. That the Advisory Committees will meet with the Legatus CEO 6 weeks prior to Legatus Board meetings to provide advice and input into the Legatus quarterly agenda.
2. That the Regional Management Group meets with the Legatus CEO 4 weeks prior to Legatus Board meetings to provide advice and input into the Legatus quarterly agenda.
3. That the Board endorses the Chair of the Regional Management Group, attending meetings with the Legatus CEO, Legatus Chair and Deputy Chairs to support the final drafting of the Legatus quarterly agenda.

It is important to acknowledge that the above recommendations do not intend to diminish in anyway the roles, responsibilities and decision making powers of the Legatus Board. The recommendations are solely about enhancing collaboration and relationships between the Legatus CEO, RMG CEOs and the Legatus Board.

4. RELEVANT CORE STRATEGIES/POLICIES

Item 5.2 Charter The Chief Executive Officer is responsible to the Legatus Group for the implementation of the decisions of the Legatus Group and will work collaboratively with the Regional Management Group.

7.11 RMG

7.11.1 The RMG shall comprise the Chief Executive Officers or their proxy of the Constituent Councils and they will include the Chief Executive Officer for attendance at their meetings who will in turn provide the secretariat services on behalf of the RMG.

7.11.2 The RMG will support and work collaboratively with the Chief Executive Officer to implement and deliver the strategic objectives of the Legatus Group.

7.11.3 The RMG will meet at such times and at places determined by the RMG.

7.11.4 The members of the RMG may attend Board meetings and provide such advice and support to the Board as required from time to time.

7.11.5 The proceedings of meetings of the RMG will be determined by the RMG.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The associated risk with this report has been assessed as low.

7. ATTACHMENTS

Nil

Report Title: Special Local Roads Program (SLRP) and Legatus Group Regional Road Plan

Item No: 4.13

Date of Meeting: 19 May 2023

Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is provided to inform the Board of the outcome of the recent updates to the Legatus Group Regional Road Plan and the assessments for the 2023 SLRP grant applications associated with the Legatus Group.

2. RECOMMENDATION

- 1. That the Legatus Group notes the report and approves the Legatus Group updated Roads Data Plan and Legatus Group Roads Data Base priority list.**
- 2. Requests a report from the Legatus Group CEO on a recommended approach by the Legatus Group to lobby for increased funding for the SLRP Program.**

3. BACKGROUND

HDS were contracted by the Legatus Group and they made an initial request in January 2023 for Legatus Group Councils to include roads into the data base. This was followed up again in March 2023 advising that roads need to be regionally significant and looking for funding support within the next 3-5 years to be nominated.

These requests included a form with the currently available data, including a sentence or two for each claimed factor to justify them. This was not a commitment to the project and elected member support is not required at this stage, these will be undertaken in the funding year if Council wants to progress the project.

The LGA advised all councils that SLRP grant process had opened and that they close on 1 May 2023. The Legatus Group CEO advised all member councils of this information and the need to ensure that any roads they were seeking to submit for SLRP grants be included in the Legatus Group Roads Data Base.

HDS subsequently provided a Summary of Road Proposals - Updated 28 March 2023 and undertook the Stage 1 assessments for their prioritising. The Legatus Group Road and Transport Infrastructure Advisory Committee (RTIAC) then undertook the stage 2 assessments and the final priority listing is:

1st Yorke Peninsula Council North Coast Road Point Turton Township to Point Souttar Road
2nd Light Regional Council Seppeltsfield Road Peter Seppelt Road to Gerald Roberts Road
3rd Equal - Copper Coast Council Magazine Road Spencer Highway to Sharples Road and Sharples Road Magazine Road to Bowman Road
5th Wakefield Regional Council Koolunga Road

The Legatus Group CEO will provide the relevant information by 17 May 2023 in accordance with the LGA Special Local Roads Program Policy Manual. When an application comes from a council

who is a member of a regional grouping of councils, the application is referred to Regionals LGA who reviews applications against their Regional Transport Plan and any other relevant information.

HDS have also been contracted to:

- Finalise population of “Purpose” road differentiator attribute. (ie Freight, community access and tourism routes identified in QGIS)
- Include key industry centres, tourism sites and community access details. (the dots and diamonds within transport plan maps put into QGIS)

An online seminar is being held on Friday 26 May with invites to all constituent councils on how to use this on-line system at the date of distributing the agenda 12 councils have confirmed an attendee.

The Legatus Group RTIAC discussed the need for increased funding for SLRP and that the Legatus Group should be advocating for this. General discussion was held and it was noted previous advocacy work by the Legatus Group and that this is state-side issue which has relevance to SAROC and LGA also. Issues raised were the increased costs, greater demand for tourism and freight being promoted by the State Government.

On the 6 May 2023 the LGA advised that during that week, South Australia received a small portion of the \$250 million worth of funding the Albanese Government committed towards road projects via the Local Roads and Community Infrastructure Program. Through Phase 4, more than 50 SA councils will share in around \$16 million made available through this funding round. The LGA have thanked the Federal Government for this grant support noting that this was targeted to road funding only for regional, rural and non-urban councils.

The smaller allocation for our state also highlights the disproportionate Commonwealth spend on road funding interstate when compared to South Australia. The LGA continues to support their national body, ALGA, in calling on the Federal Government to commit to further funding for important road funding initiatives.

These include making \$500 million of Local Roads and Community Infrastructure Program funding permanent per year and indexed annually; and also, for Roads to Recovery funding to be increased from \$500 million to \$800 million per year over four years.

The LGA are also pushing for South Australia’s \$20 million per year of Supplementary Road funding to be made permanent to facilitate further upgrades to our state's road network. They will upon the release of the Budget provide member councils with an overview of what it means for the sector once it is handed down.

4. RELEVANT CORE STRATEGIES/POLICIES

Goal 3 of the Legatus Group Strategic Plan includes: Provide a safe, well-maintained, regional integrated and cost-effective road network that includes appropriate routes for freight, tourism and community purposes. Whilst it fits within several of the objectives and purposes of the Legatus Group Charter.

5. FINANCIAL IMPLICATIONS Nil

6. RISK ASSESSMENT The impact on the Legatus Group is low.

7. ATTACHMENTS

R – Roads Data Base Calculator

S – Regional Action Plan Legatus Group Road Transport Plan

Report Title: Material Recovery Facility (MRF)
Item No: 4.14
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report is provided to gain approval from the board to progress with and approach to the Eyre Peninsula and Murraylands and Riverland LGAs.

2. RECOMMENDATION

That the Legatus Group notes the report and provides in principal support to investigating the potential for a regional Material Recovery Facility and that the Legatus Group CEO seeks to gain support from the Eyre Peninsula and Murraylands and Riverland LGA's before considering any recommendations to progress.

3. BACKGROUND

Paul Chapman the Legatus Group Project Manager provided the following report to the Legatus Group Waste Management Advisory committee meeting on 13 April 2023. Who endorsed the above recommendation.

The Legatus Group has previously partnered with UniSA to build a model of regional waste management costs. The model takes into account the distances involved and the cost in transporting material to an aggregation site. It provides estimates of the current costs of managing five major waste streams including comingled recyclables. This project will use the model to investigate the potential to establish a regional MRF. It will generate updated estimates for current costs and those that might pertain with one or two regional MRFs. The researchers also intend to add an estimate of the CO₂(e) of each scenario.

Aim: The proposal is to use the model to determine:

1. The benefits that come from separating comingled materials in the regions at one or two regional MRFs (some revenue is generated and compaction makes transport to Adelaide cheaper).
2. The optimal location(s) for one and two MRFs which minimises total costs.
3. Estimates of the cost savings for each participating Council.

Scope: This project concerns the comingled recyclable materials collected by some South Australian regional Councils. The MRF will be defined by the researchers in collaboration with consulting firm, Rawtec. The project will model the cost implications of different choices of location for one or two regional MRFs. The Councils involved are all within the Regional LGAs of the Legatus Group, Eyre Peninsular and Riverlands and Murraylands.

Process: The work would be in three stages.

- Stage I would be conducted in collaboration with Rawtec and would define a regional MRF. This work will set out what will be separated and how, re-examine the estimated capital and operating costs and add the implications of this regional MRF in terms of transport costs for and revenues from now-separated materials.

- Stage 2 would involve adjusting the model to reflect updated cost estimates of current practices and the defined MRF and then use the model to identify the lowest cost site(s) for the facility; done by repeatedly running of the model using different aggregation sites.
- Once the optimal locations have been determined, Stage 3 would estimate the cost implications for each Council in the relevant regions and would prepare a report for them, including a recommendation regarding proceeding to a future, full funding application to build the MRF.

Timing and primary tasks: The project will take 6 months to complete and would begin in January 2024, subject to funding confirmation.

Task	Timing of completion
Stage 1	Week 6
Stage 2	Week 14
Stage 3	Week 20
Final report	Week 26

Costing and contributions: The Legatus Group and other regional LGA's would be required to seek funding with the Legatus Group manage the project. Professor Rameezdeen will provide in-kind supervisory support of one hour per week, valued at the rate of \$120 per hour. Dr Chapman will work in his capacity as an Adjunct at UniSA with Professor Rameezdeen.

An indicative costing for this work is provided in the table below.

Organisation	Amount	In kind
UniSA (including levy)		
Cash	8875	2400
Rawtec	7410	
Total	16285	2400

4. RELEVANT CORE STRATEGIES/POLICIES

Goal 3 of the Legatus Group Strategic Plan includes: Establish regional waste management regimes that reduces the volumes of hard waste going to landfill and minimise costs to Councils and their communities. Whilst it fits within several of the objectives and purposes of the Legatus Group Charter.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The impact on the Legatus Group is low.

7. ATTACHMENTS Nil

Report Title: Carbon Offsetting
Item No: 4.15
Date of Meeting: 19 May 2023
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To provide an update on the progress of the collaborative Local Government Carbon Offsetting Project.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. BACKGROUND

As reported in previous agendas the Legatus Group CEO has been collaborating with the local government sector (predominantly metropolitan councils who are funding carbon projects around the globe) through Andrew Nesbitt the LGA Central Coordinator, Regional Climate Partnerships.

This resulted in an LGA Research and Development Grant application being submitted which was not successful but since then the collaboration of councils has secured the required funding and the project is being coordinated by the City of Adelaide. Both Light Regional Council and the Legatus Group are members of the collaboration.

The project is in response to climate change governments across the world who are taking urgent and the much-required steps to implement initiatives towards building a low carbon economy.

The collaboration of SA Councils led by the City of Adelaide has secured a suitably qualified and experienced consultancy to assess opportunities available for generation of carbon offsets within South Australia in Council managed assets and to identify potential partnership arrangements amongst the Councils.

The project will be delivered in Phases and subsequent Phase initiation is dependent on The Group's decision to proceed further and each phase is:

- Phase 1: Eligibility: Are local governments eligible as project proponents to generate Australia Carbon Credit Units (ACCUs) on public land, under the Emissions Reduction Fund (ERF)?
- Phase 2: Feasibility: What opportunities exist for SA local governments to generate ACCUs?
- Phase 3: Equity: How can Regional Councils and Metropolitan Councils partner to offset carbon emissions?

The key deliverables from each phase are as follows:

Phase 1

Documented confirmation of the eligibility of Councils to generate carbon offsets on public as well as Council owned land and the eligibility of Councils to enter the carbon market as a collaboration of Councils.

Phase 2

Feasibility study report including methodologies available for The Group, critical success factors, potential scare of opportunities, potential project timeframes, potential cost benefit ratios and risks.

Workshop with stakeholders to review feasibility study findings and scope a potential project case study.

Phase 3

Hypothetical case study, including potential partnership frameworks between regional and metropolitan Councils.

Constituent Councils are encouraged to provide relevant information as required.

4. RELEVANT CORE STRATEGIES/POLICIES

Goal 4 of the Legatus Group Strategic Plan includes: Protect areas of significant biodiversity conservation value, such as roadside and remnant vegetation, river, coastal and marine environments and fragile soils. Support the collaborative approach to climate change adaptation through the Regional Climate Change Sector Agreements and monitor measures at the relevant regional or sub-regional level.

Whilst it fits within several of the objectives and purposes of the Legatus Group Charter.

5. FINANCIAL IMPLICATIONS

Nil in 2022/2023 Budget

6. RISK ASSESSMENT

The impact on the Legatus Group is low.

7. ATTACHMENTS

Nil

CONFIDENTIAL ITEM

Report Title: Legatus Group CEO Performance Review

Item No. 4.16

Date of Meeting: 19 May 2023

Author: Chair Mayor Rodney Reid

Attachments: Nil

Confidentiality Clause:

Provisions for Confidentiality (Commercial Advantage)

Confidentiality

Pursuant to Section 90(2) of the Local Government Act 1999, the report titled '4.16 - CEO Annual Performance Review' is listed to be considered in confidence as the information in relation to this agenda item includes information of a confidential nature (not being a trade secret) the disclosure of which - could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

If the Legatus Group considers the report and discussion at the meeting should be considered in confidence, the following resolution must be adopted before the Legatus Group discusses or considers the report.

Recommendation

That the Legatus Group:

- 1. Pursuant to section 90(2) of the Local Government Act 1999, orders that all members of the public, except the minute taker be excluded from the meeting to enable discussion on item 4.16 - CEO's Annual Performance Review Proposal.**
- 2. Is satisfied that, pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which - could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**
- 3. Is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely and contains commercial**

5 MOTIONS AND QUESTIONS

5.1 Motions of which Notice has been given.

ESCOSA Fee Structure District Council Orroroo Carrieton

MOTION

1. That the LEGATUS CEO writes to Adam Wilson, the CEO of ESCOSA, the Honourable Geoff Brock MP, Minister of Local Government and the Honourable Susan Close MP, Deputy Premier and Minister for Environment and Water advising of the Legatus Group's opposition to the model Fee Structure being set by ESCOSA.
2. That the LEGATUS CEO writes to all other SA Regional LGAs seeking support in advocating for change to the model Fee Structure currently set by ESCOSA.
3. That the LEGATUS Board provide support to the District Council of Orroroo Carrieton in its motion seeking SAROC board support for a change to the model Fee Structure currently set by ESCOSA.

Background:

The proposed model Fee Structure proposed by ESCOSA for the new Local Government Advice Scheme has raised concern with the District Council of Orroroo Carrieton (DCOC). This concern has been reflected in a number of conversations with Chief Executive Officers and Mayors and for this reason has been recommended for consideration by the Legatus Group. Ultimately the aim is to provide a motion to SAROC and ultimately then on to the LGA Annual General Meeting regarding advocacy.

The ESCOSA fee structure is an important issue affecting more than just the DCOC. Many of the 'Small Councils' ratepayers will be directly impacted by the current fee structure.

By way of example the budgeting of this ESCOSA expenditure (quoted as \$40,000 per assessment) is equivalent to 3.5% to 4% of total general rate revenue in the 'assessment year', for the DCOC.

To cover this proposed cost, it would require a possible reduction in service provision or additional rate increases to meet the additional expenditure. This will be a direct burden to ratepayers to recover the costs, as we appreciate small rural/remote Councils already operate extremely efficiently with minimal service breadth due to the low rateable bases. This ESCOSA fee would need be built into operational budgets and LTFPs in addition to other considerations such as growth, service provision and CPI.

It is manifestly unfair that small and medium rural agricultural councils would be paying the same fee as a large urban Councils; we have completely dissimilar 'levels and quantities' of services and the data analysis would differ significantly. It is the DCOC view that a scaled approach must be more equitable due to the clear workload disparity of the ESCOSA assessment and each community's capacity to pay.

The recommendation by DCOC is that the ESCOSA model fee structure be scaled in accordance with the 'LGA Constitution' parallel with Clause 17. Votes of Delegates at meetings of the LGA shall have the following values;

17.2.1 Delegates of Members whose areas have populations up to 10,000 people - value of 1 vote;

17.2.2 Delegates of Members whose areas have populations of between 10,001 and 50,000 people - value of 2 votes; and

17.2.3 Delegates of Members whose areas have populations of over 50,001 people - value of 3 votes. 17.3

Therefore, taking into consideration the size of the Council and the ability of that organisation to meet the costs associated with the review. Essentially, we propose that the ESCOSA fees be more appropriately apportioned as such;

- 3 Votes = \$60,000
- 2 Votes = \$40,000
- 1 Vote = \$20,000

It is interesting to note that recent ESCOSA advice (email 28.02.2023) states and acknowledges 'While submissions to the draft Framework and Approach urged a methodology other than an equal split' yet have implemented an 'equal split' regardless of submissions. This indicates a decision seemingly out of touch with the realities of small rural/remote councils and the available income raised within.

Having met with the CEO of ESCOSA, it is apparent that the decision of the commission will stand for the next four years unless the LGA SA board advocate for change. The ESCOSA Local Government Rates Oversight Scheme 'Draft Framework and Approach' – (March 2022 Pg. 52, 7.3.1) indeed consulted on the following;

Should councils be billed directly or via the LGA? The Commission and the LGA have consulted on this. It may be considered beneficial by councils that each year the Commission bill the LGA the Commission's yearly total cost, the LGA pays this on behalf of councils, with the LGA splitting the costs between councils on a basis agreed between the LGA and the councils. While ultimately a matter for councils to agree with the LGA, this may be advantageous as it reduces transaction costs relative to managing a billing process for 68 councils separately. It may also provide the LGA and councils with greater control on how costs will be allocated between councils - albeit that would be a matter of separate agreement between those parties.

This question indicates that this option was indeed open for consideration and seemingly the feedback submissions had provided a level of support, it is our view that this should in fact be the preferred method of cost recovery regarding the ESCOSA review processes.

The recommendation has also been broadened to ensure that the Minister for Local Government, Minister for Environment and Water and ESCOSA are aware of the concerns of the Legatus Group and to seek support from other regional organisations of councils. These are considered prudent steps to raise awareness and support of this matter.

5.2 Motions without Notice

The Chair to ask Members if there are any motions without notice.

5.3 Questions with Notice

Nil

5.4 Questions without Notice

The Chair to ask the Members if there are any questions without notice.

6 MEMBERS COMMUNICATION

Report Title: Chairperson's Report May 2023

Item No: 6.1

Date of Meeting: 19 May 2023

Author: Mayor Rodney Reid Chairperson of Legatus

1. REPORT PURPOSE

To provide information on key meetings/functions that Mayor Reid as Chairperson of Legatus has attended during the current reporting period. The detail is in summary format only.

2. RECOMMENDATION

That the chairperson's report for May 2023 be received and noted.

3. REPORT

Legatus Chairperson's Report May 2023			
Date	Location	Purpose	Comments
2023/02/03	Zoom	Legatus CWMS Advisory Committee	
2023/02/07	Zoom	LGA Meeting	Clinton Jury, Andrew Lamb and I had a zoom session discussing the need for SAROC and LGA to review their terms of reference and their charter.
2023/02/07	Jamestown	Northern Areas Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Northern Areas Council.
2023/02/08	Minlaton	Yorke Peninsula Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Yorke Peninsula Council.
2023/02/10	Port Pirie	Legatus Meeting	I travelled with Wakefield Regional Council, CEO Andrew MacDonald and Muhammad Jawad, Manager of Finance to Port Pirie for the Legatus Meeting. In reflection and from the positive comments fed back to me I think the meeting went well.
2023/02/13	Kadina	Copper Coast	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Copper Council Information Session.
2023/02/21	Burra	Goyder Council Meeting	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Goyder Ordinary Council Meeting.

2023/02/21	Quorn	Flinders Ranges Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Flinders Ranges Ordinary Council Meeting. Eric Brown also showed Simon and me the new development creating a town space for community groups to use in Quorn.
2023/02/21	Quorn	Quorn Silo Light Show	I attended the night showing of the amazing light show and could see a significant difference between what was first shown 18 months ago to what is now a very professional screening.
2023/02/22	Orroroo	Orroroo and Carrieton Council Meeting	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Orroroo Carrieton Ordinary Council Meeting. Received very positive feedback from Mayor Bowman.
2023/02/28	Phone	Eric Brown Flinders Ranges Council	I contacted Eric Brown, CEO of Flinders Ranges Council re him or a staff member sharing at the May Legatus meeting the story behind the award-winning Quorn Silo Light Show.
2023/02/28	Kapunda	Light Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Light Ordinary Council Meeting.
2023/03/01	Adelaide	SAROC Workshop	SAROC held a workshop on the key strategic areas that SAROC needs to focus on. Only about half the SAROC members were in attendance. Simon asked me to speak about my concerns re agenda items. So I explained that what I was told last meeting that was not possible last meeting because it was outside the Terms of Reference yet this time the very same thing has occurred where an agenda item from 2 Regional Council Organisations is on the it. I simply wanted clarification of what is going to happen for a fair playing field.
2023/03/02	Zoom	SAROC Meeting	
2023/03/02	Balaklava	Legatus Management Group	I was invited to meet with the Regional Management Group which is the CEOs from the 15 councils within Legatus. I was pleased to see 10 in the room and three on Zoom for a very open and frank discussion about going forward for Legatus.
2023/03/03	Maitland	Legatus Road Forum.	
2023/03/08	Port Pirie	Port Pirie Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Port Pirie Regional Council workshop.
2023/03/09	Clare	Yorke and Mid North Regional Alliance Meeting	This was our quarterly meeting with representatives from Legatus, Regional Development Australia YMN and Northern and Yorke Landscape Board. Each chair gave a summary of key activities since our November Meeting. Other reports included the upcoming Regional Alliance Forum, Carbon Off Setting, and feedback from the Aboriginal Engagement Committee.
2023/03/20	Balaklava	Andrew MacDonald	I met with Andrew MacDonald, chairperson of the Regional Management Group and CEO Simon Millcock. This was an opportunity to summarise the

			Regional Management Group get together recently held at Balaklava. It also gave a chance to discuss ways of involving the CEO's going forward.
2023/03/20	Peterborough	District Council of Peterborough	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the District Council of Peterborough meeting. I appreciated sitting through the council meeting listening to how a smaller council deals with things.
2023/03/21	Peterborough	CEO Stephen Rufus	I appreciated the time to speak with Stephen Rufus about numerous topics impacting Legatus or small councils.
2023/03/21	Wirrabara	District Council of Mount Remarkable	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the District Council of Mount Remarkable meeting. I was impressed by the number of people in the gallery for the Community Question session prior to the council meeting.
2023/03/22	Balaklava	Wakefield Regional Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Wakefield Regional Council meeting.
2023/03/28	Port Broughton	Barunga West Council	Simon Millcock and I presented the Legatus Strategic and Business Plan as a presentation at the Barunga West Council information session.
2023/04/12	Home	Legatus	Received information that Barunga West Council's intention is to pull out of Legatus. I watched the meeting of Barunga West Council while their streaming link stayed online to get a feel for the discussions around their decision making.
2023/04/14	Adelaide	Legatus CEO Review Committee Meeting	All members met and prepared new KPI's for approval at the next Legatus meeting.
2023/04/17	Balaklava	Preparation Meeting	I met with Simon Millcock and Andrew MacDonald preparing for the Legatus Management Group Meeting.
2023/04/17	Balaklava	Legatus Management Group Meeting	A zoom meeting was held to look at the upcoming agenda items for the Legatus Meeting. 10 out of 15 councils were represented.
2023/04/18	Nuriootpa	Legatus	I took this opportunity not only to present with CEO Simon Millcock but to sit in the Gallery and observe the council meeting up until the confidential section. I am always intrigued how every council conducts its meetings quite differently from other councils.
2023/05/05	Phone	Mayor Bill O'Brien	Discussion raising concerns re LGA treatment of regional councils and regional organisations.

Regular communication with CEO Simon Millcock through emails and phone calls on a weekly basis.

4. **RELEVANT CORE STRATEGIES/POLICIES** N/A
5. **FINANCIAL IMPLICATIONS** Nil
6. **RISK ASSESSMENT** Nil
7. **ATTACHMENTS** Nil

7 BEST PRACTICE PRESENTATION

Eric Brown CEO Flinders Ranges Council

Award-Winning Quorn Silo Light Show which won Gold at the 2022 Australian Street Art Awards under the Best Mega Mural category.

8 MAYOR BOWMAN

Mayor Bowman has outlined an intention to resign as Mayor of Orroroo Carrieton which would mean that her position as a member of the Legatus Group Audit and Risk Managamnet Committee will become vacant. Mayor Bowman has been a long term (inaugural) member of the Legatus Group Audit and Risk Managamnet Committee.

8 CLOSE and DATE FOR NEXT MEETING

Friday 25 August 2023 AGM 10.00 am which will followed by the Ordinary meeting and to be hosted by the District Council of Peterborough

Attachment A

Unconfirmed Minutes AUDIT & RISK MANAGEMENT COMMITTEE MEETING
Friday 5 May 2023 Council Chambers Port Pirie Regional Council and Online

1) MEETING ATTENDANCE AND APOLOGIES

1.1 Meeting Attendance Meeting Opened: at 2:03pm by CEO Stephen Rufus (Chairman).

Members: Mayor Kathie Bowman, Mayor Rodney Reid, Mr Stephen Rufus, Mr Peter Ackland and Mr Ian McDonald. Non-Members: Mr Simon Millcock Legatus Group CEO, and Tracey Rains Legatus Group Admin. Apologies: Mr Colin Davies (Legatus Group Financial Services)

2) MINUTES OF PREVIOUS MEETING

Simon Millcock Chief Executive Officer provided the minutes of meeting from 31 January with the agenda.

Motion: That the minutes of the Legatus Group Audit & Risk Management Committee Meeting held on 31 January 2023 be taken as read and confirmed.

Moved: Mayor Rodney Reid Seconded: Ian McDonald CARRIED

3) BUSINESS ARISING NOT OTHERWISE ON THE AGENDA Nil

4) FINANCIAL REPORTS

4.1 2022/2023 Financial Report

Colin Davies Finance Officer had distributed the March reports with the agenda and the April reports prior to the meeting.

Motion: That the committee notes the report and the additional finance reports received for April 2023.

Moved: Mayor Kathie Bowman Seconded: Peter Ackland CARRIED

4.2 2022/2023 Budget Review

Simon Millcock Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report and recommends that the Legatus Group receives the revised budget.

Moved: Mayor Rodney Reid Seconded: Ian McDonald CARRIED

5) LEGATUS GROUP 2023/2024 BUSINESS PLAN AND BUDGET

Simon Millcock Chief Executive Officer provided a report with the agenda.

Motion:

1. That the committee notes the report.
2. That the committee advises the Legatus Group that the Charter requirements with regards the 2023/2024 Business Plan and Budget have been complied with.
3. That the committee requests that future annual business plans and budgets to be closely

aligned to the strategic plan.

4. That the committee notes the level of reserves identified for use in the 2023/2024 Draft Business Plan and Budget.

Moved: Mayor Rodney Reid Seconded: Peter Ackland CARRIED

Motion: That the committee recommends the Legatus Group board directs the CEO to develop a procedure for preparing the annual business plan and budget.

Moved: Mayor Rodney Reid Seconded: Peter Ackland CARRIED

6) STRATEGIC PLAN AND LONG TERM FINANCIAL PLAN

Simon Millcock Chief Executive Officer provided a report with the agenda.

Motion:

1. That the committee notes the report.
2. That the committee recommends the Legatus Group board reviews the format of the Long-Term Financial Plan with the inclusion of supporting statements.

Moved: Mayor Kathie Bowman Seconded: Ian McDonald CARRIED

7) WITHDRAW OF MEMBERSHIP

Simon Millcock Chief Executive Officer provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Ian McDonald Seconded: Mayor Kathie Bowman CARRIED

8) CHARTER

Simon Millcock Chief Executive Officer provided a report with the agenda and nil discussion.

9) WORK PLAN

Simon Millcock Chief Executive Officer provided a report with the agenda.

Motion: That the committee notes the work plan is up to date

Moved: Peter Ackland Seconded: Mayor Rodney Reid CARRIED

10) OTHER BUSINESS

Membership of the committee.

Motion: That the committee acknowledges the contribution made by Mayor Kathie Bowman to the Audit and Risk Committee since its inception.

Moved: Mayor Rodney Reid Seconded: Stephen Rufus CARRIED

11) NEXT MEETING

Next Meeting: Friday 11 August 2023 10.30am venue to be confirmed.

Meeting Closed at: 3.30pm

Attachment B

Legatus Regional Management Group Minutes Thursday 02 March 12:00pm

Wakefield Regional Council, Scotland Street Balaklava and Via Zoom

1. Attendance

Present:

Andrew MacDonald (Wakefield), and Mayor Rodney Reid (Chair Legatus), Helen Macdonald (Clare and Gilbert Valleys), Peter Ackland (Port Pirie), Andrew Cameron (Yorke Peninsula), Eric Brown (Flinders Ranges), Sam Johnson OAM (Mt Remarkable), Stephen Rufus (Peterborough), Kelly Westell (Northern Areas), Richard Dodson (Light), Maree Wauchope (Barunga West), David Stevenson (Goyder) and Russell Peate (Copper Coast)

Via Zoom:

James Miller (Adelaide Plains),

Apologies:

Martin McCarthy (Barossa), Paul Simpson (Orroroo Carrieton)

2. Welcome

Sam Johnson (Chair) welcomed the Regional Management Group (RMG).

The meeting noted that Simon Millcock had not been invited to attend the meeting but was aware that the meeting was being held.

Sam proposed to continue to align the Chair of the RMG with the Chair of Legatus. The RMG agreed and Andrew MacDonald was appointed Chair of the RMG.

Andrew thanked the RMG for the opportunity, welcomed Mayor Reid to the meeting and invited Mayor Reid to address the group.

3. Legatus Chair's Address

Mayor Reid shared his commitment to bring change to how Legatus Group meetings are chaired and to improve the quality of the agenda and associated reports (concise, relevant and strategic). Mayor Reid expressed his desire to see councils present best practice initiatives/projects at each Legatus meeting. The aim is to encourage information sharing across member councils.

Mayor Reid also discussed his ambition to see council CEOs not only willingly attend Legatus meetings but to also contribute in a meaningful way, as he recognises and values the expertise CEO's bring. Mayor Reid acknowledged past Legatus leadership/Board did not necessarily value or encourage contribution from CEOs.

4. Facilitated Session

Andrew MacDonald facilitated a discussion with the RMG on the following questions:

- (1) What needs to change from a RMG perspective to ensure the long-term success of Legatus?
- (2) How do CEOs want to be involved?

(3) What is the purpose of the RMG?

What needs to change from a RMG perspective to ensure the long-term success of Legatus?

There was some really good and respectful discussion in response to the above question. The following provides highlights of key points raised during the discussion:

- The Limestone Coast LGA (LCLGA) structure was discussed highlighting council CEO's close working relationship with the LCLGA's CEO and council CEO's involvement in the LCLGA Agenda, determine priorities and shaping the focus of the LCLGA - Andrew Mac and Helen
- Legatus needs a stronger economic development focus – James
- Legatus is very operational and needs to shift its focus to strategic matters - Eric
- Advocacy is at times watered down – Eric
- Concern about too much university involvement in projects. Greater input from CEOs required – Russell
- Legatus has some strong points including Roads and Transport Committee and the strength of 15 councils collaborating – Helen
- 15 councils may also be a weakness of Legatus – Peter
- Legatus produces too much stuff (information), too many information reports to the Board – Peter
- If Legatus only focused on advocacy it would be in a much better place - Eric
- Constitutional reform is needed to change representation to Mayors and CEO – Sam
- Legatus Strategic Plan is not clear or specific enough, too vague – Andrew
- Concerns were raised that a recent report to Legatus from Flinders was changed without consultation with Flinders – Eric

How do CEOs want to be involved?

There was discussion around the CEO Management Group working closely with Simon in the formation of the Legatus Agenda and determining key priorities (similar approach to the Limestone Coast LGA model). It was proposed by Maree that any future meeting with Simon must be efficient (around an hour) and well managed with a Zoom option.

Overall, there was support for considering a similar approach to the Limestone Coast LGA model (council CEOs to work closely with Legatus CEO and Chair to help shape the agenda, determine priorities and provide Simon and Mayor Reid with support).

What is the purpose of the RMG?

The following points are potential roles/purpose of the RMG – Andrew

- To provide Simon with support and advice in relation to Legatus priorities, projects etc.
- To provide input into the Legatus agenda
- To provide advice and support in relation to implementation of Legatus decisions.
- To establish and maintain a strong working and advisory relationship with Legatus Chair and CEO and the Board
- To facilitate ongoing council collaboration, support and information sharing

5. Other Business

The meeting agreed that Mayor Reid and Andrew MacDonald would meet with Simon to provide feedback on the RMG 02 March 2023 meeting and to discuss next steps.

6. Closed

The meeting was closed at 2:30pm

Additional Notes:

Post the RMG 02 March 2023 meeting, Mayor Reid and Andrew MacDonald met with Simon to provide feedback on the RMG's 02 March 2023 meeting.

The following steps were discussed and shared with the RMG, who unanimously support the proposed way forward which are:

- (1) Andrew to draft a report for the Legatus May 2023 meeting that:
 - Provides background on CEO's disconnect with Legatus
 - Highlights the opportunities/benefit of council CEO input into Legatus
 - Draws on the LCLGA model (council CEOs to work closely with Legatus CEO and Chair to help shape the agenda, determine priorities and provide Simon and Mayor Reid with support)
 - Outlines benefits of proposed approach (stronger regional collaboration, stronger strategic focus etc.)
 - Presents draft RMG Terms of Reference which frame the above approach (attachment to the report)

- (2) Once above report and ToR are drafted, Mayor Reid and Andrew to meet with Simon to discuss report proposal.

- (3) Report and ToR to May 2023 Legatus meeting recommending fresh approach.

Attachment C

Legatus Regional Management Group Minutes Monday 17 April 2023 11:00pm

Wakefield Regional Council, Scotland Street Balaklava and Via Zoom

I. Attendance

Present:

Andrew MacDonald (Wakefield), Simon Millcock (Legatus Group) and Mayor Rodney Reid (Chair Legatus).

Via Zoom:

Helen Macdonald (Clare and Gilbert Valleys), Peter Ackland (Port Pirie), Andrew Cameron (Yorke Peninsula), Eric Brown (Flinders Ranges), Martin McCarthy (Barossa), Sam Johnson OAM (Mt Remarkable), Stephen Rufus (Peterborough), Tom Jones (Acting CEO Adelaide Plains), Kelly Westell (Northern Areas) and Richard Dodson (Light).

Apologies:

Maree Wauchope (Barunga West), Russell Peate (Copper Coast), David Stevenson (Goyder) and Paul Simpson (Orroroo Carrieton).

2. Welcome

Andrew MacDonald (Chair) welcomed the Regional Management Group, Simon Millcock and Mayor Reid to the April 2023 meeting.

3. Chair's Update

Andrew provided a Chair's update since the March 2023 Regional Management Group (RMG) meeting which was as follows:

It was agreed at the March RMG meeting that we want to work closely with Simon in the formation of the Legatus agenda and to influence key priorities.

Mayor Reid and I recently met with Simon Millcock to share CEO feedback from the March RMG meeting and to discuss a new way forward. The following next steps were agreed:

- (1) Andrew will put a report to the May Legatus Group meeting that:
 - discusses the benefits of the RMG working closely with Simon and the Board to provide advice and support and,
 - to provide a recommendation in relation to a more effective working structure between the RMG, Simon and the Board.

This report will hopefully assist in potentially resetting the RMG's purpose and value to the Board.

- (2) Legatus Advisory Committees will meet 6 weeks prior to Board Meetings and the RMG will meet 4 weeks prior to Board meetings – these meetings will be via Zoom. This will provide the RMG with an opportunity to provide advice and input prior to the drafting the Legatus agenda. (Today's meeting is to prepare for the May meeting).

- (3) It will be proposed that the Chair of the RMG joins Simon and the Legatus Chair and Deputy Chairs of Legatus to review the draft agenda. This will ensure RMG advice and input has been appropriately incorporated into the draft agenda and will help strengthen relationships between the RMG, Simon, Legatus Chair and Deputy Chairs.

4. Update on Legatus Advisory Committees

Simon provided an update to the RMG on activities of Legatus Advisory Committees.

Updates are as follows:

CWMS:

- Annual SA CWMS Conference being held on 8 June 2023 – program to be distributed.
- Extending the life and capacity of CWMS funding secured via UniSA and SA20250 with application being assessed by LGA CWMS Management Committee on opportunities for the “Extending the capacity of regional CWMS using Constructed Floating Wetlands project”.
- Letter sent to SAROC and report to LGA CWMS Management Committee to set up state-wide Local Govt CWMS committee

Waste Management:

- Legatus Group Waste Forum being held on 12 May – program to be distributed
- Report to Legatus Group on support for approach to Eyre Peninsula and Riverland Murraylands LGAs on research for a Regional Material Recovery Facility
- Municipal Waste and Community programs – survey is being developed for input
- KESAB options paper has been distributed seeking feedback from councils
- Household Hazardous Waste Collection for 2024 being progressed

Roads / Transport:

- SLRP application open and Stage 1 assessments have been made on the Legatus Group proposed roads for 2023/24 and Stage 2 assessments will be undertaken by the advisory committee when they meet on 4 May
- HDS will be running an online workshop on 26 May to explain how to use the QGIS system for Legatus Group Councils associated with the Regional Transport Plan

5. Legatus May 2023 Agenda

Speakers

- (1) Northern Areas Council - Welcome
- (2) Mr Philip Roetmen Burnside City Council - Implementing Burnside Carbon offset (link with Light Regional Council)
- (3) Eric Brown Flinders Ranges - Best Practice Presentation - Light Show

Update Reports

- Northern and Yorke Drought Resilience Plan
- Carbon Offsetting for Local Govt Sector
- Northern and Yorke Continuity Planning for Disasters
- LG Career Pathways and Workforce Toolkit

Key Items of Business:

- 2023/2024 Business Plan and Budget – Majority of councils have approved with recommendation that the board adopts
- Review of the Charter – following feedback from member councils, audit committee and CEOs performance review panel, recommendation that an external review is held for report to the August 2023 Legatus Group meeting. Feedback sought on possible consultants to be approached.
- Strategic Plan – Due to a number of councils not supporting the Plan, the Legatus Group will be unable to adopt the revised Strategic Plan and once all councils have responded a report will be prepared. This is also an agenda item for the Audit Committee meeting on 5 May.

6. Other Business

Nil

7. Closed

The meeting was closed at 11:45am

Attachment D

Unconfirmed Minutes Legatus Group CWMS Advisory Committee 9 May 2023 Via Microsoft Teams

1. Welcome

Mayor Leon Stephens, Chairman, opened the meeting at: 10:02am

2. Attendance:

Members: Mayor Leon Stephens, Grant Smith and Gary Easthope.

Non-Members: Simon Millcock and Tracey Rains (Legatus Group)

3. Apologies

Mayor Rodney Reid, Nick Berry, Paul Chapman (Legatus Group) and Kirsty Morgan

4. Conflict of Interest Nil

5. Minutes of previous meeting

Draft Minutes from the previous meeting held on 3 February 2023 were provided with the agenda.

Motion: That the Legatus Group Community Wastewater Management Scheme Advisory Committee minutes of the 3 February 2023 be taken as read and confirmed.

Moved: Grant Smith

Seconded: Gary Easthope

CARRIED

6. Business Arising

6.1 CWMS Annual Conference

Simon Millcock provided the CWMS conference program with the agenda.

Motion: That the Advisory Committee notes the CWMS Annual Conference program and encourages attendance.

Moved: Gary Easthope

Seconded: Grant Smith

CARRIED

6.2 On-line, on-demand CWMS training course

Paul Chapman had provided a report with the agenda and Simon Millcock provided an update on correspondence with David Eggers at the LGA. Mayor Stephens provided an update on his conversations.

The Advisory Committee noted the report.

6.3 UniSA and Yorke Peninsula CWMS expansion project

Simon Millcock provided a report with the agenda and outlined he was attending an inception meeting on 10 May 2023 with all funding partners.

The Advisory Committee noted the report.

6.4 Regulation of CWMS in Small Regional Councils

Paul Chapman provided an update with the agenda and general discussion held.

6.5 CWMS Awareness Training for Elected Members

General discussion on the merits of this approach.

Motion: That the Advisory Committee proposes to the LGA CWMS Management Committee that a CWMS Awareness Training module be prepared for Elected Members of Councils.

Moved: Grant Smith

Seconded: Gary Easthope

CARRIED

6.6 LGA CWMS Committee / Role of Legatus Group

Simon Millcock, CEO, provided a report and correspondence with the agenda. Mayor Stephens outlined his discussions and approach through his role on SAROC and LGA CWMS Management Committee and meeting was in agreement that support is required.

The Advisory Committee noted the correspondence and report.

7. Other business

Simon Millcock outlined that Advisory Committees will meet 6 weeks prior to the Legatus Group meeting and that the Legatus Group Regional Management Group (CEOs) will then be provided with the minutes for their consideration before final agendas and recommendations are provided.

8. Close and next meeting.

Meeting closed at: 10:33am

Next Meeting: TBC

Attachment E

Legatus Group Waste Management Advisory Committee 16 February 2023 10.30am held online.

1. Welcome / Open meeting

Chairman Mayor Mark Wasley opened the meeting at: 10:35am

2. Attendance: Members: Mayor Mark Wasley (Adelaide Plains), Tom Jones (Adelaide Plains), Lynette Seccafien (Adelaide Plains) and Andre Kompler (Yorke Peninsula).
Non-Members: Simon Millcock, Paul Chapman, Tracey Rains (Legatus Group), Justin Lang (GISA) and Marina Wagner (Consultant).

3. Apologies: CEO Stephen Rufus (Peterborough), Gary Mavrinac (Barossa) and Ivan Nolte (Copper Coast).

4. Conflict of Interest Nil

5. Minutes of previous meeting

Draft Minutes from the previous meeting on 25 November 2022 were distributed to all members and they were provided and noted at the 16 December 2022 Legatus Group meeting.

Motion: That the Legatus Group Waste Management Advisory Committee minutes of the 25 November 2022 be taken as read and confirmed.

Moved: Andre Kompler

Seconded: Tom Jones

CARRIED

6. Business arising

6.1 Waste Management Authorities Workshop

Paul Chapman provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Tom Jones

Seconded: Andre Kompler

CARRIED

6.2 Regional SA Materials Recovery Facilities

Paul Chapman provided a report with the agenda and Justin Lang and Marina Wagner provided input.

Motion: That the committee notes the report and recommends to the Legatus Group that the investigation of Regional SA Materials Recovery Facilities be included into their 2023/2024 Business Plan.

Moved: Thomas Jones

Seconded: Andre Kompler

CARRIED

6.3 MoU with Lions / working with community groups.

Simon Millcock provided a report with the agenda. Justin Lang suggested good case studies are Milang Environmental Centre and Yorketown Progress Association Sort and Save Shed.

Motion: That the Legatus Group undertakes:

1. Audit of the hard and soft infrastructure including community, business and council facilities and programs that are currently being undertaken.
2. Investigates the level of container returns in the region both for deposit and non-deposit.

Moved: Tom Jones Seconded: Andre Kompler CARRIED

6.4 Co-hosting the Waste Forum with KESAB

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Lynette Seccafien Seconded: Andre Kompler CARRIED

7. Presentations

7.1 Justin Lang Manager Local Government and Infrastructure Green Industries SA

Justin updated the Advisory Committee on upcoming funding rounds, recycling infrastructure grants closing first week of April, will release through LGA, for on ground infrastructure recycling works. This could include community recycling. Other funding program is kerbside performance incentives due in August / September plus there are Circular Economy Business Grants.

7.2 Marina Wagner Principal Consultant Sustainable Solutions

Marina updated the Advisory Committee on the Eyre Peninsula Waste and Resources Strategy and the upcoming Household Hazardous Waste Collection project which will include pick up at Port Augusta on 6 May 2023. This may have some interest to the Legatus Group northern councils and when the flier is finalised the Legatus Group CEO will distribute information to these councils.

Motion: That the Committee is supportive of the Legatus Group CEO investigating a household hazardous waste collection program for the Legatus Group region.

Moved: Tom Jones Seconded: Lynette Seccafien CARRIED

8. Other Business

Paul Chapman discussed food waste research from Green Industries SA and working with GISA to draft up a program and deliver to the committee at the next meeting. Justin Lang stated they are doing this in May and could save time and money if Paul waited till his report was available. Paul agreed.

Justin Lang left the meeting at: 11:56am

8.1 IWS Visit tour.

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Andre Kompler Seconded: Thomas Jones CARRIED

8.2 KESAB

Simon Millcock CEO provided a report with the agenda.

Motion: That the committee notes the report.

Moved: Thomas Jones Seconded: Lynette Seccafien

CARRIED

8.3 Peterborough Compost Trial

For Information

9. Close and next meeting.

Meeting closed at: 12:00pm

Next Meeting: TBC

Attachment F

Unconfirmed Minutes Legatus Group Waste Management Advisory Committee 13 April 2023 held online via Microsoft Teams

1. Welcome / Open meeting

Chairman Mayor Mark Wasley opened the meeting at: 10:34am

2. Attendance:

Members: Mayor Mark Wasley (Adelaide Plains), Ivan Nolte (Copper Coast), Tom Jones (Adelaide Plains), Aaron Curtis (Barossa), Glen Growden (Wakefield Regional) and Andre Kompler (Yorke Peninsula).

Non-Members: Simon Millcock, Paul Chapman, and Tracey Rains (Legatus Group) and Wendy Bevan (KESAB).

3. Apologies: Mayor Rodney Reid, Gary Mavrinac (Barossa) Lynette Seccafien (Adelaide Plains) and Stephen Rufus CEO (Peterborough).

4. Conflict of Interest - Nil

5. Minutes of previous meeting

Draft Minutes from the previous meeting held on 16 February 2023 had been distributed to all members with the agenda.

Motion: That the Legatus Group Waste Management Advisory Committee minutes of the 16 February 2023 be taken as read and confirmed.

Moved: Tom Jones

Seconded: Ivan Nolte

CARRIED

6. Business arising

6.1 Waste Management Authorities Workshop

Paul Chapman provided a verbal update.

Motion: The committee notes the update.

With approval of the committee Mayor Wasley brought forward items 6.4 and 6.5 due to Wendy Bevan from KESAB being available to discuss. Wendy left the meeting after they had been discussed.

6.2 Regional SA Materials Recovery Facilities (MRF)

Simon Millcock provided a report with the agenda which included information from Paul Chapman on discussion he had held with UniSA.

Motion: That the committee notes the report and recommends that the Legatus Group provides in principal support and that they seek to gain support from the Eyre Peninsula and Murraylands and Riverland LGA's before considering any recommendations to progress with investigating the potential for a regional MRF.

Moved: Andre Kompler

Seconded: Tom Jones

CARRIED

6.3 MoU with Lions / working with community groups.

6.3.1 What is happening with Municipal Solid Waste

Simon Millcock provided a report with the agenda following the 16 February 2023 Advisory Committee meeting and general discussion was held with a need to be more focused and defined in its scope.

Motion: That the committee notes the report and supports the development and distribution of a more defined survey with more input from the committee.

Moved: Tom Jones Seconded: Andre Kompler CARRIED

6.3.2 Investigates the level of container returns in the region both for deposit and non-deposit.

Simon Millcock provided a report with the agenda following the 16 Feb 2023 Advisory Committee meeting on initial discussions around the complexity of gaining information.

Motion: That the committee notes the report.

Moved: Tom Jones Seconded: Aaron Curtis CARRIED

6.4 Co-hosting the Waste Forum with KESAB

Simon Millcock provided a draft program with the agenda and distributed on 12 April and updated version. He thanked Wendy Bevan and Paul Chapman for progressing the program and both spoke on the format for the day and the committee were provided the opportunity for their input.

The consensus from meeting was that the program looks good and that they support the distribution to member councils once KESAB has finished its design.

6.5 KESAB options paper/proposal (Wendy Bevan to attend and discuss)

Simon Millcock provided a report with the agenda and Wendy Bevan attended and provided an update and general discussions was undertaken.

Motion: That the committee notes the report and supports the KESAB options paper being distributed to member councils for their feedback.

Moved: Tom Jones Seconded: Ivan Nolte CARRIED

6.6 Household Hazardous Waste Collection

Simon Millcock provided a report with the agenda.

Motion: That the committee notes the report and supports the Legatus Group CEO in attempting to secure support from GISA and member councils for 3 locations Northern / Central (Yorke Peninsula) & Southern in April 2024.

Moved: Tom Jones Seconded: Glen Growden CARRIED

7. Other Business

Nil

8. Close and next meeting.

Meeting closed at: 11:44am

Next Meeting: July 19th @ 10:30am Online

Attachment G

Minutes Legatus Group Road and Transport Infrastructure Advisory Committee Thursday 9 February 2023 and held online.

1. Welcome Chairperson Dr Helen Macdonald opened the meeting at: 10.30am
2. New members: The committee welcomed new members Mayor Leon Stephens and Daniel Willson.
3. Attendance

Members: Mayor Leon Stephens, Helen Macdonald, Steven Kaesler, Lee Wallis, Tim Neumann, Andre Kompler, Daniel Willson, Mike Wilde and Mitchell Foote.

Non-Members: Simon Millcock and Tracey Rains (Legatus Group) and Tim Viner-Smith HDS.

4. Apologies

Mayor Rodney Reid, Karen Lee-Jones (Mike Wilde proxy) and Stuart Roberts.

5. Conflict of Interest Nil
6. Minutes of the committee meeting held 18 November 2022

The meeting noted that the minutes of their meeting held on 18 November 2022 were presented to the Legatus Group 16 December 2022 meeting.

Motion: That the Legatus Group Road and Transport Infrastructure Advisory Committee minutes of the 18 November 2022 be taken as read and confirmed.

Moved: Helen MacDonald Seconded: Steven Kaesler CARRIED

7. Matters Arising

7.1 SLRP

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report and that the Legatus Group Councils be reminded of the process used for assessing the Regional Priorities.

Moved: Andre Kompler Seconded: Mayor Leon Stephens CARRIED

7.2 Bridges and Culverts – Expansion of GIS – Legatus Group Budget

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report and defers any recommendations to the Legatus Group CEO on the proposed Expansion of Regional Road Transport GIS and Annual Support.

Moved: Tim Neumann Seconded: Mayor Leon Stephens CARRIED

Motion: That the committee advises the Legatus Group that the committee supports a proposed levy of 1% funding from those members councils successful in securing SLRP grants and that this is allocated towards matters associated with roads.

Moved: Lee Wallis Seconded: Mayor Leon Stephens CARRIED

7.3 Legatus Group Roads Forum

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report

Moved: Mayor Leon Stephens Seconded: Lee Wallis CARRIED

7.4 Legatus Group Transport Plan Update

The Legatus Group CEO provided a report with the agenda and Tim Viner-Smith from HDS attended and the meeting and discussed the changes to the plans priority routes. Discussion held on Port Pirie Regional Council Roads as part of the Spencer Gulf Cities Regional Roads Plan and the need to consider as agenda item at next meeting.

Motion: That the committee notes the report and supports the expansion of the Regional Road Transport plan GIS and endorses the approved routes.

Moved: Mayor Leon Stephens Seconded: Tim Neumann CARRIED

8. Other Business

8.1 Tim Viner-Smith discussed Stage 2 for the Roads Data Base and general discussion noting that further follow up with councils required and that this becomes part of the focus for the workshop at the 3 March 2023 roads forum.

8.2 Impacts to local roads due to DIT road upgrades was discussed.

8.3 Committee to consider further discussions at the next meeting on topic of unsealed roads.

9. Meeting Closed at: 11:56am Next Meeting: May TBC

Attachment H

Unconfirmed Minutes Legatus Group Road and Transport Infrastructure Advisory Committee
Thursday 4 May 2023 held online via Microsoft Teams

1. Welcome

Chairperson Dr Helen Macdonald opened the meeting at: 11:08am

2. Attendance:

Members: Mayor Leon Stephens, Helen Macdonald, Steven Kaesler, Lee Wallis, Tim Neumann, Andre Kompler, Daniel Willson, Stuart Roberts, Russell Troup and Mitchell Foote.

Non-Members: Simon Millcock, Tracey Rains and Tim Viner-Smith (HDS).

3. Apologies: Mayor Rodney Reid.

4. Conflict of Interest

The meeting noted that Stuart Roberts, Andre Kompler and Tim Neumann all have conflicts of interest with regards the SLRP discussions but that they would be able to speak to their council projects.

5. Minutes of Previous Meeting

Draft minutes of the previous Legatus Group RTIAC meeting held 9 February 2023 were provided to all members with the agenda.

Motion: That the Legatus Group Road and Transport Infrastructure Advisory Committee minutes of the 9 February 2023 be taken as read and confirmed.

Moved: Mayor Leon Stephens

Seconded: Steve Kaesler

CARRIED

6. Matters Arising

6.1 SLRP Role of Regional LGAs in the assessment of roads.

Simon Millcock provided a report with the agenda which included information from Helen Macdonald and referenced the letter by Mayor Rodney Reid to the LGA CEO.

Motion: That the committee notes the report.

Moved: Stuart Roberts

Seconded: Lee Wallis

CARRIED

6.2 Legatus Group SLRP 2023/2024 and Legatus Group Roads Data Base

Simon Millcock provided a report with the agenda and Tim Viner-Smith discussed the updated Legatus Group Roads Data Plan which he had distributed prior to the meeting.

Motion:

1. That the committee notes the report.

2. That committee recommends that the Legatus Group approve the Legatus Group updated Roads Data Plan as circulated by HDS.

Moved: Mayor Leon Stephens

Seconded: Lee Wallis

CARRIED

The meeting then discussed the 5 roads which had been presented for consideration re SLRP funding in 2023 and the stage 1 assessment by HDS. These roads were: (YPC) North Coast Road Point Turton Township to Point Souttar Road, (LRC) Seppeltsfield Road Peter Seppelt Road to Gerald Roberts Road, (CCC) Magazine Road Spencer Highway to Sharples Road and Sharples Road Magazine Road to Bowman Road and (WRC) Koolunga Road End K/wt to Boucaut Road.

Stage 2 assessment was then undertaken by the group with a consensus score recorded and the final scores from stage 1 and 2 assessments were:

1. Yorke Peninsula Council - North Coast Road Point Turton Township to Point Souttar Road 92 points.
2. Light Regional Council - Seppeltsfield Road Peter Seppelt Road to Gerald Roberts Road 84 points
3. Both Copper Coast Roads scored 82 points
 - a. Magazine Road Spencer Highway to Sharples Road
 - b. Sharples Road Magazine Road to Bowman Road
5. Wakefield Regional Council Koolunga Road End K/wt to Boucaut Road 81 points

Motion: That committee recommends the Legatus Group approves the Legatus Group Roads Data Base and final priority list as agreed by the committee after the stage 2 scoring assessment.

Moved: Mayor Leon Stevens

Seconded:

Steven Kaesler

CARRIED

The meeting noted that the Copper Coast Council applications had not been submitted via the Smarty Grants process but had been completed using the assessment format previously used and within the time frame required. Consensus was that this should not preclude them and that the Legatus Group CEO to support any advocacy on this matter if needed by Copper Coast Council.

6.3 Expansion of QGIS Legatus Group Road Transport Plan

Simon Millcock provided a report with the agenda and Tim Viner-Smith provided an update that the work has been completed. HDS will provide an online 1 hour workshop on Friday 26 May for all constituent councils so they can learn how to access the information and use the system.

Motion: That the committee notes the report and encourages member councils in attending.

Moved: Tim Neuman

Seconded: Stuart Roberts

CARRIED

6.4 Legatus Group Roads Forum

Simon Millcock provided a report on feedback from the Regional Roads Forum with the agenda and the meeting noted the value of the forum.

Motion: That the committee notes the report.

Moved: Stuart Roberts

Seconded: Andre Kompler

CARRIED

7. Other Business

7.1 NHVR Strategic Local Government Asset Assessment Program - Request to host Workshop with Legatus Group

Simon Millcock provided a report with the agenda and confirmed that NHVR have distributed the invites for the workshops on 24 May 2023 at Balaklava and 25 May 2023 at Port Pirie.

Motion: That the committee notes the report and encourages member councils to attend.

Moved: Mayor Leon Stephens Seconded: Steven Kaesler CARRIED

7.2 Lobby for increased funding re SLRP

Andrea Kompler raised the need for increased funding for SLRP and that the Legatus Group should be advocating for this. General discussion held and noted previous advocacy work by the Legatus Group and that this is state-side issue which has relevance to SAROC and LGA also. Issues raised were the increased costs, greater demand for tourism and freight being promoted by the State Government.

Motion: That the Legatus Group CEO provides a report to the Legatus Group recommending that the Legatus Group lobby for increased funding for the SLRP Program.

Moved: Andrea Kompler Seconded: Tim Neumann CARRIED

7.3 Councils to build roads.

Mayor Stephens raised the issue of increased higher costs and the consideration for councils to build roads as opposed to contractors and conversations was held. Plus, the issue of by-passes was discussed and the requirements by DIT.

Consensus was that both matters are state-wide issues and could be on the agenda for the SA Regional Road Priority Working Group and Legatus Group CEO to follow up.

7.4 Legatus Regional Management Group (RMG).

Simon Millcock outlined that the Legatus Group CEOs the RMG will meet 2 weeks following advisory committee meeting to allow them greater input into recommendations for the Legatus Group.

8. Close and next meeting.

Meeting Closed at: 12:42pm

Next Meeting: Thursday 13 July 2023 11am (on-line)