



AGENDA ORDINARY MEETING

**Friday 16 December 2022
commencing at 10:30am**

to be followed by Induction Workshop

Hosted by: Light Regional Council

Kapunda Bowling Club 19 Montefiore St, Kapunda

A handwritten signature in blue ink, appearing to read "S. Millcock", is enclosed in a light blue rectangular box.

Simon Millcock
Chief Executive Officer

VISION

The Central Local Government Region of SA (Legatus Group) is recognised, respected and supported as a strong and successful region.

OUR VALUES

The Legatus Group:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

OPENING OF MEETING

The Legatus Group Chair will open the meeting and notes the returning and newly elected Mayors following the November 2022 Local Government elections.

- Adelaide Plains Council Mayor Mark Wasley
- Barunga West Council Mayor Leonie Kerley
- Clare and Gilbert Valleys Council Mayor Allan Aughey OAM
- Copper Coast Council Mayor Roslyn Talbot
- District Council of Mount Remarkable Mayor Stephen McCarthy
- District Council of Orroroo Carrieton Mayor Kathie Bowman
- District Council of Peterborough Mayor Ruth Whittle OAM
- Light Regional Council Mayor Bill O'Brien (Deputy Chair Legatus Group & SAROC)
- Northern Areas Council Mayor Sue Scarman
- Port Pirie Regional Council Mayor Leon Stephens (LGA Board & SAROC)
- Regional Council of Goyder Mayor Bill Gebhardt
- The Barossa Council Mayor Bim Lange OAM
- The Flinders Ranges Council Mayor Ken Anderson
- Wakefield Regional Council Mayor Rodney Reid (Chair Legatus Group & SAROC)
- Yorke Peninsula Council Mayor Darren Braund

ACKNOWLEDGEMENT OF COUNTRY

The hosting Council will provide an acknowledgement of Country.

WELCOME BY HOST COUNCIL

The hosting Council will provide a welcome (10 minute maximum)

ORDER OF BUSINESS

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ATTACHMENTS

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- B – ROAD TRANSPORT AND INFRASTRUCTURE ADVISOR COMMITTEE (PAGES 40-41)
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- I - SACCA FUNDING AND GOVERNANCE
- J - SACCA LETTER RE MEMBERSHIP
- K – DRAFT MOU WITH LIONS CLUB

I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

I.1 Apologies

Mayor Mark Wasley and Mayor Darren Braund.

I.2 Leave of Absence

The Board comprises the 15 principal members (Mayor) of each Constituent Council.

As such the individual who is the current principal member of the constituent council on any given date is a member of the board. The “principal member” includes any person acting in that office during a casual vacancy or any other absence of the principal member. The person so acting enjoys all the same rights and obligations of the principal member. As such if a Mayor is on leave, then the Deputy Mayor would become the Acting Mayor and as such the principal member.

Adelaide Plains Council advised that Mayor Mark Wasley is on leave and as such Deputy Mayor Marcus Strudwicke is the Principal Member for this meeting.

I.3 Conflict of Interest

I.4 Previous meeting minutes

Legatus Group Ordinary Meeting held 9 September 2022.

Recommendation: That the minutes of the Legatus Group Ordinary Meeting held on 9 September 2022 be confirmed as a true and correct record.

DISCUSSION

The minutes of the Legatus Group Ordinary Meeting held on 9 September 2022 were distributed to all Mayors and CEOs of the Constituent Councils and can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2022/09/Unconfirmed-Minutes-of-the-Ordinary-Meeting-9-Sept.pdf>

I.5 Legatus Group Action List (Sept 2021 – December 2022)

Author: Simon Millcock Legatus Group CEO

Update on resolutions of the Legatus Group requiring action is provided for noting. Once an action has been noted as completed by the board, it is removed from the list.

Recommendation: That the Legatus Group receives and notes the report

Legatus Group Meetings – 3 September 2021

Item	Topic	Action	Status	Comment
11	Legatus Group Strategic Plan Review	9 Sept 2022 Legatus Group responses from 14 member councils approved 1 member council recommended deferring as such could not be adopted	Ongoing	Refer agenda item 4.5

Legatus Group Ordinary Meeting – 10 December 2021

Item	Topic	Action	Status	Comment
4.4	Wellbeing – Alliance with Lifeline	Meeting held by Local MPs, Lifeline and Legatus with Minister for Health –	Ongoing	Chief Psychiatrist attending 16 Dec Legatus Group meeting
4.8	Fair rating for Electricity Generators	Advocacy discussions held with Minister for Local Govt and LGA	Ongoing	Refer agenda item 4.8

Legatus Group Ordinary Meeting – 11 March 2022

Item	Topic	Action	Status	Comment
4.6	Regional Waste Management Authorities	Workshop to be held in early 2023	Ongoing	Refer Advisory Committee minutes
4.11	New policies	Drafted	Completed	Refer agenda item 4.9

Legatus Group Ordinary Meeting – 9 September 2022

Item	Topic	Action	Status	Comment
4.3	Strategic Plan	Report on long term sustainability	Ongoing	Refer agenda item 4.5
4.3	Increased reporting to councils by DC of Mt Remarkable	Advise DC Mt Remarkable of the outcome of the meeting	Completed	
4.4	SLRP Process	Advice provided to LGTAP and Legatus Group Councils of no alternative process for SLRP. LGTAP to present to Legatus Group Councils	Completed	Lea Bacon LGA on behalf of LGTAP presented on the 4 October 2022 at the Legatus Group Regional Roads Plan update.
		Advise from Yorke Peninsula Council on need for advocacy re outcome of SLRP	Completed	No need for advocacy
4.5	Workforce	Release Attracting, Developing and Retaining Regional Local Government Workforce Report	Completed	On Legatus Group website

		Career Pathways & Workforce Toolkit – support to LGA R&D	Completed	Torrens University successful – Legatus Group to partner.
4.6	Mental Health	Report to SAROC seeking their support in advocating to the Minister for Health for increased support to Regional SA regarding mental health services.	On-hold	Waiting outcome of current advocacy
4.8	Waste Management	Memorandum of Understanding with the Gilbert Valley Lions Club	Completed	Refer agenda item 4.7
4.9	Regional Land Use Planning	Dialogue with Planning and Land Use Services at the Department for Trade and Investment	Completed	

1.6 Deferred/Adjourned Items

Nil

2. PRESENTATIONS / PETITIONS / DEPUTATIONS

2.1 Dr John Brayley Chief Psychiatrist

3. REPORTS FOR INFORMATION

Report title: Committee minutes
Item No: 3.1
Date of Meeting: 16 December 2022
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

To provide the board with a copy of the minutes from the Legatus Group Committees.

2. RECOMMENDATION

That the Legatus Group receives and notes the committee minutes.

3. BACKGROUND

Section 6.5, 7.10 and 7.11 of the Legatus Group Charter provides for the establishment of committees. The Legatus Group currently has 5 committees whose terms or reference are provided in the Charter or in the case of the advisory committees are set by the Legatus Group.

The Chairs of the following Committees have provided the minutes / communique of their meeting for the information of the Legatus Group.

1. Audit & Risk Management Committee 8 December 2022 (Attachment A)
2. Road Transport and Infrastructure Advisor Committee 18 November 2022 (Attachment B)
3. Waste Management Advisory Committee 25 November 2022 (Attachment C)
4. Community Wastewater Management Schemes Advisory Committee 16 September 2022 (Attachment D)
5. Community Wastewater Management Schemes Advisory Committee 2 December 2022 (Attachment E)

4. REPORTS FOR DECISIONS

Report Title:	Business Plan Update
Item No:	4.1
Date of Meeting:	16 December 2022
Author:	Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report provides a brief update on the 2022/2023 Legatus Group Business Plan.

2. RECOMMENDATION

That the Legatus Group notes the business plan and project updates and that the Legatus Group CEO extends an invitation to the relevant State Government Ministers to attend and open Regional Forums being staged by the Legatus Group.

3. BACKGROUND

The Legatus Group 2022/2023 Business Plan was approved by the Constituent Councils and adopted by the Legatus Group at their 10 June 2022 meeting.

The Legatus Group CEO is available to meet with member council to discuss and provides a quarterly update with the agenda and distributed newsletters in August and October 2022. The next newsletter is due to be distributed in January 2023. The Legatus Group Chair and CEO are arranging to meet with member councils during February and March 2023.

Several grants have been sought either to deliver or partner and the following is an update:

- Carbon Offsetting for Local Government (Legatus Group / City of Adelaide / Light / Adelaide Hills) – Not successful LGA R&D but progressing through a separate format.
- Climate Resilient Asset Capacity Augmentation for Community Wastewater Management with Constructed Floating Wetland Systems (Uni SA) – Not successful and application being submitted to LGA CWMS Management Committee.
- Caravan / RV Dump Point Project (Flinders Uni) – Not successful
- LG Career Pathways & Workforce Toolkit for Regional SA Councils (Torrens Uni) – Successful and to commence early 2023
- Adaptable Housing (University of Adelaide, Regional LGAs, KPPM Strategy and Murray Mallee Aged Care Group) – Not successful
- Prosperous Regions Conference (UniSA) – to be confirmed but likely to be successful
- Native Foods Supply Chain (UniSA) – confirmed and commenced
- Disaster Risk Reduction - Grant Application SAFECOM – EOI approved and full application submitted interviewed and waiting on outcome Minister due to release week 12 Dec 2022.
- Drought Future Fund - Community Impact project (Northern and Yorke Alliance via RDA BGLAP)
- Office for Ageing Well Community Grants – distributed to member councils and discussions occurring with Light Regional Council in Jan 2023 (grants close 10 Feb 2023)

Regional support to member councils has been provided for the following:

1. Assisted the Local Govt Functional Support Group with connecting to Legatus Group Council to assist Riverland Murraylands Councils re the floods.
2. Mosquitos – Coordinated a meeting for SA Health for relevant member councils APC, C&GVC, RCG, LRC, NAC and WRC who have been pre-approved for \$30,000 each

and 2 councils Barossa and Barunga West \$10,000 each – Total of \$200k regarding local council subsidy funding for mosquito surveillance and control activities undertaken by or on behalf of local councils in high arbovirus risk areas of SA. This is due to the Japanese Encephalitis outbreaks.

3. Regional Health Plans following discussions with SA Health approached Flinders Alliance group of councils on the development of a Regional Health Plan. This is being considered.
4. Australian Early Development Census regional online webinars are being progressed via support to Early Childhood Services and Strategy, Office for the Early Years Dept Education.
5. Planning and Land Use Services
6. Department for Trade and Investment Planning and Land Use Services assistance offered and waiting on confirmation of the dates and locations for the Yorke Peninsula and Mid North Regional Land use Planning workshops, anticipating being late February.

The project updates are provided as a snapshot with colour coding used for each project **Green – on track** **Yellow – some delay** **Red – potential concern**.

Members may wish to seek clarification.

1. Water / Climate Change / Drought	
Project	Status
Drought	Regional Drought Resilience Planning Project – Feedback was anticipated by Sept on the report submitted through the Northern and Yorke Alliance – Waiting on response. Disaster Risk Reduction - Grant Application submitted. Drought Future Fund - Community Impact project EOI submitted.
Climate Change Sector Agreement	Admin now being managed by Landscape Board.
Smart Irrigation System	No further uptake by member councils
Storm Water Harvesting	On track – Data collected from sites last week of Nov. TREENET and Spacedown Under are attending Two wells site for tree measurements (control and passive irrigation) to include in the tree plotter re TREENET organisation’s street tree trial project. EOI to be distributed to member councils for their consideration following an updated report.
Resilient Coastal Ecosystems in Northern and Yorke	Funding provided to the Landscape Board Djulda-wawa Badja project which has commenced. This includes commencement of coastal revegetation and osprey nest construction plus the recruitment of a Ranger,
2. Community Capacity	
Brighter Futures / Community Development	<ul style="list-style-type: none"> • EOI distributed to member councils for their consideration in 22/23 and responses from YPC and Peterborough – YPC decided not to progress • Meeting to be held with Kristine Peters KPPM who has delivered the training in previous years. • The Regional Community Development Forum was held in Burra on 22 July 2022 • The Leading Australian Resilient Communities is being supported by the Legatus Group and will commence early 2023 and at this stage there are 26 applications received with a further 6 anticipated.
Volunteering	Ongoing – workshop held with Volunteer Australia with Volunteering NT & SA. The ipad training program is due to commence in early 2023
Disability Inclusion Yorke Peninsula (YP) Tourism	<ul style="list-style-type: none"> • Meeting being held with YPC, CCC and BWC and YPT on 20 Dec 2022 • Legatus Group partnered with the Disability, Ageing & Lifestyle Expo and coordinated the Accessible Tourism Forum 7-8 July in Kadina. • Opening the Door to Nature trial for the all-terrain wheelchairs occurred on the Yorke Peninsula with progress occurring for Clare Valley and possibly Barossa Valley and Southern Flinders.
Reconciliation	<ul style="list-style-type: none"> • Coordinated the Native Foods Cultural Awareness Forum 5 August 2022 Quorn and collaborated with the Flinders Ranges Quandong Festival.

	<ul style="list-style-type: none"> • Not successful with the Building Better Regions Fund Grant Application for a Cultural Awareness project to focus on native plants / seeds for a bread making story telling project. New program may open in 2023. • UniSA partnership on Native Food Supply Chain project commenced • Continued membership of the Northern and Yorke Aboriginal Engagement Committee • Meeting being held by Legatus Group CEO with the Ngadjuri Board on 15 Dec 2022.
Attraction and retention Workforce	<p>Stage 1 completed and published on Legatus Group Website</p> <p>Stage 2 Torrens University in partnership with Legatus Group developing a Local Government Career Pathways & Workforce Toolkit for Regional South Australia</p>
Wellbeing	<ul style="list-style-type: none"> • Meeting held with MPs Hon Geoff Brock, Penny Pratt, Fraser Ellis, Lifeline and Legatus Group Chair and CEO and Minister for Health Hon Chris Picton – SA Chief Psychiatrist attend 16 Dec Legatus Group meeting for update. • Meeting held with Nadia Clancy the Premiers Advocate for Suicide Prevention and Lifeline to discuss support required in the region. • Support for a Rural Generalist Mentoring Program has been progressed and meeting held with Clare Mental Health Network.
3. Regional Capacity	
Regional Conference / forums	<ul style="list-style-type: none"> • Accessible Tourism Forum – 7-8 July Kadina • Community Development Forum – 22 July Burra • Cultural Awareness Forum – 5 August Quorn <p>Planning commenced for following events in 2023:</p> <ul style="list-style-type: none"> • SA CWMS Conference 17 Feb Mawson Lakes UniSA • Legatus Roads Forum 3 March Maitland • “Prosper! Interdisciplinary solutions for Prosperous Regions” workshop 30 March Barossa Valley (partnership with UniSA) • Northern and Yorke Regional Forum 31 March Barossa Valley (partnership with the Northern and Yorke Alliance) • Legatus Group Waste Forum 12 May Peterborough • Urban Sustainability Forum 26 May Hewett
SLRP and Regional Roads Plan	<p>Refer to committee minutes for updates.</p> <ul style="list-style-type: none"> • Total \$4.056m allocated to 5 projects in the Legatus Group Region • HDS have been contracted and are updating the Legatus Group 2030 Regional Road Plan • The Bridges and Culverts Report should be integrated with the Legatus Group 2030 Regional Transport Plan with the need to list priority rankings and for support for both advocacy and grant funding. With HDS being contacted re the associated costs for integrating the Bridges and Culverts Report with the Legatus Group 2030 Regional Transport Plan.
IT data gathering and digital research project	<ul style="list-style-type: none"> • The 2021 Customer Request project has been completed and nominated for a LGITSA award • 2022 project being developed with support from FOUR and UniSA is Climate Resilience through data driven awareness and connectivity for Regional SA Communities (on hold) – workshop to be held early 2023
Rating Equity	<p>Informal discussions have continued with Hon Geoff Brock MP in his role as Local Member for Schubert refer to agenda item 4.8</p>
4. CWMS / Waste	
Legatus Group Waste Management Action Plan	<p>Refer to committee minutes for updates.</p> <ul style="list-style-type: none"> • A webinar is being held on 9 December with KESAB titled Your Partners in Community Engagement and Education • District Council of Peterborough compost trial commenced and Paul Chapman providing support

<p>CWMS</p>	<p>Refer to committee minutes for updates. December report provided on the Joint CWMS Services Arrangements by Legatus Group to LGA CWMS Management Committee 2022-2023 including:</p> <ul style="list-style-type: none"> • Assisting Councils in responding to regulatory audits • Extending the life and capacity of CWMS – project involving YP Council and UniSA + grant application assistance • Organise the 2023 CWMS Annual Conference • Workshops have been held for Limestone Coast, Eyre Peninsula and Southern and Hills LGAs. • Meeting with LGA Secretariat and Legatus Group CEO and Project Manager to discuss consideration of increased inclusion of the management / operations of CWMS matters within LGA / SAROC Strategic and Business Plans.
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4. RELEVANT CORE STRATEGIES/POLICIES

Item 4.6.3 Legatus Group Charter – Function of the CEO. To provide information to assist the Board to assess the Legatus Group’s performance against its Strategic and Business Plans.

5. FINANCIAL IMPLICATIONS

Nil all within budget.

6. RISK ASSESSMENT

Not required

7. ATTACHMENTS

Nil

Report Title: **Auditors Balance Date Management Letter 2021/2022
Financial Report**

Item No: **4.2**

Date of Meeting: **16 December 2022**

Author: **Legatus Group CEO Simon Millcock**

1. REPORT PURPOSE

This report seeks a decision of the Legatus Group in relation to the finding and recommendations of the 2021/2022 Legatus Group Auditors Report.

2. RECOMMENDATION

That the Legatus Group notes issues outlined in the letter from the auditors.

3. BACKGROUND

The audited annual financial report was undertaken by Dean Newbery and Partners which included the financial report prepared by Mr Colin Davies. The Legatus Group meeting of 9 September 2022 approved the following:

1. That the Legatus Group annual financial statement for the year ending 30 June 2022 presents a fair view of the state of the financial affairs of the Legatus Group and that the board certifies the annual financial report.
2. That the Legatus Group writes to the Auditors Dean Newbery and Partners advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.
3. The Legatus Group retain Dean Newbery and Partners as Auditors for the year ending 30 June 2023.
4. That the Legatus Group Chair and Audit Committee Chair certify via their signature acceptance of the 2021/2022 Legatus Group independence of the audited annual financial statement.

On 15 September 2022 along with the Audited Financial Statement the Legatus Group received the Balance Date Management Letter – Financial Year Ended 30 June 2022 from Dean Newbery and Partners. This letter noted the losses incurred for the year and consideration on the sustainability of the organisation and minor contraventions of the *Local Government (Financial Management) Regulations 2011* (the Regulations) re the timing of the Budget Reviews. The Legatus Group Audit and Risk Management Committee have recognised previously the need to reduce the reserves held and at their 25 August 2022 meeting they carried a motion which the Legatus Group recognised “*The need to give due consideration to the long-term sustainability by continuing its practice of using reserve funds*”.

The Legatus Group 9 September 2022 meeting requested the Legatus Group CEO develop a report with input from the Legatus Group Audit and Risk Management Committee on options associated with the financial viability of the Legatus Group and that a workshop is held following the November 2022 Local Government Elections before providing recommendations to member councils for further consideration. This is listed at item 4.5 of this agenda.

The Legatus Group Audit and Risk Management committee meeting held on 8 December 2022 discussed this matter and noted the issues outlined in the letter.

Note that the next 2 Legatus Group meetings are listed for Friday 17 March 2023 and Friday 16 June 2023. To comply with the Legatus Group Charter the meeting in June is required to adopt the 2023/2024 Legatus Group Business Plan and Budget.

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.

5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.

5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

Local Govt (Financial Management) Regulations 2011 Schedule 9—Review of budgets says:

(1) A council, council subsidiary or regional subsidiary must prepare and consider the following reports:

(a) at least twice, between 30 September and 31 May (both dates inclusive) in the relevant financial year (where at least 1 report must be considered before the consideration of the report under sub regulation (1)(b), and at least 1 report must be considered after consideration of the report under sub regulation (1)(b) —a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*;

(b) between 30 November and 15 March (both dates inclusive) in the relevant financial year—a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.

(2) A council must also include in a report under sub regulation (1)(b) revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset renewal funding ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled *Financial Indicators*.

5. FINANCIAL IMPLICATIONS Nil

6. RISK ASSESSMENT

The Auditor have noted that the minor nature of the timing and that the Legatus Group are addressing the longer term sustainability.

7. Attachments:

“F” Balance Date Management Letter – Financial Year Ended 30 June 2022

Report Title: Financial Report 2022/2023
Item No: 4.3
Date of Meeting: 16 December 2022
Author: Legatus Group CEO Simon Millcock

1. REPORT PURPOSE

This report seeks a decision of the Legatus Group in relation to the 2022/2023 Legatus Group Budget and CEOs Credit Card purchases.

2. RECOMMENDATION

That the Legatus Group:

- 1. Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial management) Regulations 2011 the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 31 October 2022.**
- 2. Notes that a report for the Budget Review 2 will be provided following the next meeting of the Legatus Group Audit and Risk Management Group.**
- 3. Authorises Stephen Rufus as a signatory for the Legatus Group Bank Accounts.**
- 4. Notes the CEOs credit card expenditure report for 1 September 2022 till 30 November 2022.**

3. BACKGROUND

The Legatus Group Finance Officer prepared the attached Legatus Group Management Report and the Profit and Loss Statement for the 2022/2023 Financial Year until 31 October 2022. The Legatus Group CEO after receiving these attachments provided the following information to the Legatus Group Finance Officer which outlined there is very little need to change the adopted 2022/2023 Budget Review 1.

- Income looks to stay the same with interest being slightly higher (a grant application has been submitted and won't be included unless successful)
- Expenditure
 - Workers Comp may reduce by \$1,000 to \$2,900
 - Vehicle Maintenance will need to go up by \$2,000 to \$3,000 as there was need for new tyres and increased servicing (due to no new car this year)
 - IT & Web to go up by 1,000 as website updates were required

The Legatus Group Finance Officer was to have developed a Budget Review 2 financial report but was admitted to hospital during the week of 21 November 2022 and has been unable to undertake this work. He has indicated he is not likely to be able to undertake the required work until January 2023.

The Legatus Group Audit and Risk Management Committee meeting held on 8 December 2022 noted a report on the 2022/2023 budget and that they advise the Legatus Group that the Audit and Risk Management Committee will review and provide a report and recommendation on the Budget review following its first meeting in 2023.

The Legatus Group CEO and Mr Colin Davies the Legatus Group contracted finance officer are signatories to the Legatus Group Bank Account and this requires them to co-authorise payments. There is risk that if one of them is not be available to authorise and there is a perceived risk in them authorising payments for their own invoices or reimbursement.

Former CEO of Northern Areas Council and member of the Legatus Group Audit and Risk Management Committee Colin Byles had been approved by the board as a signatory to the bank account. The 9 September 2022 Legatus Group AGM provided the delegation and due to the need to have a third person as signatory. The Legatus Group Audit and Risk Management Committee meeting held on 8 December 2022 recommends that the Legatus Group appoints Stephen Rufus as a signatory to the Legatus Group Bank Accounts.

The Legatus Group CEO credit card expenditure 1 September 2022 till 30 November 2022 was:

Date	Item	Amount
September		
3	Adobe – subscription	49.98
5	Xero – subscription	76.00
6	Circum – Carwash	15.50
7	Post Clare – Postage	59.40
8	Arts Collective – Gift	100.00
13	KS & CA Hunt – Fuel	62.79
13	Adobe – subscription	28.99
17	KS & CA Hunt – Fuel	53.25
23	KS & CA Hunt – Fuel	56.71
28	Saddleworth Roadhouse – Fuel	46.92
29	Bendigo Bank – card fee	4.00
October		
3	Adobe – subscription	49.98
5	Xero – subscription	76.00
7	Coles Express – Fuel	69.90
9	Standpipe Port Augusta – Accommodation / Meals	160.00
13	Adobe – subscription	28.99
29	Saddleworth Roadhouse - Fuel	85.43
29	U-Park Gawler Place – Parking	17.00
30	Card fee	4.00
November		
1	Roseworthy Car Wash	15.00
2	KS & CA Hunt – Fuel	44.54
3	Adobe – subscription	49.98

4	Adelaide Convention Centre – parking	12.00
5	Xero – subscription	76.00
5	Perry Auto - Fuel	51.60
5	Stirling Hotel – Accommodation / meals	200.00
9	SA Tourism Industry Commission - meal	25.00
11	KS & CA Hunt – Fuel	73.07
13	Adobe – subscription	28.99
17	Ampol – Broadview – Fuel	41.54
18	KS & CA Hunt – Fuel	55.45
25	Saddleworth Roadhouse – Fuel	78.28
29	OTR – Carwash	13.50
29	Bendigo bank – card fee	4.00

4. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

- 5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.
- 5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.
- 5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

These matters were discussed at the Legatus Group Audit and Risk Management Committee meeting held on 8 December 2022 and all matters are within the current budget.

The Legatus Group Audit and Risk Management Committee have noted that there is a risk associated with only having 2 signatories to the Legatus Group Bank Accounts and recommend that a third person is approved.

The Legatus Group CEOs Credit Card payments are provided for scrutiny by the Board.

7. Attachments:

“G” Legatus Management Report for October 2022

“H” Legatus Profit & Loss Jobs Report for October 2022

Report Title: Legatus Group Committee Representatives

Item No: 4.4

Date of Meeting: 16 December 2022

Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

For the Legatus Group to consider appointing members for committee vacancies.

2. RECOMMENDATION

1. That the Legatus Group calls for nominations for the vacant positions on the Legatus Group Committees.

2. That _____ is appointed to the Road Transport and Infrastructure Advisory Committee

3. That _____ is appointed to the Community Wastewater Management Advisory Committee.

3. BACKGROUND

The Legatus Group has the following committees designated in its Charter that require board members:

- Audit and Risk Management Committee - Mayor Rodney Reid and Mayor Kathie Bowman current members.

The Legatus Group has three current advisory committees:

- Road Transport and Infrastructure Advisory Committee (no current board member)
- Waste Management Advisory Committee (Mayor Mark Wasley current member)
- Community Wastewater Management Advisory Committee (no current member was previously Wayne Thomas)

Following the Local Government elections there are 5 new board members from the Legatus Group and this has resulted a vacancy in the Community Wastewater Management Advisory Committee.

Mayor Kathie Bowman has flagged a possible resignation from her membership of the Audit and Risk Management Committee.

4. RELEVANT CORE STRATEGIES/POLICIES

Section 6.5 of the Legatus Group Charter is the relevant section for the Audit and Risk Management Committee and says that the members of the Audit and Risk Management Committee:

- must include two (2) professionally qualified officers, one of each from the staff of the Constituent Councils (currently CEOs Peter Ackland and Stephen Rufus);
- must include at least 1 person who is not a member of the Board and who is determined by the Constituent Councils to have financial experience relevant to the functions of the Audit and Risk Management Committee (current Ian McDonald);
- may include elected members of the Constituent Councils (current Mayors Reid and Bowman).

Section 7.10 of the Legatus Group Charter is the relevant section for forming of advisory committees. This says:

- The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference determined by the Board.
- A member of an advisory committee established under this clause holds office at the pleasure of the Board.

Note the Charter says the Chair of the Board is ex-officio a member of any committee or advisory committee established by the Board.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

There is the risk of a lack of engagement which is mitigated for both the board and the advisory committees by having a board member on the advisory committees.

7. ATTACHMENTS

Nil

Report Title: Legatus Group Strategic Plan
Item No: 4.5
Date of Meeting: 16 December 2022
Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

To inform the Legatus Group of the progress following its 9 September 2022 meeting.

2. RECOMMENDATION

That the Legatus Group notes the report and encourages constituent councils to meet with the Legatus Group Chair and CEO to discuss the Legatus Group Strategic Plan prior to the March 2023 Legatus Group meeting.

3. BACKGROUND

The Legatus Group 9 September 2022 meeting received and noted the Legatus Group CEOs report and minutes of the Legatus Group Audit and Risk Management Committee on the draft Strategic Plan and Long Term Financial Plan 2022-2032.

That meeting noted that the Legatus Group is unable to adopt the Legatus Group Strategic Plan as the Barossa Council recommended the Legatus Group defers its decision. The meeting noted that the Legatus Group have:

- recognised the need to give consideration to the long-term sustainability by continuing its practice of using reserve funds; and
- that the revised Charter requires the Legatus Group to prepare and implement a 4-year Strategic Management Plan and removes the need to prepare and submit to the Constituent Councils for their approval a Long-Term Financial Plan covering a period of at least 10 years.

The Legatus Group requested the Legatus Group CEO develop a report with input from the Legatus Group Audit and Risk Management Committee on options associated with the financial viability of the Legatus Group and that a workshop is held following the November 2022 Local Government Elections before providing recommendations to member councils for further consideration.

The Legatus Group CEO in discussions with the Legatus Group Finance Officer has prepared a draft revised Long Term Financial Plan for 4 years to align with a new 4 year Strategic Plan. This has been developed for discussion with the Audit and Risk Management Committee and was presented to their 8 December 2022 meeting is based on the following:

Income:

1. 2023/2024 – Membership increases of 10% then 5% increase for 2024/2025 and back to 3.5% for 2025/2026 and 2026/2027
2. 2023/2024 – and each following year \$30,000 from a levy which would come from those member councils who receive SLRP funding in that year (this would cover the costs associated with the Regional Transport Plan)
3. 2023/2024 – and onwards LGA Regional Development Capacity funding at \$40,000

Expenditure:

1. 2023/2024 – reduce the Admin Officer by 30%
2. 2024/2025 and onwards
 - CEO position reduce by 20% e.g. .8FTE but allow for 3% CPI increase

- Remove the staging of forums / conferences at no cost to members
- Reduce the financial services by 50%

The main source of income for the Legatus Group is membership fees which for the financial year 2017-2018 were set at \$10,850 and are currently at \$11,590 (an average increase over the 6 years of less than 1.5% per annum). These amounts have not covered the full administration costs of the Legatus Group.

As of 30 June 2020, the Legatus Group had Net Assets of \$1,258,000 which had grown by \$541,000 from 30 June 2017 (\$716,000). The Legatus Group through recommendations by the Audit and Risk Management Committee had agreed to reduce these to around \$450,000 and the current budget reflects that this will be close to occurring by 30 June 2023.

2016-2017 Profit \$30,221
 2017-2018 Profit \$105,422
 2018-2019 Profit \$179,372
 2019-2020 Profit \$223,308
 2020 – 2021 Loss (\$303,505)
 2021-2022 Loss (\$301,453)
 2022 – 2023 Projected Loss (\$212,000)

The bulk of the profits in the years 2017 – 2020 were as the result of the contribution from 8 of the member councils (at varying levels) to the Rubble Royalties Program. 80% of what the Adelaide Plains, Clare and Gilbert Valleys, Barunga West, Mount Remarkable, Northern Areas, Goyder, Wakefield and Yorke Peninsula paid to the SA Govt was returned to the Legatus Group through the LGA. These funds were required to be expended in the year they were received or through approval carried over to the next year.

The Legatus Group successfully lobbied for these royalties to be removed by the State Government as local government has experienced a considerable increase in the costs of maintaining and constructing roads since the state government ‘rubble royalties’ tax was introduced. As such all 8 member councils no longer have to pay and, in some cases, these amounted to costs of over \$50,000 per year.

These funds have been used during the period 2017-2022 by the Legatus Group for project work including being leveraged to gain other grants and to help offset Project Officer expenses. It also meant that some of the project work undertaken by the Legatus Group CEO which would normally be allocated into a budget for grant applications did not need to occur.

As such there has been a disparity and lack of equity in the funding of the Legatus Group by its members and membership fees have not increased in line with CPI or the administrative requirements.

The Legatus Group member fees have been the lowest on average for several years in comparison to the other Regional LGAs. Comparable regional LGA’s membership contributions currently are:

- Eyre Peninsula total \$199,000 with 11 members average \$18,000
- Riverland Murraylands total \$154,000 + SLRP surcharge \$26,000 with 7 members average \$25,700
- Southern and Hills total \$120,000 + SLRP levy \$20,000 with 6 member councils average \$23,300

As such the comparison shows that the Legatus Group membership fees are between 45% - 65% less than these 3 Regional LGAs.

It is difficult to compare the Legatus Group with the Limestone Coast LGA as they have significantly more regional and economic development roles than the other Regional LGAs and their 7 member councils contribute close to \$875,000 annually.

For the term of the current contract of the CEO (June 2024) there are savings being made for 2022-2023 and 2023-2024 in the area of administration as the contract to lease premises has been removed. The Legatus Group CEO has committed to working from home and as such there are savings to the Legatus Group due to no office rent, office phone and internet costs along with reduced fuel as no need to travel to office.

The Legatus Group Chair, Deputy Chair and CEO have met and agreed that during February and March 2023 the Chair and CEO will attempt to meet with all member councils to provide them with an update on the progress of the Strategic and Business Plans. Note that the approved changes to the Legatus Group Charter in September 2022 removed the requirement for a 10 year Long Term Financial Plan.

The Legatus Group Audit and Risk Management Committee meeting held on 8 December 2022 carried the following motion: That the Committee

1. advises the Legatus Group that the committee will undertake a workshop in early 2023 and provide a report to the Legatus Group 17 March 2023 meeting on the long term financial plan; and
2. that the Legatus Group CEO will re work the draft Strategic Plan to cover the years 2023-2027 for consideration by the Legatus Group at their 17 March 2023 meeting before distributing to member councils.

4. RELEVANT CORE STRATEGIES/POLICIES

The relevant section of the Legatus Group Charter says re the Strategic Plan - The Legatus Group shall prepare and implement a 4 year Strategic Management Plan and a 2 year Action Plan. The Strategic Management Plan will:

- identify the Legatus Group objectives over the period;
- identify the principal activities that the Legatus Group intends to undertake to achieve its objectives;
- state the measures that are to be used to monitor and assess the performance of the Legatus Group over the period;
- identify the broad means by which its activities are to be carried out;
- address issues associated with arranging its affairs; and
- make provision for the review of the Legatus Group charter and activities every 2 years.

Submit the Strategic Plan to the Constituent Councils for their approval. The Legatus Group may amend its Strategic Management Plan at any Board meeting for consideration by the Constituent Councils but must review the Strategic Management Plan at least once during its term.

5. FINANCIAL IMPLICATIONS Nil

6. RISK ASSESSMENT

The current delay was to await the outcome of the November 2022 Local Government elections and the impact of the board members for the Legatus Group. The progress is by the Audit and Risk Management Committee holding a workshop in early 2023 and the Chair and CEO meeting with constituent councils it will allow for a more informed decision at the March 2023 Legatus Group meeting.

7. ATTACHMENTS

Nil

Report Title: SA Coastal Council Alliance
Item No: 4.6
Date of Meeting: 16 December 2022
Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

The SA Coastal Council Alliance (SACCA) is seeking nominations for the 2023-25 SACCA Committee from the Legatus Group for one member and one proxy member.

2. RECOMMENDATION

That the Legatus Group:

1. **Calls for nominations for the position of member and proxy member for the 2023 -2025 SA Coastal Council Alliance Committee.**
2. **Nominates _____ as a member and _____ as proxy member to the South Australian Coastal Council Alliance.**

3. BACKGROUND

The SACCA have written to the Legatus Group calling for committee nominations 2023-25 from the Legatus Group by 24 February 2023. The attached letter and funding and governance structure sets out the information re the SACCA.

With specific reference to the committee, they must be an elected member of the Legatus Group Board (Mayor) and from a Coastal Council in the Legatus Group and not include Port Pirie Regional Council as they have membership through Spencer Gulf Cities (currently Mayor Leon Stephens).

Mayor Darren Braund is the current delegate and Mayor Mark Wasley is proxy.

4. RELEVANT CORE STRATEGIES/POLICIES

N/A

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

Nil

7. ATTACHMENTS

“I” SACCA Funding and Governance
“J” SACCA Letter re Membership

Report Title: Legatus Group and Lions Club MoU re Waste

Item No: 4.7

Date of Meeting: 16 December 2022

Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

For the Legatus Group to consider approval for the signing of a Memorandum of Understanding (MoU) between the Legatus Group and Lions International District 201CI Australia.

2. RECOMMENDATION

That the Legatus Group notes the report and approves the Legatus Group CEO to finalise a Memorandum of Understanding between the Legatus Group and Lions International District 201CI Australia to assist in progress recommendations from the Legatus Group Waste Resource and Recovery Strategy.

3. BACKGROUND

Following a recommendation by the Legatus Group Waste Management Advisory Committee from their 26 August 2022 meeting the Legatus Group CEO held discussions with Patrick Williams the Lions Club CI Zone Chair for Zone 6 and the CI Environment Coordinator regarding an MoU.

Patrick Williams has been actively involved in the Clare Valley region on waste reduction and has presented at State and Regional forums on waste coordinated by the Legatus Group.

A draft MoU was developed which has been further discussed by the Lions International District 201 CI Australia (District 201 CI) and they have endorsed the Draft MoU and support Zig Osis their District Governor 201 CI to jointly sign with the Legatus Group Chair.

The focus is to align with recommendation at Action item 4 of the Legatus Group Waste Resource and Recovery Strategy:

- Developing regional partnerships and supporting community initiatives which include:
- Identify strategic project opportunities with universities and regional partners.
- Consider community initiatives and possible support as they arise

The Legatus Group Waste Management Advisory Committee meeting 25 November 2022 endorsed a motion that they recommend the Legatus Group signs the MoU.

4. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter includes building partnerships with those who can contribute to stronger and more sustainable communities. The Legatus Group currently have 3 MoUs (University of Adelaide, University of South Australia and Lifeline Country to Coast)

The Legatus Group Strategic Plan includes establishing regional waste management regimes that reduces the volumes of hard waste going to landfill and minimises costs to Councils and their communities.

The Legatus Group Waste Resource and Recovery Strategy at action item 4 says developing regional partnerships and supporting community initiatives which include:

- Identify strategic project opportunities with universities and regional partners.
- Consider community initiatives and possible support as they arise

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

The MoU is not a legally binding contract, but it can be used as evidence of an agreement between both parties and will assist with strengthening grant applications and local awareness campaigns.

7. ATTACHMENTS

“K Draft MoU

Report Title: Rating Equity Power Generators
Item No: 4.8
Date of Meeting: 16 December 2022
Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

Provide an update on the progress of the advocacy associated with fair rates for councils with reference to electricity generators.

2. RECOMMENDATION

That the Legatus Group notes the report and:

- 1. Encourages all member councils to continue to reaffirm the position of the Legatus Group and the Local Government Association of its opposition to provisions in the Electricity Corporations (Restructuring and Disposal) Act 1999, which prevent councils levying fair rates on land used for electricity generation with their local State Members of Parliament.**
- 2. That the Legatus Group request that the LGA encourages the SA Government to make this a matter of priority.**

3. BACKGROUND

There have been extensive reports and discussions led by the Legatus Group over the past three years on the fair rates for electricity generators' issue. This led to the LGA in 2021 taking a position that it is in opposition to provisions in the Electricity Corporations (Restructuring and Disposal) Act 1999, which prevent councils levying fair rates on land used for electricity generation. This became a priority in the LGA's 2022 State Election Platform.

Just over 12 months ago the Hon Geoff Brock MP introduced a Bill on 1 December 2021 for an Act to amend the Electricity Corporations (Restructuring and Disposal) Act 1999. Geoff Brocks speech included the following comments. "Finally, I would like to thank the Mayors, the Elected Members and the Chief Executives of the Legatus Group of councils, who have clearly articulated the issues to me and the impacts on their councils. I am also grateful to the South Australian Regional Organisation of Councils (SAROC) for proposing a legal solution. Thanks also to Simon Millcock, CEO of the Legatus Group, and Andrew Lamb of the Local Government Association for their assistance in this."

On Thursday 2 December 2021 the House of Assembly voted that their next day of sitting be 2 May 2022. This meant the Bill did not progress in the life of this Parliament.

There has been continued dialogue with the current Government and local Members of Parliament which have indicated that this matter does not appear to currently be a priority for them.

Given the current climate associated with increased power prices and the increased move towards more solar and wind generation and the ever increasing costs Councils have to deal with there is a level of urgency from a local government perspective. Whilst increasing the issues of equity when comparing to other states continue to grow.

Noting this does not impact all member councils there has been a unified approach and the need for the local government sector to work on the 'political perception' issue so the sector can work on giving the issue greater priority.

4. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Strategic Plan outlines to speak with a united voice on matters of regional importance.

The Legatus Group Business Plan includes to increase awareness by key stakeholders and political decision makers of the key regional issues and undertake advocacy in collaboration with SAROC to the SA Government to resolve the Rating Equity outcomes to benefit member councils.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

Nil

7. ATTACHMENTS

Nil

Report Title: RDA CEOs
Item No: 4.9
Date of Meeting: 16 December 2022
Author: Simon Millcock Legatus Group CEO

1. REPORT PURPOSE

For the Legatus Group to consider providing its acknowledgement of Anne Moroney CEO RDA Barossa Light Gawler Adelaide Plains and Kelly-Anne Saffin CEO RDA Yorke Mid North.

2. RECOMMENDATION

That the Legatus Group extends its acknowledgement and appreciation to Anne Moroney and Kelly-Anne Saffin for their commitment to their Regions, Boards, Member Councils and Regional South Australia.

3. BACKGROUND

Anne Moroney CEO RDA Barossa Light Gawler Adelaide Plains and Kelly-Anne Saffin CEO RDA Yorke Mid North have announced they are resigning from their perspective positions.

They have both been long serving CEOs for their respective boards and prior to that the former Regional Development Board structure. They have both shown a major commitment to not only their regions but the State as a whole.

They have both provided a level of professionalism and overseen significant development across the region and have always provided an avenue to growing the partnerships with the Legatus Group.

This was formally acknowledged in the case of Kelly-Anne Saffin in 2021 as a joint winner of the Local Government Association of South Australia's Jim Hullick Award. The award celebrates strong partnerships between federal, state, and local government and recognises leaders in their communities.

Anne Moroney will be replaced by another long term contributor to the region and the local government sector Leonie Boothby whilst Daniel Willson RDAYMN Economic and Workforce Manager will take on the role of Acting CEO when Kelly-Anne leaves until recruitment processes are completed.

4. RELEVANT CORE STRATEGIES/POLICIES

N/A

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

N/A

7. ATTACHMENTS

N/A

MOTIONS AND QUESTIONS

ITEM NUMBER: 5

DATE OF MEETING: 16 December 2022

5.1 Motions of which Notice has been given

The Legatus Group Policy Agenda Items and Presentations Policy says:

Member Councils wishing to present matters to the Board or committees for discussion or decision must consider the schedule of meetings of the Board of Management and the Committees and must be undertaken in consultation the Legatus CEO. All matters for discussion and seeking of resolution must be made in writing with sufficient time to ensure that the Legatus Group CEO can provide in the appropriate agenda.

The Legatus Group CEO called for items of business from Constituent Council and there were 2 items received 5.1.1 Appointment to LGA Board and SAROC and timing of AGM and 5.1.2 Backup Power for Telecommunication Towers.

Report Title: Appointments to LGA Board and SAROC and timing of the AGM

Item No: 5.1.1

Date of Meeting: 16 December 2022

Author: Simon Millcock Legatus Group CEO and Eric Brown CEO The Flinders Ranges Council

1 REPORT PURPOSE

For the Legatus Group to consider a recommendation to contact the Local Government Association of SA (LGA) on the issues associated with the timing of the LGA AGM and process re appointment of President and SAROC and LGA Board members.

2 RECOMMENDATIONS

That the Legatus Group write to the LGA Board requesting:

- 1. That the timing of future LGA (OGM/AGM) meetings are set taking into account the travel required by Regional Councils and that they preferably completed by 1pm.**
- 2. That the LGA Constitution be reviewed to more appropriately deal with procedural issues identified in the recent LGA President, LGA Board and SAROC member nominations and election process, specifically with respect to the conflict in timing with the general elections as described in this report.**
- 3. That the SAROC Terms of Reference be reviewed to consider the process and timing for receiving nominations from each Regional Grouping.**

3. BACKGROUND

There have been numerous discussions held over the past 4-5 months associated with the timing of SAROC and LGA Board nominations and elections.

The Flinders Ranges Council CEO Eric Brown provided the following in an email to the Legatus Group CEO on 2 December 2022.

“As discussed, a number of minor but important issues have arisen over the last number of months with respect to the LGA and its subcommittee SAROC (and by implication GAROC).

I have been asked by my Council to raise these matters with Legatus for potential escalation with the LGA for consideration and for one of the matters’ possible inclusion in the next tranche of constitutional changes for the LGA, whenever they may be.

These two items are:

- 1. The timing of the nominations and appointments for SAROC and the LGA President’s position during an election period with contested elections.*
- 2. The timing of the AGM meeting (noting this isn’t a constitutional issue).*

In respect of these items, I note as follows:

The timing of the nominations for SAROC and the LGA President’s position:

The timing of the nominations for both the Legatus representatives on SAROC and the nominations/voting process for the LGA president during an election period with contested elections, during caretaker period, was certainly not ideal. It would seem reasonable, that the LGA’s constitution, the constitution of the peak body of

Council's in South Australia, would account for the timing of local government elections. It is noted that the date of these elections are sufficiently known to allow for a later nomination and election process for the LGA and SAROC. A delay of in the order of six (6) to eight (8) weeks or even into the new year, once every four years, would not appear to have a significant impact on the operations of the LGA – even an appointment at the usual April OGM would be more appropriate, in our opinion, than asking Councils to nominate and vote for members who may very well not be re-elected.

It should be made clear that it is not a reflection on the new LGA President, Mayor, Dean Johnson, who is held in very high regard. It is the process that is being identified as a – hopefully - easy fix for future constitutional review.

The timing of the AGM meeting:

The last AGM occurred on Friday 28 October 2022 at 2pm. The timing of this meeting, literally the time of day it was held, which may appear to be a very minor issue, is a break from a well-established custom that LGA meetings would be held in the mid-morning (approx. 11am) to allow for the travel of Regional Councils.

Historically and traditionally the conference has been held over two (2) days with the LGFA and LGA AGM being held in the morning of the Friday (or second day), with its conclusion being at lunchtime (no later than 1.00pm or there about). The reason for this timing has been to allow those representing Regional Councils time to drive back home within a reasonable hour. For background, this has been a strong view shared by Regional Councils and in particular the Regional Councils LGA President, with the late John Legoe being no exception who insisted and persisted in ensuring that Regional Councils have a fair and equitable opportunity to be represented and have their voices heard at an AGM/OGM.

With an LGA AGM commencing at 2.00pm with a proposed conclusion at 4.00pm, after taking time to leave the venue and with the 3:45 hour travel time Council's representatives would not arrive home until at best 9.00pm. Considering all factors of travelling after hours and road conditions this is considered unacceptable. Noting that we are certainly not the only Council in this position, it is requested that future LGA meetings be scheduled at the traditional time of 11:00am or thereabouts and conclude by 1:00pm.

For the above reasons, we request:

That the Legatus Group write to the LGA Board, requesting:

- That the timing of future LGA (OGM/AGM) meetings are set taking into account the travel required by Regional Councils and preferably are completed by 1pm.*
- That the LGA Constitution be reviewed to more appropriately deal with procedural issues identified in the recent LGA President nomination and election process, specifically with respect to the conflict in timing with the general elections as described in this report.*

I would ask you to provide a recommendation with respect to SAROC, if you wouldn't mind Simon, as you have a better understanding of the intricacies.

Relevant section of the LGA Constitution re timing of AGM

“A meeting of the Members of the LGA to be called the “Annual General Meeting” shall be held once in each year, at a time, date and place determined by the Board of Directors.”

The LGA previously advised re timing of 2022 LGA Election

The LGA Constitution provides for the election of LGA President, SAROC and GAROC members, and the LGA Board to take effect from the LGA's AGM, every other year. This enables the outgoing President to deliver their annual report and finance statements for the preceding year, before handing over to the incoming President.

It is acknowledged that because of the timing of the AGM, the election of LGA Board and President, and the four yearly cycle of local government general elections; that there is the potential for the President and/or a Board member(s) to not be re-elected in their respective council and thus causing a casual vacancy. It is also noted that if the election of LGA office holders was held, say three to six months after the local government elections to coincide with the LGA's OGM

there is still the possibility that a current member of the Board may not be re-elected at the November local government elections, resulting in a casual vacancy to be filled prior to the OGM.

Thus, there is no ideal time to hold elections for office bearers for the LGA when the end of term coincides with the general council elections. However, the general view is that it is preferable for a new Board and President to take office at the AGM and as soon as possible around a general council election to ensure the Board and President can maximise their contribution during the two-year term, rather than be put in a holding pattern until a new Board is elected following council elections.

Comment to this advice.

This does not appear to adequately address the exact situation that has transpired. A delay to the AGM or appointment at the OGM, thereby delaying the term of the new President/Board members for a few months rather than a board appointed President for two years. By waiting a few months reduces the amount of time a president is in the role very marginally (noting a potential early OGM) or if the LGA AGM is delayed, the preceding President can still attend and provide a summary of the annual report and financial statements.

Note this does not reflect on the new LGA President, Mayor Dean Johnson, who is highly respected, but is to address a process issue that may have unintended consequences into the future.

Re Legatus Group and SAROC nominations

On the 18 July 2022 the LGA CEO wrote to Regional LGAs calling for nominations for members of SAROC – the AGM was to be held on 28 October 2022 (the requirement is to call for nominations at least 3 months Before AGM) nominations were required by 19 August 2022. In the event of receiving more than 2 nominations then the LGA CEO conducts an election. The date set for commencing the election was 5 September 2022.

The Legatus Group held a Special General Meeting on 16 August 2022 on this matter.

The Legatus Group CEO provided a report with that agenda which included.

“The Legatus Group CEO subsequently emailed all Legatus Group Mayors and CEOs advising them of the requirements and seeking nominations by Thursday 11 August 2022. Following discussions with the Legatus Group Chair the email also included that a Special Meeting would be held on Thursday 18 August 2022 to finalise the nominations. A meeting request with details was also sent and a further email was sent on 9 August 2022 advising of the details and information required.

The Legatus Group Charter requires that at the AGM appointments for representatives to other organisations occur. The LGA requested that nominations for the two Legatus Group allocated SAROC positions to be received by the LGA by 5 pm Friday 19 August 2022 (this is prior to the Legatus Group AGM).

A request was made for the Legatus Group response to be provided directly following our AGM on 9 Sept but this was not supported by the LGA CEO. A key eligibility criterion is that ‘a person nominating as a member of SAROC must be a representative of a member on the relevant SAROC Regional Grouping and only a Council Member can be nominated to SAROC.’

The Legatus Group Charter is silent on specific SAROC appointments and in previous years the Chair and a Deputy Chair have been the Legatus Group nominations to SAROC.

The following nominations have been received seeking support from the Legatus Group to be nominated for SAROC: 1. Mayor Rodney Reid 2. Mayor Bill O'Brien 3. Mayor Ben Browne. Mayor Kathie Bowen was recommended by Wakefield Regional Council but declined the offer."

It is noted that that Mayor Ben Browne whilst a member of the Legatus Group at the time was not supported by his council for either the Legatus Group Chair or Deputy Chair or re the SAROC election their minutes show the following:

- 16 August 2022 Northern Areas Council meeting did not support Mayor Ben Browne in him seeking selection as Legatus Group Deputy Chair.
- 20 Sept 2022 Northern Areas Council meeting did not support Mayor Ben Browne's nomination for SAROC.

Relevant section of SAROC Terms of Reference:

Nominations for election to SAROC:

- Each Member of the SAROC Regional Grouping may nominate a candidate for membership of SAROC, provided that:
 - a person nominated as a member of SAROC must be a representative of a Member on the relevant Regional Grouping of Members; and
 - only a Council Member can be nominated to SAROC.

It would appear that the time spent by the LGA and Legatus Group including elections for the SAROC membership would have been avoided if the LGA had awaited the outcome of the Legatus Group AGM and there had been written approval from the member council of the nomination to SAROC.

4. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter includes that it is established to undertake advocacy and representational roles on behalf of the Constituent Councils whilst the LGA delegate a role to the Regional Local Government Associations and their CEO regarding the appointments to SAROC.

5. FINANCIAL IMPLICATIONS

Nil

6. RISK ASSESSMENT

Nil

7. ATTACHMENTS

Nil

Report Title: Backup Power for Telecommunication Towers

Item No: 5.1.2

Date of Meeting: 16 December 2022

Author: Simon Millcock Legatus Group CEO and Mayor Bill Gebhardt

1 REPORT PURPOSE

Mayor Bill Gebhardt (Goyder Regional Council) is seeking support from the Legatus Group to advocate on the lack of back up power to telecommunications towers. This report provides responses received and a recommendation to write a letter of support.

2 RECOMMENDATION

That the Legatus Group notes the report and provides a letter in support of a minimum standard with respect to blackspot funded towers and the items identified in the report to strengthen the voice of the Zone Emergency Managamnet Committees.

3 BACKGROUND

Mayor Gebhardt through Goyder Regional Council CEO David Stevenson sought feedback from Councils in relation to the lack of backup power to Telstra towers. He indicated that their experience was that there was inadequate battery/generator backup for the towers again in their region during the most recent weather events.

This is raising concern with the burgeoning fire season with an extreme fuel load that there is an associated extreme fire risk. To this end, they cannot afford for the Telstra system to fail them in a collective time of need.

The Legatus Group CEO then contacted member councils and regional LGAs.

Responses:

Helen Macdonald (Clare and Gilbert Valleys): Nothing has come to CGVC's attention on this issue. Obviously if there was a serious event and power was cut for an extended period then it may become an issue

Graeme Martin (Southern and Hills LGA): I am unaware of any backup power issues in our region at this point in time. However, we are trying to get a fix on our mobile coverage and blackspots. According to the definition as long as the telcos have a tower with the estimated coverage and this is mapped then that is sufficient in theirs and governments eyes. This, despite the lack of penetration, dropouts and lack of overlap means it is difficult to get a true read on actual regional coverage and even furthermore difficult to get these areas recognized as black spots.

Peter Ackland (Port Pirie) Not aware of any issues but would be interested in understanding what level of backup is provided in the towers.

Carron McLeod (Riverland Murraylands) Yes, I am aware of this but would need to ascertain a bit more substantive information from the people who experienced it and informed me. I will try to get it before the date indicated below (but unfortunately can't promise it given the floods coming at the moment apologies). FYI – it is a query we are raising via ZEST as I believe Telstra did make a promise to the Gov to improve on this.

Peter Scott (EPLGA) Dear all, I have copied in Dave O'Shannessy, SES Emergency Management Program Officer, and Matthew Morgan, CEO City of Port Lincoln and ZEMC Eyre Peninsula Chair,

to this discussion and pasted in a preview to an August 2022 meeting held discussing this same issue. Dave, could I ask that you provide an update on the outcomes of our August meeting to the group?

Eric Brown (Flinders Ranges Council)

The Far North and Eyre and Western Zone Emergency Management Committees held a joint meeting on 17 August 2022 to discuss issues of joint concern in the emergency management space. One of the key issues related to telecommunications in regional areas – primarily during an emergency event – which followed on directly from the recent flood events on the Eyre Peninsula and in the Far North Zone. Issues discussed included not only the lack of backup power for telecommunication towers during a power outage, but the current backup generator locations, existing black spots and radio coverage.

Both Optus and Telstra presented to this meeting and provided their analysis of their current infrastructure and strengths/weaknesses etc. Probably the key takeaway issue that came out of the meeting is the apparent lack of an externally enforced minimum standard under the funded blackspot program, resulting in inadequate installations, including small cell rather than base stations and limited battery or generator backup solutions. A further, and significant issue, raised by both is the limited sharing of facilities, particularly in remote areas.

The meeting had a number of outcomes with respect to backup power, including:

- The establishment of a working group to raise this matter through the ZEMC structure and with appropriate external agencies (Telstra, Optus, the Blackspot Funding Program, SEMC etc);
- The formulation of a minimum standard for towers funded through the blackspot program and a minimum standard for towers across the board and lobbying for its introduction with the above-mentioned agencies; and,
- Developing a combined regional plan for blackspot locations in order of priority based on the combined ZEMC assessment.
-

The working group has met again (18 October) and have formalised and refined these actions and are currently working on putting together the minimum standards (with assistance) and letters to the aforementioned agencies. A senior Optus representative is currently working on providing advice on the minimum requirements for a tower, including battery backup and generator options to assist in our lobbying efforts.

The matter of power reliability and resilience of infrastructure in the Far North Zone (obviously a key trigger to these power outages) has also been raised by the Far North Zone with SAPower through its new regulatory determination process.

A letter in support of a minimum standard with respect to blackspot funded towers and the items identified above, from Legatus and other willing parties, would be appreciated to strengthen the voice of the ZEMC's above.

Telecommunications Act

On 31 March 2022, the Australian Government announced that it had directed the ACCC to conduct an inquiry into towers used in the supply of mobile telecommunications and other radiocommunications services in regional areas, and into the feasibility of providing mobile roaming during natural disasters or other emergencies.

The Inquiry will be conducted under Part 25 of the *Telecommunications Act 1997*.

Contact - Individuals and stakeholders who would like to share their experiences are welcome to email their submission to the ACCC at rmii@accc.gov.au([link sends e-mail](#)) or submit it online via the consumer survey which will be open until February 2023.

Scope of the Inquiry

The inquiry will look at the costs of providing towers and associated infrastructure, including land access, and how these translate into the fee structures for firms that want to access towers to provide mobile and other wireless services. It will also look at the factors that are important for industry in deciding whether to invest in towers and provide better mobile coverage.

The ACCC will consider the technical feasibility of providing roaming during natural disasters or other emergencies, as well as what sort of business systems and processes will be required and the time and cost involved.

The inquiry will provide an evidence base to the Government to support future policy decisions.

Further details of the matters to be considered in the inquiry are provided in the Ministerial direction.

4 RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter includes to undertake co-ordinating, advocacy and representational roles on behalf of the Constituent Councils at a regional level and provide strong advocacy speaking with one voice on what matters most to the communities of the Constituent Councils.

5 FINANCIAL IMPLICATIONS

Nil

6 RISK ASSESSMENT

Nil

7 ATTACHMENTS

Nil

5.2 Motions without Notice

The Chair to ask Members if there are any motions without notice.

5.3 Questions with Notice

Nil

5.4 Questions without Notice

The Chair to ask the Members if there are any questions without notice.

MEMBERS COMMUNICATION

ITEM NUMBER: 6

6.1 The Legatus Group Chair will provide a report to the meeting.

6.2 The Legatus Group SAROC Representatives Mayor Rodney Reid and Mayor Bill O'Brien may wish to provide a report to the meeting.

7. ANY OTHER BUSINESS

7.1 Legatus Group CEO's leave and involvement with outside organisations

1. REPORT PURPOSE

To keep the board informed of the Legatus Group CEOs upcoming leave and involvement with other organisations as per item 8 of his employment agreement.

2. RECOMMENDATION

That the Legatus Group notes the report.

3. BACKGROUND

The Legatus Group Office will be closed from Friday 23 December 2022 until Monday 9 January 2023 and the Legatus Group CEO will take leave during this period but will be available for any urgent matters.

The Legatus Group CEO has been invited and accepted to be part of:

- State of the Environment Report 2023 Assurance Group set up by the EPA on behalf of the Regional LGAs.
- UniSA Centre for Enterprise Dynamics in Global Economies (C-EDGE) Advisory Board.

Both these roles have direct relevance to the work of the Legatus Group and involve providing a regional local government perspective. It is anticipated these 2 groups will meet on a quarterly basis with 2-3 hours of time allocated for each meeting.

8. CLOSE – Next meeting date Friday 17 March 2023 to be host by Port Pirie Regional Council

Colin Davies Finance Officer provided the Legatus Group Management Report and the Profit and Loss Statement for the 2022/2023 Financial Year until 31 October 2022 with the agenda.

Motion: That the committee notes the report.

Moved: Ian McDonald

Seconded: Stephen Rufus

CARRIED

4.3 2022/2023 Budget Review 2

The Legatus Group CEO provided a report with the agenda which outlined the current status of the budget and that the Finance Officer was unable to complete.

Motion: That the committee notes the report and advises the Legatus Group that the Audit and Risk Management Committee will review and provide a report and recommendation on the budget review following its first meeting in 2023.

Moved: Rodney Reid

Seconded: Ian McDonald

CARRIED

5. Strategic Plan and Long-Term Financial Plan

The Legatus Group CEO Legatus Group provide a report and a draft long term financial review with the agenda re the draft strategic plan.

Motion: That the committee notes the report and:

1. advises the Legatus Group that the committee will undertake a workshop in early 2023 and provide a report to the Legatus Group 17 March 2023 meeting on the long-term financial plan; and
2. that the Legatus Group CEO will rework the draft Strategic Plan to cover the years 2023-2027 for consideration by the Legatus Group at their 17 March 2023 meeting before distributing to member councils.

Moved: Stephen Rufus

Seconded: Rodney Reid

CARRIED

6. Charter

The Legatus Group CEO Legatus Group provided a report with the agenda re the charter.

Motion: That the committee notes the report and recommends that the Barossa Council request for the consideration by the Legatus Group of a variation to item 3.2 of the Charter by August 2023 is the subject of a report for the June 2023 Legatus Group meeting.

Moved: Ian McDonald

Seconded: Rodney Reid

CARRIED

7. Vacancy Deputy Chair

The Legatus Group CEO provided a report with the agenda on the current vacant position.

Matter was noted by committee.

8. Policies

The Legatus Group CEO provided a report with the agenda along with draft Induction, Risk Management and Records Management Policies.

Motion: That the committee notes the three draft policies will be workshopped and then presented to the Legatus Group for consideration.

Moved: Rodney Reid Seconded: Stephen Rufus CARRIED

9. Signatories Legatus Group Bank

The Legatus Group CEO provided a report with the agenda on the need to have a 3rd signatory for the bank account.

Motion: That the committee recommends that the Legatus Group appoints Stephen Rufus as a signatory to the Legatus Group Bank Accounts.

Moved: Rodney Reid Seconded: Ian McDonald CARRIED

10. Work Plan

The Legatus Group CEO provided a report with the agenda on the workplan.

Motion: That the committee notes the work plan is up to date.

Moved: Rodney Reid Seconded: Stephen Rufus CARRIED

11. Other Business

Nil

12. Close and date of next meeting

Meeting closed at: 11:39am

Next meeting Friday 10 February 2023 10.30am at Port Pirie (TBC) and that this includes a workshop on the Long-Term Financial Plan and the half year review of the Legatus Group Budget.

- (1) the outcomes of the formation of a SA Regional Road Priority Working Group and
- (2) the use of a percentage of SLRP funding secured for the region to fund the Legatus Group Regional Transport Plan.

Moved: Tim Neumann

Seconded: Stuart Roberts

CARRIED

6.3 Legatus Group Roads Forum

The Legatus Group CEO provided a report with the agenda and the meeting discussed the possible date, venue and topics for the forum.

Consensus that the forum is hosted by Yorke Peninsula Council and that 3 March 2022 would be a suitable date. Simon Millcock to progress discussions with Yorke Peninsula Council and develop a program which will look to include:

- Workshop on the Legatus Group Transport Plan including workshopping the topics of:
 - Need for major review
 - Benchmarks used to get roads onto the plan
 - Review the weighting of assessments used
- Approach - RAA / LGTAP involvement
- QGIS Cloud web-based GIS platform
- Seek interest on case studies
- Update on research re use of plastics / tyres / glass for road base
- DIT update and to include discussion on impacts for other road networks when major works are undertaken (refer item 7.1)
- Treasury on process for assessing and gaining funding for road repairs impacts of floods (Stuart Roberts to provide notes to Simon Millcock)

6.4 Legatus Group Transport Plan Update

The Legatus Group CEO provided a report with the agenda noting that a 2022-23 update includes a refresh/rebuild of the Regional Roads Database. Steve Kaesler had earlier advised that Barossa Council have been engaging with HDS.

Motion: That the Legatus Group CEO contacts all member councils encouraging them to include roads that they have potential interest in funding over the next 3-5 years.

Moved: Andre Kompler

Seconded: Stuart Roberts

CARRIED

7. Other Business

7.1 Impact of Recent Rains and major Highway improvements

Kelly-Anne Saffin had raised in the agenda distributed the current impacts and there was general discussion. Simon Millcock and Karen Lee-Jones to discuss further and look at including into the March 2023 forum.

Action: Simon to encourage councils to put our traffic counters during the upcoming harvest.

8. Close and next meeting The Meeting was closed at: 11:37am and date to be set for February 2023 for the next meeting.

Attachment C Draft Waste Management Advisory Committee minutes 25 November 2022 held on-line via zoom

1. Welcome

The meeting commenced at 10.30am and Simon Millcock welcomed everyone to the meeting.

The committee noted that on the 26 August 2022 Mayor Mark Wasley was appointed as Chair of the Legatus Group Waste Management Advisory Committee (WMAC) for that meeting to await the outcome of the Local Government elections. Mayor Wasley has been returned as Mayor.

Motion: That Mayor Mark Wasley Chairs the current Legatus Group Waste Management Advisory Group.

Moved: Tom Jones Seconded: Andre Kompler CARRIED

2. Attendance:

Members: Mayor Mark Wasley (Adelaide Plains), Tom Jones (Adelaide Plains), Andre Kompler (Yorke Peninsula), Gary Mavrinac (Barossa) Joined at 11:09am and Lynette Seccafien (Adelaide Plains)

Nonmembers: Mayor Rodney Reid (Legatus Group Chair), Simon Millcock, Paul Chapman and Tracey Rains (Legatus Group)

3. Apologies:

Stephen Rufus (Peterborough) and Ivan Nolte (Copper Coast),

4. Conflict of Interest Nil

5. Minutes of previous meeting held 26 August 2022

The meeting noted that the minutes of their meeting held on 26 August 2022 were presented to the Legatus Group 8 September 2022 meeting.

Motion: That the 26 August 2022 minutes of the Legatus Group Waste Management Advisory Committee were a true and accurate record of the meeting.

Moved: Lynette Seccafien Seconded: Tom Jones CARRIED

6. Matters Arising

6.1 Stock take of Legatus Group Councils' Waste Management Activities

Paul Chapman provided a report with the agenda including an attachment of the results from survey of all Legatus Councils and the meetings discussed.

Motion: That the Committee notes the stock take and its findings and supports the Legatus Group delivering a facilitated workshop to consider Waste Management Authorities and that Upper Spencer Gulf Cities and the Riverland and Murraylands LGAs be invited to attend.

Moved: Tom Jones Seconded: Andre Kompler CARRIED

6.2 Expressions of interest in developing compost facilities

The meeting noted awaiting update from Peterborough Council although Yorke Peninsula Council have shown interest.

6.3 Regional SA Materials Recovery Facilities

Paul Chapman provided report with the agenda and the meeting discussed

Motion: That the Committee supports the development of a funding application following discussions other Regional Local Government Associations to plan Materials Recovery Facilities in regional South Australia.

Moved: Tom Jones Seconded: Andre Kompler CARRIED

6.4 MoU with Lions

Simon Millcock provided a report with the agenda including an attachment of Draft MoU and the meeting discussed.

Motion: That the advisory committee recommends that the Legatus Group approve the signing of the MoU.

Moved: Andre Kompler Seconded: Tom Jones CARRIED

Gary Mavrinac joined the meeting

6.5 KESAB

Simon Millcock provided a report with the agenda on discussions with KESAB and the meeting discussed.

Motion: That the committee notes the report and:

1. supports the Legatus Group members attending the webinar for December; and
2. supports the Legatus Group CEO to negotiate with KESAB on the co-hosting of the Waste Forum.

Moved: Lynette Seccafien Seconded: Gary Mavrinac CARRIED

7. Other Business

7.1 GISA – Justin Lang was to address the meeting but was not available and new date to be set.

Action: A webinar for all member Council to be held in early 2023 with invite to Justin Lang to present.

7.2 Legatus Group Waste Forum

Simon Millcock provided a report with the agenda

The meeting resolved that 2023 Legatus Group Waste Management Forum be held on 12 May 2023 at Peterborough and members to provide suggested topics to Simon Millcock and Paul Chapman.

Suggestions included information on the Return and Earn scheme and for Justin Lange (GISA) to also present.

7.3 Return and Earn

Lynette Seccafien provided information to the committee on Return and Earn from the NSW Government and discussion was held.

Action: Simon Millcock to discuss further with Lynette and look to include Pat Williams from Lions.

8. Close and date of next meeting

The meeting closed at 11.47am and next meeting scheduled for Friday 17 February 2022 at 10.30am.

**Attachment D Community Wastewater Management Schemes Advisory Committee
minutes 16 September 2022 held on line**

1. Welcome

The meeting open at 10.35am

In attendance Members: Mayor Wayne Thomas, Grant Smith and Gary Easthope. Non-members Simon Millcock and Paul Chapman.

Apology: Nathan Berry.

The Legatus Group CEO, Simon Millcock, opened the meeting and welcomed everyone.

2. Membership, Chair & Terms of Reference

Simon Millcock noted that the Legatus Board had approved the Advisory Committee's membership as follows: Mayor Wayne Thomas (Clare and Gilbert Valleys), Grant Smith (Yorke Peninsula), Hayden Battle (Wakefield), Gary Easthope (Clare and Gilbert Valleys) and Nathan Berry (Light)

Motion that Mayor Thomas is appointed as Chair of the Legatus Group Waste Management Advisory Committee for this meeting.

Moved Gary Easthope and Seconded Grant Smith **CARRIED**

3. Minutes of the previous meeting

Noted that the previous meeting did not have minutes recorded due to lack of quorum.

4. General Business

4.1 Joint Services Arrangements (JSA)

Simon Millcock provided a report with the agenda and Paul Chapman spoke to the process that led to the JSA and stressed that it did not cover any work to assist Councils to exit their CWMS, although, as Simon Millcock added, the Legatus Group could independently assist. Mayor Thomas noted that this Advisory Committee was a workhorse for regional CWMS and would have some role to represent other regional LGAs as well.

Discussion proceeded concerning the work of the Committee to support Councils going through the ESCOSA Verify-Trust Accreditation approach and the comment was made that only SA Water will have processes in place to be accredited as Category A. The matter was of such significance that the meeting resolved that Paul Chapman would raise it with other regional Councils during the State-wide workshops and would report back to the Advisory Committee.

Motion:

1. That the committee notes the report including the agreed workplan for the Joint Services Arrangements.
2. Invites the LGA CWMS Manager to attend the next committee meeting.

Moved by Gary Easthope Seconded by Grant Smith **CARRIED**

4.2 Annual CWMS Conference

Paul Chapman provided a report with the agenda and Simon Millcock explained that the Advisory Committee had overseen the Conferences over the last three years and the previous two had been undertaken in collaboration with UniSA at its Whyalla and Mount Gambier campuses. Noted that this could include linkages with UniSA water projects such as storm water management.

Motion: That the committee notes the report and agrees on UniSA Mawson Lakes Campus as venue for 2023.

Moved by Grant Smith Seconded by Gary Easthope

CARRIED

4.3 On-line, on-demand CWMS training course

Paul Chapman provided a report with the agenda spoke to the evolution of this course. He welcomed it as an addition to the sector but noted it was not yet available. The Committee asked Paul to collect and collate feedback on the course once it was available and to relay that to the Advisory Committee.

Motion: That the Committee notes the report and supports the Legatus Group in actively promoting the training course to its members and that it collates feedback on the course.

Moved by Gary Easthope Seconded by Grant Smith

CARRIED

4.4 UniSA and Yorke Peninsula CWMS expansion project

Paul Chapman provided a report with the agenda. Paul and Grant described the proposed project and the current stage in the process. The Committee noted that the finding application to the LGA R&D Scheme for the second phase of the project, to fine tune the design and application of a floating wetlands, had failed. The meeting resolved that Paul continue to work with the UniSA to raise the issue with the Manager of the LGA CWMS Management Committee to see if it could fund the work.

Motion: That the Committee notes the report and continues to review the project.

Moved by Grant Smith Seconded by Gary Easthope

CARRIED

4.5 Using sludge in regional composting facilities

Paul Chapman provided a report with the agenda and explained the background to this project, which is awaiting final funding approval from the Australian Government. The Committee recognised the benefits to CWMS operation of having a local site to dispose of septage and sludge. The Committee undertook to review progress with the Peterborough pilot organics project.

Motion: That the Committee notes the report and continues to review the project.

Moved by Grant Smith Seconded by Gary Easthope

CARRIED

5. Other Business

5.1 Brainstorming the activities of the Legatus CWMS Advisory Committee

Gary placed the Advisory Committee's focus on costs to ratepayers and subsequently suggested that adding solar panels to CWMS plants is something the Committee should look into. It was recognised that Jamestown had placed solar panels over its CWMS lagoon and Grant informed the members that his Council was using solar power for its desalination plant.

It was agreed that Paul would collect information on this issue and report back to the Advisory Committee.

Mayor Thomas raised the issue of overlapping Departmental responsibilities for CWMS and the sometimes inconsistent standards that then apply. He wondered at who the relevant Minister and discussion was could not resolve the matter. The possibility of contact with Minister Brock's office was raised. It was agreed that a South Australian Government Minister would be invited to address the next Annual CWMS Conference.

It was agreed to keep this item at foot for all future meetings.

6. Close and next meeting.

The meeting closed at 11.40 am.

Date of next meeting is 2 December 2022 at 10.30 am and that the meeting be held online.

**Attachment E Draft Community Wastewater Management Schemes Advisory
Committee 2 December 2022 held online**

1. Welcome: The committee noted that Mayor Thomas was not returned and as such is no longer a board member of the Legatus Group.

Motion:

1. That Simon Millcock is appointed to chair this meeting.
2. That the committee recommends that the Legatus Group are invited to appoint a board member to the committee.

Moved: Gary Easthope Seconded: Nathan Berry CARRIED

2. Attendance: Members: Nathan Berry (Light Regional Council), Grant Smith (Yorke Peninsula Council), Gary Easthope (Clare and Gilbert Valleys Council) Ex-officio member Mayor Rodney Reid (Wakefield Regional Council).

Non-Members: Simon Millcock, Paul Chapman, and Tracey Rains (Legatus Group)

3. Apologies: Nil

4. Conflict of Interest - Grant Smith indicated a general conflict of interest re item 6.4 and he will sustain from voting.

5. Minutes of previous meeting held 26 August 2022

Draft Minutes from the previous meeting held on 16 September 2022 were distributed to all members.

Motion: That the Legatus Group Community Wastewater Management Scheme Advisory Committee minutes of the 16 September 2022 be taken as read and confirmed.

Moved: Gary Easthope Seconded: Grant Smith CARRIED

6. Matters Arising from those Minutes

6.1 State-wide workshops

Paul Chapman provided a report with the agenda on the workshops emerging themes.

Motion: That the Committee notes the workshops and the emerging themes.

Moved: Gary Easthope Seconded: Grant Smith CARRIED

Action: Paul and Nathan will work on a report around ESCOSA and impact on small councils.

6.2 Annual CWMS Conference: Paul Chapman provided a report with the agenda and confirmed the date as 17 February 2023 and to be held at Mawson Lakes UniSA campus.

Motion: That the Committee notes confirmation of the venue and requests the Legatus Group to invite the Minister for Local Government and provides suggestions for case studies and industry presentations for the Conference.

Moved: Grant Smith Seconded: Gary Easthope CARRIED

Action: All members to consider case studies and possible industry reps and provide to Paul.

6.3 On-line, on-demand CWMS training course: The meeting noted that the content is being reviewed.

6.4 UniSA and Yorke Peninsula CWMS expansion project

Paul Chapman provided a report with the agenda outlining the outcome of the initial grant application and a further approach to LGA.

Motion: That the Committee notes completion of the first phase and endorses the funding application from UniSA to the LGA CWMS Management Committee.

Moved: Nathan Berry Seconded: Gary Easthope CARRIED

6.5 Using sludge in regional composting facilities: The meeting noted the update.

7. Other Business

7.1 CWMS Awareness training for elected Council members

Paul Chapman provided a report with the agenda surrounding discussions with The Legatus Group CEO and Project Manager, other Regional LGAs and the LGA Secretariat of the scale, importance and risks associated with CWMS.

Motion: That the Committee supports the preparation of an online presentation in conjunction with the LGA to increase awareness of CWMS among Council Elected Members.

Moved: Grant Smith Seconded: Gary Easthope CARRIED

7.2 Introducing the new LGA CWMS Manager

David Eggers has been appointed as the new LGA CWMS Manager and had been invited to join the meeting but is currently on leave. He will be invited to the next meeting.

7.3 Brainstorming the activities of the Legatus CWMS Advisory Committee

Grant Smith raised the matter of approvals for new scheme and the LGA's use of consultants for gaining the approvals and the lack of engagement with councils. Paul Chapman outlined the delays in getting schemes approved with applications that have been considered for a number of years.

Action: Paul to canvas Legatus Group member councils on current applications and that this is agenda item for next meeting for response from David Eggers.

Gary Smith – alternatives re biogas production plant, where would this fitting into the region. Paul outlined methane being captured and there is some preliminary work done.

Action: Paul will report back.

8. Close and date of next meeting

Next Meeting: Date to be confirmed but a couple of weeks before the 17 Feb 2023 Conference. The meeting closed at 11.48am