



**DRAFT** Notes of Legatus Regional Management Group meeting

Friday 25 February 2022 12.30pm

Clare and Gilbert Valleys Council 4 Gleeson Street Clare and via Zoom

**1. ATTENDANCE**

1.1 Present: In person Helen Macdonald (Clare and Gilbert Valleys) and Simon Millcock (Legatus Group). Via zoom Maree Wauchope (Barunga West), Russell Peate (Copper Coast), Peter Ackland (Port Pirie), Andrew Cameron (Yorke Peninsula), Eric Brown (Flinders Ranges) and Martin McCarthy (Barossa)

1.2 Apologies: Brian Carr (Light), James Miller (Adelaide Plains), Colin Byles (Northern Areas), David Stevenson (Goyder), Andrew MacDonald (Wakefield), Stephen Rufus (Peterborough), Sam Johnson OAM (Mt Remarkable) and Dylan Strong (Orroroo Carrieton).

**2. Welcome**

2.1 Welcome – Sam Johnson as Chair was an apology and the meeting endorsed Simon Millcock to Chair the meeting.

**3. Guest speaker**

Julian Marchant (Edge Environment) and Daniel Willson (RDA Yorke Mid North) attended the meeting via zoom and provided an update on the importance of the Regional Drought Resilience Planning Project to Local Government and that this plan will provide the ability to tap into upcoming grants funding. Those councils who have yet to engage were encouraged to ensure their thoughts were included and Julian is the contact person.

Item 8 was then brought forward and discussed before Martin McCarthy left the meeting at 1.15pm.

**4. Charter Terms of Reference**

The meeting discussed the Charter with reference to the Regional Management Group with any recommendations to await the outcome of item 8.

**5. Customer Service Requests Project**

Peter Ackland provided the following report via email prior to the meeting and the opportunity was provided for any questions to be asked.

Update on the FOUR / Customer Service Request software project Pirie is coordinating

- 8 Councils have reported a keen interest in the development of a customer request solution developed by FOUR
- Adelaide Plains have advised FOUR that as they have some other development work in train already they will look at Customer Requests in the new financial year.
- Rhys from FOUR has made contact with 4 councils to date, to have an initial conversation about their systems and requirements which has helped FOUR better understand the problem from their perspectives.
- FOUR have a software engineering team ready to begin work on the Customer Request system beginning in the next 2-3 weeks, they have enough information to make a start on the development already.

- Once Rhys has spoken with all councils to understand their current systems and requirement FOUR will be able to provide a cost profile for each council (both development cost and ongoing annual licencing)
- Rhys will coordinate a future meeting to go through in more detail the Customer Request solution and step through this with each council or in a combined Zoom meeting.
- Councils will then be in a position to consider if they want to proceed further with the development of the solution.
- If Councils could nominate a key contact for Rhys to make contact with to discuss systems and their respective requirements that would support faster progression.
- FOUR are seeking a creditor form so they can invoice for the initial 10k funding which is part of the development cost.

Pirie will raise an order for the initial work with FOUR, pay the account and seek reimbursement from Legatus

The initial cost for the scope of work from FOUR was between \$30 - \$50K

#### **6. Legatus Group 2021/2022 Business Plan**

A report was provided with the agenda by the Legatus Group CEO and no questions were asked.

#### **7. Legatus Group Waste Management Report**

A report was provided with the agenda by the Legatus Group CEO and no questions were asked.

#### **8. Legatus Group Strategic Plan – Workshop**

Maree Wauchope had distributed the day before the meeting the results of the survey she had undertaken on behalf of the Regional Management Group on the Legatus Group Strategic Plan Review. Maree provided her observations for comment. It was noted that 12 CEOs had completed the survey and 1 Mayor.

The meeting acknowledged the value of the survey and thanked Maree for her work on this.

Each person attending the meeting provided their thoughts.

The consensus of the meeting was:

1. That the Regional Management Group submit the feedback provided for the Legatus Group and CEO to consider in their review and amendments to the Legatus Group Strategic Plan.
2. That the Regional Management Group recommends the Legatus Group considers removing in their terms of reference in the charter that they are required to meet quarterly.

Maree Wauchope was to then follow up with notes from workshop and further engage with all CEOs.

#### **9. CLOSE**

The meeting was closed at 1.50pm