



Minutes of Audit and Risk Management Committee Meeting

11 March 2022 held at Northern Areas Council Chambers and via zoom

The meeting was opened at 10.30am.

1. Attendance

Committee: Chair Mayor Kathie Bowman, Mr Colin Byles and via zoom Mayor Rodney Reid, Mr Peter Ackland and Mr Ian McDonald.

In Attendance: Legatus Group CEO Mr Simon Millcock and via zoom Finance Officer Mr Colin Davies.

2. Welcome

Mayor Kathie Bowman welcomed everyone to the meeting.

3. Confirmation of Previous Minutes

Motion:

1. That the minutes of the Legatus Group Audit and Risk Management Committee meeting held on 22 November 2021 be taken as read and confirmed.
2. That the minutes of the Legatus Group Audit and Risk Management Committee Special meeting held on 30 November 2021 be taken as read and confirmed.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

4. Business Arising Not Otherwise on the Agenda

4.1 Committee positions

The Legatus Group CEO provided a report with the agenda outlining the current expiry date of members Mayor Kathie Bowman and Colin Byles 5 June 2022.

Motion: That the Legatus Group CEO calls for expressions of interest for the position of a Board Member and 1 Professionally Qualified Officers selected from Council staff for the Legatus Group Audit and Risk Management Committee

Moved: Peter Ackland Seconded: Ian McDonald

CARRIED

4.2 Charter

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes that the Legatus Group have complied with their requirements for advising the Minister of the changes to the Charter and that this has been published in the Government Gazette and placed on the Legatus Group website and that the updated Charter will be workshopped at the 11 March 2022 Legatus Group meeting.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

5. Financial Reports

5.1 2021/2022 Financial Report

Colin Davies provided a report with the agenda which included the Management Report, Profit and Loss Report and Bank Reconciliation as of 1 July 2021 till 31 January 2022.

Motion: That the committee notes the report.

Moved: Colin Byles Seconded: Ian McDonald

CARRIED

5.2 2021/2022 Budget Review 2

The Legatus Group CEO and Finance Officer provided re report which contained the 2021/2022 Budget Review 2 as of 24 February 2022. The meeting acknowledged their support for the more detailed report and the format. General discussions and questions posed and the meeting agreed that that those projects yet to commence which showed an income of \$30,000 from councils should be removed.

Motion. That the committee notes the report and recommends that the Legatus Group receives the revised budget with the \$30,000 reduction of income and advises that there is no need to submit the revised budget to member councils for their approval.

Moved: Mayor Rodney Reid Seconded: Peter Ackland

CARRIED

6. Strategic Plan and Long-Term Financial Plan

The Legatus Group CEO provided a report on the progress of the Strategic Plan and the meeting discussed that the Long Term Financial Plan which will await the outcome of the 11 March 2022 workshop.

Motion: That the committee notes the report

Moved: Peter Ackland Seconded: Mayor Rodney Reid

CARRIED

7. Policies

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report and recommends the Legatus Group removes the Informal Gathering Policy.

Moved: Mayor Rodney Reid Seconded: Colin Byles

CARRIED

8. Legatus Group Work Plan

The Legatus Group CEO provided a report with the agenda on the Legatus Group Work Plan.

Motion: That the committee notes the report.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

9. Other Business

Nil

10. Next meeting

Date in to be confirmed