



AGENDA ORDINARY MEETING

Friday 11 March 2022 10.30am

The Barossa Council Chambers

43-51 Tanunda Road, Nuriootpa SA 5355

Hosted by The Barossa Council

Note that a workshop on the Legatus Group Strategic Plan and the Charter will follow the meeting.

A handwritten signature in blue ink, appearing to read 'S. Millcock', is enclosed in a thin black rectangular border.

Simon Millcock
Chief Executive Officer

VISION

The Central Local Government Region of SA (Legatus Group) is recognised, respected and supported as a strong and successful region.

OUR VALUES

The Legatus Group:

- Speaks with one voice on what matters most to our communities.
- Works together efficiently making the best use of available resources for delivery of services.
- Builds partnerships with those who can contribute to stronger and more sustainable communities.

OPENING OF MEETING

The Legatus Group Chair will open the meeting.

ACKNOWLEDGEMENT OF COUNTRY

The hosting Council will provide an acknowledgement of Country.

WELCOME BY HOST COUNCIL

The hosting Council will provide a welcome (10 minute maximum)

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ATTACHMENTS

- A. AUDIT AND RISK MANAGEMENT COMMITTEE MEETING MINUTES
- B. REGIONAL MANAGEMENT GROUP MEETING MINUTES
- C. ROAD TRANSPORT & INFRASTRUCTURE ADVISOR COMMITTEE MEETING MINUTES
- D. LEGATUS MANAGEMENT REPORT FOR FEB 2022 (ITEM 4.4)
- E. BANK RECONCILIATION FOR FEB 2022 (ITEM 4.4)
- F. LEGATUS GROUP 2021/2022 BUDGET REVIEW 2 (ITEM 4.4)
- G. LGA FUTURE DIRECTIONS SLRP PAPER

I. ADMINISTRATIVE MATTERS

Meeting attendance sheet to be distributed.

I.1 Apologies

Mayor Phillip Heaslip, Mayor Leon Stephens and CEO David Stevenson

I.2 Leave of Absence

The Board is made up of the 15 principal members (Mayor) of each Constituent Council.

As such the individual who is the current principal member of the constituent council on any given date is a member of the board. The “principal member” includes any person acting in that office during a casual vacancy or any other absence of the principal member. The person so acting enjoys all the same rights and obligations of the principal member. As such if a Mayor is on leave, then the Deputy Mayor would become the Acting Mayor and as such the principal member.

I.3 Conflict of Interest

I.4 Previous meeting minutes

Date of Meeting: Legatus Group Special Meeting held 21 February 2022.

Recommendation: That the minutes of the Legatus Group Special Meeting held on 21 February 2022 be confirmed as a true and correct record.

DISCUSSION

The minutes of the Legatus Group Special Meeting held on 21 February 2022 were distributed to all Mayors and CEOs of the Constituent Councils and can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2022/02/Special-Legatus-Meeting-Minutes-21-Feb-2022.pdf>

I.5 Legatus Group Action List (July 2021 - February 2022)

Updates on resolutions of the Legatus Group requiring action relating to 2021/2022 Ordinary and Special meetings are provided for noting. Once an action has been noted as completed, it is removed from the list.

Recommendation: That the Legatus Group receives and notes the report

Legatus Group Meetings – 3 September 2021

Item	Topic	Action	Status	Comment
4.2	Wellbeing report Model for regional coordination	Continue discussions	Discussions with Lifeline on draft MoU	Refer agenda item 4.9
11	Legatus Group Strategic Plan Review	Workshop draft – distributed	Regional Management Group survey and workshop	Being workshopped by Board on 11 March 2022

Item 2.6 AGM	Charter variations	7.2 – Setting of subscription fees	Completed	Refer Audit and Risk Management Committee minutes agenda item 3.1
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Legatus Group Ordinary Meeting – 10 December 2021

Item	Topic	Action	Status	Comment
4.1	Response to LGA with regards the Special Local Roads Program funding	Letter sent to LGA	Completed	Response received attachment H
4.4	Wellbeing – Alliance with Lifeline	Draft MoU developed and provided to Lifeline	Continuing	Refer item 4.9
4.5	Waste and Recovery Strategy & Action Plan	Distributed to all member councils for responses	Continuing	Refer item 4.4
4.6	Aboriginal Engagement Committee	Mayor Bill O'Brien appointed	Completed	Mayor Bill O'Brien attended his first meeting and Legatus Group CEO providing support
4.7	Increased support for CWMS	Report sent to SAROC and LGA CWMS Management Committee	Continuing	SAROC motion 2 March 2022 Refer agenda item 4.8
4.8	Fair rating for Electricity Generators	Advocacy	Continuing	Refer item 4.10
4.9 & 4.10	Charter and Strategic Plan Reviews	Regional Management Group survey and workshop held	Continuing	Being workshopped 11 March 2022
8.1	Legatus Group CEO Contract extension	Contract signed	Continuing	Refer item 4.5

1.6 Deferred/Adjourned Items

Nil

2 PRESENTATIONS / PETITIONS / DEPUTATIONS

1. MAYOR ANGELA EVANS CITY OF CHARLES STURT – LGA PRESIDENT

2. CLINTON JURY – CEO LGA

Due to the Legatus Group holding a workshop following the meeting for their Strategic Plan Review and Charter there are no other presentations being held.

3 COMMITTEE REPORTS FOR NOTING

Section 6.5, 7.10 and 7.11 of the Legatus Group Charter provides for the establishment of committees. The Legatus Group currently has 5 committees whose terms or reference are provided in the Charter or in the case of the advisory committees are set by the Legatus Group.

Section 6.5

Audit & Risk Management Committee

Section 7.11

Regional Management Group Committee

Section 7.10

Road Transport and Infrastructure Advisor Committee

Community Wastewater Management Advisory Committee

Visitor Information Services Advisory Committee

The Chairs of the following Committees have provided the minutes / notes of their meeting for the information of the Legatus Group. The Legatus Group Chair is to invite any questions / comments on these minutes. There was insufficient to have a quorum for the Community Wastewater Management Advisory Committee and the Visitor Information Services Advisory Committee will meet later in March.

Recommendation: That the Legatus Group receives and notes the Legatus Group Committee meeting minutes of:

- 1. Audit & Risk Management Committee 1 March 2022**
- 2. Regional Management Group Committee 25 February 2022**
- 3. Road Transport and Infrastructure Advisor Committee 25 February 2022**

Attachments:

“A” Audit and Risk Management Committee Meeting page 56

“B” Regional Management Group Committee page 58

“C” Road Transport and Infrastructure Advisor Committee page 60

4. REPORTS FOR DECISIONS

DECISION REPORT

Report Title: Legatus Group Committee Extensions

Item No: 4.1

Date of Meeting: 11 March 2022

Author: Simon Millcock

Attachments: Nil

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the extension of Legatus Group committees and their membership.

2. RECOMMENDATIONS

- 1. That the Legatus Group calls for expressions of interest for the position of a Board Member and 1 Professionally Qualified Officer selected from Council staff for the Legatus Group Audit and Risk Management Committee.**

- 2. That the Legatus Group approves the continuation of a Legatus Group Road and Transport Infrastructure Advisory Committee under the current terms of reference for a further two years and calls for expressions of interest from members councils, Regional Development Australia and Department Infrastructure Transport and that the current Legatus Group Road and Transport Infrastructure Advisory Committee continues until the appointment of a new committee.**

- 3. That the Legatus Group approves the continuation of the Legatus Group CWMS Advisory Committee under the current terms of reference for a further two years and calls for expressions of interest from members councils.**

3. RELEVANT CORE STRATEGIES/POLICIES

Section 6.5, 7.10 and 7.11 of the Legatus Group Charter provides for the establishment of committees.

4. BACKGROUND

The Legatus Group currently has 5 committees whose terms or reference are provided in the either the Charter or as set by the Legatus Group.

Section 6.5

- Audit & Risk Management Committee

Section 7.11

- Regional Management Group Committee

Section 7.10

- Road Transport and Infrastructure Advisory Committee
- Community Wastewater Management Advisory Committee
- Visitor Information Services Advisory Committee

5. DISCUSSION

5.1 Audit and Risk Management Committee

The terms of reference are set out in the Legatus Group Charter. The current status of the committee is that Mayor Bowman and Colin Byles appointments expire on 5 June 2022.

As such they are able to meet and provide advice to the Legatus Group on the current 2021/2022 Business Plan and Budget and the forthcoming 2022/2023 Business Plan and Budget in time for the Legatus Group 10 June 2022 meeting.

At their 1 March 2022 meeting they recommended that the Legatus Group distributes an email with an expression of interest to all Legatus Group Mayors and CEOs advising that at the Legatus Group meeting on 10 June 2022 they will need to fill vacancies for the Legatus Group Audit and Risk Management Committee.

5.2 Legatus Group Road and Transport Infrastructure Advisory Committee (RTIAC)

The current committee members commenced 14 March 2020 for a period of 2 years and they are Dylan Strong (CEO Orroroo Carrieton), Michael McCauley (Yorke Peninsula), Steve Kaesler (Barossa), Tom Jones (Adelaide Plains), Stuart Roberts (Wakefield), Lee Wallis (Goyder), Mike Burger (Flinders Ranges), Kelly-Anne Saffin (CEO RDA YMN) and Mike Wilde (DPTI). Plus, CEO Dr Helen Macdonald is Chair and her position expires in 2023.

At their 25 February 2022 meeting they recommended that the Legatus Group continues with this Advisory Committee. They noted that they will need to assist with the final prioritising of the Legatus Group recommendations for the 2022 Special Local Road Program funding. This is likely to occur prior to the June 2022 Legatus Group meeting so this would require an extension of the current members until the new committee could be formed.

The primary function of the Legatus Group RTIAC is to coordinate and progress regional road and transportation issues and activities, and particularly to:

- Oversee the implementation of the Region's regional transport strategy.
- Coordinate the review and update of the Region's regional transport strategy as needed.
- Assess and prioritise regional transport projects as necessary.
- Coordinate and support submissions for funding on all transport issues but in particular for regional road funding in conjunction with Councils.
- Encourage greater cross-Council and stakeholder liaison and collaboration.
- Foster road network planning throughout the Region consistent with state and national transport planning.
- Raise and discuss road and transport issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board.
- Facilitate greater awareness and understanding across member councils of topical road and transportation issues and funding opportunities and processes.
- Ensure formal project reporting and requirements of any project funding agreements are met.
- Undertake actions or tasks as directed by the Legatus Board.

5.3 Legatus Group CWMS Advisory Committee

The current committee members commenced on 6 March 2020 for a period of 2 years and they Andrew MacDonald (Wakefield), Matthew Macrae (Copper Coast), Gary Easthope (Clare and Gilbert Valleys), Hayden Battle (Wakefield), Riaz Uddin (Goyder) and Adam Broadbent (who has now left after he left Light).

The primary function of the Legatus Group CWMS Advisory Committee is to coordinate and progress CWMS issues and activities, and particularly to:

- Oversee the role of the Legatus Group in the implementation of the Joint Services Arrangement
- Assess and prioritise regional CWMS projects as necessary
- Coordinate and support submissions for funding on regional CWMS issues but in particular for regional funding in conjunction with Councils
- Encourage greater cross-Council and stakeholder liaison and collaboration
- Foster regional CWMS planning throughout the Region
- Raise and discuss CWMS issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board
- Facilitate greater awareness and understanding across member councils of CWMS issues
- Monitor project reporting and requirements of any project funding agreements
- Undertake actions or tasks as directed by the Legatus Board

This matter was an agenda item for their meeting being held on 28 February 2022 which did not have a quorum to form a recommendation and as such those attending noted the continued support that could be provided if the committee continues.

6. ANALYSIS OF OPTIONS

Option 1:

That the Legatus Group

1. Calls for expressions of interest for the position of a Board Member and 1 Professionally Qualified Officer selected from Council staff for the Legatus Group Audit and Risk Management Committee
3. Approves the continuation of a Legatus Group Road and Transport Infrastructure Advisory Committee under the current terms of reference for a further two years and calls for expressions of interest from members councils, Regional Development Australia and Department Infrastructure Transport.
4. That the current Legatus Group Road and Transport Infrastructure Advisory Committee continues until the appointment of a new committee.
5. Approves the continuation of the Legatus Group CWMS Advisory Committee under the current terms of reference for a further two years and calls for expressions of interest from members councils.

This allows the continued support for the Legatus Group and Legatus Group CEO noting that the Audit and Risk Management Committee is a requirement of the current Charter.

This motion will allow for the distribution of the expressions of interest and development of a report to be made available for the 10 June 2022 Legatus Group meeting and for the Road and

Transport Infrastructure Advisory Committee to be able to provide advise in the SLRP priorities for the region.

Option 2:

That the Legatus Group

1. Calls for expressions of interest for the position of a Board Member and 1 Professionally Qualified Officer selected from Council staff for the Legatus Group Audit and Risk Management Committee
3. Disbands the Road and Transport Infrastructure Advisory Committee and the CWMS Advisory Committee.

This notes that the Audit and Risk Management Committee is a requirement of the current Charter but that there is to be no advisory committees for current and future progress on Roads and CWMS.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Reduces expenses.

8.2 Risk Assessment

Primary Risk Type	Service Delivery		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Home Office appropriately set up		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

N/A

8.4 Environmental / Social / Economic

Nil adverse impacts on the decision.

8.5 Stakeholder Engagement

All three advisory groups.

9. REPORT CONSULTATION

All three advisory groups.

DECISION REPORT

Report Title:	Legatus Group 2030 Regional Roads Plan
Item No:	4.2
Date of Meeting:	11 March 2022
Author:	Simon Millcock
Attachment:	Nil

1. EXECUTIVE SUMMARY

The Legatus Group 2030 Regional Roads Plan includes an annual update of the Regional Roads Action Plans and the Roads Database.

2. RECOMMENDATION

The Legatus Group receives and notes the report and endorses Hills Road (Goyder Council) and Cotton Road (District Council of Peterborough) to be added to the Legatus Group 2030 Regional Roads Plan Roads Data base.

3. RELEVANT CORE STRATEGIES/POLICIES

- Legatus Group Strategic Plan Goal Three: Support development and infrastructure that contributes to sustainable communities. Strategies include - Provide a safe, well-maintained, regional integrated and cost-effective road network that includes appropriate routes for freight, tourism and community purposes.
- Legatus Group 2021/2022 Business Plan includes to advocate on behalf of the region to secure increased resources based on the road deficiencies identified in the Legatus Group 2030 Regional Transport Plan.

4. BACKGROUND

HDS were contracted to undertake the following for the Legatus Group 2030 Regional Transport Plan:

- Minor Updates to Regionally Significant Routes
- Minor Updates to Action Plans
- Review of the Roads Database

5. DISCUSSION

In 2018 the Legatus Group endorsed the Legatus Group 2030 Regional Transport Plan. Each year since then there have been updates developed by HDS which have been reviewed by the Legatus Group Road Transport Infrastructure Advisory Committee (RTIAC) and endorsed by the board.

The plan is used to develop recommended "Regional Priorities", sorted both by "Overall" and "Primary Purpose", which are based upon all road segment upgrades submitted for consideration.

In October 2021 HDS engaged with all member councils seeking information on minor updates to the 2030 Regional Transport Plan. This involved three stages being updates to (1) the regional routes (2) action plans and (3) roads database.

The first stage was for Councils to provide any 'by exception' nominations to add or change regional routes. This is a minor update so few changes were expected. Updates were only to occur if there has been a significant recent change to the road.

These changes needed to be justified by individual Councils using the existing regional route definitions contained within Chapters 5, 6 and 7 of the 2030 Regional Transport Plan. This justification can be done using traffic counts or by providing some form of evidence which meets the criteria.

Two additions to the Roads Database being Hills Road and Cotton Road were provided along with submission for Gray Street and Moculta Road which needed stage 2 scoring by the Legatus Group RTIAC.

The Legatus Group RTIAC meeting on 25 February 2022 included at agenda item 3.3 their recommendations, noting that Helen Macdonald declared a conflict of interest and refrained from any discussions and decisions on this matter.

General discussion was held on all 3 topics and the meeting noted that there were to be no new roads added after the date of their meeting for this year's minor updates. The meeting also undertook Stage 2 scoring for the currently identified projects for this year's SLRP funding assessment.

The Legatus Group RTIAC recommended:

- the Legatus Group endorses Hills Road and Cotton Road be added to the Roads Data base; and
- noted the preliminary priority rating of the 4 projects listed for this year's SLRP funding assessment which are (a) YPC North Coast Road Point Turton Township to Point Souttar Road (b) LRC Gray Street Templers Road to Thiele Highway (3) BC Moculta Road Murray Street to Truro Road and (4) RCG Hills Road.

6. ANALYSIS OF OPTIONS

1. The Legatus Group receives and notes the report and endorses Hills Road (Goyder Council) and Cotton Road (District Council of Peterborough) be added to the Legatus Group 2030 Regional Roads Plan Roads Data base.

This notes that all Councils were provided with the option to provide input and allows for the progress of the 2022 updates and for finalising the process for prioritising for final recommendations for SLRP funding applications.

2. The Legatus Group calls for further roads to be considered for the 2022 Legatus Group 2030 Regional Roads Plan Roads Data base.

This approach would result in delays to the process and increased costs for consultants to undertake further work.

7. RECOMMENDED OPTION

Option 1

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Allocation in the 2021/2022 Legatus Group Budget.

8.2 Risk Assessment

Primary Risk Type	Policy		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Business Plan		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

This activity is accommodated within existing workplans and resources.

8.4 Environmental / Social / Economic

Supports social and economic outcomes.

8.5 Stakeholder Engagement

All councils were contacted by HDS and subsequent follow ups occurred.

9. REPORT CONSULTATION

Legatus Group Road Transport Infrastructure Advisory Committee.

DECISION REPORT

Report Title: Business Plan Update
Item No: 4.3
Date of Meeting: 11 March 2022
Author: Legatus Group CEO Simon Millcock
Attachments: Nil

1. EXECUTIVE SUMMARY

This report provides an update to the Legatus Group of its 2021/2022 Business Plan.

2. RECOMMENDATION

That the Legatus Group receives and notes the report.

3. RELEVANT CORE STRATEGIES/POLICIES

Item 4.6.3 Legatus Group Charter – Function of the CEO. To provide information to assist the Board to assess the Legatus Group’s performance against its Strategic and Business Plans.

4. BACKGROUND

The Legatus Group 2021/2022 Business Plan was approved by the Constituent Councils and adopted by the Legatus Group at their 11 June 2021 meeting. An update was provided with the agenda at the 3 September 2021 and the 10 December 2021 Legatus Group meetings.

The Legatus Group CEO has attended 13 Constituent Council meetings during October and November to update each council on the business plan. Due to a clash with another council, he was unable to attend the Clare and Gilbert Valleys Council. Barunga West did not seek the CEO’s attendance but did receive a copy of the power point presentation. The Legatus Group CEO’s December 2021 and February 2022 newsletter also provides updates.

5. DISCUSSION

The project updates are provided as a snapshot with colour coding used for each project **Green – on track** **Yellow – some delay** **Red – potential concern**. Members may wish to seek clarification during the meeting.

The following projects were the carryover from the 2020/2021 financial year and are being completed in 2021/2022:

Water

1. Space Down Under

Community Development

2. Brighter Futures - funding State Govt (DHS) and Councils
3. Youth Volunteering – funding LGA R&D Grant
4. Yorke Peninsula Accessibility Project – funding from LGA and 3 Councils

Waste / Wastewater

5. Script development for Training Course re Community Wastewater Management Schemes – funding from LGA

The following projects identified in the budget which required Council Contributions beyond their subscription fees for 2021/2022 have not commenced and will not commence unless councils commit and funding is secured.

1. Stage 2 Smart Irrigation and Stormwater Harvesting
2. New Community Capacity Building (Volunteering) Project
3. Stage 2 of Remarkable Southern Flinders Ranges Council Alliance

I. Water / Climate Change / Drought	
Project	Status
Drought	<p>Regional Drought Resilience Planning Project Local Government Workshop held with the consultants on 4 Feb and consultants attended the Regional Management Group meeting. Follow ups occurring with those councils who were not able to attend. Key outcomes being sought:</p> <ul style="list-style-type: none"> • Improved working knowledge of the implications of climate change for communities • Consistency between various planning and strategic documents with respect to climate change, drought resilience initiatives • Clear and consistent understanding of the priorities for improving drought resilience going forwards <p>Key messages:</p> <ul style="list-style-type: none"> • Councils have undertaken considerable work in supporting and preparing their communities for drought. • Communities will change because of drought; local government needs to prepare for this change. • The RDR Plan provides a pathway to securing funding for resilience measures if the right priorities can be identified. • There will be a financial implication to councils including opportunity costs and to assets.
Climate Change Sector Agreement	The update has been distributed to DEW and admin now being managed by Landscape Board.
Sustainability Hub Concept Plan	Meeting still to be arranged between the tenants and Dept for 155 Main North Road Clare site. Not likely to progress.
Smart Irrigation System	On track
Storm Water Harvesting	On track
Northern and Yorke Coastal Management Action Plan	Brian Hales was contracted to complete the application titled Resilient Coastal Ecosystems in Northern and Yorke Caring for our Coastal Way – Sustainable ways to showcase and protect our coast which has now been submitted by Northern and Yorke Landscape Board.
2. Community Capacity	
Brighter Futures / Community Development	On track – Fliers distributed across the Flinders Ranges, Orroroo, Northern Areas, Mount Remarkable and Port Pirie Regional Councils and registrations received. KPPM are delivering the program with Storytowns contracted to deliver the podcast component and Steve Whelan to assist with the local media training. Program commencing 26 March with 10 participants at this stage.
Volunteering	Ongoing – current discussions with Volunteering NT & SA and with SA Ambulance Service and linked with workforce development and support for health sector.

<p>Disability Inclusion Yorke Peninsula (YP) Tourism</p>	<p>Legatus Group CEOs report was provided to the Yorke Peninsula, Copper Coast and Barunga West Councils on the “Accessible Tourism on the Yorke Peninsula” report: YPC approved (1) the release of the report and (2) the recommendations drawn from the project towards creating an inclusive tourism sector on the Yorke Peninsula. CCC considered the report and has written to Yorke Peninsula Tourism (YPT) to consider whether they wish to coordinate a meeting of the three Councils, regarding the complement of a Reference Group, so that there are coordinated recommendations for the implementation of the recommendations from the report. BWC approved (1) the release of the report ‘Opportunities for the development of accessible tourism on the Yorke Peninsula’ and (2) the recommendations drawn from the project towards creating an inclusive tourism sector on the Yorke Peninsula. Yorke Peninsula Tourism have advised that once they have a new manager on board, they will arrange to have a catch up to develop actions that need to be included in the handover to the new Manager.</p> <p>The Legatus Group CEO offered assistance to support the progress of the report and the Opening our Great Outdoors funding application by the Regional Growth Fund to support economic generating regional tourism initiatives.</p> <p>Due to Covid-19 there was a delay in the accessible e-trikes for the Yorke Peninsula.</p> <p>Discussion have been held to support a Disability, Ageing & Lifestyle Expo in partnership with the Catalyst Foundation, EDA and Community Care and Transport Inc. that would include an Accessible Tourism Forum.</p>
<p>Reconciliation</p>	<p>The Northern and Yorke Landscape Board Aboriginal Engagement Committee have been advised that Mayor Bill O’Brien is the Legatus Group representative and that Legatus Group CEO will continue to attend meetings.</p> <p>Current projects being progressed by Legatus Group CEO are:</p> <ol style="list-style-type: none"> 1. Discussions continue on the Repatriation of Ancestral Remains and Cultural Artefacts 2. A Building Better Regions Fund Grant Application for a Cultural Awareness project has been submitted by the Legatus Group CEO that will focus on native plants / seeds for a bread making story telling project. Support from Light Regional, Clare and Gilbert Valleys and Flinders Ranges Councils along with UniSA, RDA YMN, RDA BGLAP and Landscape Board.
<p>Attraction and retention</p>	<p>Torrens University Australia have commenced Developing a Regional Workforce Attraction, Development & Retention Action Plan for the Legatus Group Councils and desk top research completed and initial workshop held on 11 Feb 2022.</p> <p>The Legatus Group CEO has been progressing the issues around workforce in the health sector including through the SA Regional Organisation of Councils has been working with Regional Development SA ‘Growing Our Regional Workforce’</p> <p>The health sector is of significant interest to the Legatus Group and the LGA. The current election platform is <i>Local Voices for a Resilient South Australia</i> and highlights how the next State Government can support councils to implement local solutions</p>

	<p>that address shortages in housing across the state, provide essential medical staff and improve digital connectivity in our regions.</p> <p>Progress is being made around the support at the local / regional level that can be provide through member councils or Legatus Group including:</p> <ul style="list-style-type: none"> • Medical Rural Generalist Pathway – Mentoring Program • Allied and Scientific Health Yorke & Mid North Workforce Project
3. Regional Capacity	
Regional Conference / forums	<ul style="list-style-type: none"> • Legatus Group Climate Ready Conference - TBC • SA CWMS Conference – 19-20 April 2022 • Legatus Group Waste Forum – in discussions with KESAB for May and to be held in Port Pirie TBC • YMN Alliance Forum – held 11 Feb 2022 - online • Legatus Group Regional Roads – 24 March 2022 Hewitt • SA Creative Industries - TBC • Legatus Group Visitor Information Services – in discussions for Copper Coast as part of Accessible Tourism Forum
Mixed Realities Tourism / Tourism Accessibility	Linked with the Brighter Futures project.
SA Regional Road Priority	LGA approved funding and HDS have been contracted and have commenced the project.
Legatus Socio-Economic Impacts Road Deficiency	Yet to progress – EOI called for councils who may wish to partner and non-received and recommendation to the Legatus Group Road Transport and Infrastructure Advisory Group to not progress any further.
SLRP and Roads Database updates	HDS attending the Legatus Group Road Transport and Infrastructure Advisory Group Feb meeting to provide update – refer agenda item 3.3
Bridge Deficiency Report	Mace Engineering have been contracted and attended the Legatus Group Road Transport and Infrastructure Advisory Group Feb – refer agenda item 3.3
Public Transport	Reference Group have met to scope out the project brief and the Legatus Group CEO and yet to progress further.
Southern Flinders Ranges Tourism Alliance	The proposed tour and workshop on the Adelaide University report was delayed due to Covid-19. An on-line workshop was held on 3 February 2022 and the Legatus Group CEO has provided a report to the Mt Remarkable, Northern Areas and Port Pirie Regional Council for their consideration.
IT data gathering and digital research project	<ol style="list-style-type: none"> 1. Customer Service Requests - Port Pirie Regional Council have taken the lead on this and have confirmed 8 councils who use the Synergy systems have expressed interested in further developing the Customer Requests solutions and this project is progressing. Refer agenda item 3.2 2. Liveable Regions – Regional Urban Greening progress is occurring after a series of workshops and meetings with a series of organisations undertaking projects in the region to look at developing a possible project around data gathering associated with waste (refer to full report on waste in agenda)
Legatus Group Website	Honeycomb Design have completed and the Legatus Group website update is now live.
4. CWMS / Waste	

Legatus Group Waste Management Action Plan	<ul style="list-style-type: none"> Refer to item 4.6 of the agenda.
CWMS	<ol style="list-style-type: none"> Report to SAROC and LGA CWMS Management Committee has been developed following the 10 December 2021 Legatus Group recommendations. The 9 online scripts have been developed for LGA Training and report provided.
Research	The Plastic Waste CRC stage 2 bid submitted by Griffiths University through the MoU with Legatus Group and UniSA has occurred.

6. ANALYSIS OF OPTIONS

Option 1:

That the Legatus Group receives and notes the report.

Option 2:

Not addressed.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

The projects identified in the budget which required Council Contributions beyond their subscription fees for 2021/2022 would not commence unless councils committed and funding was secured. These have been removed from the revised 2021/2022 Legatus Group which is listed at agenda item 4.4

8.2 Staffing/Work Plans

This activity is accommodated within existing workplans and resources.

8.3 Environmental / Social / Economic

Nil impacts.

8.4 Stakeholder Engagement

These projects are managed through Advisory Committees and Reference Groups.

9. REPORT CONSULTATION

Attendance and discussions were offered to all Constituent Councils for the business plan and input along with these updates are provided at each Legatus Group and Regional Management Group Meeting.

DECISION REPORT

Report Title: Financial Report
Item No: 4.4
Date of Meeting: 11 March 2022
Author: Legatus Group CEO Simon Millcock
Attachments:

- D Legatus Management Report for February 2022**
- F Bank reconciliation for February 2022**
- G 2021/2022 Budget Review 2 as of 1 March 2022**

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the 2021/2022 Legatus Group Financial reports and Budget review 2 and CEOs Credit Card purchases.

2. RECOMMENDATION

That the Legatus Group:

- 1. Receives the report and that pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial management) Regulations 2011 that the Legatus Group notes the contents of the Statutory Finance Reports for the period ending 31 January 2022.**
- 2. Receives and adopts the revised 2021/2022 Budget Review 2 and notes that there is no need to submit the revised budget to member councils for their approval.**
- 3. Notes the CEOs credit card expenditure report for 1 December 2021 till 28 February 2022.**

3. RELEVANT CORE STRATEGIES/POLICIES

Section 5 Legatus Group Charter includes.

5.1.5 Reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.

5.1.6 The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.

5.1.7 The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

4. BACKGROUND

Refer item 3.1 of this agenda Legatus Group Audit and Risk Management Committee.

The Legatus Group adopted the 2021/0222 budget at their 11 June 2021 meeting and noted the budget review as of the 31 July 2021 at their 3 September 2021 meeting. The Legatus Group 10 December 2021 meeting received a report and pursuant to Section 123(13) of the Local Government Act 1999 and Section 7 of the Local Government (Financial management) Regulations 2011 they noted the contents of the Statutory Finance Reports for the period ending 30 November 2021. This meeting also supported no change to Budget Review 1 and that all considerations for any changes are provided in Budget Review 2 being the mid-year review and that this review will include written information.

The Legatus Group CEO has a Credit Card for work expenses and following a previous motion by the Legatus Group is required to provide a report to each meeting of the expenditure on that card.

5. DISCUSSION

The Legatus Group Finance Officer prepared the following financial reports:

1. Management Report January 2022
2. Profit and Loss Report January 2022
3. Bank Reconciliation January 2022
4. 2021/2022 Budget Review 2

These reports were presented and discussed by the Legatus Group Audit and Risk Management Committee on 1 March 2022 item 3.1 of this agenda refers to their minutes.

The 2021/2022 Budget included the following projects that were a carryover from 2020/2021 which amounted to just under \$112,000 plus funding from the LGA that had to be expended in 2021/2022. This was made up of:

1. Stormwater Harvesting carry over \$10,000 which has now been spent
2. Brighter Futures carry over \$22,000 yet to be spent as waiting on grant funding via Dept Health to approve the variation to the project and this has recommenced – and due to be spent by 30 June 2022
3. Youth Volunteering LGA R&D Grant carry over \$10,000 now spent and acquitted
4. Yorke Peninsula Accessibility Project carry over \$9,7000 now spent and acquitted
5. Script development for CWMS Training carry over \$16,000 now spent and acquitted
6. LGA Regional Capacity Grant carry over \$43,989.46 – needs to be spent 21/22 and allocated against Projects

The 2021/2022 budget included an allowance for grants from State and Federal Government which were to be matched with possible Council Contributions for new projects in 2021/2022 including:

- Smart Irrigation
- Stormwater Harvesting
- Community Volunteering
- Tourism

These grants were not successful and these projects have not been progressed hence the significant decrease in both income and expenditure.

The 2021/2022 budget included an allocation of \$100,000 for Wellbeing which has not been required and this has been reduced to \$25,000 and waiting on possible project with Lifeline refer item 4.5 of this agenda.

There is also a reduction in the employee expenses due to less projects and not employing 2 part time project officers but employing a part time administration officer.

The original budget had an operating deficit of \$366,300 and the revised budget has an operating deficit of \$299,300.

The revised budget provides for all carry over projects and grant funds to be expended by 30 June 2022 and to leave the Legatus Group with the total equity at \$687,488 as opposed to original budget of \$620,488.

In keeping with previous recommendations this would allow for just under \$240,000 to be utilised in coming business plans and budgets if the Legatus Group is to maintain the suggested equity of \$450,000.

The Legatus Group CEO credit card expenditure from 1 December 2021 till 28 February 2022 was:

Date	Item	Amount
3/12/21	KS & CA Hunt – Fuel	20.72
3/12/21	Adobe Systems – Admin licence fee	49.98
4/12/21	Saddleworth Roadhouse – Fuel	70.43
5/12/21	Xero – Account licence fee	70.00
7/12/21	Vine Inn – Accommodation	115.00
10/12	Circum wash - car	13.50
10/12/21	Office National – stationary / office	31.00
10/12/21	Woolworths – catering	30.00
12/12/21	KS & CA Hunt – Fuel	47.31
18/12/21	Liberty – Fuel	75.84
25/12/21	Perry & Sons – Fuel	57.77
30/12/21	Credit card fee	4.00
3/1/22	Adobe Systems – Admin licence fee	49.98
4/1/22	Vine Inn – reimbursement	-105.00
5/1/22	KS & CA Hunt – Fuel	60.75
5/1/22	Xero – Account licence fee	70.00
26/1/22	Saddleworth Roadhouse – Fuel	76.98
2/2/22	Circum Wash – Car	13.50
2/2/22	Facebook – Advertising Brighter Futures	41.44
2/2/22	International Fee – Advertising Brighter Futures	1.24
3/2/22	LH Perry – Fuel	67.68
3/2/22	Adobe Systems – Admin licence fee	49.98
5/2/22	Xero – Account licence fee	70.00
8/2/22	Magpie and Stump – Meals Regional LGA meeting	90.00
10/2/22	Care Park – Parking	0.70
15/2/22	KS & CA Hunt – Fuel	77.16
16/2/22	Australia Post – PO Box rental	216.00
23/2/22	OTR – Fuel	48.92
26/2/22	Liberty – Fuel	66.83
27/2/22	Subway – Meal	16.45
27/2/22	Credit card fee	4.00

6. ANALYSIS OF OPTION

The recommendation will allow for the progress of the current business plan and acknowledges that whilst there is a decrease in income the decrease in expenditure is higher and as such will result in a better financial position by 30 June 2022.

7. RECOMMENDED OPTION

As outlined.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil

8.2 Risk Assessment

Primary Risk Type	Financial		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Financial reports to Audit and Risk Management Group and Board and Quarterly review of annual budget Regular updating and monitoring of financial sustainability		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

This activity can be accommodated within existing workplans and resources.

8.4 Environmental / Social / Economic

N/A

8.5 Stakeholder Engagement

Audit and Risk Management Committee

9. REPORT CONSULTATION

Audit and Risk Management Committee

DECISION REPORT

Report Title:	Legatus Group CEO Key Performance Indicators
Item No:	4.5
Date of Meeting:	11 March 2021
Author:	Legatus Group CEO Simon Millcock
Attachments:	Nil

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the appointment of the performance review panel and setting of new and achievable Key Performance Indicators.

2. RECOMMENDATION

- 1. That the Legatus Group receives and notes the report.**
- 2. Appoints Mayors (1) (2) (3) and (4) to join the Legatus Group Chair to be part of the review panel to engage with the Legatus Group CEO on the CEO's Key Performance Indicators and the setting of new and achievable Key Performance Indicators.**
- 3. Request the Legatus Group CEO in compliance with the Legatus Group Procurement Policy to contract an external consultant to assist in the setting of new and achievable Key Performance Indicators for the new Legatus Group CEO 2 year contract which commences on 5 June 2022.**

3. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Charter at Section 4 sets out that the Board shall appoint a Chief Executive Officer of the Legatus Group to manage the affairs of the Legatus Group on terms agreed between the Chief Executive Officer and the Board.

The Legatus Group contract with the CEO sets out the Key Accountabilities and Key Results Area.

4. BACKGROUND

The Legatus Group CEO's Key Accountabilities and Key Results Area are included in the employment contract. In compliance with the Legatus Group Work Plan an annual review of the CEOs performance has been conducted in the 4th quarter of each financial year.

The Legatus Group CEO has provided an annual report for the review which has been undertaken by the Chair and Deputy Chairs and they have discussed their finding at the June Legatus Group meetings and the board has then made their decisions on the CEOs performance.

5. DISCUSSION

In 2021 the Legatus Group contracted an external agency McArthur to undertake the Legatus Group CEOs performance review which was presented to the Legatus Group 4 June 2021 meeting.

McArthur also attended the 3 December 2021 Legatus Group Special meeting and their report was again provided for that meeting.

At the Legatus Group 3 September 2021 Annual General meeting the Legatus Group delegated the Performance Management of the Legatus Group CEO to the Legatus Group Chair and Deputy Chairs.

The Legatus Group 10 December 2021 meeting passed the following motion:

“The board offers a two year extension to the Legatus CEO’s contract. The Legatus board forms a performance review panel consisting of the chair of Legatus and four Legatus Group Mayors and an external consultant to review the Key Performance Indicators and set new and achievable Key Performance Indicators.”

The Legatus Group Special Meeting held on the 21 February 2022 approved the release of information publicly that Simon Millcock has been offered and accepted a 2 year contract extension as the Legatus Group CEO which will commence on 6 June 2022.

The Legatus Group CEO and Chair signed a new employment contract on 23 February 2022 which sets out the under the Position Description the Key Accountabilities and Key Results Areas along with the performance rating scale.

As the current years performance is due to be reviewed in April 2021 the setting of new and achievable Key Performance Indicators should relate to the new Legatus Group CEO contract.

6. ANALYSIS OF OPTIONS

Option 1:

1. That the Legatus Group receives and notes the report.
2. Appoints Mayors _____ to be part of the review panel for the Legatus Group CEOs Key Performance Indicators and to set new and achievable Key Performance Indicators.
3. Request the Legatus Group CEO in compliance with the Legatus Group Procurement Policy to contract an external consultant.

Option 2:

Nil

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil

8.2 Risk Assessment

Primary Risk Type	Service Delivery		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Home Office appropriately set up		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

N/A

8.4 Environmental / Social / Economic

Nil adverse impacts on the decision.

8.5 Stakeholder Engagement

N/A

9. REPORT CONSULTATION

Discussed with Legatus Group Chair and Deputy Chairs.

DECISION REPORT

Report Title: Legatus Group Waste and Resources Recovery Strategy (WRRS) and Action Plan

Item No: 4.6
Date of Meeting: 11 March 2021
Author: Legatus Group CEO Simon Millcock
Attachments: Nil

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the 2021-2026 Legatus Group Waste and Resources Recovery Strategy (WRRS) and Action Plan.

The WRRS and Action Plan was received at the 10 December 2021 Legatus Group meeting and distributed to member councils on 13 December 2021 seeking responses by 28 February 2022.

2. RECOMMENDATION

That the Legatus Group;

- 1. Receives and notes the report.**
- 2. Endorses the 2021-2026 Legatus Group Waste and Resources Recovery Strategy and Action Plan and publishes it on its website;**
- 3. approves the formation of the Legatus Group Waste Management Advisory Committee;**
- 4. adopts the attached terms of reference as per the agenda;**
- 5. supports the investigation by the Legatus Group Project Manager of Regional Waste Management Authorities for further consideration by the Legatus Group; and**
- 6. acknowledges the support of Dr Paul Chapman to (a) the District Council of Peterborough in their application for funding to Green Industries SA for a grant re trial composting site and (b) developing a report for Regional SA on the potential to establish a Regional Materials Recovery Facility.**

3. RELEVANT CORE STRATEGIES/POLICIES

Legatus Group Strategic Plan Goal Three:

Support development and infrastructure that contributes to sustainable communities. Strategy 4) Establish regional waste management regimes that reduces the volumes of hard waste going to landfill and minimises costs to Councils and their communities.

Legatus Group 2021 /2022 Business Plan Section 3 Regional and Community Sustainability

- Target: 1. Economic, environmental and social sustainability is fostered through pro-active, innovative, efficient and collaborative approaches to priority issues.
- Action (m) Progress actions from the Legatus Group Waste Management Action Plan re local opportunities for waste reduction.

4. BACKGROUND

In 2021 the Legatus Group:

1. Delivered on behalf of the SA Regional Organisation of Councils the Waste Management Infrastructure for South Australian Regional Local Government Report and the Regional SA Waste and Resource Recovery Background Report.
2. Received the 2021-2026 Legatus Group WRRS and Action Plan at their 10 December 2021 meeting and endorsed its distribution for consideration and feedback from the Constituent Councils by 28 February 2022.
3. Requested the Legatus Group CEO to develop a draft Terms of Reference for a Legatus Group Waste Management Advisory Committee for consideration at the 11 March 2022 Legatus Group meeting.

Included in these reports are recommendations for:

1. The establishment by the Legatus Group of a committee and to confirm key activities.
2. Investigate the potential to establishing Regional Materials Recovery Facility in South Australia.

As outlined in the Legatus Group 10 December 2021 at agenda item 4.5:

- A reference group has been looking into a trial Compost Project initially identified at Peterborough.
- Legatus Group has taken the lead in partnership with other Regional LGAs to investigate the potential to establish Regional Materials Recovery Facility (MRF) in SA.

5 DISCUSSION

5.1 Legatus Group Responses to WRRS and Action Plan

The following responses were received from seven member councils by the 28 February 2022.

District Council of Peterborough endorsed the Legatus Group WRRS and Action Plan. They advised they have submitted an application to the recent Green Industries SA funding round for the establishment and operation of a small pilot composting facility to be located at the Peterborough Waste Transfer Station. The purpose is to establish a small-scale facility while effectively measuring the diversion of waste from landfill against the agreed target of 35% in the Regional Strategy. By endorsing the WRRS and Action Plan, Council considers this will provide an effective mechanism for the council and the Peterborough community to improve its environmental credentials and enhance the services provided and trusts that other Legatus members view the strategy in a similar view.

The Barossa Council is supportive of the WRRS and Action Plan 2021-2026. They advised that in 2018, The Barossa Council adopted a Regional Waste Management Strategy in association with Adelaide Plains, Light Regional and Mid Murray Councils. Some of their feedback references this strategy, particularly where they see alignments and to compare diversion targets. They have provided a detailed response which will be valuable to the further progress and implementation.

Copper Coast Council: the WRRS is a great document for all Councils within the Legatus Group:

- to assist in meeting State and Federal requirements and preparing for the rollout of an organics collection, increasing land diversion benchmarks (which CCC has already achieved, but continuously working towards ways to further improve the results).
- to create recycling and compost processing plant sites reducing transport costs (which CCC is interested in).
- encouraging regional Council collaboration (which CCC is interested in also).

It would be great if Legatus assisted regional Councils with localised sustainable programs, like:

- establishment of second hand / men style shed outlets (which they have talked about setting up at the RRC, redirecting waste that is currently going to landfill)
- establishment of community drop in repair café (there are nine Council 'Repair Café' in Adelaide run by volunteers at a Council venue based on the Netherlands concept established in 2009).

They also provided detailed responses to several sections of the WRRS which will be valuable to the further progress and implementation. Whilst they noted an aspect that was not addressed in the WRRS is staffing and they posed the following questions:

1. How will the WRRS impact the different council's staff i.e., will there be enough staff or will councils need to appoint additional staff to make the WRRS a success?
2. How will the possible collaboration between councils impact the staff working in the waste departments i.e., will they need to travel to different transfer stations or, in extreme circumstances, that some staff will be made redundant?

Yorke Peninsula Council, District Council of Mount Remarkable, Port Pirie Regional Council and Adelaide Plains Council advised that they support the Legatus Group WRRS and Action Plan 2021-2026 and that they look forward to working with the Legatus Group to achieve items outlined within the Action Plan.

5.2 Compost Trial Site

Support was provided by Paul Chapman for a District Council of Peterborough Organics Processing Facility. This work builds on previous analysis from the Regional Waste Management Strategy of 2020 which suggested small regional composting plants might be viable. The subsequent Legatus Group WRRS and Action Plan has identified separating green waste as the central ingredient in achieving diversion targets.

Both streams came together in the proposal to investigate building the facility at Peterborough. A Reference Group has been formed, sources of organics have been identified and a supply chain analysis has been undertaken.

The concept was boosted with funding being made available through Green Industries SA (GISA) and the Australian Government. The Legatus Group Project Manager worked closely with the CEO of Peterborough District Council to prepare the funding application which was delivered to GISA seeking funding of two-thirds of the \$200K+ proposal. We await the response from GISA.

5.3 Regional Materials Recovery Facility (MRF)

This work arises from insights gained in preparing the Regional Waste Management Strategy that the costs of dealing with comingled recyclables are higher per tonne than for any material. Waste is transported to Adelaide MRF for processing.

Paul Chapman has had preliminary discussions with specialist consultants, Rawtec and with staff at UniSA to devise the concept of a micro-MRF, very much smaller than Adelaide-based and much smaller than the mini-MRFs already operating in the regions. The project remains in its preliminary stages as it continues to evolve and discussion are occurring with the Limestone Coast LGA.

5.4 Legatus Group Regional Waste Forum

The Legatus Group Business Plan 2021/2022 includes the delivery of a regional waste management forum. Following discussions with KESAB they have indicated a desire to partner with the Legatus Group to deliver a Waste / Resource / Recycling Conference - to be held in May 2022 venue and date to be confirmed but likely to be in Port Pirie.

Initiative 4 of the WRRS and Action Plan includes: “Developing regional partnerships and supporting community initiatives” and the forum will focus on this aspect including showcasing current initiatives by member councils, the WRRS, actions by community groups and relevant research projects.

Current discussions include a half day forum for Councils and a half day forum that will focus on Community.

5.5 Investigate Waste Management Authorities

Initiative 3 of the WRRS and Action Plan is: “Increase regional collaboration to achieve financial and service improvements”. There are a number of examples in South Australia and across the local government sector in Australia. Paul Chapman is contracted until 24 June 2022 as Project Manager including to assist with supporting the progress of the WRRS and Action Plan.

Paul can investigate and provide a report on current structures and roles of Local Government led Waste Management Authorities for discussion with the proposed Legatus Group Waste Management Advisory Committee and to the Legatus Group.

5.6 Research Projects

The Legatus Group are Project Partners with the Plastic Waste Cooperative Research Centre bid submitted by the School of Environment and Sciences Griffith University through the MoU with UniSA. They have submitted the Stage 2 bid successfully and are now prepare for their panel interview on the 28th or 29th of March 2022.

The Legatus Group CEO has conducted a workshop inviting a number of businesses currently undertaking projects with member Councils including Peats Soil, IPACS, SA Water, Four and Space Down Under and UniSA on the topic of use of data associated with waste and water. This has led to the development of scoping a project that would seek to identify a better application of Peats Soils BiobiNs by use of sensors and data gathering that could link to a Healthy Soils project. This aligns with the work being undertaken through the partnership with the Drought Innovation Hub.

UniSA will also be presenting at the Legatus Group Regional Roads Forum on 24 March 2022 on their research and application of “the Use of Road-grade Recycled Plastics or other Materials for Sustainable Asphalt Pavements”

5.7 Draft Terms of Reference

Legatus Group Waste Management Advisory Committee (WMAC)

Terms of Reference

Introduction and Context

The Legatus Group Charter states:

7.10 Committees

- 7.10.1 The Board may establish a committee of Board Members and/or other persons for the purpose of:
- 7.10.1.1 enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference given by the Board to the Committee; or
 - 7.10.1.2 exercising, performing or discharging delegated powers, functions or duties.
- 7.10.2 A member of a committee established under this Clause holds office at the pleasure of the Board.
- 7.10.3 The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference determined by the Board.
- 7.10.4 A member of an advisory committee established under this clause holds office at the pleasure of the Board.
- 7.10.5 The Chair of the Board is ex-officio a member of any committee or advisory committee established by the Board.

Terms of Reference

The primary function of the Legatus Group WMAC is to provide advice and support to the Legatus Group in progressing and monitoring the 2021-2026 Legatus Group Waste and Resources Recovery Strategy (WRRS) and Action Plan. This will also include in areas such as:

- Overseeing the role of the Legatus Group in the implementation of the WRRS and Action Plan.
- Assess and prioritise regional projects as necessary
- Coordinate and support submissions for funding both for the Legatus Group and member Councils
- Encourage greater cross-Council and stakeholder liaison and collaboration
- Raise and discuss Waste issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Group
- Facilitate greater awareness and understanding across member councils of the WRRS and Action Plan
- Monitor project reporting and requirements of any project funding agreements
- Undertake actions or tasks as directed by the Legatus Board

Membership

The membership to the Legatus Group WMAC Committee shall comprise:

- Maximum of 1 x Board Member Legatus Group
- Maximum of 2 x member Council CEO's
- Maximum 5 x technical / operational delegates nominated from the member Councils

The Chair shall be appointed by and from within the committee.

The Legatus Board reserve the right to appoint a specific assessment sub-committee if so desired.

Appointment to Committee

The process for appointment to the committee and filling of casual vacancies will be through a call for written nominations from the member councils/representative stakeholder groups for participants with skills, interest and experience relevant to the committee.

There shall be a maximum of one technical / operational delegate from any one-member council at any time.

Nominations will be assessed by the Legatus Group Chair, Deputy Chairs and CEO giving due consideration to:

- geographical spread
- maximising wide member council participation
- staggering membership across terms to ensure some continuity of experience

Membership (including proxies) shall be reported to the Board by the Legatus Group CEO following their assessment.

Term of Office

Members shall be appointed to the committee for a two-year term with a maximum of two consecutive terms for any one member.

Committee Support

Executive Support to the committee will be provided by the Legatus Group CEO.

The committee may seek representation or advice from the freight, tourism or other industry or group specialist on an adhoc basis as required.

Delegated Authority

None. This committee will operate in an advisory capacity only, under direction from the Legatus Board.

6. ANALYSIS OF OPTIONS

Option I:

1. receives and notes the report;
2. endorses the Legatus Group Waste and 2021-2026 Legatus Group Waste and Resources Recovery Strategy and Action Plan and publishes on its website;
3. approves the formation of the Legatus Group Waste Management Advisory Committee as outlined in the attached Terms of Reference;
4. supports the investigation of Regional Waste Management Authorities; and
5. acknowledges the support of Dr Paul Chapman to (a) the District Council of Peterborough in their application for funding to Green Industries SA for a grant re trial composting site and (b) developing a report for Regional SA on the potential to establish a Regional Materials Recovery Facility.

This allows the momentum from the work undertaken in 2021 to progress in 2022 and utilises the role of Paul Chapman who is contracted till June 2022 and provides a mechanism for the Legatus Group and CEO to gain advice and consider for future business plans.

Option 2:

1. receives and notes the report;
2. endorses the Legatus Group Waste and 2021-2026 Legatus Group Waste and Resources Recovery Strategy and Action Plan and publishes on its website;

This option notes that the Legatus Group endorses the Legatus Group Waste and 2021-2026 Legatus Group Waste and Resources Recovery Strategy but stalls any progress or actions.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil

8.2 Risk Assessment

Primary Risk Type	Service Delivery		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Home Office appropriately set up		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

Within current business and workplans.

8.4 Environmental / Social / Economic

This is a significant approach to support member councils across all three aspects and provides a level of leadership for the region.

8.5 Stakeholder Engagement

A reference group oversaw the initial reports and all member Councils have been involved in consultation and workshops. The final report has been distributed to member councils and responses are provided in this agenda item.

9. REPORT CONSULTATION

This report was presented to the Legatus Group Regional Management Group February meeting.

DECISION REPORT

Report Title: Legatus Group Office
Item No: 4.7
Date of Meeting: 11 March 2021
Author: Legatus Group CEO Simon Millcock
Attachments:

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the Legatus Group Office.

2. RECOMMENDATION

That the Legatus Group receives and notes the report and approves the closure of the Legatus Group Office.

3. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Working from Home Policy provides the ability to work from home on a regular or ongoing nature. This can only occur through an approved arrangement. Flexible workplace arrangements will be agreed in consultation with the Board of Management for the CEO and by the CEO with reference to other employees who have a sole right to approve, refuse or revoke (without notice if an agreement is breached).

4. BACKGROUND

The Legatus Group leases an office at 155 Main North Road Clare from the SA Government and these arrangements have been in place for several years. The lease have been short term and there have been three office moves during the past 5 years within this complex.

The most recent lease for the office was signed on 18 June 2021 which was for 6 months until 31 December 2021 with a fee \$530 per month plus outgoings of approximately \$30 per month. The office has a telephone and internet services at a cost or approximately \$130 per month.

The size of the room is approx. 22 sqm and it is of poor standard in a prefabricated building that is capable of really only hosting 1 employee. The recommended space per employee is 12-14 sqm.

There are no administrative services provided with the agreement.

As such the cost for maintaining the office is approx. \$8,500 per annum.

Due to the nature of employment of the CEO and other part time staff who may reside across the region or even out of the region. There have been occasions during the past 5 years where people have worked from other offices or worked from home. This has been further complicated during the past 2 years with the need to work from home and it would be anticipated that the office has been used for about 10% of the time during this period.

The current employment for the Legatus Group is 2 FTE's positions made up of the CEO and 2 part-time employees. An allowance of \$30 per week is paid for the 2 part-time employees to cover their phone and internet which equates to \$1,560 per year.

5. DISCUSSION

The Legatus Group has not needed a shop front as there have been no occasions in the past 5 years where someone has walking in off the street.

All meetings are via appointments and for the most part they are not held in Clare if they are physical meetings and the majority on meetings are held online. If there are any meetings beyond 3 people the office is not suitable.

All staff during the past 5 years have been sourced from across the region and not based in Clare and apart from the CEO they have all been part time short contracts. This has seen them predominantly working from home or if this is not an option, then sourcing office space within other organisations has been arranged. A large percentage of the work undertaken by the Legatus Group is through consultants who do not require office space.

The current contracts for the part time employees finish by 31 July 2022 and the Legatus Group CEO will continue until June 2024.

There was some consideration when the office was established at 155 Main North Road Clare that by having the RDA Yorke Mid North, Northern and Yorke Landscape Board and Legatus Group within the one location this would add value to the working relationship.

The CEOs from all 3 organisations are very rarely there and the setup of the location means all 3 organisations work in separate buildings and the CEOs only ever meet at prearranged meetings or workshops.

The Legatus Group owns some equipment which is stored at the office (printers) plus laptop computers and there are some archival papers although the bulk is stored electronically. Space would need to be found to store this.

6. ANALYSIS OF OPTIONS

Option 1:

That the Legatus Group receives and notes the report and approves the closure of the Legatus Group Office.

Option 1 provides for a savings of approx. \$8,500 per annum and with no impact on the level of service being provided. The Legatus Group CEO has a phone and internet access provided for when away from the office as part of his contract. Travel costs are reduced with a reduction of around 130km per week for the CEO not travelling daily to the office.

The Legatus Group CEO can store the current equipment and archival papers at his home.

For correspondence the Legatus Group has a PO Box in Clare which can be maintained and the Legatus Group CEO visits this weekly.

Option 2:

That the Legatus Group maintains the office 155 Main North Road Clare

Option 2 provides for the status quo.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Reduces expenses.

8.2 Risk Assessment

Primary Risk Type	Service Delivery		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Home Office appropriately set up		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

N/A

8.4 Environmental / Social / Economic

Nil adverse impacts on the decision.

8.5 Stakeholder Engagement

N/A

9. REPORT CONSULTATION

Discussed with Legatus Group Chair who sought for the matter to be presented to the Board.

DECISION REPORT

Report Title: Increased Support re Community Wastewater Management

Item No: 4.8

Date of Meeting: 11 March 2022

Author: Legatus Group CEO

Attachments: Nil

1. EXECUTIVE SUMMARY

This report seeks to update the Legatus Group on the progress of the Legatus Group recommendations to the Local Government Association and SA Regional Organisation of Councils.

2. RECOMMENDATION

1. That the Legatus Group receives and notes the report along with the response from the SA Regional Organisation of Councils; and
2. approves the Legatus Group CEO to seek an extension for a further year to the Joint CWMS Services Arrangements by Legatus Group to the LGA CWMS Management Committee subject to the outcome of the LGA CWMS Management Committee advice and recommendations.

3. RELEVANT CORE STRATEGIES/POLICIES

Legatus Group Strategic Plan 2018 -2028

Goal Three: Support development and infrastructure that contributes to sustainable communities.
Strategy 5) Develop a regional support program for Community Wastewater and Water reuse projects.

Legatus Group Business Plan 2021 / 2022 Item 3. Regional and Community Sustainability

Target: 1. Economic, environmental and social sustainability is fostered through proactive, innovative, efficient and collaborative approaches to priority issues.

Action: (1) Progress the areas identified in reports and research for Community Wastewater Management.

4. BACKGROUND

The Legatus Group meeting of 10 December 2021 discussed this matter and the Motion was:

“That the Legatus Group CEO provides a report to the Local Government Association via the Chair of the LGA CWMS Management Committee and the Chair of the South Australia Regional Organisation of Councils recommending the areas for increased resources to be allocated to support Councils with Community Wastewater Management Schemes.”

5. DISCUSSION

The Legatus Group CEO following discussions with the Legatus Group Project Manager, Regional Local Government Association Executive Officers, LGA Secretariat and LGA CWMS Manager provided the following report.

LGA– Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business raised by member councils.

Council Name	Legatus Group
The body the item is being referred to	SAROC
Subject of the proposed item of business	Continued support for member councils with Community Wastewater Management Schemes
Proposed motion for the Meeting	<p>That the SAROC committee requests the LGA to:</p> <ol style="list-style-type: none"> a) continue to resource assistance to member councils operating Community Wastewater Management Schemes (CWMS) to maintain or improve infrastructure and to improve operations via collaborative approaches to training, procurement, risk management, research and other activities. b) canvas its members councils operating CWMS to gain advice if they require assistance with decisions on remaining and or divesting from both the operations and assets of CWMS.
<p>Supporting information</p> <p><i>Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.</i></p>	<p>The Legatus Group 10 Dec 2021 meeting minutes include a motion that:</p> <ol style="list-style-type: none"> 1. <i>Acknowledges the leadership provided by the Legatus Group in progressing support for member councils re Community Wastewater Management Schemes through its partnership with the LGA CWMS Management Committee; and</i> 2. <i>that the Legatus Group CEO provides a report to the Local Government Association via the Chair of the LGA CWMS Management Committee and the Chair of the South Australia Regional Organisation of Councils recommending the areas for increased resources to be allocated to support Councils with Community Wastewater Management Schemes.</i> <p>Since March 2018, the Legatus Group has been assisting and reporting on regional CWMS arrangements with funding from the LGA CWMS Management Committee (CMC).</p> <p>Under these arrangements, the Legatus Group delivers programs and projects associated with CWMS services beyond their own membership through their collaboration with Regional LGAs.</p> <p>This has led to a series of projects some of which are outlined further in this report and a discussion paper on CWMS that was presented to the CMC in early 2021.</p> <p>In July 2021 the CMC advised the Legatus Group that they noted the discussion paper and that it raised a number of issues requiring further investigation. The Legatus Group coordinated a risk assessment workshop, regional consultation sessions and led discussions at the 2021 CWMS Conference. The CMC advised that the outcomes from these activities will all be incorporated in the CWMS “Reform” agenda.</p>

	<p>The CMC advised that as a result of the increased construction cost of CWMS Projects, the CWMS Program will have less funding available for research and development activities, including the support work that is undertaken by Regional LGAs. They advised that future funding for the work being undertaken by the Legatus Group may not be available past FY21-22.</p> <p>The CMC whilst providing support and oversight to the LGA in the management of the State Government-subsidised new CWMS construction projects is to provide support for the sustainable management of existing CWMS by councils. They must consider and respond to any other matter relating to CWMS referred to the Committee by the President of the LGA or the relevant Minister.</p> <p>The Legatus Group CEO and Project Manager Dr Paul Chapman met with the CMC in October 2021 and wrote to the LGA CEO in September 2021 expressing acknowledgement of the support and professionalism of Michelle Wittholz the LGA CWMS Program Manager.</p> <p>A report was prepared for the 10 December 2021 Legatus Group meeting that indicated there has been an increased burden on the role of the LGA CWMS Program Manager due to a lack of resources. This was not just in the areas identified in the reform agenda but in other areas identified in the discussion paper. That meeting requested that the Legatus Group CEO provide a report to the Local Government Association (LGA) via the Chair of the LGA CWMS Management Committee and the Chair of the South Australia Regional Organisation of Councils recommending the areas for increased resources to be allocated to support Councils with CWMS.</p> <p>The ability to grow and develop Regional SA is dependent on having affordable infrastructure and services. Local Government play an import function where these services are not provided by the State Government. Councils have taken on the responsibility for effluent and sewage collection, treatment and disposal services for many regional communities.</p> <p>This report acknowledges the formation by the LGA of the CWMS Program Mid-term Review Working Group that is looking to complete the review by 30 June 2022 which includes recommendations to changes to the Funding Deed.</p> <p>The following matters are areas that have been identified which are considered to require increased support:</p> <ul style="list-style-type: none"> • Full picture of the CWMS in SA <p>There is currently no central data base of Local Govt CWMS related projects, case studies, resources and documents, both historical and current, for use by the sector. There is limited knowledge on the impacts to regional growth in SA through a lack of or capacity with these schemes.</p> <p>Whilst some work has been done on understanding the level of capability by some councils there is no overall true picture of capabilities including items such as numbers employed and their skill sets.</p> <p>There is the need for both elected members and administration to have a clear understanding of the true value and risks associated with owning and operating CWMS.</p>
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	<p>The Legatus Group have undertaken surveys on better understanding the schemes in their region but there is the need at a State-wide level.</p> <p>This can help to clarify the resourcing levels for CWMS across the sector and provide suitable guidance including in the area of regulatory compliance. A central database of schemes and statistics relating to these needs could then be available. This centralised knowledge of the current resourcing levels for CWMS across the sector will help understanding suitable resourcing levels for regulatory compliance.</p> <p>This would allow Councils, Community and Government to have a greater understanding of their role in this essential service and how it supports regional development.</p> <ul style="list-style-type: none"> • Use of Resources – greening urban environments / compost / water <p>The Legatus Group investigated the viability via a Regional CWMS Sludge Processing Plant. There has also been work undertaken on the use of food and organic materials through the 2021 Waste Management Infrastructure for South Australian Regional Local Government report and the 2021 Legatus Group Making and Using Organic Compost report.</p> <p>With the development of the SA Drought Innovation Hub and the 3 current Drought Resilience Plans being developed across SA there is increased interest on understanding the best use of sludge and reclaimed water from the CWMS schemes.</p> <ul style="list-style-type: none"> • Assets <p>This includes both an understanding of the value and their maintenance costs and the use of technology to reduces costs. There is a need to provide councils with guidance about how to assess current CWMS asset conditions, set service levels, account for risk, engage suitable consultants to update plans and calculate CWMS service charges so that documents are effective and useful.</p> <ul style="list-style-type: none"> • Training – workforce <p>Scripts have been developed and the costs identified for producing a 9 course online training program which focusses on improving the performance and management of CWMS. The funding for this initial step came about through the LGA R&D Grants and work by the Legatus Group.</p> <p>Currently available training from TAFE is metro-centric and deals with different technologies for organisations that operate at a much greater scale. Available accredited national training does not include details of South Australian regulations.</p> <p>The nine modules have been created with input by research and engagement with the regulators through the Legatus Group CWMS Project Manager and an advisory committee of regionally based people. This has taken nearly 2 years to get to this stage and currently unclear of where and how the rest of the project will be funded.</p> <p>This is an example of something that was needed and if resourced appropriately could have been in place sometime ago.</p> <p>Discussions have been held about the opportunity to improve the skill set of operational staff and the lack of micro credentials for the local government sector. Increased resourcing would assist and provide relevant and</p>
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	<p>transferrable skill sets and career paths which providing recognition to those who work in these areas. These could in turn link to accredited national training.</p> <ul style="list-style-type: none"> • Research <p>Industry and Universities are continually researching and investigating in areas such as:</p> <ul style="list-style-type: none"> • sustainable advanced water treatment technologies • energy use / generation • management of assets • social and behavioural research • development of advanced oxidation materials and processes for organics destruction • improve the performance and management of systems • recovery and use of resources from wastewater <p>Councils as a part of the industry sector can be partners and the Legatus Group have commenced some trials through UniSA and a private company. There is limited scope in the ability for individual councils to provide a broad local government sector approach this needs support through central coordination and long term partnerships, investing, monitoring and evaluating.</p> <ul style="list-style-type: none"> • Joint Management / Resource Sharing / Networking <p>The Regional LGAs could consider with appropriate resourcing regional CWMS operator groups and this could include identifying areas such as Regional Management Authorities and or areas for Resource Sharing.</p> <p>There has been value in bringing operators together and the Annual Local Govt CWMS Conference and regional workshops have provided great value to the sector.</p> <p>The need to streamline compliance and support better use of technology for documentation would fit within this. This could include the sector approaching the State Government to consider integration of joint regulatory reporting for CWMS with National Performance Reporting (NPR) requirements</p> <p>The current work undertaken through the funding to the Legatus Group has seen significant increases in networking and this has been reflected in the strong interest for operators who are predominately working in isolation.</p> <p>Covid-19, floods and fires have shown the need for Councils to consider business continuity and with the essential service of wastewater treatment this needs to be further investigated.</p>
<p>LGA Policy Manual</p> <p><i>Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?</i></p>	<p>Item 4 Environment and Natural Resources</p> <p>The LGA CWMS Management Committee includes as part of its responsibility - To consider and respond to any other matter relating to CWMS referred to the Committee by the President of the LGA or the Minister for Transport, Infrastructure and Local Government.</p>

LGA Strategic Plan reference	Strategy 2 Councils are engaged in addressing sector wide priorities, including local government reforms and achieving greater financial sustainability.
Council Contact Officer submitting form	Simon Millcock ceo@legatus.sa.gov.au 0407819000
Council Meeting minute reference and date of meeting	Legatus Group meeting 10 December 2021 https://legatus.sa.gov.au/wp-content/uploads/2021/12/Legatus-Group-Unconfirmed-Minutes-10-December-2021-Public.pdf
Date submitted to LGA	12 February 2022

The SA Regional Organisation of Councils 2 March 2022 meeting noted the Legatus Group recommendations and passed the following resolution:

“That this report and the proposed item of business from the Legatus Group are referred to the LGA Board’s CWMS Management Committee for advice and recommendations that may inform future consultation with LGA member councils on the state of their CWMS assets and the type of support and programs that may add value beyond the existing LGA programs and member services.”

There has at the time of preparing the agenda been no response from the LGA CWMS Management Committee.

The Legatus Group Project Manager and CEO continuing to progress discussions with member councils’ decisions on remaining and or divesting from both the operations and assets of CWMS. Plus, the Legatus Group are coordinating the Annual SA CWMS Conference and continue to progress the requirements within the current Joint CWMS Services Arrangements.

6. ANALYSIS OF OPTIONS

Option 1:

1. That the Legatus Group receives and notes the report along with the response from the SA Regional Organisation of Councils; and
2. approves the Legatus Group CEO to seek an extension for a further year to the Joint CWMS Services Arrangements by Legatus Group to the LGA CWMS Management Committee subject to the outcome of the LGA CWMS Management Committee advice and recommendations.

Option 1 seeks to provide for continued support via the Legatus Group unless the LGA CWMS Management Committee subject to further advice and funding.

Option 2:

That the Legatus Group:

1. Receives and notes the report.

Option 2 acknowledges the work being undertaken and leaves the matter with the LGA.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil for 2021/2022 budget as funded by LGA but possible for 2022/2023 budget subject to its business plan.

8.2 Risk Assessment

Primary Risk Type	Decline in the support.		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Medium	Medium
Controls	Report to next Legatus Group meeting		
Residual Risk	Low	Medium	Low

8.3 Staffing/Work Plans

This activity can be accommodated within existing workplans and resources noting that the Legatus Group have Administrative support during December 2021 – June 2022.

8.4 Social / Economic

This matter has high level of social and economic outcomes.

8.5 Stakeholder Engagement

Significant stakeholder engagement has occurred.

9. REPORT CONSULTATION

Discussions have been included in the Legatus Group CWMS Advisory Committee and the Legatus Group Regional Management Group and through the Regional Local Government Association Executive Officers, LGA Secretariat and LGA CWMS Manager provided the following report.

DECISION REPORT

Report Title: Wellbeing and Health

Item No: 4.9

Date of Meeting: 11 March 2022

Author: Legatus Group CEO

Attachments: Nil

1. EXECUTIVE SUMMARY

This report seeks to update and gain a decision of the Legatus Group in relation to continued support for Wellbeing and Health in the region.

2. RECOMMENDATION

That the Legatus Group:

- 1. Receives and notes the report.**
- 2. Approves the Legatus Group CEO to progress with the Memorandum of Understanding between the Legatus Group and Lifeline Broken Hill Country to Coast.**

3. RELEVANT CORE STRATEGIES/POLICIES

Legatus Group Strategic Plan 2018 -2028

Goal Two: Support Social Infrastructure and Community Services that meet the region's needs.
Strategy 1 - Actively work with regional providers to gain knowledge to assist with advocating for improvement of health, education, community and social support services.

Legatus Group Business Plan 2021 / 2022 Item 3. Regional and Community Sustainability

Target: 2. Economic, environmental and social sustainability is fostered through proactive, innovative, efficient and collaborative approaches to priority issues.

Action: (h) Support to be provided to progressing regional health plans and advocate on behalf of the region for increased health services.

4. BACKGROUND

At the 10 December 2021 Legatus Group meeting the board received two reports and passed the following motions:

4.4 Wellbeing "Approves the Legatus Group CEO to continue investigating an improved model for regional coordination to support mental health services and wellbeing across its Northern Council members and in principal support of the development of a formal alliance with Lifeline Broken Hill Country to Coast for consideration at further meeting of the Legatus Group".

4.11 Legatus Group support for Rural Doctor Network "Received and noted the report".

5. DISCUSSION

Following the meeting the Legatus Group CEO developed the following draft MoU. Lifeline Broken Hill Country to Coast CEO Scott Hammond has advised of his support to the draft and that it will be presented to their Governance Committee on 21 March 2022.

Parties to the Draft MoU

Lifeline	Lifeline Broken Hill Country to Coast
Legatus Group	Central Local Government Region of SA

Background

- A. *The parties have mutual interests and wish to develop opportunities to undertake cooperative activities.*
- B. *This Memorandum (MoU) records the parties' understanding in relation to these opportunities to undertake cooperative activities.*
- C. *This Memorandum is not an agreement to undertake cooperative activities.*
- D. *Where considered necessary or desirable, the parties will enter into legally binding agreements for specific cooperative activities.*

Objective

1. *The object of this MoU is to outline the manner in which the parties may discuss undertake cooperative activities.*
2. *The cooperative activities to include:*
 - *The continued development with other service providers in the region on a centralised model for supporting the delivery of mental health services in the Legatus Group region;*
 - *To investigate the development of a formal alliance between the Legatus Group and Lifeline Broken Hill Country to Coast;*
 - *The identification of key priorities associated with the delivery of mental health with the view to developing, impending, reviewing and monitoring the model via community and an evidence based approach to support and secure funding including for research and any other relevant opportunities;*
 - *Identifying and articulating the role of Local Government is supporting Wellbeing;*
 - *Development of co-authored publications, communications and dissemination of information;*
 - *Support for developing and increasing volunteer based solutions;*
 - *Where applicable and to undertake projects that are associated with increasing the wellbeing of the communities in the region.*

Collaborative activities may include but not limited to supporting existing programs associated with mental health, wellbeing and volunteerism and development of new centralised hubs to address the identified gaps in mental health and wellbeing services within the region.

These collaborative activities are designed to support regional plans such as the Northern and Yorke Drought Resilience Planning, Yorke Mid North Regional Plan, Legatus Group Strategic and Business Plans and Regional Health Plans. Whilst complimenting local and regional programs and the Local Health Networks, Wellbeing SA and State Govt.

This is to also include opportunities for greater partnerships through research organisations such as Universities which will increase opportunities to build Social Infrastructure and Community Development.

Confidential Information

3. If either party intends to disclose Confidential Information and wishes to retain its confidential status, they should first enter into a separate legally binding agreement for the protection of the Confidential Information.
4. For the purposes of this MoU, **Confidential Information** means any information that by its nature is confidential, is designated by a party as confidential, or the recipient knows or ought to know is confidential.

Intellectual Property

5. No Intellectual Property is intended to be created, transferred or licenced under this Memorandum.

Agreements for Cooperative Activities

6. Neither party will be bound to undertake any cooperative activities unless both parties have signed a legally binding written agreement for that activity.

Duration and Termination

7. This MoU will come into effect on the last signature of the parties.
8. If no cooperative activities have been formalised by a legally binding agreement within two years from the date that the last party signs this MoU, this MoU will immediately expire, unless terminated earlier.
9. Either party may earlier terminate this MoU by seven (7) days written notice to the other party.

Miscellaneous

10. This MoU may be executed in counterparts, each of which will be deemed an original and together will constitute one and the same document.

Meetings have also been held with:

- Medical Rural Generalist Pathway – Mentoring Program
- Allied and Scientific Health Yorke & Mid North Workforce Project
- SA Ambulance

These discussions have included:

Mentoring – exploring the opportunity for member councils to be a point of contact for those health workers who have an interest or do move to regional areas.

SA Ambulance and Volunteers and the ability to attract as many communities are being left without local services currently. This is being progressed to include discussions with SAFECOM also.

Regional housing – Leonnie Boothby is currently working on a housing policy report for the SA Regional Organisation of Councils.

Currently the Allied and Scientific Health Yorke & Mid North Workforce Project have engaged with RDA Yorke Mid North and support has been offered by the Legatus Group CEO if needed.

6. ANALYSIS OF OPTIONS

Option 1:

That the Legatus Group:

1. Receives and notes the report.
2. Approves the Legatus Group CEO to progress with the Memorandum of Understanding between the Legatus Group and Lifeline Broken Hill Country to Coast.

Option 1 provides for the continued leadership of the Legatus Group on progressing the concept of a central coordination model and ensures that this topic continues to be highlighted in the Northern and Yorke Regional Drought Resilience Plan through the Legatus Group.

Option 2:

That the Legatus Group:

1. Receives and notes the report.
2. That the Legatus Group leaves the progress of a central coordination model to support mental health and wellbeing to the relevant State Government Agencies and or other service providers.

Option 2 would allow for the Legatus Group to have progressed this matter by raising the need within health providers and policy makers and leave further progress to them. Given the lack of buy in to date from some Government Agencies and that this matter is seeking to be included in the Northern and Yorke Regional Drought Resilience Plan it may fail to progress without the leadership of the Legatus Group.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

\$100,000 was allocated in the 2021/2022 budget with the suggestion at the 10 December Legatus Group that this amount be reduced to \$25,000 in the 2021/2022 budget revision and that it be used to assist in leveraging to gain funding support.

8.2 Risk Assessment

Primary Risk Type	Reputation if not supported – given the lobbying and reports undertaken by the Legatus Group		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Medium	Medium
Controls	Report to next Legatus Group meeting		
Residual Risk	Low	Medium	Low

8.3 Staffing/Work Plans

This activity can be accommodated within existing workplans and resources noting that the Legatus Group will have Administrative support during December 2021 – June 2022.

8.4 Social / Economic

This matter has high level of social and economic outcomes.

8.5 Stakeholder Engagement

Significant stakeholder engagement has occurred with Ministers, SA Govt Departments, Regional Health Agencies, Service Providers and RDA.

9. REPORT CONSULTATION

Discussions have been held with some Mayors and in previous reports to the board.

DECISION REPORT

Report Title:	Fair Rating of Electricity Generators
Item No:	4.10
Date of Meeting:	11 March 2022
Author:	Legatus Group CEO Simon Millcock
Attachments:	Nil

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group in relation to the continued leadership, advocacy and support on the issues associated with Fair Rating of Electricity Generators.

2. RECOMMENDATION

That the Legatus Group

- 1. Receives and notes the report.**
- 2. Supports the Legatus Group Chair and CEO in distributing publicly the results of the responses or lack of response from candidates to this year's SA Election.**

3. RELEVANT CORE STRATEGIES/POLICIES

The Legatus Group Strategic Plan 2018-2028 Goal One - Speak with a united voice on matters of regional importance.

Section 2 of the Legatus Group Business Plan 2021/2022 - Local Government Leadership and Sustainability. Target 3 is increased awareness by key stakeholders and political decision makers of the key regional issues. Action (g) undertake advocacy in collaboration with SAROC to the SA Government to resolve the Rating Equity outcomes to benefit member councils.

4. BACKGROUND

The Legatus Group 10 December 2021 meeting passed the following motion:

“That the Legatus Group supports Legatus Group Councils and the Legatus Group Chair and CEO on behalf of the Legatus Group to continue to reaffirm the position of the Local Government Association of its opposition to provisions in the Electricity Corporations (Restructuring and Disposal) Act 1999, which prevent councils levying fair rates on land used for electricity generation.”

5. DISCUSSION

The Legatus Group Chair and CEO in consultation with Andrew Lamb from the LGA then developed the following message to all candidates for the SA Election for the seats of Frome, Light, Narrunga, Schubert and Stuart.

Subject: Your support for Councils re Fair Rating of Electricity Generators

Dear candidate for the 2022 SA Election.

On behalf of the 15-member councils of the Central Local Government Region of SA (trading as the Legatus Group) I take this opportunity to gain your feedback on support for the Electricity Corporations (Restructuring

and Disposal) (Rates) Amendment Bill 2021 which was introduced to Parliament on the 1 December 2021 by the Hon Geoff Brock MP. Whilst time ran out to pass the Bill during the current Parliament, the Legatus Group hopes that elected members of the next Parliament will reintroduce and support the Bill. The Legatus Group hopes to secure support from all Parliamentary parties and independents.

We support the position of the Local Government Association in its opposition to provisions in the Electricity Corporations (Restructuring and Disposal) Act 1999, which prevent councils levying fair rates from electricity generators. We also thank Hon Geoff Brock for taking our concerns on board and seeking to help Local Government in South Australia to gain these rates which they have been excluded from due to the 1999 decision by the South Australian Government.

The Legatus Group commissioned independent research on this matter from the respected AEC Group. According to the research, the estimated annual revenue foregone by SA regional Councils when compared to VIC Government rating policy is estimated at \$4.8 million, which equates to \$120.9 million over 25 years (equal to the asset life for the majority of renewable energy sector developments). Allowing the regions to access this revenue has the potential to facilitate ongoing permanent employment of up to 43 regional jobs in SA (assuming the VIC regulated formula approach is adopted). Unfortunately, if these laws do not change, we lose the opportunity to create these additional regional jobs.

These impact of the loss of revenue on Council and community are expected to grow significantly in the short to medium term given the significant number of renewable energy projects currently under financial close and approved in SA regional areas. In short, councils will need to spend more to support these businesses, without being able to collect fair rates to pay for roads and other necessary infrastructure.

Without the ability to rate electricity generation businesses fairly, all other residents and businesses must pay disproportionately higher council rates. The Bill eliminates the special deal, levels the playing fields and will allow councils to implement a fair, unbiased rates policy.

Detailed reports can be found on our website at: <https://legatus.sa.gov.au/regional-strategic-voice/>

We seek your response by Friday 4 March 2022 as we propose to make public the responses during the week of 7 March 2022.

For further information I invite you to contact Simon Millcock CEO Legatus Group on 040781900 or ceo@legatus.sa.gov.au

Yours sincerely

Mayor Phillip Heaslip

Chair Legatus Group

Following the closing of nominations for the House of Assembly the Legatus Group CEO contacted all candidates either directly or through their party via email and responses will be collated and presented at the meeting.

6. ANALYSIS OF OPTIONS

That this is allowing consistency across the Local Government Sector and supports the leadership and advocacy role of the Legatus Group on this matter.

7. RECOMMENDED OPTION

That the Legatus Group

1. Receives and notes the report.
2. Supports the Legatus Group Chair and CEO in distributing publicly the results of the responses or lack of response from candidates to this year's SA Election.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil impact

8.2 Risk Assessment

Primary Risk Type	Service Delivery Reputation		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Medium	Low
Controls	Regular dialogue between Legatus Group CEO, LGA and Regional LGAs and reporting to Legatus Group Chair		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

This activity can be accommodated within existing workplans and resources.

8.4 Environmental / Social / Economic

Nil

8.5 Stakeholder Engagement

Significant engagement across the Local Government Sector including SAROC, LGA Secretariat, Legatus Group Mayors and CEOs and Regional LGA EOs.

9. REPORT CONSULTATION

Discussions have been held with LGA Secretariat, Chair and Deputy Chairs.

DECISION REPORT

Report Title: Legatus Group Policies
Item No: 4.11
Date of Meeting: 11 March 2021
Author: Legatus Group CEO Simon Millcock
Attachments: Nil

1. EXECUTIVE SUMMARY

This report seeks a decision of the Legatus Group to consider current policies.

2. RECOMMENDATION

1. That the Legatus Group receives and notes the report.
2. That the Legatus Group CEO develops policies for Risk Management, Member Induction, Freedom of Information Statement and Records Management for consideration by the Legatus Group.
3. That the Legatus Group notes the Informal Gathering Policy is no longer required and that it is removed from the policies register.

3. RELEVANT CORE STRATEGIES/POLICIES

Section 3.3.1 of the Legatus Group Charter states that in addition to the functions of the Board set out in the Act, the functions of the Board include providing effective governance and developing such policies and procedures as give effect to good governance and administrative practices.

4. BACKGROUND

The Legatus Work Plan includes a review of the Legatus Group Policies on a 2 yearly basis and that a review would be undertaken in 2022. The last review was undertaken in 2020.

The Legatus Group Policy and procedures register is

Name of policy/procedure	Date approved	Reviewed date	Review date	Responsible Officer
Accounting Policy	18 Nov 2016	5 June 2020	May 2022	CEO
Agenda Items and presentation at meeting	5 June 2020		May 2022	CEO
Business Plan	3 Sept 2021		May 2025	CEO
Members Code of Conduct	5 June 2020		May 2022	CEO
Collaborative procurement	17 Feb 2017	5 June 2020	May 2022	CEO
Complaints procedure	17 Feb 2017	5 June 2020	May 2022	CEO
Confidentiality	18 Nov 2016	5 June 2020	May 2022	CEO
Credit Card	18 Nov 2016	5 June 2020	May 2022	CEO

Disciplinary	18 Nov 2016	5 June 2020	May 2022	CEO
Disposal of Assets	18 Nov 2016	5 June 2020	May 2022	CEO
Dress Code	18 Nov 2016	5 June 2020	May 2022	CEO
Employee Code of Conduct	3 Sept 2021		May 2025	CEO
Fraud and Corruption Prevention	18 Nov 2016	5 June 2020	May 2022	CEO
Grievance in the Workforce	18 Nov 2016	5 June 2020	May 2022	CEO
Informal Gathering	17 Feb 2017	5 June 2020	May 2022	CEO
Internal Controls	17 Feb 2017	5 June 2020	May 2022	CEO
Internal Review	17 Feb 2017	5 June 2020	May 2022	CEO
Investigation Checklist	18 Nov 2016	5 June 2020	May 2022	CEO
Privacy	18 Nov 2016	5 June 2020	May 2022	CEO
Procurement Tender	16 Feb 2018	5 June 2020	May 2022	CEO
Sexual Harassment	18 Nov 2016	5 June 2020	May 2022	CEO
Social Media	18 Nov 2016	5 June 2020	May 2022	CEO
Treasury Management	18 Nov 2016	5 June 2020	May 2022	CEO
Whistleblower Protection	17 Feb 2017	5 June 2020	May 2022	CEO
Workplace Bullying	18 Nov 2016	5 June 2020	May 2022	CEO
Work from Home	5 June 2020		May 2022	CEO

All policies can be found on the Legatus Group website: <https://legatus.sa.gov.au/board-resources-2/>

5. DISCUSSION

The Legatus Group CEO has undertaken a review of the current Legatus Group Policies and the following have been identified as possible policies for the Legatus Group to consider.

- Risk Management
- Member Induction
- Freedom of Information Statement
- Records Management

The Legatus Group currently have an Informal Gathering Policy. There has been Local Government reform and the *Statutes Amendment (Local Government Review) Act 2021* and due to this reform Informal Gatherings have now become Information / Briefing Sessions. Section 90A of the Local Government Act is a new section that replaces previous provisions and regulations relating to Informal Gatherings under Section 90(8). Section 90A of the *Local Government Act 1999* provides that

the Council or the Chief Executive Officer may arrange for the holding of an Information or Briefing Session.

6. ANALYSIS OF OPTIONS

1. That the Legatus Group receives and notes the report.
2. That the Legatus Group CEO develops policies for Risk Management, Member Induction, Freedom of Information Statement and Records Management for consideration by the Legatus Group.
3. That the Legatus Group removes the Informal Gathering Policy.

This will allow for the continual good governance of the Legatus Group.

7. RECOMMENDED OPTION

No other option recommended

8. POLICY IMPLICATIONS

8.1 Financial/Budget

Nil

8.2 Risk Assessment

Primary Risk Type	Governance		
Inherent Risk	Likelihood	Consequence	Rating
	Low	Low	Low
Controls	Home Office appropriately set up		
Residual Risk	Low	Low	Low

8.3 Staffing/Work Plans

N/A

8.4 Environmental / Social / Economic

Nil adverse impacts on the decision.

8.5 Stakeholder Engagement

N/A

9. REPORT CONSULTATION

Discussed with the Legatus Group Audit and Risk Management Committee and the Chair and Deputy Chairs.

MOTIONS AND QUESTIONS

ITEM NUMBER: 5

DATE OF MEETING: 11 March 2022

The Legatus Group Policy Agenda Items and Presentations Policy says:

Member Councils wishing to present matters to the Board or committees for discussion or decision must consider the schedule of meetings of the Board of Management and the Committees and must be undertaken in consultation the Legatus CEO. All matters for discussion and seeking of resolution must be made in writing with sufficient time to ensure that the Legatus Group CEO can provide in the appropriate agenda.

The Legatus Group CEO called for items of business from Constituent Councils.

5.1 Motions of which Notice has been given Nil

5.2 Motions without Notice

The Chair to ask Members if there are any motions without notice.

5.3 Questions with Notice Nil

5.4 Questions without Notice

The Chair to ask the Members if there are any questions without notice.

MEMBERS COMMUNICATION

ITEM NUMBER: 6

6.1 The Legatus Group Chair Mayor Phillip Heaslip may wish to provide a report to the meeting.

6.2 The Legatus Group SAROC Representatives Mayor Peter Mattey and Mayor Bill O'Brien may wish to provide a report to the meeting.

6.3 The Legatus Group member Mayor Bill O'Brien of the Northern and Yorke Aboriginal Engagement Committee may wish to provide a report to the meeting.

7. ANY OTHER BUSINESS

8. NEXT MEETING The next meeting of the Legatus Group will be held on Friday 10 June 2022 and be hosted by the District Council of Mount Remarkable

9. CLOSE

Attachment A

Unconfirmed minutes of the Legatus Group Audit and Risk Management Committee meeting 1 March 2022 held at Northern Areas Council Chambers and via zoom

The meeting was opened at 10.30am.

1. Attendance

Committee: Chair Mayor Kathie Bowman, Mr Colin Byles and via zoom Mayor Rodney Reid, Mr Peter Ackland and Mr Ian McDonald.

In Attendance: Legatus Group CEO Mr Simon Millcock and via zoom Finance Officer Mr Colin Davies.

2. Welcome

Mayor Kathie Bowman welcomed everyone to the meeting.

3. Confirmation of Previous Minutes

Motion:

1. That the minutes of the Legatus Group Audit and Risk Management Committee meeting held on 22 November 2021 be taken as read and confirmed.
2. That the minutes of the Legatus Group Audit and Risk Management Committee Special meeting held on 30 November 2021 be taken as read and confirmed.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

4. Business Arising Not Otherwise on the Agenda

4.1 Committee positions

The Legatus Group CEO provided a report with the agenda outlining the current expiry date of members Mayor Kathie Bowman and Colin Byles 5 June 2022.

Motion: That the Legatus Group CEO calls for expressions of interest for the position of a Board Member and 1 Professionally Qualified Officers selected from Council staff for the Legatus Group Audit and Risk Management Committee

Moved: Peter Ackland Seconded: Ian McDonald

CARRIED

4.2 Charter

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes that the Legatus Group have complied with their requirements for advising the Minister of the changes to the Charter and that this has been published in the Government Gazette and placed on the Legatus Group website and that the updated Charter will be workshopped at the 11 March 2022 Legatus Group meeting.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

5. Financial Reports

5.1 2021/2022 Financial Report

Colin Davies provided a report with the agenda which included the Management Report, Profit and Loss Report and Bank Reconciliation as of 1 July 2021 till 31 January 2022.

Motion: That the committee notes the report.

Moved: Colin Byles Seconded: Ian McDonald

CARRIED

5.2 2021/2022 Budget Review 2

The Legatus Group CEO and Finance Officer provided re report which contained the 2021/2022 Budget Review 2 as of 24 February 2022. The meeting acknowledged their support for the more detailed report and the format. General discussions and questions posed and the meeting agreed that that those projects yet to commence which showed an income of \$30,000 from councils should be removed.

Motion. That the committee notes the report and recommends that the Legatus Group receives the revised budget with the \$30,000 reduction of income and advises that there is no need to submit the revised budget to member councils for their approval.

Moved: Mayor Rodney Reid Seconded: Peter Ackland

CARRIED

6. Strategic Plan and Long-Term Financial Plan

The Legatus Group CEO provided a report on the progress of the Strategic Plan and the meeting discussed that the Long Term Financial Plan which will await the outcome of the 11 March 2022 workshop.

Motion: That the committee notes the report

Moved: Peter Ackland Seconded: Mayor Rodney Reid

CARRIED

7. Policies

The Legatus Group CEO provided a report with the agenda.

Motion: That the committee notes the report and recommends the Legatus Group removes the Informal Gathering Policy.

Moved: Mayor Rodney Reid Seconded: Colin Byles

CARRIED

8. Legatus Group Work Plan

The Legatus Group CEO provided a report with the agenda on the Legatus Group Work Plan.

Motion: That the committee notes the report.

Moved: Mayor Rodney Reid Seconded: Ian McDonald

CARRIED

9. Other Business

Nil

10. Next meeting Date in to be confirmed

Attachment B

Draft minutes Legatus Regional Management Group meeting Friday 25 February 2022 12.30pm Clare and Gilbert Valleys Council 4 Gleeson Street Clare and via Zoom

1. ATTENDANCE

1.1 Present: In person Helen Macdonald (Clare and Gilbert Valleys) and Simon Millcock (Legatus Group). Via zoom Maree Wauchope (Barunga West), Russell Peate (Copper Coast), Peter Ackland (Port Pirie), Andrew Cameron (Yorke Peninsula), Eric Brown (Flinders Ranges) and Martin McCarthy (Barossa)

1.2 Apologies: Brian Carr (Light), James Miller (Adelaide Plains), Colin Byles (Northern Areas), David Stevenson (Goyder), Andrew MacDonald (Wakefield), Stephen Rufus (Peterborough), Sam Johnson OAM (Mt Remarkable) and Dylan Strong (Orroroo Carrieton).

2. Welcome

2.1 Welcome – Sam Johnson as Chair was an apology and the meeting endorsed Simon Millcock to Chair the meeting.

3. Guest speaker

Julian Marchant (Edge Environment) and Daniel Willson (RDA Yorke Mid North) attended the meeting via zoom and provided an update on the importance of the Regional Drought Resilience Planning Project to Local Government and that this plan will provide the ability to tap into upcoming grants funding. Those councils who have yet to engage were encouraged to ensure their thoughts were included and Julian is the contact person.

Item 8 was then brought forward and discussed before Martin McCarthy left the meeting at 1.15pm.

4. Charter Terms of Reference

The meeting discussed the Charter with reference to the Regional Management Group with any recommendations to await the outcome of item 8.

5. Customer Service Requests Project

Peter Ackland provided the following report via email prior to the meeting and the opportunity was provided for any questions to be asked.

Update on the FOUR / Customer Service Request software project Pirie is coordinating

- 8 Councils have reported a keen interest in the development of a customer request solution developed by FOUR
- Adelaide Plains have advised FOUR that as they have some other development work in train already, they will look at Customer Requests in the new financial year.
- Rhys from FOUR has contacted 4 councils to date, to have an initial conversation about their systems and requirements which has helped FOUR better understand the problem from their perspectives.
- FOUR have a software engineering team ready to begin work on the Customer Request system beginning in the next 2-3 weeks, they have enough information to make a start on the development already.
- Once Rhys has spoken with all councils to understand their current systems and requirement FOUR will be able to provide a cost profile for each council (both development cost and ongoing annual licencing)
- Rhys will coordinate a future meeting to go through in more detail the Customer Request solution and step through this with each council or in a combined Zoom meeting.

- Councils will then be in a position to consider if they want to proceed further with the development of the solution.
- If Councils could nominate a key contact for Rhys to make contact with to discuss systems and their respective requirements that would support faster progression.
- FOUR are seeking a creditor form so they can invoice for the initial 10k funding which is part of the development cost.

Pirie will raise an order for the initial work with FOUR, pay the account and seek reimbursement from Legatus

The initial cost for the scope of work from FOUR was between \$30 - \$50K

6. Legatus Group 2021/2022 Business Plan

A report was provided with the agenda by the Legatus Group CEO and no questions were asked.

7. Legatus Group Waste Management Report

A report was provided with the agenda by the Legatus Group CEO and no questions were asked.

8. Legatus Group Strategic Plan – Workshop

Maree Wauchope had distributed the day before the meeting the results of the survey she had undertaken on behalf of the Regional Management Group on the Legatus Group Strategic Plan Review. Maree provided her observations for comment. It was noted that 12 CEOs had completed the survey and 1 Mayor.

The meeting acknowledged the value of the survey and thanked Maree for her work on this.

Each person attending the meeting provided their thoughts.

The consensus of the meeting was:

1. That the Regional Management Group submit the feedback provided for the Legatus Group and CEO to consider in their review and amendments to the Legatus Group Strategic Plan.
2. That the Regional Management Group recommends the Legatus Group considers removing in their terms of reference in the charter that they are required to meet quarterly.

Maree Wauchope was to then follow up with notes from workshop and further engage with all CEOs.

9. CLOSE

Attachment C

Legatus Group Road and Transport Infrastructure Advisory Committee Unconfirmed Minutes Friday 25 February 2022 10am Clare and Gilbert Valleys Council Chamber 4 Gleeson Street Clare and via zoom

1. Welcome and attendance The Chair Dr Helen Macdonald opened the meeting at 10am.

Attendance: Dr Helen Macdonald (Clare and Gilbert Valley), Kelly-Anne Saffin (RDAYMN) Michael McCauley (Yorke Peninsula), Lee Wallis (Goyder), Stuart Roberts (Wakefield), Steve Kaesler (Barossa Valley) and via zoom Mike Wilde (DIT).

Others: Simon Millcock (Legatus) and Michelle Verco (Mace Engineering)

Apologies: Dylan Strong (Orroroo-Carrieton), Tom Jones (Adelaide Plains) and Mitchell Foote (Flinders Ranges)

2 Minutes of the committee meeting held 12 November 2021.

The meeting noted that the minutes of the meeting held on 12 November 2021 were presented to the Legatus Group 10 December 2021 meeting.

Motion: That the minutes were a true and accurate record of the meeting.

Moved Michael McCauley seconded Stuart Roberts

CARRIED

3 Matters Arising

3.1 SLRP letter to LGA - the Legatus Group CEO provided a report with the agenda and the meeting noted the report and response from LGA.

3.2 Assessment of Bridges and culverts - Michelle Verco attended the meeting and provided an update on the progress of the report. This included that all councils have responded and that Mace Engineering will now be touching base with all Works Managers to have the report ready by the end of March 2022. Michelle outlined the grant funding programs that were relevant and their criteria.

3.3 SA Regional Road Priority Report - the Legatus Group CEO provided a report with the agenda and the meeting noted the report.

3.4 Socio-economic impacts road deficiencies - the Legatus Group CEO provided a report with the agenda.

Motion: That this topic continues to be monitored but not included in the forthcoming Legatus Group Budget.

Moved Stuart Roberts Seconded Lee Wallis

CARRIED

3.5 Transit Tool - Kelly-Anne Saffin provided a report with the agenda and the meeting noted the report.

4 Membership

The Legatus Group CEO provided a report with the agenda which included that the current committee apart from Helen Macdonald expire on 14 March 2022.

Motion: That the Legatus Group Road and Transport Infrastructure Advisory Committee recommends:

4.1 The Legatus Group approves the continuation of a Legatus Group Road and Transport Infrastructure Advisory Committee under the current terms of reference for a further two years

and calls for expressions of interest from members councils, Regional Development Australia and Department Infrastructure Transport.

4.2 That the current Legatus Group Road and Transport Infrastructure Advisory Committee continues until the appointment of a new committee.

Moved Steve Kaesler Seconded Lee Wallis

CARRIED

5 Legatus Group Business Plan 21/22

5.1 2030 Regional Transport Plan

Tim Viner-Smith and John Olson from HDS attended the meeting via zoom and provided an update on the following:

1. Minor Updates to Regionally Significant Routes
2. Minor Updates to Action Plans
3. Roads Database

Helen Macdonald declared a conflict of interest and refrained from any discussions and decisions on this matter. General discussion held on all 3 topics and the meeting noted that there were to be no new roads added after today's date for this year's minor updates. The meeting also undertook Stage 2 scoring for the currently identified projects for this year's SLRP funding assessment.

Motion:

- a. The Legatus Group Road and Transport Infrastructure Advisory Committee recommends the Legatus Group endorses Hills Road and Cotton Road be added to the Roads Data base.
- b. That the Legatus Group Road and Transport Infrastructure Advisory Committee notes the preliminary priority rating of the 4 projects listed for this year's SLRP funding assessment which are (a) YPC North Coast Road Point Turton Township to Point Souttar Road (b) LRC Gray Street Templers Road to Thiele Highway (3) BC Moculta Road Murray Street to Truro Road and (4) RCG Hills Road.

Moved Michael McCauley and Seconded by Stuart Roberts

CARRIED

5.2 Public / Community Transport

General discussion held and noted that this matter is removed as agenda item for the Legatus Group Road and Transport Infrastructure Advisory Committee

5.3 Legatus Roads Forum

The program was distributed with the agenda and it was noted registrations are now open.

6 Other Business

Quality of rubble for road works was discussed and consideration that this could be topic for future webinar – discuss best practice workshop. Noted that there is a current forum where this is best placed.

7. Close and date of next meeting The meeting was closed at 12.10pm and next meeting date to be confirmed.