



Legatus Group CWMS Advisory Committee

28th February 2022, 10am

AGENDA

Via Zoom

<https://us02web.zoom.us/j/87078400544>

Meeting ID: 870 7840 0544

Passcode: 911588

1. Welcome and apologies - Andrew MacDonald (Chair)

2. Previous Minutes

Draft Minutes from the previous meeting on 20 October 2021 were distributed to all members and presented to the Legatus Group meeting held 10 December 2021 and can be found at: <https://legatus.sa.gov.au/wp-content/uploads/2021/12/Oct-2021-Minutes-draft.pdf>

The Legatus Group received and noted the minutes.

Recommendation: That the minutes of the Legatus Group CWMS Advisory Group meeting held on 20 October 2021 be taken as read and confirmed.

3. Matters Arising

3.1 Presentation of survey results to Legatus Regional Management Committee (RMC)

Paul Chapman presented the results of the Survey at the meeting of Legatus CEOs. The meeting determined to collect and consolidate information on Legatus CWMS, working with the Chairs of the RMC and of the CWMS Advisory Committee and CEO of the Legatus Group. It was also determined that pathways be developed for those Councils

that want to stay, those who want to go and to build more. Discussions are proceeding with the assistance of Mr John Comrie who has knowledge of Councils and CWMS.

This item is for **noting**.

3.2 Cross-jurisdictional comparisons

The intention was that these comparisons would inform the reform agenda for SA CWMS but the proposal to undertake this work has not yet been made to the LGA CWMS Management Committee (CMC).

This item is for **noting**.

3.3 Auditor-General's report and LGA reform agenda

The CMC advised that work undertaken by the Committee and the Discussion Paper drafted by Paul would be incorporated into the CWMS Reform agenda.

The Legatus Group have been funded for the past 3 years through the LGA CWMS Management Committee for a part time position for a Joint CWMS Services Arrangements by Legatus Group to LGA CWMS Management Committee. In July 2021 this agreement included the support for on-going CWMS reform.

The Legatus Group CEO and Project Manager attended the LGA CWMS Management Committee meeting on 22 October 2022 and since then the Terms of Reference have been released on the Reform Agenda. There have also been two meetings held with invites to Legatus Group Councils which included Michelle Wittholz the CWMS Program Manager attending.

During 2020 a CWMS Discussion Paper was prepared by the Legatus Group Project Manager and the Legatus Group CEO. This paper was discussed by the Regional LGA EOs with the LGA Secretariat before being presented to the LGA CWMS Management Committee (CMC). They noted that a number of issues identified require further investigation.

The Legatus Group Project Manager and CEO coordinated a Risk Assessment workshop, provided feedback from the regional consultation sessions held in 2020 across SA and presented the findings at the 2021 SA CWMS Conference which they also delivered. The CMC advised that the information from this work by the Legatus Group will all be incorporated in the CWMS “Reform” agenda and that this work will be undertaken in consultation with the relevant CWMS Regulators. The Reform agenda will be provided to the Legatus Group as part of the consultation process.

The CMC advised that as a result of the increased construction cost of CWMS projects, the CWMS Program will have less funding available for research and development activities, including the support work that is undertaken by Regional LGAs such as the Legatus Group. Noting that future funding for the Legatus CWMS user group may not be available past FY21-22.

These matters have been the topic of agenda items, discussions and reports to the Legatus Group CWMS Advisory Group and Legatus Regional Management Group. Whilst there have been surveys of the Legatus Group Councils.

The Legatus Group Regional Management Group (CEOs) noted the work of the Legatus Group CWMS Advisory Committee in assisting councils in having a greater awareness and increased interest on CWMS and that some councils are willing to look at pathways forward including the options of remaining or exiting. This is now being actioned to identify the type of information that could be gathered across the Legatus Group Councils that could be used to assist in these pathways for further consideration.

The Legatus Group wrote to the LGA CEO in September 2021 expressing the acknowledgement of the support and professionalism of Michelle Wittholz the LGA CWMS Program Manager.

It has been apparent to those involved in this work that there has been an increased burden on the role of the LGA CWMS Program Manager due to a lack of resources to

provide assistance not just on the areas identified in the reform agenda but in other areas identified in the discussion paper.

At the Legatus Group meeting of 10 December 2021, Simon Millcock provided a report with the agenda and the Legatus Group Chair invited discussion. Mayor Matthey provided an update on the progress by the LGA CWMS Management Committee on the reform process. The following motion was approved:

That the Legatus Group:

1. receives and notes the report;
2. acknowledges the leadership provided by the Legatus Group in progressing support for member councils re Community Wastewater Management Schemes through its partnership with the LGA CWMS Management Committee; and
3. that the Legatus Group CEO provides a report to the Local Government Association via the Chair of the LGA CWMS Management Committee and the Chair of the South Australia Regional Organisation of Councils recommending the areas for increased resources to be allocated to support Councils with Community Wastewater Management Schemes.

Simon Millcock has subsequently provided a report to both SAROC and LGA CWMS Management Committee.

This item is for **discussion**.

3.4 2022 CWMS Conference

The Conference is planned for 19 – 20 April 2022 at the Mount Gambier campus of UniSA. The proposed agenda will be tabled at the meeting.

This item is for **discussion**.

3.5 On-line, on-demand CWMS training course

Building on the draft provided by Legatus, the next step of preparing detailed course material has been completed. A quote has been received to now prepare the training

course as online content. This matter is outlined in the report at item 3.3 by Simon Millcock to SAROC and LGA CWMS Management Committee for their consideration. This item is for **noting**.

4. CWMS Advisory Committee membership

Recommendation: That the Legatus Group approves the continuation of the Legatus Group CWMS Advisory Committee under the current terms of reference for a further two years and calls for expressions of interest from members councils.

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The Legatus Group CWMS Advisory Group members are Andrew MacDonald (Wakefield), Matthew McRae (Copper Coast), Adam Broadbent (Light), Gary Easthope (Clare and Gilbert Valleys), Hayden Battle (Wakefield) and Riaz Uddin (Goyder).

The term of the Legatus Group CWMS Advisory Group expires on 6 March 2022 and it is noted that Adam Broadbent has left the Light Regional Council.

The Terms of Reference for the Legatus Group CWMS Advisory Group are:

The primary function of the Legatus Group CWMS Advisory Committee is to coordinate and progress CWMS issues and activities, and particularly to:

- Oversee the role of the Legatus Group in the implementation of the Joint Services Arrangement
- Assess and prioritise regional CWMS projects as necessary
- Coordinate and support submissions for funding on regional CWMS issues but in particular for regional funding in conjunction with Councils
- Encourage greater cross-Council and stakeholder liaison and collaboration
- Foster regional CWMS planning throughout the Region
- Raise and discuss CWMS issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board
- Facilitate greater awareness and understanding across member councils of CWMS issues
- Monitor project reporting and requirements of any project funding agreements
- Undertake actions or tasks as directed by the Legatus Board

Membership

The membership to the Legatus Group CWMS Advisory Committee shall comprise:

- Maximum of 1 x Board Member Legatus Group
- Maximum of 2 x member Council CEO's
- Maximum 5 x technical engineering or works delegates nominated from the member Councils

5. **Other Business**
6. **Close of meeting**

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