



## **Agenda Legatus Group Road and Transport Infrastructure Advisory Committee**

**Friday 20 August 2021 - 9.30am**

Join Zoom Meeting

<https://us02web.zoom.us/j/82058651745?pwd=emlXNHNjZmVrOStsV0dkd1BmbGpxQT09>

Meeting ID: 820 5865 1745

Passcode: 091112

### **1. Welcome and apologies**

### **2. Minutes of the committee meeting held**

Dr Helen Macdonald the Chair of the committee provided a report to the 11 June 2021 Legatus Group meeting which contained the notes of the meeting held 14 May 2021. The Legatus Group noted the report and adopted the variations to the Road Deficiencies Action Plans 1 and 2 and approved the recommended rankings for the 2021/2022 SLRP applications.

Minutes: Friday 14 May 2021 Clare & Gilbert Valleys Council Chamber and Zoom. The Chair of the committee Dr Helen Macdonald opened the meeting at 10:00am.

#### **1. Attendance in person:**

Committee members: Dr Helen Macdonald (Clare and Gilbert Valley), Dylan Strong (Orroroo-Carrieton), Mike Wilde (DIT), Michael McCauley (Yorke Peninsula), Kelly-Anne Saffin (RDAYMN), Lee Wallis (Goyder), Stuart Roberts (Wakefield), Mitchell Foote (Flinders Ranges), Tom Jones (Adelaide Plains)

Others: Simon Millcock (Legatus), Moira Coffey (Legatus), Tim Neuman (Copper Coast),

Attendance via zoom: Toni Clarke (LGASA HV Access), John Olson and Tim Viner-Smith from for section 4.2 only (HDS Australia).

Apologies: Steve Kaesler (Barossa Valley), Kris Thomson (Peterborough)

#### **2. Minutes of the committee meeting held 12 February 2021.**

The meeting noted that minutes of the meeting held on 12 February 2021 were presented to the Legatus Group. The meeting resolved that the minutes were a true and accurate record of the meeting.

Moved: Michael McCauley, Second: Mike Wilde CARRIED

### **3. Progress on actions**

The meeting noted the progress on actions.

Toni provided that the bridges study is finished with the work completed recently in the Barossa Valley. This study was born from the OSOM review in which it was recognised that Councils were not providing access for OSOM because they were not confident the structures could support the vehicles. A report is available on the website. Nationally a lot of structure were not assessed because did not have line drawings – so will be looking for how support line drawings.

Another \$12M will be spend on further studies of this type however it is not clear what the subject of these studies will be yet.

#### 4. Regional Transport Plan

##### 4.1 Road Deficiency Action Plan

The meeting noted the updates to the 2030 Regional Transport Plan and adopts the variations to the Road Deficiencies Action Plans 1 and 2.

Moved: Tom Jones, Second: Dylan Strong CARRIED

Item 4.2 was held over to be discussed when HDS joined the meeting.

##### 4.3 Data collection (and data storage tool) to validate Socio-economic Impact Study

The meeting noted that additional data such as IRI and roughness measurement is required to support the findings of the socio-economic impact study and a potential matching funding source could be the LGA R&D fund (subject to budget approval for this work). The meeting queried whether this data can be collected on unsealed roads and would like advice on what road sections would be the best two examples that could be measured.

Action: Moira to seek the opinion of the ARRB on which types of roads would be best suited to collect data from to support the findings of the socio-economic impact study (i.e.: is the YP a good option?).

Action: Moira to seek clarification if the R&D fund at the LGA could be a matching source of funding for the data collection exercise.

The meeting then moved to item 5.8 RAVRAT modifications

The meeting noted the recommendation from the LGA Secretariat that no further development of the RAVRAT tool for unsealed roads be pursued because of the other projects assessing alternate tools and the limited appetite to undertake further investigations, technical research, and associated implementation at this point in time.

Toni Clarke left the meeting at 10:30am

##### 4.4 21/22 SLRP Priorities

John Olson and Tim Viner-Smith (HDS) joined the meeting at 10:20am

The committee received and adopted the Stage 1 Assessment from HDS Australia. Additionally, the committee completed the stage 2 assessment of projects and are in agreeance that the following eight projects be recommended by the Legatus Group as the priority rankings for the 2021/2022 SLRP applications.

Council	Road Name	Segment	Primary Purpose	Final Score	Final Funding Priority	2021 Priority Overall	2021 Priority by Purpose	SLRP Grant Sought (\$)	SLRP Notes for LGTAP
DCO	Orroroo Heavy Vehicle Bypass	North Terrace to Price Maurice Road	Freight	91	3	R1	F1	\$1,176,000	Continuing - Year 2 of 2
CGVC	Main Road 45	Waterloo Road to Steelton Road	Freight	89	4	R2	F2	\$300,000	Continuing - Year 3 of 3
BC	Stockwell Road	Carrara Hill Road to Penrice Road	Freight	88	6	R3	F3	\$250,000	New - Year 1 of 1
LRC	Mudla Wirra Road	End of the seal to Owen Road	Freight	83	7	R4	F4	\$800,000	New - Year 1 of 1
YPC	North Coast Road	Point Turton Township to Point Souttar Road	Community Access	82	8	R5	C1	\$1,141,000	New - Year 1 of 2
CCC	Roach Street	Copper Coast Highway to Agery Road	Community Access	81	9	R6	C2	\$300,000	New - Year 1 of 1
LRC	Gerald Roberts Road	Gomersal Road to Robert Steele Road	Freight	79	13	R7	F5	\$990,000	New - Year 1 of 1
BC	Moculta Road	Murray Street to Truro Road	Community Access	63	17	R8	C3	\$1,400,000	New - Year 1 of 1

The file “Legatus roads database calculator – May 21 endorsed V2.pdf”, contains a summary of the ranking information.

Unanimous agreement CARRIED.

The committee discussed that the purpose of this exercise is to rank the best 8 projects from the region and not to determine what will or will not be applied for by the Councils. It will remain the Councils decision to submit or not submit the application.

Other items discussed:

- Councils to consider if the SLRP funding is the right fit for some projects, maybe the HV Safety Program is better?
- Putting projects forward when only the concept work is done. Maybe a future consideration in the stage 2 assessment is the risk based on the progress of the engineering assessment (concept vs designed)
- Councils to make sure the road categorisation is right. I.e.: is a road is used by freight but is categorised as a Community Access Road, it will rank lower.

Action: Legatus to create a letter to LGATAP with the ranking for the 8 projects subject to the Boards approval.

Action: HDS to finalise the ranking table and forward to Legatus and provide feedback to the councils for inclusion in their submissions.

Kelly-Anne Saffin departed at 11:30

John Olson and Tim Viner-Smith departed the meeting at 11:45am

### 5.1 Advocacy

The meeting noted that the Legatus Group needs to continue to build the materials for advocacy in line with the LGA approach. Additionally, the committee acknowledges that the YP faces complexities in achieving equity for funding and ask the Board to note this.

Move: Dylan Strong Second Stuart Roberts. CARRIED

Action: YP council to approve they would like Legatus to advocate on their behalf for equity for funding.

### 5.2 Infrastructure Australia Survey and Report.

Dr Helen MacDonald read the following comment from Kelly-Anne: *The infrastructure Australia report is due in October. Tomkins and the RDA are currently completing the infrastructure audit. A further briefing will occur in Canberra to align the national forum infrastructure 03*”.

### 6. Close and date of next meeting

Next meeting: Friday 6 August 2021 10.30am Clare & Gilbert Valleys Council

## 3. SLRP 21/22 Outcomes (for discussion)

The Legatus Group submitted the approved recommendations for consideration and have been advised that LGTAP recommendations were submitted to the LGA Board and their recommendations have been endorsed and put forward to the Local Government Grants Commission. The recommendations then need to be approved/finalised by the relevant Ministers. Once the recommendations are finalised, successful Councils will receive information on reporting on their projects.

The Legatus Group CEO was provided with the recommendations endorsed by the LGA Board which was then provided to those councils who submitted applications. Noting that this **document is CONFIDENTIAL and is not for further distribution**. As such it does not form part of this agenda.

The Legatus Group CEO has assisted with dialogue between a member council and Lea Bacon based on the LGTAP recommendations.

**Lea Bacon, Acting Executive Director Public Affairs LGA has provided the following update:**

### **SLRP – current review of governance, policy and processes**

*While it does not impact the 2021-22 SLRP funding round, the LGA is currently reviewing the Special Local Roads Program to determine contemporary governance arrangements in administering the program, and ensure Commonwealth, State and local government deliver value for money for local communities in the administration of grant funds.*

*In 2020, with support from the Local Government Research and Development Scheme (LGR&DS), the LGA engaged strategic advisory consultants Hudson Howells to undertake a review of the SLRP's governance, policy and processes. At that time, all councils and regional LGAs were invited to provide insights into their experience of the SLRP.*

*Although there is a reasonably high level of stakeholder and council satisfaction with the SLRP's governance arrangements, we are currently consulting with Regional LGAs, the Local Government Transport Advisory Panel, the LGA Audit Committee and the LGA CEO Advisory Group to arrive at a set of draft recommendations for new governance arrangements that will be provided to the LGA's GAROC and SAROC committees for further consideration prior to being presented to the LGA Board of Directors. Ultimately, any new arrangements will to be negotiated with the state and federal government and implemented prior to the 2022 SLRP funding round (March 2022).*

*On Regional Road Plans - the feedback 'loud and clear' from Regional LGAs executive officers was that you did not collectively support the recommendation of the Hudson Howell's review for the LGA to advocate for SLRP funding to be directed towards funding the plans. The Local Government Transport Advisory Panel also acknowledged that it is extremely unlikely that the Federal Government and the majority of SA councils would support that recommendation. Accordingly, I'd suggest planning and budgeting for the Regional Road Plans as per your current arrangements (refer item 4 (b) of this agenda).*

### **SA Regional Road Priority**

*SAROC's annual business plan identifies the action as: Facilitate coordination between regional LGAs to prepare a SAROC SA Regional Local Road Priorities report that will enable a cross regional approach to support funding applications to State and Federal Government based on an agreed priority list.*

*My update to SAROC on Thursday this week again notes that any SAROC commissioned work would be best informed and timed with some meaningful progression by the state government agencies. Discussions with State Government agencies are ongoing. There is broad support for the concept and scope of the project, with recognised benefits including harmonisation of individual regional transport plans, and centralised information and database with streamlined reporting. This action is included in SAROC's 2021-22 Annual Business Plan, in addition to a carry forward of the \$15,000 budget allocation in 2020-21.*

*Simon – thank you for confirming that you have \$5,000 available in 2021-22 to support this work.*  
**Question:** *Can other Regional LGAs advise if you have dedicated funds allocated to contribute?*

*My current thinking is that it would be most value for SAROC to commission some advice from a consultancy to provide the sector with directions and considerations towards arriving at a framework for Regional Local Road Priorities – statewide perspective. My understanding from across the regions is that you are all at various stages of preparing regional road plans and priorities, ranging from seeking funding for a first strategy to renewing longer term plans and hierarchies.*

The Legatus Group CEO has noted that the process used by the Legatus Group in assessing and making recommendations to LGTAP re SLRP has been previously supported by LGTAP and is a robust process that includes independent analysis based on the regional plan. This initial

assessment is then reviewed by committee who also assess based on more regional knowledge using the same criteria for all roads submitted. The Legatus Group have not been advised by LGTAP previously that they have issues with the assessment process.

#### **4. Legatus Group Business Plan 21/22**

##### **a. Administration (for discussion)**

Moira Coffey completed her contract with the Legatus Group at the end of June 2021 and the Legatus Group CEO advertised for a Regional Facilitator (Roads & Community). The Legatus Group CEO has since contracted an Administration Officer Leanne Burford who commences on 23 August 2021. This will allow the Legatus Group CEO to work at the strategic level and support the advisory committees and projects. There is still an allocation of funding for support in 21/22 for Roads.

##### **b. 2030 Regional Transport Plan (for discussion/ recommendation)**

Following the previous review of the services provided by HDS and in compliance with the Legatus Group Procurement Policy Direct Purchasing where the supplier has a successful service history the Legatus Group can purchase from a single source, without first obtaining competing bids. The Legatus Group endorsed their 21/22 business plan and budget which included an allocation of funding to progress the Legatus Group 2030 Regional Transport Plan.

The Legatus Group CEO sought a quote from HDS which is attached for consulting support to the Legatus Group through provision of the 2030 Regional Transport Plan and including the SLRP services in 2021/22 (refer item 3). HDS advise that the tasks and resources required are the same as last year, while the proposed fee is slightly higher, reflecting CPI / National Wage Case adjusted increases in staff salary costs.

Noting the continuing uncertainty around COVID-19 government restrictions, the planned face-to-face workshop in Stage 3 can be switched to an online meeting if needed, in which case we will adjust the final fee to reflect the removal of four hours of Tim's time for travel plus the vehicle cost. However, it is preferred that this meeting be face-to-face if possible.

**Recommendation: That the Committee recommends the Legatus Group accepts the quote provided by HDS.**

##### **c. Bridge Deficiencies (for discussion / recommendation)**

Following the Legatus Group adopting the 21/22 Business Plan and Budget which allocates funding towards a report on the Bridge Deficiencies, the Legatus Group CEO distributed a draft brief to the committee. Feedback was received from some members before it was distributed to the following six companies (1) GHD (2) HDS (3) Mace Engineering (4) Tonkin (5) WGA and (6) WSP.

Responses were received from:

- HDS: Following my initial review of tasks required under Section B – Project Brief within the RFQ, our company does not have the structural engineering expertise necessary to adequately respond to all requirements in the Project Brief. Regretfully, HDS Australia must therefore decline this opportunity. We are confident that you will receive suitable responses from other South Australian based engineering consultants that have the necessary structural engineering expertise.
- WGA: Thanks for the opportunity to submit a quote of the assessment of bridges and culverts for the Legatus Group Council. Our team has reviewed, and unfortunately due to both the nature of the work and our existing project commitments we have elected not to submit a proposal for these works.
- WSP: Passed this on to Alexandra Staak our Regional Bridges, Maritime and Structures Executive here in SA. No further response was received.

- Mace Engineering: Unfortunately, we do not think that there is sufficient detail provided in the request for tender to allow us to submit a price to undertake the requested works. There appears to be a significant amount of work required, and we feel that without additional detail provided by the LGA's (e.g. number of bridges / culverts, number of bridges / culverts that have had a previous engineering assessment etc) and the lack of detail would result in us providing a very high and potentially unrealistic quote so that were not out of pocket. It might result in a better outcome if the LGA's had a smaller list of priorities (e.g. freight network roads first, then tourist routes etc) to break the project down and spread it out over a few years to assist with funding.

**Recommendation: That the committee supports further discussions by the Legatus Group with Mace Engineering and nominates some members to support the CEO in these discussions.**

#### **d. Public Transport (for noting)**

The Legatus Group endorsed the formation of a reference group to assist in developing the scope and identifying the data set and needs for a review of the regions needs re public transport. Following a call for EOI the following have committed to being part of the reference group.

Organisation	Contact name
Care in Motion – Community Care and Transport Inc	David McDonald
Goyder Regional Council	David Stevenson Barb Button
Light Regional Council	Darby Schultz
CPN Barossa and Light	Jo Parker
Port Pirie Regional Council	Mayor Leon Stephens

They held a meeting for the first time on Thursday 12 August 2021 and a report is being provided for the 3 Sept 2021 legatus Group meeting seeking to support resources towards a gap analysis report.

#### **e. Socio-Economic Impacts Road Deficiencies (for discussion)**

The Legatus Group Business Plan and Budget provide an allocation for resourcing and the Legatus Group CEO has yet to progress in 21/22.

#### **f. Legatus Roads Forum 2022 (for discussion)**

The Legatus Group Business Plan and Budget provide an allocation for resourcing and the Legatus Group CEO has yet to progress in 21/22.

### **5. Council Business Problems Workshop**

Rhys Moulton from FOUR will join the meeting to discuss the workshop on Friday 17 September 2021 in Port Pirie. This will identify and explore solutions via a workshop that brings council teams and regional partners together to uncover common problems.

Purpose: To identify common problems and explore solutions via a workshop that brings council employees and possible regional partners together to uncover common problems. This workshop will take a novel approach to collaboration on technical problem solving for member councils. Background Legatus Group 2019 Digital Maturity Index Report which included:

- Digital Technology project to guide all councils in appropriate digital technologies to enhance their business operations.



- Provide access to relevant expertise and investigate opportunities to address resource limitations which is the major barrier to adoption of digital technologies.
- Assess customer (business and community) needs for digital interaction with councils.
- Develop template strategies and policies that can be readily adopted by councils and modified to suit their level of digital maturity.
- Investigate opportunities and barriers to shared expertise and shared services around digital technology across the group.

You are invited by The Legatus Group to ...

## DETECTING COUNCIL BUSINESS PROBLEMS



A collaborative workshop to uncover, share and solve common business problems across member councils

**Purpose**

To identify and explore solutions via a workshop that brings council teams and regional partners together to uncover common problems

**Details**

<b>Location</b> Memorial Oval Function Centre 50 Mary Elie Street Port Pirie	<b>Who is invited</b> CEOs Directors Managers Team Leaders Regional Partners & Organisations	<b>RSVP</b> Book here via Eventbrite 
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**Date**  
Friday 17th September

**Time**  
10am – 4pm

 **POWERED BY** 

## 6. Other Business

6.1 Report for Department of Planning, Transport and Infrastructure Review of Cool Road Technologies (for discussion)

See attached report

## 7. Close and date of next meeting