



Legatus Group CWMS Advisory Committee

17 May 2021 3.30 pm via zoom

MINUTES

1. Welcome and apologies

Andrew MacDonald (Chair) welcomed the members. An apology had been received from Gary Easthope. Members present were Adam Broadbent and Hayden Battle. In attendance: Paul Chapman and Simon Millcock

2. Previous Minutes

Minutes from the previous meeting of the Legatus Group CWMS Advisory Committee (the Advisory Committee) on 11 February 2021 were accepted as correct. The Chair noted the Review of the Strategic Plan of the Legatus Group and confirmed that the Board would inform the Advisory Committee of the results and implications from the Review.

3. Matters Arising

3.1 PhD Internships

The meeting received a presentation from Ms Linda Shi from UniSA, based on her report, *Expansion options for CWMS*. The report will be also forwarded to the LGA and regional LGAs. Linda noted that her project would have benefited from more contact with Councils. The Chair thanked her for her work on behalf of the Committee.

The Committee recommended that the Legatus Group receives both Intern reports: (1) Making and Using Organic Compost, and (2) Expansion options for CWMS reports and publishes them on the Legatus Group website. The Committee also thanked the interns for their work.

3.2 CWMS Discussion Paper

The Chair commended the work that led to the paper and stated his view that the LGA CWMS Management Committee is now aware of the issues confronting the schemes. Frankness had been needed. Simon Millcock noted that, while the Discussion Paper had not been discussed by the Advisory Committee, the power point by Paul Chapman provided at the Conference is on the Legatus website.

3.3 Proposed CWMS training course

The Advisory Committee noted that the LGA will appoint a consultant to finalise the course content previously provided and awaits confirmation before it proceeds to issue a Request for Quotation to have the script developed for this online, on- demand training course.

3.4 Remote condition monitoring of CWMS pumps

The extension of this project to the Light and, potentially, the Wakefield Regional Councils was welcomed. It was decided that an Addendum to the original Research Agreement was needed to reflect the extension to Light and that Wakefield will keep Legatus informed of developments.

4. CWMS survey of Legatus Councils

A survey has been sent to all Legatus Councils. Responses are being received progressively.

An analysis will be undertaken once all Councils have responded.

The Advisory Committee noted the work and anticipates the results.

5. CWMS Conference

The Committee discussed the 2021 conference in Whyalla. Presentations from the Conference were made available on the Legatus web site.

It agreed that the 2022 conference would be held at a more central location and would also include more case studies by councils.

6. Any other business

There was no other business.

Meeting closed at 4.30 pm