



AGENDA ORDINARY MEETING

Friday 5 March 2021 10.30am

Ardrossan Community Club

Maitland Road Ardrossan

Notice is hereby given that the Ordinary Meeting of the Legatus Group will be held on Friday 5 March 2021 commencing at 10.30am at the Ardrossan Community Club Maitland Road Ardrossan. A light lunch will be provided, and the Strategic Plan Review Workshop will be held directly after the meeting. Morning tea will be available from 10am.

Simon Millcock

Chief Executive Officer

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Attachments:

1. Quote CJ Davies
2. Questions for CEO performance review
3. SA Coastal Council Alliance discussion paper
4. Sustainability Hub Concept Plan
5. AEC Socio- Economic Impacts Road Deficiency report
6. Mixed Reality Tourism report
7. Budget Review 2020/2021
8. Budget Comparison report for the first half 2020/2021
9. Profit and Loss report July – January 2021
10. Profit and Loss by Job - January 2021 report
11. Discussion paper for Strategic Plan Review Workshop

I. MEETING PRELIMINARIES

Acknowledgement of Country: Acknowledge the Narungga people, the traditional owners of the land on which we meet today and pay respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

MEETING ATTENDANCE AND APOLOGIES

Meeting Attendance – sheet to be distributed

Apologies: MPs Stephan Knoll, Mayor Bim Lange & CEO Martin McCarthy (Barossa)

2. WELCOME NEW MAYOR

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group welcomes Mayor Greg Flint as the newly appointed Mayor of The Flinders Ranges Council.

Background

As outlined at the last Legatus Group meeting Mayor Peter Slattery resigned from Council effective 2 December 2020 following 15 years of service to the community with 10 of those years as Mayor. Greg Flint was elected unopposed as the only nominated candidate for the position of Mayor for The Flinders Ranges Council.

3. WELCOME TO YORKE PENINSULA

Welcome by Host Council Mayor Darren Braund

The host Council is invited to provide a welcome and brief presentation to the meeting.

Recommendation: For information

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4. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the Ordinary Meeting held 27 November 2020

Recommendations:

- I. That the minutes of the Legatus Group Meeting held on 27 November 2020 be taken as read and confirmed.

Minutes of the Legatus Group Meeting 27 November 2020 via Zoom

1.0 Meeting Preliminaries

The meeting was advised that each of the Board Members taking part in the telecommunications meeting, must at all times during the meeting be able to hear and be heard by each of the other Board Members present. Each Board Member announced their presence to all other Board Members taking part in the meeting. The Board Members were advised that they must not leave the meeting by disconnecting their communication equipment unless they have previously notified the Chair of the meeting.

Mayor Bill O'Brien advised that he would be leaving the meeting at 11am and would endeavour to return if the meeting were still proceeding.

Present

Board members: Mayor Peter Matthey OAM – Chairman (Goyder), Mayor Leonie Kerley (Barunga West), Mayor Roslyn Talbot (Copper Coast), Mayor Bill O'Brien (Light), Mayor Mark Wasley (Adelaide Plains), Mayor Phillip Heaslip (Mount Remarkable), Mayor Ben Browne (Northern Areas), Mayor Kathie Bowman (Orroroo Carrieton), Mayor Rodney Reid (Wakefield), Mayor Peter Slattery (Flinders Ranges), Mayor Ruth Whittle OAM (Peterborough), Mayor Leon Stephens (Port Pirie) Mayor Wayne Thomas (Clare and Gilbert Valleys), Mayor Bim Lange OAM (The Barossa). and Mayor Darren Braund (Yorke Peninsula).

In Attendance

Cr Greg Flint (Flinders Ranges), Mr David Stevenson (CEO Goyder), Mr Colin Byles (CEO Northern Areas), Mr Dylan Strong (CEO Orroroo Carrieton), Mr James Miller (CEO Adelaide Plains), Mr Russell Peate (CEO Copper Coast), Mr Eric Brown (CEO Flinders Ranges), Mr Sam Johnson (CEO Mt Remarkable), Ms Kelly-Anne Saffin (CEO RDAYMN), Mr Tony Fox (GM Northern and Yorke landscape Board), Mr Nathan Petrus & Ms Allison Down (LGA) and Mr Simon Millcock (CEO Legatus Group).

Apologies

Council CEO's Ms Maree Wauchope (Barunga West), Mr Martin McCarthy (Barossa), Mr Brian Carr (Light), Mr Colin Davies (Peterborough), Mr Peter Ackland (Port Pirie), Mr Andrew MacDonald (Wakefield), Mr Andrew Cameron (Yorke Peninsula) and Dr Helen Macdonald (Clare and Gilbert Valleys). MP's Hon Stephan Knoll (Schubert), Hon Geoff Brock (Frome), Hon Dan van Holst Pellekaan (Stuart), Mr Fraser Ellis (Narrunga), Hon Tony Piccolo (Light), Mr John Gee (Taylor) and Federal MP Mr Rowan Ramsey.

1.1 Opening

The Chairman declared the meeting open at 10.03am

1.2 Welcome

The Chairman welcomed everyone to the meeting and a report on the change to Mayor at Northern Areas Council was included with the agenda.

Motion: That the Legatus Group welcomes Mayor Ben Browne as the newly appointed Mayor of the Northern Areas Council and acknowledges the active support by Cr Denis Clark to the Legatus Group during his tenure as Mayor of the Northern Areas Council.

Moved: Mayor Bill O'Brien Seconded: Mayor Phillip Heaslip CARRIED

Mayor Peter Slattery advised the meeting that he was resigning as Mayor at The Flinders Ranges Council and that elections would be held with a result likely by early March 2021.

Motion: That the Legatus Group acknowledges the active support by Mayor Peter Slattery for the past ten years to the Legatus Group during his tenure as Mayor of The Flinders Ranges Council.

Moved: Mayor Rodney Reid Seconded: Mayor Leonie Kerley CARRIED

3 Confirmation of Previous Minutes

Minutes of the Ordinary Meeting held 4 September 2020.

Motion: That the minutes of the Legatus Group Meeting held on 4 September 2020 be taken as read and confirmed.

Moved: Mayor Ruth Whittle Seconded: Mayor Rodney Reid CARRIED

4 Presentations

4.1 Kelly-Anne Saffin CEO Regional Development Australia Yorke Mid North

Kelly-Anne (slides will be distributed after the meeting):

- COVID-19 and economic impacts although figures on retail have yet to come in
- People choosing to not re-enter the workforce
- Economic data now available through the Commonwealth Government
- A Job match program for the Yorke Mid North undertaken and focus now on immediate employment shortages
- Tourism across the region rebounded strongly and good forward bookings
- Local love where I live program now moving to a more regional marketing program
- Two Regional Growth Fund application confirmed and possibly more to follow
- BBRF waiting on announcement of opening date
- Strategic Planning process underway, Commonwealth have committed 4 ½ years to RDAs
- Call from YMN Chair and Board currently open

4.2 Tony Fox GM Northern and Yorke Landscape Board

- New Board now in place and commenced strategic planning process
- Aboriginal Engagement Committee commenced and includes Legatus Group CEO

- Attempting to meet twice a year with member councils and seeking increased engagement by Landscape Board staff with councils
- Grass roots grant saw over 60 applications with approx. 50% funded
- Great value in the Regional Alliance working on Coastal Management Action Plan and the Future Drought Fund – looking to work with councils on longer term multi-year projects
- Water allocation planning reviews commencing

5 Chairman's Report

Chair Mayor Peter Matthey advised that he and Mayor Bill O'Brien had attended all the required SAROC and LGA meetings on behalf of Legatus Group. Noted that discussions with the new Minister for Local Government on Local Government Reform have been fruitful with the Minister being open and aware to the issues raised. Other items will be raised during the meeting.

Mayor Bill O'Brien noted the unsuccessful Climate Emergency motion at the LGA AGM and recognised that whilst the motion was not successful there is a need for action.

6 Business arising not otherwise on the agenda

6.1 Drought

The Legatus Group CEO provided a report with the agenda including the "Future Drought Fund – Opportunities for the Northern and Yorke Region" report. He provided a written update prior to the meeting on the potential role for the Legatus Group re the Drought Resilience Adoption and Innovation Hub grant which closes 23 December 2021. He outlined he was facilitating a meeting that afternoon with other regional partners on this topic.

Motion:

1. That the Legatus Group notes the report including that the Legatus Group CEO is working in collaboration through the Northern and Yorke Alliance on opportunities to identify and progress grants.
2. That the Legatus Group CEO publishes the Future Drought Fund report on the Legatus Group website.
3. That an Australian Postgraduate Research Internships project is undertaken to complete a Community Wellbeing Awareness and Gap Analysis report for greater clarity of the current situation and needs in the Legatus Group region.

Moved: Mayor Mark Wasley Seconded: Mayor Leon Stephens

CARRIED

6.2 Rating Equity

The letter from Hon Vickie Chapman Minister for Planning and Local Government was provided with the agenda and Mayor Matthey provided an update on the continuing discussions between the LGA and the Minister.

Motion: That the Legatus Group notes the report.

Moved: Mayor Rodney Reid Seconded: Mayor Darren Braund

CARRIED

6.3 Climate Change Sector Agreement

The Legatus Group CEO provided a report with the agenda.

Motion: That the Legatus Group notes the report.

Moved: Mayor Bim Lange Seconded: Mayor Leonie Kerley CARRIED

6.4 Reconciliation Action Planning Northern and Yorke Region

The Legatus Group CEO provided a report with the agenda which included the “Reconciliation Action Planning Northern and Yorke Region” report.

Motion:

1. That the Legatus Group receives the Reconciliation Action Planning Northern and Yorke Region report and publishes it on its website.
2. That the Legatus Group delivers an ‘Acknowledgement of Country’ at the start of each meeting.
3. That Constituent Councils are encouraged to (1) consider the report and (2) liaise with the Legatus Group CEO on possible areas of support for Reconciliation Awareness and Sharing Culture Sessions.
4. That the report is used as the basis for further consideration in the Legatus Groups Strategic and Business Plans.

Moved: Mayor Leon Stephens Seconded: Mayor Ruth Whittle CARRIED

Mayor Bill O’Brien leaves the meeting.

6.5 Strategic Planning Review

The Legatus Group CEO provided a report with the agenda and advised that he has still to meet with the Barossa, Port Pirie and Goyder Councils.

Motion: That the meeting notes the report and sets a new date in early February 2021 for the workshop.

Moved: Mayor Phillip Heaslip Seconded: Mayor Darren Braund CARRIED

6.6 RDA Funding Model

A letter from RDA Yorke Mid North Chair Mr Bill Vandepier was provided with the agenda.

Motion: That the meeting notes the report.

Moved: Mayor Ben Browne Seconded: Mayor Mark Wasley CARRIED

7 Items referred by Councils

7.1 Support to Remarkable Southern Flinders Local Government Alliance

The District Council Mount Remarkable, Northern Areas Council & Port Pirie Regional Council provided and spoke to their report with the agenda. General discussions undertaken and consensus from the meeting was that support to sub-regional projects developed by member councils be a discussion item at the Legatus Group Strategic Planning Workshop.

Motion: That the Legatus Group notes the formation of the Remarkable Southern Flinders Local Government Alliance and supports the Alliance in the current financial year with administration support.

Moved: Mayor Bim Lange Seconded: Mayor Rodney Reid NOT CARRIED

Motion: That the Legatus Group notes the formation of the Remarkable Southern Flinders Local Government Alliance and supports the Alliance in the current financial year with administration support and a contribution of up to \$24,000.

Moved: Mayor Ben Browne Seconded: Mayor Leon Stephens CARRIED

Mayor Bim Lange departs the meeting 11.55am

7.2 Copper Coast Council – Cat Management Laws

The Copper Coast Council provided and spoke to a report with the agenda and general discussions were held.

Motion: That the Legatus Group request the Local Government Association of South Australia through the South Australian Regional Organisation of Councils to highlight to the State Minister for Environment and the Dog and Cat Management Board the need for review of cat management laws.

Moved: Mayor Roslyn Talbot Seconded: Mayor Leonie Kerley CARRIED

8 20/21 Business Plan Project Updates

8.1 Project Updates: The Legatus Group CEO's report and Project Officer updates were contained in the agenda and the Legatus Group CEO provided the following updates:

- Use of the colour system to identify the current status of projects.
- Coastal Management Strategic Planning Session being held on 7 December 2020 has 26 attending with representatives from all 7 Coastal Councils.

The Chair invited questions.

Motion: That the Legatus Group notes the report.

Moved: Mayor Rodney Reid Seconded: Mayor Leonie Kerley CARRIED

9 Audit and Risk Management Committee

Mayor Kathie Bowman as Chair of the Committee provided a report which included the minutes of their meeting held 13 November 2020. The Legatus Group CEO advised that he

will be meeting with The Flinders Ranges Council CEO and Finance Officer in December to discuss amongst other things internal controls.

Motion:

1. That the Legatus Group notes the report.
2. That the Legatus Group investigates options for the provision of financial management services for the Legatus Group.
3. That the Legatus Group uses an external facilitator for the next Legatus Group CEOs performance review.
4. Reappoints Independent member Ian McDonald for a further two years commencing from 15 February 2021.
5. Calls for expressions of interest for the position held by Cr Denis Clark which will expire on 30 April 2021.

Moved: Mayor Peter Slattery Seconded: Mayor Ben Browne

CARRIED

10 Financial Report

10.1 2019/2020 Budget Comparison report for the audited 2019/2020 financial year.

The Legatus Group CEO provided a report with the agenda containing the Budget Comparison report for the audited 2019/2020 financial year

Motion: That the Legatus Group receives and confirms the Budget Comparison report for the audited 2019/2020 financial report.

Moved: Mayor Rodney Reid Seconded: Mayor Mark Wasley

CARRIED

10.2 2020/2021 Budget / Finance Update

The Legatus Group CEO provided a report containing the balance sheet and profit and loss statement for the July-Oct 2021 period and the budget comparison report for the first quarter 2020/2021. He advised the meeting that a budget update will be provided at the Strategic Planning Workshop after he meets with the Finance Officer.

Motion: That the Legatus Group notes the balance sheet and profit and loss report for the period 1 July – 31 October 2020 and the first quarter budget comparison for 2020/2021.

Moved: Mayor Rodney Reid Seconded: Mayor Leonie Kerley

CARRIED

10.3 LGA Research & Development Scheme Funding Interim Report

The Legatus Group CEO provided the interim report submitted to LGA. He advised that there has been response from LGA and that that a recent funding application submitted by the Legatus Group which was not approved had been noted by LGA that there was a large carry over of funds by the Legatus Group.

Motion: That the Legatus Group notes the Local Government Research & Development Scheme Funding Interim Report for 2020-21 has been provided to the LGA.

Moved: Mayor Rodney Reid Seconded: Mayor Darren Braund CARRIED

10.4 CEO Credit Card Payments

The Legatus Group CEO provided a report on the credit card expenditure for the period 1 August 2020 – 31 October 2020.

Motion: That the Legatus Group notes the CEOs credit card expenditure report for the period 1 August – 31 October 2020.

Moved: Mayor Phillip Heaslip Seconded: Mayor Ben Browne CARRIED

11 Legatus Group Regional Management Group

Mr Colin Byles Chair of the committee provided a report with the agenda noting that they will be meeting in December 2020 subject to LGA Mutual availability.

Motion: That the Legatus Group notes the report.

Moved: Mayor Darren Braund Seconded: Mayor Mark Wasley CARRIED

12 Legatus Road and Transport Infrastructure Advisory Committee

Dr Helen Macdonald the Chair of the committee provided a report with the agenda which contained the notes of the Legatus Group Legatus Road and Transport Infrastructure Advisory Committee meeting held 18 November 2020.

Motion:

1. That the meeting notes the report.
2. Approves the Legatus Group CEO to obtain a quote for consideration by the Legatus Group re a consultancy to undertake a review of the Local Bridge Network in the Legatus Group Region for consideration of a regional approach under the Bridges Renewal Program.

Moved: Mayor Mark Wasley Seconded: Mayor Kathie Bowman CARRIED

13 Legatus Group CWMS Advisory Committee

Andrew MacDonald Chair of the Committee provided a report which included the minutes of their meetings held on 10 November 2020.

Motion: That the meeting notes the report and writes to LGA Mutual thanking them for their involvement with the Legatus Group CWMS Risk Workshop.

Moved: Mayor Roslyn Talbot Seconded: Mayor Phillip Heaslip CARRIED

Mayor Bill O'Brien returns to the meeting.

14 Legatus Group Visitor Information Services Advisory Committee

The Legatus Group CEO provided a report with the agenda which included the minutes of their meeting on 6 November 2020.

5 BUSINESS ARISING NOT OTHERWISE ON THE AGENDA

5.1 Rating Equity

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the meeting notes the report.

Background

As previously reported Minister Chapman informed the House of Assembly that she will be writing to the Treasurer with a proposal.

That letter was sent to the Treasurer late in 2020. In January 2021, the LGA met with Treasury officials to talk them through the issues and they were provided with a copy of the AEC Report commissioned by the Legatus Group and the LGA talked them through the key findings. The LGA continues to follow up and currently they are consulting with the Energy Minister's Department.

Note: Minister Van Holst Pellekaan should have been well informed given previous correspondence and attendance at meetings with the Legatus Group on this matter.

5.2 Cat Management

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the meeting notes the report.

Background

Following the 27 November 2020 Legatus Group meeting a letter outlining the motion was forwarded by the Legatus Group CEO via the LGA Secretariat to Mayor Vickery the SAROC Chair on 14 December 2020.

On the 22 February 2021, the LGA Secretariat advised that this information would need to be provided on a LGA General Meeting – Proposed Item of Business form which was completed and returned on that date by the Legatus Group CEO and this will be an agenda item at SAROC 18 March 2021 meeting.

5.3 Financial Management Services

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: For discussion

Background

Following the Legatus Group meeting held 27 November 2020 a meeting was held by the Legatus Group CEO with the Flinders Ranges Council CEO and Finance Manager to discuss the current and future arrangements for the Legatus Group Financial Management Services. They advised that their current financial services for the Legatus Group will cease upon the completion of the financial year 20/21 due to them not recovering the costs associated with the level of service. They have committed to assistance for the handover to new providers.

The Finance Manager assisted the Legatus Group CEO in developing an expression of interest which included anticipated services will be provided for via a 3-year fixed term agreement and that there was around 100 hours per annum currently being taken with regards this service.

The Flinders Ranges Council will manage the 20/21 financial statements and audit processes, but the new service provider would be involved in assisting with the process of the audit and financial statements as this will be part of the hand over process.

On 13 January 2021, the EOI was released to all Member Councils, Regional LGAs, RDAYMN, RDABLGAP and some individuals and accounting firms. The closing date was 3 February 2021.

There was 1 response from C J Davies Consulting (Attachment 1) received on 1 February 2021 the Legatus Group Audit and Risk Management Committee at their meeting on 19 February 2021 assessed the application and provided a recommendation to gain approval to proceed with C J Davies via the Chair and Deputy Chairs in compliance with the Legatus Group Procurement Policy.

The Chair has asked for this matter to be discussed at the meeting and with the following information re the previous cost be provided:

- 2010 – 2013 Mount Remarkable provided the service with 2 rates
 - Initially Primary Service \$40 hr with Secondary Service \$70 hr + \$1,500 per year
 - Updated Primary Service \$45 hr with Secondary Service \$75 hr + \$1,800 per year
- 2014 – 2018 Goyder Regional Council rate of \$4,000 per annum
- 2018 – current Flinders Ranges Council the initial rate was \$4,000 per annum and due to the increased level of work the 2020/2021 budget allocation is \$5,000 per annum

Note: Changes will require approval for changes to the bank signatories.

5.4 CEOs Performance Review

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: For discussion.

Background

Following the 27 November 2020 Legatus Group meeting the Legatus Group CEO sought and received quotes from 3 companies McArthur, Hays and Frontline Human Resources to deliver the Legatus Group CEO performance review in 2021. These were assessed by the Chair and Deputy Chairs who have the delegated power to both approve contracts and the performance management of the CEO.

McArthur were selected with the process to commence from 8 March 2020 and for any specific requirements from the board by McArthur to be include as agenda item for the 5 March. The timing would ensure that the final report be available for the 11 June Legatus Group meeting.

The draft questionnaires (Attachment 2) were provided to the Legatus Group Audit and Risk Management Committee who indicated the questions were appropriate and to then be presented to 5 March 2021 Legatus Group meeting.

The target groups for the review are:

1 x Internal - Board, Staff and Regional Management Group

1 x External - Regional Partners RDA's CEOs x 3, Landscape Board Manger, LGA Secretariat x 3, SAROC Chair and Regional LGA EOs x 5

5.5 Murray Darling Association

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: That the meeting notes the report.

Background

Following the 27 November 2020 Legatus Group meeting the Legatus Group CEO appraised the Murray Darling Association of the motion "That the Legatus Group on behalf of its 15 member councils supports the LGASA current position of opposing the Murray Darling Association name change that would include the words Local Government Association".

The Legatus Group CEO was advised by email of the following from the MDA CEO

"Feedback received from attendees at that meeting and the minutes attached suggest that a conflict of interest based on a perceived or actual bias in relation to Item 15 has arisen between your role with Legatus and your provision of secretariat support for MDA Region 8. It also appears that any management of the conflict, and indeed consultation on the matter of the MDA's proposed name change more generally has not quite equated to the standards to which the MDA operates.

We recognise that such matters can be difficult to manage. However, in order to avoid any further difficulties in relation to this matter, both the Chair of Region 8, Cr Brian Lockyer and the National President of the MDA Cr David Thurley OAM have determined that it is appropriate for the

secretariat support for Region 8 to be managed internally by MDA staff in collaboration with the chairing council, effective immediately.”

The Legatus Group CEO discussed this matter with the Legatus Group Chair and received the following response from the MDA CEO.

“I have today heard from Mayor Matthey who has expressed his concern that my email below casts an unwarranted inference that you may have acted improperly in balancing your dual roles within Legatus and the MDA.

I apologise absolutely for any such inference that the email suggests, and for the offence it has caused. It was certainly not my intention to cause offence to you, or to create division between our organisations or across our shared stakeholders. Rather, the decision to recall the secretariat support for region 8 was taken with the express intention of creating clarity and avoiding any risk of conflict on a matter that has taken me, and the MDA by surprise. Consultation on this matter has proven to be both intense and polarising in South Australia, creating a significant distraction that none of us anticipated.

As I have noted in emails to yourself and others, I thank you very kindly for your assistance and support of the MDA, and for providing a smooth transition. It is greatly appreciated, and your handover helped to ensure the Region 8 meeting held on Friday was a success. Cr Lockyer took the opportunity at that meeting to acknowledge your work, acknowledge the challenges in doing both, and to move a vote of thanks to yourself and Legatus.

As we have discussed before Simon, unity and collaboration are essential to the success of local government sector and the councils we serve. Again, my apologies for my handling of this issue, and I do hope the MDA and Legatus can continue to work together in the future to strengthen outcomes for all our councils.”

The LGA have advised they have yet to gain a response on the name change which is due for consideration by the MDA in April 2021.

5.6 SA Coastal Council Alliance

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: For discussion.

Background

The following letter was received from the Adam Gray the SA Coastal Councils Alliance Executive Officer re the SA Coastal Councils Alliance – Future Governance and Funding Arrangements. The discussion paper is Attachment 3.

Dear Mayor Matthey

I am writing regarding the South Australia Coastal Councils Alliance (SACCA) revised funding and governance arrangements proposed within the attached 'SACCA Funding and Governance Discussion Paper 2021-25' (the discussion paper).

At its 1 December 2020 meeting the SACCA Committee endorsed the discussion paper and requested that it be distributed to Regional Local Government Associations and the Metropolitan Seaside Councils Committee for consideration at their next Board and Committee meetings.

The SACCA Committee seeks the support of the Legatus Group of Councils for the proposed revised arrangements within the discussion paper.

Background

During 2018/19 South Australia's 34 coastal Councils identified the need for greater coordination, collaboration, and advocacy to meet the growing financial and physical challenges associated with coastal management.

The South Australia Coastal Councils Alliance was officially launched at the 2019 Local Government Association Annual General Meeting with interim governance arrangements established via Terms of Reference and funding arrangements that were ad hoc and not sustainable in nature.

Funding was subsequently secured to support the activities of SACCA for the 2020-21 FY however no funding arrangements were established to support SACCA activities from 30 June 2021. In developing its Strategic and Business Plan 2020-25 (attached) the SACCA Committee identified the need to develop revised governance arrangements and a sustainable funding model for future years.

The Committee deemed it critical that any new arrangements create a clear line of sight between SACCA and its members - that governance arrangements facilitate engagement between SACCA, coastal Councils and their regional bodies (regional LGAs and the Metropolitan Seaside Councils Committee) and that the SACCA value proposition exceeded any funding expectations.

Overarching principles were also established by the Committee to frame any revised arrangements, these are outlined in the discussion paper.

During May to November 2020 a range of options were considered by the Committee before resolving at its 1 December 2020 meeting to endorse the proposed arrangements within the attached discussion paper.

In summary the proposed funding and governance arrangements aim to deliver the following key objectives;

- Value to SACCA members – the States 34 coastal Councils and their Regional Local Government Associations*
- Simplicity in reporting, accountability, and communications*
- Simplicity in setting a member fee and how it is collected*
- Simplicity in the SACCA Committee nomination/election process, and*
- A clear line of sight between SACCA, its member Councils and their Regional Local Government Associations for both funding and governance purposes.*

It is proposed that the revised SACCA funding and governance arrangements take effect from 30 June 2021.

The SACCA Committee looks forward to receiving support from the Legatus Group for the revised arrangements within the discussion paper.

If you have any queries please do not hesitate to contact me at adam.gray@adam.com.au or on 0409 908 191. I am also available to attend your next Board meeting (via phone/video) if required to address any queries.

6 PRESENTATIONS

TBC

7 CHAIRMANS REPORT

The Legatus Group Chairman may wish to provide a report to the meeting.

Recommendation: The Chairman's report be received.

8 ITEMS REFERRED BY COUNCILS

8.1 Regional Public Transport

Reports for Discussion

From: Regional Council of Goyder

Recommendation: For discussion

Background

The Regional Council of Goyder have written to the South Australian Public Transport Authority (see below) regarding the non- existence of regional public transport in Goyder and the Council requested this be discussed with the Legatus Group.

Attn: Michelle Spagnoletti
Manager, Integrated Service Planning
Department of Infrastructure & Transport
South Australia Public Transport Authority
Dear Michelle,

RE: CORRESPONDENCE DATED 1 FEBRUARY 2021

Council is in receipt of your correspondence seeking input regarding the movement of people within our community, existing SAPTA funded public transport services and where these are currently available.

The link between population growth and economic growth is an important factor for regional areas in Australia. Population projections provided by your department in 2016, indicate that the population of Goyder is expected to increase 1% over a 10-year period. That's approximately 42 additional people in a Council that only has a population of 4,206 people.

The Council area is 6,681 km² with the topography and travel distances having an effect on our ever increased ageing population. The reality is that living in the Regional Council of Goyder means that you need to be a car owner and have the physical ability to drive.

Burra is serviced by Yorke Peninsula Coaches once weekly with the service only travelling through Burra and no other township within the region. Eudunda being slightly closer to the Barossa Valley is serviced on a number of occasions however the service only travels through Eudunda, no other township in Goyder is provided with any public transport services.

The service provided in Burra is priced at \$45, compared with regular metro bus fare trips starting at \$5.

Transport infrastructure underpins the liveability of a town and Council supports the view that public transport for regional Australians is vital. Without it we continue to limit the opportunities of our community members and their ability to access employment, education, professional development, health services and recreation facilities.

The social impacts of limited or no public transport have negative repercussions in terms of community wellbeing, social engagement and health. With an ever increasing ageing population Council is cognisant that public transport and/or supported services for our region is critical. Many people have to travel to Adelaide for services not the least is health for an ageing population. We also must ensure those who are unemployed, elderly, disabled or at risk of social isolation need to be catered for.

We urge the government to listen to regional communities to understand their unique needs in planning for and implementing public transport systems and strategies.

David Stevenson
Chief Executive Officer

7.2 Coastal Tourism Infrastructure and Funding

Reports for Discussion

From: Adelaide Plains Council

Recommendation: For discussion

Background

The Adelaide Plains February 2021 Council meeting resolved that the Adelaide Plains Council CEO bring back a report to council on a strategy to engage with the relevant government and non-government agencies with a view to garnering funding and infrastructure to:

1. Provide an alternative option for tourists and stakeholders in the pursuit of mangrove, marine and wildlife experiences.
2. Build on and enhance the existing infrastructures.
3. Bring forward planned works within the AIBS.

Mayor Wasley will speak to the item.

Legatus Group CEO provided the following update to Adelaide Plains Council:

- Notes from the 7 December 2020 Legatus Group Coastal Council Workshop on the Coastal Management Action Plan have been provided to all councils and this has led to an Expression of Interest for a Landscape Priorities Fund application.
- Notes from 22 February 2021 the Coasting Around Yorke: Sustaining the future of the Yorke and Gulf Walks between Landscape Board and Legatus Group Coastal Councils to progress the Expression of Interest to a full funding application have been distributed to all councils.
- That the Adelaide Plains Council considers respond to the information being sought by Tony Fox on the development of the funding application.

9. 2020/2021 BUSINESS PLAN

9.1 Project Updates

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation:

- a) That the meeting notes the report
- b) That the Legatus Group Chair and CEO are approved to be members for the Climate Change Sector Agreement Committee and that the Legatus Group provides administration to the committee for 2021.
- c) That the Legatus Group receives the Sustainability Hub Concept Plan and publishes the plan on its website and considers its finding in the Legatus Group Strategic and Business Plans.
- d) That the Legatus Group receives the New Realities Report and publishes the report on its website and considers the recommended actions in the Legatus Group Strategic and Business Plans.
- e) That the Legatus Group receives the Socio-Economic Impacts of Road Deficiency Report and publishes the report on its website and considers its finding in the Legatus Group Strategic and Business Plans.
- f) That the Legatus Group CEO develops in consultation with an Aboriginal lead a workshop to follow the June 2021 Legatus Group meeting for a module that focuses on “Working with Aboriginal People, Communities & Organisations” and that the Landscape Board and RDA Boards be invited to also attend.
- g) That the Legatus Group encourages member councils to engage with their local Aboriginal Cultural Groups in their respective council regions to hold Aboriginal Cultural Awareness workshops delivered by the local Aboriginal Cultural Group.

Background:

These project updates are provided as a snapshot with colour coding used for each project heading: **Green – on track** **Yellow – some delay** **Red – potential concern.**

With the Project Coordinators having been in place for the past 4 months many of the previous yellow and red highlighted projects are now on track.

I. Water / Climate Change / Drought / Coronavirus	
Project	Status
Drought	Future Drought Fund Support was provided to two SA applications for an SA Drought Resilience Innovation and Adoption Hub through the Australian Government Future Drought Fund. These are designed to support resilient and innovative farming in

	<p>SA with encouragement that both applicants and or others from SA work in collaboration.</p> <p>(1) University of Adelaide, PIRSA and SARDI proposal would have 2 locations within the Northern and Yorke Region:</p> <ul style="list-style-type: none"> • Core site (medium rainfall): UoA Roseworthy campus (BLGAP) • Node 1 (low rainfall): SARDI Minnipa Agricultural Centre (Upper Eyre Peninsula) • Node 2 (pastoral): Port Augusta (Far North, Arid Lands) • Node 3 (low rainfall): Orroroo (YMN) • Node 4 (low-med rainfall): SARDI Loxton Research Centre (Murraylands and Riverland) • Node 5 (high rainfall): SARDI Struan Research Centre (South East, Lower Eyre Peninsula, Limestone Coast, Hills & Fleurieu, Kangaroo Island) <p>(2) AgInnovate (based in Kingston) who are partnering with Federation University (Victoria)</p> <p>Hubs will be a consortia of research providers and research users, with a regional focus. They will come together to address local drought resilience research, development, extension, adoption and innovation priorities. The hubs will aim to ensure agricultural research is useful and accessible, increasing opportunities to commercialise innovation.</p> <p>Initially, 4 years of funding will be provided to the hubs. Funding beyond this will be considered as part of the 4-yearly review of the <i>Drought Resilience Funding Plan</i>. Innovation Grants, facilitated through this program, will also be available in 2021. The grants will provide opportunities for collaborative drought resilience projects to assist primary producers and communities to adapt and transform. There will also be a Drought Resilience Research and Adoption Investment Plan to:</p> <ul style="list-style-type: none"> • Identify national drought resilience priorities over the short and long-term. • Inform other Future Drought Fund investment. • The R&A Investment Plan will be delivered by 30 June 2021. <p>An offer to assist was also made to RDA Far North who were actively participating with Uni Hub Upper Spencer Gulf on an application for the Drought Innovation Centres.</p> <p>Legatus Group Water Projects</p> <ul style="list-style-type: none"> • SA Water Smart Irrigation – Project commenced with SA Water with Copper Coast Council and Orroroo Carrieton Council • Stormwater Harvesting – Project commencing with projects in Copper Coast Council and Adelaide Plains Council and to be confirmed Light Regional Council.
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	<ul style="list-style-type: none"> • Reuse Wastewater – still to be discussed. <p>Wellbeing</p> <p>The Expressions of Interest for an APRIntern research project to gain a Community Wellbeing Awareness and Gap Analysis report to gain greater clarity of the current situation and needs of the region was not able to commence as the program has put a hold on any new projects. Consultation is occurring with Universities to develop an opportunity for a collaborative reach project to commence.</p>
Climate Change Sector Agreement	The final agreement has yet to be signed by the Legatus Group Chair it was approved by the RDA Barossa Light Gawler Adelaide Plains, RDA Yorke Mid North and the Northern and Yorke Landscape Board and sent by the Department Environment and Water for consideration by the Minister. There has yet to a response. The Sector Agreement requires the formation of a Committee and the February 2021 Alliance meeting agreed that the Alliance Chairs and CEOs plus a representative from Department of Environment and Water form the Sector Agreement Committee. The administration to rotate for the reporting on the Sector Agreement.
Sustainability Hub Concept Plan	The reference group including the Clare and Gilbert Valleys Council & DEW provided feedback to the draft concept plan (Attachment 4). The Consultants provided a presentation to the Northern and Yorke Alliance who received the report and supported the release of the concept plan for publication and that the report be provided to the Alliance members for their consideration and response.
Smart Irrigation System	On track - Project commenced with SA Water installing sensors to 5 sites in Copper Coast Council and 1 site in Orroroo Carrieton Council. Training will be commencing soon.
Storm Water Harvesting	Project commencing with projects in Copper Coast Council and Adelaide Plains Council and to be confirmed Light Regional Council.
Wellbeing Officer/s Drought / COVID-19	<p>Meeting being held with Wellbeing SA and they attended the recent Community Collaboration workshop. Meeting held with PIRSA representatives and LGA including the Council Ready Program this included ideas around Emergency Management / Volunteering align with the recent work by Helen Smith for SAFECOM and the Legatus Youth Volunteering. This would align with:</p> <ol style="list-style-type: none"> 1. Focus Area 7 of the Yorke Mid North Regional Plan (Road Map) Growing Diverse Populations which includes: <i>Plan Support and celebrate volunteering, community initiatives and opportunities for participation.</i> 2. Action Plan 4 from Schedule 1 of the Climate Change Sector Agreement: <i>In collaboration with Councils, the Emergency Services Sector, Zone Emergency Committees, and others, identify plans and preparedness initiatives that will build regional resilience to climate change and natural hazards.</i> 3. Goal Four of Legatus Group Strategic Plan: Work together to manage the sustainability of communities within their natural environment. Strategies:

	<ol style="list-style-type: none"> 1. <i>Support the collaborative approach to climate change adaptation through the Regional Climate Change Sector Agreements and monitor measures at the relevant regional or sub-regional level.</i> 2. <i>Support the Constituent Councils with Emergency Management Planning.</i> <p>There are synergies with the work we are progressing with Community Capacity Building and the alignment with Wellbeing within the region.</p> <p>Noted the discussions included issues around Biosecurity and the need for cross agency collaborations. With a need to make sure that we are not duplicating work that is occurring currently and we discussed the focus area for Legatus and PIRSA could be in the volunteer space. Bridget Johns and Helen Smith to follow up with Michael Arman at the LGA and it was suggested initially there could be support around identifying cross agency collaborations with a focus on a Think Tank re Volunteering to further identify opportunities.</p>
Northern and Yorke Coastal Management Action Plan	<p>Following the workshop on 7 December 2020 at Port Broughton for Legatus Group Coastal Councils with the Landscape Board a Landscape Priorities Fund Expression of Interest was submitted by the Landscape Board. Following a positive response this is now progressing to a funding application for a project “Coasting around the Yorke” to showcase trails around Yorke Peninsula’s spectacular coastline. It traverses and connects people to a diverse and unique range of coastal landscapes, areas of Cultural Heritage and historic significance. Increased visitation, changing climate and other issues impacting on these valuable ecosystems provides huge opportunity for stakeholders to collectively deliver on ground actions benefitting the environment, visitor experience and regional economy. The proposed multiyear project incorporates the staged delivery of linked projects over several years which address priority issues impacting values of landscapes along the coastal path while partnering with and advancing the interests of Aboriginal people.</p>
2. Community Capacity	
Brighter Futures	<p>Delay – Due to the COVID-19 workload of the Orroroo Carrieton and Flinders Ranges projects and Bridget Johns following up.</p>
Volunteering	<ol style="list-style-type: none"> 1. Four videos have been produced with 1 each featuring youth for Clare and Gilbert Valleys, Goyder and Wakefield Councils and then 1 general video on volunteering. They can be found on the Legatus Group Website and Councils have been encouraged to promote using social media. 2. Two workshops planned for April.
Community Development Officer training	<p>Initial workshop held and trial program called Basecamp a project management tool is being used with community development officers.</p>
Disability Inclusion Yorke Peninsula (YP) Tourism	<p>On track (subject to COVID-19) - Researcher Sandra Seymour UniSA has completed the research paper and is awaiting final input from reference group members and Legatus Group VIS Advisory Group and this will now form the basis of the request for quote re stage 2.</p>
Reconciliation	<p>The Legatus Group CEO is a member of the Northern and Yorke Landscape Board Aboriginal Engagement Committee (AEC) and provided the following update for their February 2021 meeting:</p> <ul style="list-style-type: none"> • Some Legatus Group councils have approached the Legatus Group CEO to support Reconciliation Awareness and Sharing Culture Sessions and this is being progressed. • Approach’s made to Garry Goldsmith Business Manager at Narungga Nation Aboriginal Corporation to develop a learning / awareness session

	<p>re indigenous enterprises / organisations and coastal councils as part of the Coastal Management Action Plan. Garry has advised in early Feb 2021 he will follow up for consultants that maybe interested to deliver this.</p> <ul style="list-style-type: none"> • A series of meetings were arranged for Christian Hampson CEO Yerrabingin from Sydney – Indigenous Design Company around Native Gardens in December 2020 but due to the outbreak of COVID-19 these have been postponed. • As part of the SA Regional Creative Industries Conference in Port Pirie the Art Gallery is hosting the Legacy: Reflections on Mabo a travelling exhibition and the Legatus Group CEO has contacted Gail Mabo (who co-curated the exhibition) and the Gallery to have Gail attend and be involved with the Conference. • Channel 44 who have an Aboriginal Intern project through the SA Film Corp have been approached to explore the option of having one of the interns work with Aboriginal organisation in the region to develop an online creative art – online story as a welcome / acknowledgement of country for our region. • Port Pirie Gallery is negotiating to stage an exhibition through Tarnanthi a platform for Aboriginal and Torres Strait Islander artists from across the country to share important stories. It encourages new beginnings by providing artists with opportunities to create significant new work and to extend their practice. Contact has been made with both the Gallery and Tarnanthi to identify cultural awareness opportunities aligned with the exhibition. • The Legatus Group is seeking to have a Welcome to Country for the SA Creative Industries Conference. <p>The AEC acknowledged the work being undertaken and provided feedback:</p> <ol style="list-style-type: none"> 1. “an Aboriginal Cultural Awareness training Module to be developed. This should read Developed in consultation with Aboriginal lead this module should focus on “Working with Aboriginal People, Communities & Organisations” to the Legatus group in the first instance. 2. Delivery of the Aboriginal Cultural Awareness workshops will be delivered by the local Aboriginal cultural group within their respective council regions (pending approvals by their Boards) <p>Cyril Kartinyeri from the Narungga National Aboriginal Corporation is following up on someone to deliver the Module on “Working with Aboriginal People, Communities & Organisations.</p> <p>The Legatus Group have also be approached by UniSA re an Indigenous Food project which aligns with Reconciliation Awareness and discussing are occurring for a possible event in the Clare Valley in May with a focus on women.</p>
3. Regional Capacity	
<p>Regional Conference / forums</p>	<p>A series of workshops, forums, webinars and conferences are progressing with being led by Legatus Group or in partnership and good participation from member councils.</p> <p>Completed Dec 2020</p> <ul style="list-style-type: none"> • Heavy Vehicle Access

	<ul style="list-style-type: none"> • Coastal Management Strategic Planning February 2021 • Community Connections Workshop • Remarkable Southern Flinders Alliance Webinar • Roads Forum <p>March 2021</p> <p>19 - SA/NT Regional Conference - Sustainable Regions through Parks, Recreation, Sport and the Environment - Clare https://santconference.parksleisure.com.au/learning-and-events/conference-sa-nt/</p> <p>24 – SA CWMS Conference – Whyalla https://www.eventbrite.com.au/e/south-australian-community-wastewater-management-scheme-conference-tickets-141104400059</p> <p>26 - YMN Alliance Forum – Water Balance in the Region - Clare Water Balance in the Region Tickets Eventbrite</p> <p>May 2021</p> <p>6 – Being developed Visitor Information Services Forum / Workshop</p> <p>19-21 SA Regional Creative Industries – Port Pirie https://legatus.sa.gov.au/creative-industries-conference/</p> <p>June 2021</p> <p>7-8 Mainstreet SA - Clare https://www.mainstreetsa.com.au/conference/mainstreet-sa-conference-2020</p> <p>Work has also commenced in a regional waste forum date and venue tbc</p>
<p>Youth in Music</p>	<ul style="list-style-type: none"> • Two students who are part of the Music Studies Program at Clare High School were selected to participate in the program based on: <ul style="list-style-type: none"> ○ the quality of their original composition ○ their joint musical ability and high standard • Preproduction for the audio was completed in late December. • In early February the final vocals were recorded. • Post -production work is currently underway which includes the recording of final instruments, and the mixing and mastering the completed track. • Pre-production for the video has been undertaken concurrently: <ul style="list-style-type: none"> ○ a “mood board” has been developed to drive the look and feel of the music video ○ on completion of the design and theme of the video a story board will be developed ○ film shooting will commence ○ editing of footage will take place ○ the final audio track will be synchronised and incorporated into the finished product ○ the video will be rendered and mastered ready for broadcast. <p>The premiere of the music video will be at the Regional Creative Industries Conference Welcome Event to be held in Port Pirie on the evening of 19 May.</p>
<p>SA Regional Road Priority</p>	<p>Stalled – This is a SAROC project and waiting on responses from Grants Commission and Dept Infrastructure and Transport. Being progressed through a working group established with SAROC, Regional LGA EOs, DPTI and Grants Commission.</p>

Legatus Socio-Economic Impacts Road Deficiency	AEC have completed the report (Attachment 5) with input from the reference group. The report sought to gain a better understanding of the impacts to the communities, businesses and industry through not addressing the major road deficiencies of the roads to assist with both advocacy and funding considerations. This is seeking to allow the region to be as competitive as possible with other regions in South Australia and interstate. The assessment found that a deterioration in road quality, because of insufficient maintenance investment, would result in increased costs particularly in terms of 8 listed factors. Quantification of the impact of a deterioration in road surface was able to be quantified for vehicle operating costs, travel time costs, costs of accidents, air pollution and greenhouse gas emissions. The recommendations include the need for further detailed assessment with the possibility of using case studies.
SLRP and Roads Database updates	HDS contracted and progressing within timelines.
Creative Industries Cultural Tourism Research project	New Realities – Report by Dr Heather Robinson Flinders University (Attachment 6). Focuses on Activating AR & VR potential for the creative industries and tourism in the Legatus Group Region. The final report is attached and has been overseen by a reference group and provided for consideration by the Legatus Group VIS Advisory Committee (refer to their minutes item 14)
IT data gathering and digital research project	On hold till early 2021
4. CWMS / Waste	
CWMS Conference	Planning has commenced for first quarter 2021 to be hosted in Whyalla
SA Regional Waste Management Strategy	This report concerning Regional Waste Management Infrastructure has been prepared for the South Australian Regional Organisation of Councils (SAROC). The report has been prepared by the Legatus Group's CEO with input from a Reference Group, LGA Secretariat and the Regional LGA Executive Officers. It is noted that the LGA has a partnership with Green Industries SA (GISA) and that this report fits into the broader strategic approach for South Australia's Waste Strategy 2020-2025. As such the LGA Secretariat will be submitting a report to SAROC using the findings of this report as background for their 18 March 2020 meeting. It is anticipated that the report will then be made available to all Regional LGAs.
Legatus Group Waste Management Action Plan	Green Industries SA has released South Australia's Waste Strategy 2020-2025, which sets out priority actions over the next five years. The Waste Strategy continues to promote innovation and business activity in the waste management, resource recovery and green industry sectors. A target of zero avoidable waste to landfill by 2030 guides action during and beyond the lifespan of the Waste Strategy. The Waste Strategy highlights five priorities for action: <ol style="list-style-type: none"> 1. Transitioning to a Circular Economy 2. Market development 3. Infrastructure capability and capacity 4. Food waste 5. Plastics and packaging The key targets for Municipal Solid Waste (MSW) as outlined in the Waste Strategy are: <ul style="list-style-type: none"> • Metropolitan MSW have a waste diversion target of 75% (a diversion rate for household bin systems of 60% by 2023 and 70% by 2025); and • By 2023 Regional Waste Management Plans to be in place for all South Australian regional local government areas and/or regional city clusters that set regionally appropriate and progressive waste diversion targets.

	<p>A funding application has been submitted to Green Industries SA as the Legatus Group Regional WM Plan was 2014-2020. The Legatus Group 20/21 Business Plan seeks to develop a WM Action Plan 2021 – 2024 with input from the current SAROC RWMS due to be presented to SAROC on 18 March 2021.</p> <p>A working / reference group will be developed to assist in overseeing the project.</p>
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Research Projects on track –

Project	University	Comments
Augmented and Virtual Reality Tourism	Flinders Uni	Completed – Feb 2021
Yorke Peninsula Tourism Accessibility Research Project	UniSA	Completed – Feb 2021
CWMS pump monitoring and management	UniSA	Commenced - Feb 2021.
Regional Waste Management Scheme Cost Model	UniSA	Completed - Jan 2021.
Reconciliation Action Research	Adelaide Uni	Project completed.
Potential for making and using organic waste	CQU	On track to be completed by March 2021.
Design Criteria for Regional CWMS	UniSA via Adelaide Uni	On track to be completed by April 2021.
A supply chain analysis of the circular economy in regional South Australia	Melbourne University	Commenced – Feb 2021 due to be completed June 2021
Implementing the Circular Economy in SA	UniSA	UniSA Project – Simon Millcock on reference group – Literature review completed

9.2 Project Officer updates

Paul Chapman – Project Manager CWMS and Waste

CWMS - Work is proceeding on projects initiated by the Legatus Group Advisory Committee:

- CWMS training course: content has been drafted and LGA is liaising with SA government regulators to finalise. Then Legatus will prepare a request for quotation to have the material scripted in readiness for it being produced in digital video form.
- Planning for the CWMS Annual Conference is well advanced with a program released and invitations sent for 24 March at Whyalla campus of UniSA.
- Discussion Paper concerning the governance of CWMS has been drafted for the LGA and is currently being reviewed by the LGA CWMS Management Committee.
- Condition monitoring via remote sensing: this project involved UniSA, the Copper Coast Council, Legatus and technology firm, IPACS. The schedule to install sensors has been agreed and the work will begin imminently.
- Research into compost: two doctoral students have been engaged to conduct preliminary work into the development of composting plants that would make use of CWMS sludge among other organic materials.

Waste Management - Work is underway to build on the findings of the draft waste management infrastructure plan which has been provided to the LGA. A funding proposal is being prepared to extend the work to:

- Develop a Waste Management Plan for Legatus Group.
- Consider possible business case and funding proposal for compost plant infrastructure in the Legatus Group region.
- Consider possible business case and funding proposal to build Materials Recovery Facilities in regional SA.

Bridget Johns - Community Collaborator. Collaborating with interested councils and community groups that support volunteers to be part of building thriving communities.

1. Community Connections Workshop: Representatives from 10 Legatus Councils came together on February 2nd to A workshop for connect with likeminded community development professionals to share what is working and what challenges they are experiencing. The aim of the day was to share strategies for workings smarter not harder to build governance capacity in community groups and bring on the next generation of enthusiastic volunteers. The program consisted of professional development training from Dr Kristine Peters from KPPM Strategy, Hayley Thiele from Volunteering SA & NT and Jessica Harkness and Gavin Fairbrother form Wellbeing SA. The last session of the day focused on sharing projects that had made a difference to communities, key focuses for 2021 and top challenges people were experiencing (see summary below).
2. Continuing Community Connections: A key outcome of the Community Connections workshops was the need for community development advocates within councils to have a mechanism to share information, templates and resources without bombarding their inboxes. Legatus is currently trialing a program called Basecamp a project management tool to see if it fits the needs of community development officers.
3. Drought Wellbeing Project: Investigating a research gap analysis review of services available across the region and a program developed by a local clinical psychologist to build skills for resilience and wellbeing across our rural communities.
4. Creating Brighter Futures: working with Kristine Peters from KPPM Strategy and community development officers to reschedule the program with the District Council of Orroroo Carrieton and Flinders Ranges Councils.
5. Mid North Youth Volunteering support for:

1. *Youth Mental Health Training* Working with C&GVC Youth Development Officer and Lifeline young people in the C&GVC, Wakefield Regional Council and Goyder Regional Council will participate in a new training course. The REACH (Recognise, Engage, Ask, Check, How) course is a new course aimed at young people who want the mental wellbeing training. Two sessions will be held in April 2021.
2. *Youth Volunteering Social Media Campaign* To highlight the volunteering activities of young people in C&GVC, Wakefield Regional Council and Goyder Regional Council, and Stu Nankivell from Blue Goanna Digital has developed four videos about young people's volunteering experiences. The videos are available for viewing at <https://legatus.sa.gov.au/social-infrastructure-community-services/>.
6. Legatus Visitor Information Services Forum: Focus on volunteering will be a half day forum following the State Conference specifically for Legatus Group councils on Thursday 6th May and the program is currently being finalised.

Note: Bridget has been selected as one the few women from across Australia to attend the National Rural Women's Coalition Rural, Regional and Remote Women's Canberra Muster Leadership Program in Canberra 14 -18 March. She will be attending using 2 days of her Legatus Group employment as it be of great benefit to her role, expanding networks and skills development to share with community development officers in the Legatus Group.

Sarah Cheesmur Creatives Facilitator

1. Augmented and Virtual Reality Tourism: Assistance provided to Flinders University Researchers and project planning where needed with the priority being the updating of the Creative Industries Data Base.
2. SA Regional Creative Industries Conference: Draft outline of program developed and identifying the Conference Working Group to assist with sponsors, agendas and decisions about keynote speakers and programming.
3. Visitor Information Services Forum: Partnering with Bridget Johns with focus on digital aspects of visitor information services.
4. Disability Inclusion Tourism Project: Assistance to the UniSA researcher.
5. Mid North Youth Volunteering: Support to the Youth Arts Goyder Council Project to showcase the scope of Goyder and Youth arts, volunteerism and provide a platform for future inclusion of our youth in community efforts.
6. Music Hubs Project: Assistance to the coordinator with focus on linking to local talent and the Creative Industries Data Base.

Current projects: (1) SA Regional Creative Industries Conference (2) Mixed Reality Tourism Research project (3) Remarkable South Flinders Ranges Council Alliance
 Opportunities include: (1) COVID-19 impacts and the greater use of digital services – Improvements re communication internally – regionally and with communities and issues associated with cyber security (2) Greater linkages with LGITSA through a Legatus IT network (3) Audit of the current Legatus Group members systems and identify areas for collaboration (4) Training programs re IT literacy for elected and operational staff (5) Support for regional / sub-regional disability awareness programs

Moira Coffey Regional Local Roads Coordinator

Programs	Progress
Legatus Group Local Roads Forum	26 Feb 2021

<p>Legatus Group Heavy Vehicle Access Workshop</p>	<p>3-4 December 2020</p> <p>Key feedback included:</p> <ul style="list-style-type: none"> • Many new road managers to roles that don't have full understanding of their roles and their responsibilities or the tools available to them – opportunity to share expertise and knowledge across area • Cost of putting the information together to be shovel-ready is costs prohibitive for some councils (eg: bridges for renewal program) • Timeframes to deliver the projects is too short due to difficulty to secure resources to deliver at the moment • Many councils do not have a digital database with the roads information / GIS. Few have outsourced this to consultants that charge to access their own information.
<p>Survey of Road Managers</p>	<p>Key feedback:</p> <ul style="list-style-type: none"> • The 2030 Regional Transport Plan seen as a vehicle for Supplementary and SLRP funding only (less than \$7M over 2 years). • The Plan is not dynamic enough. Road Users can change the priorities in a year and the plan works on a 3-year cycle • Regional priorities for roads are not necessarily the councils priorities • Not all Councils have a funding strategy for roads and roads related infrastructure funding • Some Councils are reluctant to hand over all information to Consultants • 11/15 or 73% of the Councils do the heavy vehicle access assessment themselves and 4 of the councils outsource this. <p>Opportunities:</p> <ul style="list-style-type: none"> • Share successes stories on grants - database • Regional database that includes road count data, IRI, SN, deficiency information, bridges, and GIS capability • Training for road managers in full suite of tools available to them
<p>Legatus Group Local Roads Forum</p>	<p>Planned for May 2021.</p> <p>Potential guests:</p> <ul style="list-style-type: none"> • Kristian Stott – assessing for silica • Australian Roads Research Board. New guidelines

Current Projects

<p>Programs</p>	<p>Progress</p>
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Legatus 2030 Local Roads Program	HDS progressing with the updates for the 20/21 funding applications and SLRP applications that are expected to open in March
Silica in Rubble	To push back to LGA Mutual to provide guidance
Socio-Economic impacts Road Deficiency	<p>Draft Report Received 2/2/21</p> <p>Strong link between lack of investment and costs to users, community and the environment.</p> <p>Deterioration results in the following increased costs:</p> <ul style="list-style-type: none"> • Vehicle operating costs • Travel time • Crash costs • Increased longer term costs to councils and reduced asset values. • Slower responses by emergency services • Increased air pollution and greenhouse gas emissions <p>Unfortunately, the region does not have the data that can validate the costs (namely IRI – International roughness index) and SN Skid resistance).</p> <p>Recommendation – select projects and collect this data. Australian Road Research Board can provide this service and an indicative quote is being sought (could be in the order of \$30k for 3 sites)</p>
RAVRAT changes to include unsealed road	<p>Discussions progressing</p> <p>Few (5/15) members use this tool (or have the capability to)</p> <p>Changes occurring in NSW to this tool that we are awaiting briefing on</p>
Strategy	<p>Roads Advisory committee recommend:</p> <ul style="list-style-type: none"> • Regional bridge assessment program • Regional airstrip approach • Cycleways • Electric car infrastructure
Regional Roads Program (State-wide consistent program for all SAROC)	Not started. DIT /Grants Commission defining scope

10 AUDIT and RISK MANAGEMENT COMMITTEE

Reports for Discussion

Audit and Risk Management Committee meeting

From: Chair Mayor Kathie Bowman

Recommendations: That the Legatus Group notes the report and thanks the Flinders Ranges Council for the provision of Financial Management Services and appoints a member (name to be confirmed) to fill the committee's vacancy from 30 April 2021.

Background

The Audit and Risk Management Committee met on 19 February 2021 at Northern Areas Council Chambers and via zoom. The meeting open at 10.30am and minutes of that meeting are:

1. Attendance

Committee: Mayor Kathie Bowman (Chair) and Mr Colin Byles in person with Cr Denis Clark and Mr Ian McDonald via zoom.

In Attendance: Legatus Group CEO Mr Simon Millcock

Apology: Mr Peter Ackland

2. Confirmation of Previous Minutes

Motion:

1. That the minutes of the previous Legatus Group Audit and Risk Management Committee meeting held on 13 November 2020 be taken as read and confirmed.
2. That the Committee notes the reappointment of Ian McDonald for two years from 15 February 2021.

Moved: Colin Byles Seconded: Cr Denis Clark

CARRIED

3. Business Arising Not Otherwise on the Agenda

3.1 Financial Management Services

The Legatus Group CEO provided a report on the Expression of Interest for the provision of Financial Management Services and the quote received from CJ Davies Consulting. The committee discussed the quote and the current arrangements.

Motion:

1. The committee recommends that the Legatus Group accepts the quote from CJ Davies Consulting for a 3-year term commencing from 1 April 2021 and that the Legatus Group CEO consults with the Chair and Deputy Chairs in compliance with the Legatus Group Policy to gain their approval for a contract to be entered.
2. That the Legatus Group thanks the Flinders Ranges Council for their support during the past 3 years.

Moved: Cr Denis Clark Seconded: Ian McDonald

CARRIED

3.2 Review of Strategic Plan

The Legatus Group CEO provided a report on the progress of the review and the committee discussed with the following points noted:

1. The value of Legatus is through its strength in collaboration and advocacy whereby individual members can raise matters which can be debated, researched to form a collective response / approach to progress to SAROC and to the LGA.
2. There is a variance in how some councils use their membership of Legatus and consideration on ways to support member councils in leveraging this support should be considered.
3. There is a need for flexibility around project development and resourcing which may include sub-regional and for projects which arise during the financial year that may not have been initially in the business plan or budget.
4. Support for the continuation of this committee.

3.3 Review of the 20/21 Budget

The Legatus Group CEO and Finance Manager provided a report and revised budget for 20/21 and the variances were outlined.

Motion: That the committee notes the Budget Review has been completed in accordance with the charter and as there is no additional financial contribution being sought from Constituent Councils the Legatus Group can consider adopting the revised budget at their 5 March 2021 Board meeting.

Moved: Colin Byles Seconded: Ian McDonald

CARRIED

3.4 External facilitator for CEOs Performance Review

The Legatus Group CEO provided a report that advised McArthur had been appointed as the consultants along with a copy of the proposed questionnaire to be used and who would receive.

Motion: That the committee notes the report and agrees with the questions and the people identified in the report to be approached.

Moved: Ian McDonald Seconded: Cr Denis Clark

CARRIED

3.5 Expression of interest for filling vacancy on the committee

The meeting noted the report by the Legatus Group CEO that there had been no response to the call for Expressions of Interest for the vacancy of Cr Denis Clark from 30 April 2021 and that this be listed as an agenda item for the 5 March 2021 Legatus Group meeting.

3.6 Internal Controls / Disaster Recovery

The meeting discussed the value in progressing this once the new financial management is in place.

Motion: That the committee considers this at their next meeting.

Moved: Colin Byles Seconded: Cr Denis Clark

CARRIED

4. Financial Report

4.1 20/21 Financial Report

The Legatus Group CEO provided a report including (1) Budget Comparison report for the first half 2020/2021 which has been provided to Legatus Group Councils (2) Profit and Loss by Job - January 2021 report (3) The Balance Sheet January 2021 and (4) Profit and Loss reports January 2021. The Legatus Group CEO provided an update on the progress of projects which have yet to commence or have variations.

Motion: That the committee notes the report.

Moved: Ian McDonald Seconded: Cr Denis Clark

CARRIED

5. Legatus Group Work Plan

The Legatus Group CEO provided a report with the agenda on the Legatus Group Work Plan.

Motion:

1. That the committee notes the work plan is up to date.

Moved: Colin Byles Seconded: Ian McDonald

CARRIED

6. Other Business

The Committee noted that Cr Denis Clark is not seeking reappointment to the Committee and wished to acknowledge the important contribution that he has made not only to the Committee but also to the Legatus Group and that his contributions have been extremely valuable.

7. Next meeting

Friday 28 May 2021 10.30am Council Chambers Jamestown.

Meeting Closed at 11.25am

Legatus Group CEO note: The Committee comprises five (5) members nominated by the Board and approved by Councils.

- Must include two (2) professionally qualified officers, selected from staff of Councils (Colin Byles membership expires 31/5/21 Peter Ackland membership expires 14/8/23)
- Must include at least one (1) person who is not a member of the Board and who is determined by Councils to have financial experience relevant to the functions of the Audit & Risk Committee (Ian McDonald membership expires 15/2/23)
- May include elected members of Councils (Mayor Kathie Bowman membership expires 5/6/23 and Cr Clark membership expires 30/4/21)

II. FINANCIAL REPORTS

II.1 2020/2021 Budget Review

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group amends its 2020/2021 budget to the attached revised budget.

Background

The Legatus Group CEO and Finance Manager provided a report (below) and revised budget for 20/21 (Attachment 7) and the variances were discussed by the 19 February 2021 Audit and Risk Management Committee meeting who noted the Budget Review has been completed in accordance with the charter and as there is no additional financial contribution being sought from Constituent Councils and that the Legatus Group can consider adopting the revised budget at their 5 March 2021 Board meeting.

On 9 December 2020, the Legatus Group CEO provided a report to the Finance Manager which included the review of the 20/21 budget. This was discussed during a meeting with the Finance Manager on the following day. The revised budget was made available on 16 February 2021 and shows that on 30 June 2020 there will be an improved budget position of \$54,000, Total Assets of \$811,000 and Reserves of \$779,000. This is due to the following:

- Income variation (increase \$76,000)
 - Decrease from Federal and State Grants – grants not applied for
 - Decrease from Council Contributions as no new Brighter Futures Projects
 - Increase from LGA Grants
 - Increase from NRM Grants
 - Increase from reimbursements PhD Intern Program
- Expenses variation (increase \$22,000)
 - Increase in employee expenses offset by decrease in contractors / consultants due to short term employment contracts of Community Collaborator, Roads Coordinator and Creative Facilitator as opposed to contracting consultants.
 - Increase of employee travel reimbursement.
 - Increase in accounting fees allowing for new contractor to commence for hand over.
 - Refer to item 10.2 on project updates.

The relevant sections of the Legatus Group Charter are:

- The Legatus Group must reconsider its Budget in accordance with the Act and in a manner consistent with the Act and may amend its Budget for a Financial Year at any time before the year ends.
- The Legatus Group must submit to each Constituent Council for approval, any proposed amendment to the Budget that provides for an additional financial contribution by the Constituent Councils.

II.2 2020/2021 Budget / Finance Update

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group notes the balance sheet and profit and loss report for the period 1 July 2020 – 31 January 2021 and the first half budget comparison for 2020/2021.

Background

Quarterly reports summarising the financial position and performance of the Legatus Group against the Budget must be prepared and presented to the Board at each ordinary meeting of the Board and copies provided to the Constituent Councils.

The Legatus Group Audit and Risk Management Committee on 19 February 2021 noted a report including (1) Budget Comparison report for the first half 2020/2021 which has been provided to Legatus Group Councils (2) Profit and Loss by Job - January 2021 report (3) The Balance Sheet January 2021 and (4) Profit and Loss reports January 2021. The Legatus Group CEO provided an update on the progress of projects which have yet to commence or have variations.

Attachments (8,9&10):

1. Budget Comparison report for the first half 2020/2021 which has been provided to Legatus Group Councils.
2. Profit and Loss reports

The Balance Sheet July 2020 – January 2021 is listed below. Key items to note re the budget are:

- Projects not yet commenced or with variations are:
 - IT data gathering and digital research project \$25,000 original budget being progressed
 - Transport - Bridges report \$30,000 recommended in revised budget and request for quote being developed
 - Wellbeing decrease by \$50,000 in expenses as only likely project is research project via University
 - Smart irrigation decreases by \$8,000 as only 2 councils take up the initial offer
 - Community Development Officer Training \$15,000 being progressed
 - Reconciliation Action \$15,000 being progressed
 - Transport - \$5,000 allocation to SAROC State Road Priority not yet commenced
 - Remarkable Sth Flinders Alliance \$15,000 research project commenced

Balance Sheet

Legatus Group As at 31 January 2021

Assets

Bank	31 Jan 2021	30 Jun 202
Bank SA Cheque Account	39,326	52,6
Bendigo Business Banking Acc	-	25,0
Total Bank Current	39,326	77,7
Assets		
Accounts Receivable	4,400	93,4
Accrual: Interest Income	-	4
LGFA General	1,237,241	1,180,2
Total Current Assets	1,241,641	1,274,0
Non-current Assets		
Computers & S/w : Accum Depn	(3,948)	(3,94
Computers & Software	3,948	3,9
Motor Vehicles : Accum Depn	(4,117)	(4,11
Motor Vehicles at Cost	28,967	28,9
Total Non-current Assets	24,850	24,8
Total Assets	1,305,817	1,376,7

Liabilities

Current Liabilities		
Accounts Payable	12,849	18,7
Accruals	-	5,8
GST	(2,098)	
Income Received in Advance	-	110,5
Prov : Annual Leave	10,314	10,3
Total Current Liabilities	21,065	145,5
Non-Current Liabilities		
Prov for Long Service Leave (NC)	7,070	7,0
Total Non-Current Liabilities	7,070	7,0
Total Liabilities	28,134	152,5
Net Assets	1,277,682	1,224,1

Equity

Accumulated Surplus B/F	704,359	166,3
Current Year Earnings	53,554	223,3
Reserve - General	269,770	269,7
Reserve - Rubble Royalty Projects	-	250,0
Transfer from Reserves (To AS)	250,000	1,408,9
Transfer to Reserves (From AS)	-	(1,094,241
Total Equity	1,277,682	1,224,1

11.3 CEO Credit Card Payments

From: Simon Millcock, CEO, Legatus Group

Recommendations: That the Legatus Group notes the CEOs credit card expenditure report for the period 1 November 2020 – 31 January 2021.

Discussion:

The Legatus Group CEO is required to provide a report on the Legatus Group credit card purchases which are listed below for the period November 2020 – January 2021.

Date / item	Amount
3 Nov X Convenience Welland – Fuel	40.13
5 Nov XERO – Accounting package	65.00
6 Nov Perry’s Auburn – Fuel	51.22
12 Nov United Petroleum Pt Wakefield – Fuel	41.90
12 Nov KS & CA Hunt Clare – Fuel	46.13
17 Nov Liberty Port Adelaide – Fuel	39.62
17 Nov BP Mile End - Fuel	14.95
20 Nov KS & CA Hunt Clare – Fuel	48.25
27 Nov Liberty Fuel Port Adelaide – Fuel	34.52
5 Dec XERO – Accounting package	65.00
8 Dec OTR Clare - Fuel	60.57
8 Dec Lady Burra Restaurant - Meal	18.00
9 Dec Adelaide City – Parking	9.40
9 Dec Officeworks – Stationary	8.30
10 Dec OTR Thorngate – Fuel	39.85
11 Dec John Pirie Motor Inn – Accommodation	129.00
12 Dec OTR Pt Augusta – Fuel	33.98
16 Dec Chancellor on Currie – Accommodation	90.35
16 Dec Coles Express – Office supplies	20.02
17 Dec KS & CA Hunt Clare – Fuel	51.34
18 Dec Lillyman Hotels – Meals (CEO & Project Manager)	50.00
18 Dec Chancellor on Currie – Parking	20.28
24 Dec KS & CA Hunt Clare – Fuel	41.14
31 Dec Liberty Port Adelaide – Fuel	38.65
5 Jan 2021 KS & CA Hunt Clare – Fuel	42.34
5 Jan XERO – Accounting Package	65.00
9 Jan TSN Group – Office supplies	75.00
9 Jan Target – Office supplies	8.00
9 Jan Woolworths – Office supplies	38.25
12 Jan Top Gear – Carwash	13.00
12 X Convenience Pt Adelaide – Fuel	39.74
13 Jan Baker Bears Bakery – Meal	24.35
13 Jan SAFAVI - Meal	10.00
14 Jan Brett Gordon Skinner – Fuel	54.14
20 Jan Office National – Stationary	5.95
21 Jan KS & CA Hunt Clare – Fuel	48.50
28 Jan Liberty Pt Adelaide – Fuel	50.44

12 LEGATUS GROUP REGIONAL MANAGEMENT GROUP

Reports for Discussion

From: Colin Byles CEO Northern Areas Council / Chair

Recommendation: That the report is noted.

Discussion: Notes of Legatus Management Group meeting Friday 12 February 2021
12.30pm Clare and Gilbert Valleys Council Chambers

1. ATTENDANCE

- 1.1 Present: Colin Byles (Northern Areas), Helen Macdonald (Clare and Gilbert Valleys), Russell Peate (Copper Coast), Peter Ackland (Port Pirie), Jacqui Kelleher (Acting CEO Mt Remarkable), David Stevenson (Goyder), Stephen Rufus (Peterborough), Dylan Strong (Orroroo Carrieton) and Simon Millcock (Legatus Group).
- 1.2 Apologies: Brian Carr (Light), James Miller (Adelaide Plains), Martin McCarthy (Barossa), Maree Wauchope (Barunga West), Eric Brown (Flinders Ranges), Andrew MacDonald (Wakefield), Sam Johnson (Mt Remarkable) and Andrew Cameron (Yorke Peninsula).

2. Welcome

- 2.1 Welcome - Chair Colin Byles welcomed everyone to the meeting and welcomed Stephen Rufus back to the region as the new CEO for District Council of Peterborough.
- 2.2 Vacancies on Advisory Committees - Discussions held re the current CEO vacancies for the Visitor Information Services Advisory Committee and CEOs invited to contact Simon Millcock. (Note following the meeting Stephen Rufus expressed interest)

3. Notes and actions from previous meeting 17 December 2020

A report was provided with the agenda and it was noted that LGASA Mutual Chair still intends to visit the region.

4. Legatus Group Strategic Plan Review

The Legatus Group CEO provided the background document with the agenda which is being used for the Strategic Plan Review Workshop on 5 March after the board meeting and this included the results of the survey. General discussion was held with reference to:

- I. Regional Management Group and increased participation to support and work collaboratively with the Chief Executive Officer to implement and deliver the strategic objectives of the Legatus Group. This requires increased relevance to the Legatus Group CEOs and whilst information sharing, and relevant presentations are of value there needs to be greater consideration on discussions around the role of the Management Group in the Business Plan and support on Project Evaluation.

2. The issues of equity across the broader region including the opportunities that Legatus can provide to support for smaller councils and through a cluster approach re projects was supported.
3. Discussion on the need to help refine the process around project identification including both in the annual business plan / budget and for those not identified which occur during the year. The meeting recognised there is an opportunity during the next 18 months for value adding to projects and attracting grants using some of the current reserves.

Action: Simon Millcock to contact all CEOs who were not in attendance to discuss and gain feedback prior to the 5 March 2021 Legatus Group Strategic Plan Review Workshop.

5. 20/21 Business Plan Update

The meeting noted the update by Simon Millcock including the upcoming Forums and Conference and was supportive of proposed (1) Visitor Information Services and (2) Waste Forums for the region.

6. Administration

The meeting noted that McArthur's will be contracted to undertake the CEO's performance review and that calls were made for expression of interest for the Legatus Group Financial Management Services.

7. Guest Speakers

7.1 Jennifer Munro Planning Officer Northern and Yorke Landscape Board:

- (1) Renewal of the existing Water Affecting Activities BPOP agreements with Councils.
- (2) Strategic commonalities between the Council Strategic Plans and the proposed content of the draft Landscape Plan.

Both power point presentations to be provided to all Council CEOs.

7.2 Paul Chapman Project Manager Legatus Group CWMS and Waste.

Focus of the presentation was on the Regional Waste Management and current work being undertaken.

The meeting noted the importance of the work being undertaken and supported the Legatus Group applying for funding to the GISA Council Modernisation Grants to progress a Legatus Group Regional Waste Management Plan to consider South Australia's Waste and Resource Recovery Plan and the current reports being prepared for SAROC. Stephen Rufus advised that Cleve Council maybe a good case study. The power point will be provided to all Council CEOs.

8. Other Business Nil

9. NEXT MEETINGS Date and venue to be confirmed

10. CLOSE The meeting was closed at 2.57 pm

13 LEGATUS ROAD AND TRANSPORT INFRASTRUCTURE ADVISORY COMMITTEE

Reports for Discussion

From: Dr Helen Macdonald CEO / Chair

Recommendations:

1. That the meeting notes the report.
2. That Dr Helen Macdonald is reappointed as Chair to the Legatus Road and Transport Infrastructure Advisory Committee for a further 2-year term.

Discussion: The Legatus Road and Transport Infrastructure Advisory Committee held a meeting on Friday 12 February 2021 Clare and Gilbert Valleys Council Chamber and Zoom and the unconfirmed Minutes are:

1. Welcome the meeting was opened at 10:30am by Chair Dr Helen Macdonald
2. Attendance In person: Committee members: Dr Helen Macdonald (Clare and Gilbert Valley), Steven Kaesler (Barossa), Michael McCauley (Yorke Peninsula), Dylan Strong (Orroroo-Carrieton), Kelly-Anne Saffin (RDA YMN from 10.55am), Mitchell Foote (Flinders Ranges) Others: Simon Millcock, Moira Coffey(Legatus), Tim Neumann (Copper Coast) Zoom: Committee members: Tom Jones (Adelaide Plains), Mike Wilde (DPTI), Stuart Robert (Wakefield), Others: Toni Clarke (LGASA Heavy Vehicle Access Liaison Officer) Tim Viner-Smith (HDS) for section 5.1.1 only
3. Apologies Lee Wallis (Goyder)
4. Minutes of the committee meeting held 18 November 2020 held via Zoom

The meeting noted that minutes of the meeting held on 18 November 2020 were presented to the Legatus Group. The meeting resolved that the minutes were a true and accurate record of the meeting.

Moved: Dylan Strong Second: Michael McCauley CARRIED

3. Progress on actions from previous meetings

Moira provided a report on the actions and new actions are included into the table at the end of the minutes.

Meeting	Action	Progress	Comments
18/11/20	Meet with Lea Bacon on whether the RAVRAT project progresses	In progress	Moira to provide feedback on RAVRAT use and Toni to discover NSW adaptations

			Toni is still awaiting info so we can have another meeting with Lea
18/11/20	Toni to provide briefing on bridges pilot study		

4. Items for decisions:

4.1 Committee

The meeting noted the first term for Dr Helen Macdonald was expiring and Helen advised that she would like to continue for a second term as per the terms of reference. The meeting discussed maintaining the continuity of the progress of the Roads Advisory Committee and supports the recommendation that Dr Helen Macdonald remains as a member of the committee for another two-year term in the position of Chair. Dr Helen Macdonald accepted this nomination.

Motion: That the Committee recommends to the Legatus Group that Dr Helen Macdonald continues for a two year on the Legatus Group Road and Transport Infrastructure Advisory Committee and that she continues to Chair the Committee.

Moved: Dylan Strong Second: Steve Kaesler CARRIED

In addition to the membership discussion, the committee discussed ways to ensure that all the councils are engaged and can provide feedback to the Roads Advisory Committee. The meeting discussed the value of having 2-3 forums and an annual conference and working with neighbours on an as needs basis rather than adding more events at this stage. The meeting suggested that having a common person to channel the information through helps members. Mike and Toni added that it is valuable to be able to present to this collective group of representatives.

The recommendation of the committee is to 1) Keep the standing committee as it is at the high level; 2) Keep an annual conference and a few forums a year and 3) Create an invitation for the unrepresented councils to attend committee meetings to raise the issues that are relevant for them that aren't being addressed and other items to be channelled via LGA.

4.2 Bridges Renewal Program

The meeting discussed that the different councils have different positions with respect to their strategy on addressing deficiencies with bridges/culverts (i.e.: some councils do not have a strategy and others have a clear pipeline of works). Funding bridge assessments and project works is a challenge for many councils and Kelly-Anne provided that industry matching was a successful strategy in the Northern Areas that could be explored with other industry partners such as the windfarms. Additionally, it was discussed that bridges are currently not in the scope of the Regional Transport Plan.

The recommendation of the committee is to support a RFQ (following a review of the scope) for an assessment of bridges and culverts.

4.3 Objectives for 2021/22

The Legatus Group Strategic Plan Review workshop will be held on the 5th March 2021. The draft discussion paper for this planning day is noted.

The key discussion on the objectives are summarised below:

- Public transport: The committee questioned whether “public transport” fits within the Regional Transport Plan and recommends that it sits better with Community Services and this committee’s scope will be that the infrastructure is fit-for-purpose only. The RDA provided that recently (and unusually), they were asked to investigate workforce transportation around the region.
- Cycleways: The committee supports objectives for cycleways to 1) get people off the roads (Barossa and YP) and 2) for community connectivity for services and 3) this achieves tourism, safety and community objectives. Kelly-Anne provided that DEW are preparing a trails strategy for SA at the moment.
- Airstrips: The committee agreed that it would be good to have a better understanding of what air infrastructure is across the region and that it would be better to have a regional approach to airstrips.

Additionally, the committee recommends that the scope of the Regional Transport Plan (and action plans), includes all the infrastructure funding needs to support the strategic freight, tourism and community transport networks.

The meeting discussed the resourcing needed to support this work and recommends continuing to fund the Roads Coordinator Role in the short-term noting that subject to the success then councils may need to consider contributing to this role in the future.

The committee suggested creating staged objectives with a focus to improve the quality and consistency of the Regional Transport Plan and to advocate for increased funding success:

	Objective	Outcomes
Year 1	Get it right and get on board	<ul style="list-style-type: none"> • Fill pipeline with all roads projects that support the Regional Transport Plan objectives from all the councils • Achieve consistent understanding of what the plan is and isn’t across all the councils • Identify the data we need to have to gain a competitive advantage regionally to increase funding opportunities (IRI, SR?) • Identify other projects to add to the Regional Transport Plan (bridges, cycleways) • Get data (case studies)
Year 2	Get more funding	<ul style="list-style-type: none"> • Identify equity issues and understand funding landscape • Create advocacy action plan
Year 3	Get onto it	<ul style="list-style-type: none"> • Implement advocacy plan

In the meeting, the committee discussed how equity is being addressed in funding and Mike provided that the recent review of the SLRP focussed more on competence that equity and the state is more concerned that projects are not “shovel ready” and that some bigger projects are not getting off the ground when small ones could have been.

5. Items for discussions:

5.1 Silica in Rubble

The meeting recommends that as a region we request that LGA mutual provides guidance on this matter.

5.2 Roads Forum 2021

Action: All committee members are to encourage Roads Managers, CEO's and elected members to attend.

5.3 Feedback from Roads Forums 3rd/4th December 2020

The meeting notes the feedback provided from the forums held in December 2020.

5.4 Socio-economic Study feedback

The meeting notes the feedback provided on the progress of this assessment and that the working group will meet with AEC next Tuesday 16th February for a preliminary summary of the findings.

5.5 Grant Funding opportunities to support 2030 Legatus Group Regional Transport Plan FY 2020/21

The committee recommends that a short advocacy video (as requested by the LGA), is created to support the continuation of the supplementary roads funding.

5.5.1 SLRP Program

Tim Viner-Smith (HDS) joined via zoom for this part of the meeting and provided that all councils were approached and that half have not responded. Tim is working on a deadline to collate changes for the Regional Transport Plan by the end of February.

5.5.2 Community Infrastructure Grant (27th Jan)

The meeting discussed that a few councils applied for this including: YP Alliance and Barossa.

5.5.3 Heavy Vehicle Safety Initiative (HVS)

This closed on 12 February 2021 and was more orientated at training opportunities. We do not believe anyone applied for this.

5.5.4 Building Better Regions

Applications for Round 5 of the Building Better Regions Fund Infrastructure Stream will close on the 5th of March. The meeting discussed that they do not apply to this grant for roads related grants.

5.6 DIT feedback – State-wide Regional South Australian Local Government Roads Priority List

Mike provided a summary on the progress of DIT works and this will be included in his presentation at the roads conference. The meeting requested that Mike provides an update on the projects announced last year in this presentation. Additionally Mike provided that the Australia infrastructure list will open on 26th February 2021.

5.7 LGA feedback

Toni provided that she is working with the LGA mutual teams on clarifying what is the councils' liability on access decisions and is working towards providing training for this from late March in addition to assessment guidelines.

6. Other Business

Dylan requested a discussion at the next meeting on the local government disaster recovery fund and the criteria attached to it.

Key dates:

- 26th February 2021 Roads Forum (Balaklava)

7. Close and date of next meeting

Friday 14 May 2021 10.30am Clare & Gilbert Valleys Council

Meeting closed at 12:25pm

Actions

Meeting	Action	Progress	Comments
18/11/20	Meet with Lea Bacon on whether the RAVRAT project progresses	In progress	Moira to provide feedback on RAVRAT use and Toni to discover NSW adaptations Toni is still awaiting info so we can have another meeting with Lea
18/11/20	Toni to provide briefing on bridges pilot study		
12/2/21	Moira to create invitation space at roads advisory committee meetings for the councils not on the advisory group		
12/2/21	All roads managers to provide any information required in the scope for the bridges RFQ		
12/2/21	Kelly-Anne and Moira to catch up and discuss the transport between the three cities situations		
12/2/21	Michael, Helen, Kelly-Anne to put together script and locations for advocacy video		
12/2/21	Moira to create a database of funding applications for roads related projects that support the Regional Transport Plan		
12/2/21	Dylan and Moira to develop a paper on how challenging the disaster recovery funding criteria was		

14 Legatus Group CWMS Advisory Committee

Reports for Discussion

From: Andrew MacDonald CEO / Chair

Recommendation: That the meeting notes the report.

Discussion:

The Legatus Group CWMS Advisory Committee met on 11 February 2021 at the Copper Coast Council and via Zoom. The unconfirmed minutes of that meeting are:

1. Welcome and apologies

Andrew MacDonald (Chair) via zoom welcomed members of the Legatus Group CWMS Advisory Committee: Matthew McRae, Riaz Uddin and Adam Broadbent in person and Gary Easthope via zoom. Simon Millcock and Paul Chapman from Legatus also attended in person. Hayden Battle was an apology.

2. Previous Minutes

Draft Minutes from the meeting on 12th November 2020 were accepted as correct.

3. Matters Arising

3.1 PhD Internships

The meeting noted progress with the two Internships and looks forward to a briefing from both researchers at the next meeting, after the CWMS Conference.

3.2 CWMS Discussion Paper

The meeting reviewed the context in which the paper was prepared and the process by which it had been reviewed before hearing of its contents, which covered evidence of a disproportionality between the risks, expense and challenges of CWMS and the governance provided to them, as well as canvassing some options for change. The meeting reconfirmed the Advisory Committee's intention to highlight the issues raised in the Discussion Paper. The lack of skills and collaboration were seen to impede better management. The evidence in the Paper that CWMS were often not a major focus for senior Council was supported with the view that only those who work in CWMS focus on them.

Simon Millcock updated the advisory committee on the meeting held with the LGA Secretariat, Regional LGA EOs and SAROC Chair where it had been suggested the discussion paper be provided to SAROC. They had agreed that the discussion paper be initially provided to the LGA CWMS Management Committee.

The Committee supported the Legatus Group CEO including the discussion paper with the Legatus Group quarterly report to the LGA CWMS Management Committee and encouraging them to provide a response on a way to progress the issues and consider bringing the matters before SAROC.

3.3 Proposed CWMS training course

The Committee noted that the content for this course had been drafted and passed to the LGA who would discuss the final changes with the State government. The Committee acknowledged the work of Paul, Matt and Adam.

4. Legatus Strategic Plan

The Committee considered its future role, as part of the lead up to the Legatus Strategic Plan Review Workshop. It supported continuing the Advisory Committee and wanted to increase involvement of councils and to continue the state-wide Annual Conference. It recognised this had resource implications for the Legatus Group which needed to be considered. The current funding, which includes State-wide support, expires on 30 June 2021. Collaboration over CWMS could be furthered through the Regional LGAs and there would be value in a State-wide Network, with each Regional LGA having its own advisory group. The Committee asked whether the State-wide work would be better managed through the LGA with increased resources for Michelle Wittholz LGA CWMS Program Manager or via extending the current arrangements and resources for the Legatus Group or a blend of both. No resolution was reached.

5. CWMS Conference

The Advisory Committee noted the proposed agenda for the Conference and that senior people from the UniSA would be invited.

Andrew MacDonald had to leave the meeting and Simon Millcock took over as Chair.

6. Remote condition monitoring of CWMS pumps

The meeting welcomed researchers from Mawson Lakes, by Professor Chris Chow and Dr Linda Shi from UniSA and Dr Vinay Sriram from IPACS, who attended to meet all participants in the upcoming trial of sensors to be installed on the CWMS pumps of the Copper Coast Council. The meeting noted the value of the collaborations between business, researchers and local government. Lunch was provided and then most of the members and all the visitors inspected pumps and pump stations where the sensors will be installed.

7. Any other business

There was no other business for the meeting.

8. Date of next meeting

No date was set for the next meeting.

9. Close

Meeting closed at 12.10pm

15 Legatus Group Visitor Information Services Advisory Committee

Reports for Discussion

From: Simon Millcock Legatus Group CEO

Recommendation: That the meeting notes the report and appoints Stephen Rufus as the Chair of the Committee for a 2-year term.

Discussion:

The Legatus Group Visitor Information Services Advisory Committee met on Friday 19 February 2021 via zoom. The minutes are:

1. Welcome and apologies

Attendance: Liz Heavey (Light), Shirley Dearlove (Peterborough), Lynn Spurling (Copper Coast), Rebecca Uphill (Barossa), Bridget Johns (Barunga West & Legatus), Simon Millcock & Sarah Cheesmur (Legatus).

Apology: Glen Christie (Port Pirie), Jeremy Carn (RDAFN), Anne Hammond (Yorke Peninsula), & Jo Seabrook (Barossa).

2. Welcome

Simon Millcock welcomed everyone to the meeting and advised that Stephen Rufus the CEO District Council of Peterborough has advised he will join the committee and will take on the role as Chair but was an apology for today. To be ratified at the Legatus Group meeting on 5 March.

3. Guest Speaker – Inclusive and Accessible Tourism Experiences for the Yorke Peninsula.

Sandra Seymour attended the meeting (including Cr Vluggen & Sue Moss Copper Coast Council) and provided a report on the research undertaken. The meeting agreed that the work undertaken to date was of great value in expanding awareness and realising opportunities not being explored currently. The meeting noted that the report should not be too academic and that there is value in a brief Executive Summary which explains the scope and research along with the list of recommendations at the start with detailed report following. The meeting noted the leadership being taken by the 3 Yorke Peninsula Councils and that there is value across the broader region.

Not all have had the chance to read the report and feedback will be open till Friday 26 February 2021. Sandra will then finalise the report and it can move into stage 2.

4. Minutes of the committee meeting held 6 November 2020

The meeting endorsed the minutes were a true and accurate record of the meeting.

5. Check in

General discussion held and following key points were discussed:

- For the Peterborough area January and February had slowed but numbers were still good for this time of the year. Seeing continued interstate travellers.
- International travel still expected to be a long time off – focus on domestic and drive market will continue.
- South region numbers continued to be strong over Christmas New Year with day trippers and February has continued to be steady.
- Light Council working on Drivers Way and will be workshopping the new destination branding and working on the alliance with the Barossa and report by Lucid Consulting.
- Barossa gearing up for Barossa Festival and majority of visitors are from SA and interest continues to grow for the next few weeks and months.
- Barunga West have been updating their images and working on funding applications including signage.

6. Budget 2020/2021- Projects

The meeting noted the reports by Simon Millcock and discussed:

- a) New Realities Report – Feedback provided to the report which was distributed with the agenda and noted the good value in the cross regional approach. The meeting consensus was that the Legatus Group receives and publishes the report and considers the recommended actions in the Legatus Group Strategic and Business Plans.
- b) Legatus Group Regional Visitor Information Services Forum 6 May – Feedback was that it made sense to hold this event following the State VIC Conference. Agreed on the presenters and Bridget and Sarah to continue to action this.
- c) Port Wakefield “A sense of departure and arrival” No update provided
- d) Remarkable Southern Flinders Ranges Council Alliance – The meeting noted the report and the zoom webinar featuring the case study from Sisters Oregon on 25 Feb.
- e) Forums Conferences – The meeting noted the upcoming tourism related forums and conference.

7. Legatus Group Strategic Plan

The meeting discussed the value of the VIS Advisory Committee and that it should continue. This included the ability to look at broader more strategic approaches and to assist with pre-empting changes and trends. The current projects around use of technology and accessibility re tourism are great examples. This provides an opportunity for the council operational staff to discuss at a regional level and assists in keeping the councils apprised of the role they provide in visitor information services. The networking was very valuable and provided the opportunity to have discussions on similar issues and ways to deal with them.

The meeting discussed the current release of the Youth in Volunteering videos via Goyder, Clare and Gilbert Valleys and Wakefield Councils and the committee supported a project to

develop one around volunteering for Visitor Information Services. Bridget Johns to follow up.

8. Other Business

8.1 The new award was discussed with varying challenges across the councils.

8.2 Bridget Johns discussed the recent Community Connection workshop and looking to develop a platform where people can share templates through a trial project being progressed to use Basecamp with 5 councils.

8.3 Simon updated the meeting on a possible funding opportunity associated with the 7 Coastal Councils and the Landscape Board titled Coasting Around Yorke: Sustaining the Future of the Gulf and Yorke Coastal Walk.

9. Close and date of next meeting

The meeting was closed at 3.52pm and date for next meeting to be confirmed.

16 LOCAL GOVERNMENT ASSOCIATION & SAROC

16.1 Reports for Discussion

From: Allison Down • Executive Coordinator GAROC and SAROC Committees • Local Government Association

Recommendations: For discussion.

Background:

Allison will attend the meeting and provide an update on the SAROC Business Plan.

16.2 SAROC Key Outcomes

From: Mayor Peter Matthey and Mayor Bill O'Brien

Recommendations: For discussion.

Background:

SAROC minutes can be found at: <https://www.lga.sa.gov.au/about-lga/lga-meetings/saroc>
SAROC Committee Meeting – Key Outcomes Summary – 3 December 2020

SAROC – Committee Induction

This was SAROC's first meeting of the 2020-22 term.

The committee noted a report and received information as part of the SAROC induction program. Members reflected on SAROC's achievements to-date and discussed their ambitions for this term of the committee.

Regional Executive Officers Communique

SAROC received a comprehensive update from the Regional LGA executive officers following their meeting held on 28 October 2020, which also included Mayor Erika Vickery, SAROC Chair and Lea Bacon, Director Policy LGA.

Regional LGAs and the LGA Secretariat are working collaboratively to progress SAROC's previous resolutions and its current Annual Business Plan, including preparation for the Public Health Workshop, investigating the opportunity for LGA Training (member wellbeing), and updates on the Regional Waste Management Strategy and Community Wastewater Management Schemes.

SAROC acknowledged the Drought Futures Fund report supplied by the Legatus Group and its value in identifying areas of support by councils which can be used in discussions with RDSA.

Regional LGA updates

SAROC received a short, written report from each of the Regional LGAs as a summary of recent projects and issues to inform the Committee. SAROC members welcomed these updates and their format, which will now be a regular item on the agenda.

Future SAROC Meeting Dates

The SAROC Committee has endorsed the following meeting dates for 2021:

- 18 February 2021
- 18 March 2021
- 20 May 2021
- 22 July 2021
- 23 September 2021
- 18 November 2021

SAROC Annual Business Plan 2020-21 – 1st quarter update

The SAROC committee received a report and noted an update on the progress of its Annual Business Plan 2020-21.

The committee also agreed that the SAROC Chair will write to regional mayors and CEOs to invite councils to submit ideas for 2021-22 Annual Business Plan; and requested the LGA Secretariat to organise a series of SAROC workshops commencing in February with council members, CEOs and managers/practitioners to facilitate discussion and input in setting the 2021-22 Annual Business Plan.

Strategic Theme 1: Economic Development

SAROC received noted the progress on the actions documented under the Economic Development Theme in SAROC's Annual Business Plan 2020-21.

SAROC also:

- noted the September 2020 publication of Regional Development South Australia's, The Regional Blueprint, which provides an overview of the COVID-19 impact on regional South Australian economies and selects economic development priorities for the recovery period;
- discussed the issues and opportunities presented in the report and asked the LGA Secretariat and Regional LGA executive officers to work together to prepare a report with recommendations to inform SAROC's future policy development and advocacy as relevant to local government and member councils in response to the COVID-19 pandemic; and
- approved that the SAROC Chair and LGA Secretariat finalise the details of a SAROC Regional Development Workshop to be held in February 2021, in partnership with the Regional Development SA.

Strategic Theme 2: Community Development

SAROC noted the progress on the actions documented under the Community Development Theme in SAROC's Annual Business Plan 2020-21 SAROC also:

- noted that the Northern Eyre Peninsula Health Alliance has recently reformed and received Commonwealth funding to investigate medical models in rural and regional communities in the areas of Cowell, Kimba, Cleve and Elliston;
- agreed not to proceed with its proposed action to identify sustainable health models for small communities and instead approves reallocation of the available budget of \$25,000 to assist with progressing a key action from the Rural Medical Workforce Plan 2019-2024 by working with the Rural Support Service to investigate how to maximise the personal and family supports provided to rural doctors by assisting

efforts in: o housing, transport costs and childcare o support for partners and families, including social and community supports.

- asked the SAROC Chair write to the Minister for Health and Wellbeing, the Hon. Stephen Wade MLC, the CEO of the Country SA PHN, Mr Kim Hosking, and Mayor of Kimba, Mr Dean Johnson to attend a SAROC meeting to discuss regional health workforce issues, the impact on councils and opportunities for local government to support the implementation of the State Government's Rural Medical Workforce Plan 2019-2024; and
- asked that the SAROC Chair and LGA Secretariat, in partnership with Regional LGA Executive Officers, finalise the details of a SAROC Public Health Workshop to be held in December 2020.

Strategic Theme 3: Natural and Built Environment

SAROC noted the progress on the actions documented under the Natural and Built Environment Theme in SAROC's Annual Business Plan 2020-21. SAROC also

- agreed to invite the Limestone Coast LGA and SACCA to provide a report and present an update on activities at the next SAROC committee meeting; and
- requested the LGA Secretariat and Regional LGA Executive Officers to work together to prepare a meeting to discuss Water Policy for member councils to be hosted by SAROC in April 2021.

Strategic Theme 4: Financial Sustainability and Governance

SAROC noted the progress on the Regional local roads – mapping and priorities action documented under the Financial Sustainability and Governance Theme in its Annual Business Plan 2020-21.

Revised draft of the Planning and Design Code

SAROC noted a report on the revised draft of the Planning and Design Code, in particular

- the inclusion of existing contributory items within the revised draft Code,
- Infill policy,
- future consultation being undertaken by the State Planning Commission and the LGA's submissions, and
- the hard work undertaken by Phase 2 councils as being instrumental to the initial success of the implementation of the Code.

16 Other Business

17 Date of next meeting & Close

The next meeting of the Legatus Group is scheduled for Friday 11 June 2021 and to be hosted by Adelaide Plains Council.

Note that the Strategic Plan Review Workshop is being held directly after the close of the 5 March 2021 meeting and a discussion paper is being distributed with this agenda

