



Unconfirmed Minutes of the Legatus Group Annual General Meeting

4 September 2020

Quorn Town Hall Quorn

1.0 Meeting Preliminaries

Present

Board members: Mayor Peter Matthey OAM – Chairman (Goyder), Mayor Leonie Kerley (Barunga West), Mayor Roslyn Talbot (Copper Coast), Mayor Bill O'Brien (Light), Mayor Mark Wasley (Adelaide Plains), Mayor Phillip Heaslip (Mount Remarkable), Mayor Denis Clark (Northern Areas), Mayor Kathie Bowman (Orroroo Carrieton), Mayor Rodney Reid (Wakefield), Mayor Peter Slattery (Flinders Ranges), Mayor Ruth Whittle OAM (Peterborough), Mayor Leon Stephens (Port Pirie) and Mayor Darren Braund (Yorke Peninsula).

In Attendance

Cr Brian Lockyer (Barunga West), Mr David Stevenson (CEO Goyder), Mr Colin Byles (CEO Northern Areas), Mr Dylan Strong (CEO Orroroo Carrieton), Mr Andrew MacDonald (CEO Wakefield), Mr James Miller (CEO Adelaide Plains), Mr Russell Peate (CEO Copper Coast), Mr Eric Brown (CEO Flinders Ranges), Mr Sam Johnson (CEO Mt Remarkable), Mr Andrew Cameron (CEO Yorke Peninsula), Dr Andrew Johnson (LGA), Kelly-Anne Saffin (CEO RDAYMN) and Mr Simon Millcock (CEO Legatus Group).

State MP's: Hon Geoff Brock MP Frome

Apologies

Mayor Wayne Thomas (Clare and Gilbert Valleys) and Mayor Bim Lange (The Barossa). Council CEO's Ms Maree Wauchope (Barunga West), Mr Martin McCarthy (Barossa), Mr Brian Carr (Light), Mr Peter McGuinness (Peterborough), Mr Peter Ackland (Port Pirie) and Dr Helen Macdonald (Clare and Gilbert Valleys). MP's Hon Stephan Knoll Member for Schubert and Hon Dan van Holst Pellekaan Member for Stuart, Mr Fraser Ellis Member for Narrunga, Hon Tony Piccolo Member for Light. and Mr John Gee Member for Taylor. RDA CEOs Ms Claire Wiseman and Ms Anne Moroney and Landscape Board Tony Fox.

1.1 Opening

The Chairman declared the meeting open at 10am

1.2 Welcome

The Chairman welcomed everyone to the meeting.

1.3 Authorisation of Voting Delegates

The meeting was advised that only the current Principal Member of each council is able to vote.

1.4 Confirmation of Previous Minutes

Minutes of the Legatus Group Annual General Meeting held on 30 August 2019 at the Port Pirie Sports Precinct, Memorial Drive, Port Pirie were provided with the agenda.

Motion: That the minutes of the Legatus Group Annual General Meeting held on the 30 August 2019 at the Port Pirie Sports Precinct, Memorial Drive, Port Pirie be taken as read and confirmed.

Moved: Mayor Denis Clark Seconded: Mayor Leon Stephens

CARRIED

1.5 Business arising not otherwise on the agenda

Nil

2 Annual General Meeting Requirements

2.1 Annual Reports

The annual report was provided with the agenda.

Motion: That the annual reports presented by Chairman Mayor Peter Matthey, CEO Simon Millcock and Mayor Kathie Bowman as Chair of the Audit and Risk Management Committee which had been distributed with the agenda be received and adopted as the Legatus Group Annual Reports for 2019/2020.

Moved: Mayor Darren Braund Seconded: Mayor Mark Wasley

CARRIED

2.2 Annual Financial Report

The annual audited financial report was provided with the agenda.

Motions:

1. That the Legatus Group annual financial statement for the year ending 30 June 2020 presents a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial report.
2. That the Legatus Group writes to the Auditors Dean Newbery and Partners advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.
3. That the Legatus Group write to thank the Flinders Ranges Council for the services provided to Legatus Group for their financial management.
4. The Legatus Group retain Dean Newbery and Partners as Auditor for the year ending 30 June 2021.
5. That the Chair, Legatus Group CEO certify via their signature acceptance of the 2019/2020 Legatus Group audited annual financial statement.

Moved: Mayor Philip Heaslip Seconded: Mayor Ruth Whittle

CARRIED

2.3 Election of Office Bearers

The Chairman declared all offices vacant and passed the Chairing of the meeting to the Legatus Group CEO. The CEO confirmed as per the agenda that at the close of business on Friday 28 August 2020 the following nominations had been received for the officer bearer positions:

Chair: Mayor S.P. (Peter) Matthey by the Regional Council of Goyder

Motion: That Mayor Peter Matthey is elected as Chair of the Legatus Group.

Moved: Mayor Denis Clark and Seconded: Mayor Rodney Reid

CARRIED

The Legatus Group CEO continued to Chair the meeting and advised that 4 nominations had been received for the 2 Deputy Chair positions. They were Mayor Heaslip (Mt Remarkable), Mayor Reid (Wakefield), Mayor O'Brien (Light) and Mayor Bowman (Orroroo Carrieton). The meeting then held a secret ballot and voting slips were provided to all 13 eligible Principal Members who were asked to nominate their preferred two candidates. CEO Colin Byles and Simon Millcock then received the voting slips, confirmed that each of the 13 slips had the names of two of the candidates and counted the votes. Simon Millcock advised that Mayor O'Brien received the highest number of votes and Mayor Reid the second highest (there were no nominees with the same number of votes)

Motion: That Mayor Bill O'Brien and Mayor Rodney Reid are elected to the positions of Deputy Chairs for the Legatus Group.

Moved: Mayor Leonie Kerley Seconded: Mayor Phil Heaslip

CARRIED

Mayor Peter Matthey resumed Chairing the meeting.

2.4 Appointment of representatives to other organisations

A report on the two organisations seeking confirmation of appointments (1) Yorke Mid North Alliance and (2) South Australian Regional Organisation of Councils (SAROC) had been provided with the agenda. The meeting noted that Mayor Leon Stevens was not eligible to vote on the SAROC appointments.

Motion: That the Legatus Group appoints Mayor Peter Matthey and CEO Simon Millcock as the Legatus Group members of the Yorke Mid North Alliance.

Moved: Mayor Denis Clarke Seconded: Mayor Rodney Reid

CARRIED

The Legatus Group CEO provided an update that the LGA CEO had confirmed the approach of the Legatus Group re the SAROC nominees following the Special Meeting held on 14 August 2020. The meeting was also advised that the Copper Coast Council had confirmed their support that the Chair and a Deputy Chair be the Legatus Group nominees for SAROC. The meeting noted the interest received from Mayors Heaslip and Bowman.

Motion: That the Legatus Group appoints Chair Mayor Peter Matthey and Deputy Chair Bill O'Brien as their nominees for the South Australian Regional Organisation of Councils.

Moved: Mayor Ruth Whittle Seconded: Mayor Denis Clark

CARRIED

2.5 Delegations

Motion: That the following delegations be approved for 2020/2021

Delegation	To
Bank account signatories	Legatus Group Chief Executive Officer (CEO), The Flinders Ranges Council CEO, Director of Finance and Administration and Financial Consultant and Rates and Payroll Officers.
Approving expenditure of budgeted items	Legatus Group CEO
Approving project briefs	Legatus Group CEO
Approving contracts within budget up to \$5,000	Legatus Group CEO
Calling for tenders, contracts and consultancies	Legatus Group CEO after consultation with Chair and Deputy Chairs
Appointing tenders, contracts and consultancies	Legatus Group CEO after assessment panel and with approval from Chair and Deputy Chairs
Recruitment of staff other than Chief Executive Officer	Legatus Group CEO
Performance management of Chief Executive Officer	Chair and Deputy Chairs
Performance management of staff and contractors	Legatus Group CEO

Moved: Mayor Rodney Reid Seconded: Mayor Darren Braund **CARRIED**

2.6 Determination of Council subscriptions 2019/2020

Motion: That the 2020/2021 Legatus Group Constituent Council subscriptions are set as \$11,135.

Moved Mayor Denis Clark Seconded: Mayor Darren Braund **CARRIED**

2.7 Delegates Allowances

Chairman Mayors Peter Matthey and Bill O'Brien left the room and Deputy Chair Mayor Rodney Reid chaired the meeting.

Motion: That the 2020/2021 delegates allowance is set at \$4,300 for the Chair and \$1,700 to be spread across the Legatus Group zone delegates for SAROC and the Local Government Association Board.

Moved: Mayor Mark Wasley Seconded: Mayor Leon Stevens **CARRIED**

Chairman Mayor Peter Matthey returned and resumed chairing the meeting.

3 OTHER BUSINESS

3.1 Legatus Group Committees

The meeting noted the Legatus Group CEO's report and the currency of the Audit and Risk Management, Community Wastewater Management, Visitor Information Services and Road and Transport Infrastructure Advisory Committees appointments.

Motion: That the meeting notes the continuation of the current Legatus Group Committees

Moved: Mayor Bill O'Brien Seconded: Mayor Leonie Kerley **CARRIED**

3.2 The 2020/2021 Legatus Group meetings

Motion: That the Legatus Group meetings for 2020/2021 are:

- Friday 27 November 2020 – Yorke Peninsula Council plus a workshop
- Friday 5 March 2021 – Adelaide Plains Council
- Friday 11 June 2021 – District Council Orroroo Carrieton
- Friday 3 September 2021 and AGM – Copper Coast Council

Moved: Mayor Darren Braund Seconded: Mayor Leonie Kerley

CARRIED

4 Close of Meeting

The meeting was closed by the Chair at 10.28am. Signed as a true and correct record:

Chairman _____ Dated _____

DRAFT