



Minutes of the Legatus Group Annual General Meeting

30 August 2019

Port Pirie Sports Precinct, Memorial Drive, Port Pirie

1.0 Meeting Preliminaries

Present

Board members: Mayor Peter Matthey OAM – Chairman (Goyder), Mayor Leonie Kerley (Barunga West), Mayor Roslyn Talbot (Copper Coast), Deputy Mayor Elizabeth Calvert (Clare and Gilbert Valleys), Mayor Bill O'Brien (Light from 10.15am), Mayor Mark Wasley (Adelaide Plains), Mayor Phillip Heaslip (Mount Remarkable), Mayor Denis Clark (Northern Areas), Mayor Kathie Bowman (Orroroo Carrieton), Mayor Rodney Reid (Wakefield), Mayor Ruth Whittle OAM (Peterborough), Mayor Leon Stephens (Port Pirie) and Mayor Darren Braund (Yorke Peninsula).

In Attendance

Cr Greg Flint (Flinders Ranges), Deputy Mayor Cr John Neal (Goyder), Dr Helen Macdonald, (CEO Clare & Gilbert Valleys), Mr Muller Mentz (Director Copper Coast), Mr David Stevenson (CEO Goyder), Mr Wayne Hart (CEO Mount Remarkable), Mr Colin Byles (CEO Northern Areas), Mr Dylan Strong (CEO Orroroo Carrieton), Mr Andrew MacDonald (CEO Wakefield), Mr James Miller (CEO Adelaide Plains), Mr Peter Ackland (CEO Port Pirie), Mr Darryl Whicker (Acting CEO Flinders Ranges), Mr Stephen Smith (Director) LGA) and Mr Simon Millcock (CEO Legatus Group).

State MP's: Hon Geoff Brock MP Frome

Apologies

Mayor Wayne Thomas (Clare and Gilbert Valleys), Mayor Bim Lange (The Barossa) and Mayor Peter Slattery (The Flinders Ranges). Council CEO's Mr Andrew Cole (CEO Barunga West), Mr Martin McCarthy (Barossa), Mr Brian Carr (Light), Mr Peter McGuinness (Peterborough), Mr Russell Peate (Copper Coast) and Mr Andrew Cameron (Yorke Peninsula). MP's Minister's Hon Stephan Knoll Member for Schubert and Hon Dan van Holst Pellekaan Member for Stuart, Mr Fraser Ellis Member for Narrunga, Hon Tony Piccolo Member for Light. and Mr John Gee Member for Taylor. RDA CEOs Ms Claire Wiseman, Ms Anne Moroney and Ms Kelly-Anne Saffin.

1.1 Opening

The Chairman declared the meeting open at 10.05am

1.2 Welcome to Port Pirie Regional Council

Held over till ordinary meeting.

1.3 Authorisation of Voting Delegates

The meeting was advised that the Legatus Group CEO has received written correspondence from the Clare and Gilbert Valleys Council to advise that Mayor Wayne Thomas is on leave from the Council and Cr Elizabeth Calvert is Acting Mayor.

Motion: That Cr Elizabeth Calvert is the current principal member of the Clare and Gilbert Valleys Council for the Legatus Group meeting on 30 August 2019.

Moved: Mayor Denis Clark Seconded: Mayor Rodney Reid

CARRIED

1.4 Confirmation of Previous Minutes

Minutes of the Legatus Group Annual General Meeting held on 17 August 2018 at the Sir Hubert Wilkins Building OD5 Road Jamestown were tabled.

Motion: That the minutes of the Legatus Group Annual General Meeting held on the 17 August 2018 at the Sir Hubert Wilkins Building OD5 Road Jamestown be taken as read and confirmed.

Moved: Mayor Denis Clark Seconded: Mayor Rodney Reid

CARRIED

1.5 Business arising not otherwise on the agenda

Nil

2 Annual General Meeting Requirements

2.1 Annual Reports

Motion: That the annual reports presented by Chairman Mayor Peter Matthey, CEO Simon Millcock and Mayor Kathie Bowman as Chair of the Audit and Risk Management Committee which had been distributed with the agenda be received and adopted as the Legatus Group Annual Reports for 2018/2019.

Moved: Mayor Leon Stephens Seconded: Mayor Mark Wasley

CARRIED

2.2 Annual Financial Report

Motions:

1. That the Legatus Group annual financial statement for the year ending 30 June 2019 presents a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial report.
2. That the Legatus Group writes to the Auditors Dean Newberry and Partners advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.
3. That the Legatus Group write to thank the Flinders Ranges Council for the services provided to Legatus Group for their financial management.
4. The Legatus Group retain Dean Newberry and Partners as Auditor for the year ending 30 June 2020.
5. That the Chair, Legatus Group CEO certify via their signature acceptance of the 2018/2019 Legatus Group audited annual financial statement.

Moved: Mayor Ruth Whittle Seconded: Mayor Rodney Reid

CARRIED

3.3 Election of Office Bearers

The Chairman declared all offices vacant and passed the Chairing of the meeting to the Legatus Group CEO. The CEO confirmed as per the agenda that at the close of business on Friday 23 August 2019 the following nominations had been received for the officer bearer positions:

Chair: Mayor S.P. (Peter) Mattey by the Regional Council of Goyder and Wakefield Regional Council

Deputy Chair: Mayor Kathie Bowman by District Council of Orroroo Carrieton

Motion: That Mayor Peter Mattey is elected to the position of Chair for the Legatus Group.

Moved: Mayor Darren Braund Seconded: Mayor Rodney Reid **CARRIED**

Motion: That Mayor Kathie Bowman is elected to the position of Deputy Chair for the Legatus Group.

Moved: Mayor Leonie Kerley Seconded: Mayor Ruth Whittle **CARRIED**

Nominations were called for the vacant Deputy Chairman position.

Motion: That Mayor Bill O'Brien be elected to the position of Deputy Chair of the Legatus Group.

Moved: Mayor Ruth Whittle Seconded: Mayor Leon Stephens **CARRIED**

Chairman Peter Mattey resumed chairing the meeting.

Mayor Bill O'Brien joined the meeting at 10.15am

3.4 Appointment of representatives to other organisations

The meeting noted that Mayor Peter Mattey and CEO Simon Millcock are members of the Yorke Mid North Alliance and that Mayor Peter Mattey and Mayor Bill O'Brien are members of the South Australian Regional Organisation of Councils.

3.5 Delegations

Motion: That the following delegations be approved for 2019/2020

| Delegation | To |
|--|--|
| Bank account signatories | Legatus Group Chief Executive Officer (CEO), The Flinders Ranges Council CEO, Manager of Finance and Administration and Rates and Payroll Officer. |
| Approving expenditure of budgeted items | Legatus Group CEO |
| Approving project briefs | Legatus Group CEO |
| Approving contracts within budget up to \$5,000 | Legatus Group CEO |
| Calling for tenders, contracts and consultancies | Legatus Group CEO after consultation with Chair and Deputy Chairs |
| Appointing tenders, contracts and consultancies | Legatus Group CEO after assessment panel and with approval from Chair and Deputy Chairs |

| | |
|---|----------------------------|
| Recruitment of staff other than CEO | Legatus Group CEO |
| Performance management of CEO | Chairman and Deputy Chairs |
| Performance management of staff and contractors | Legatus Group CEO |

Moved: Mayor Kathie Bowman Seconded: Mayor Phillip Heaslip

CARRIED

3.6 Determination of Council subscriptions 2019/2020

Motion: That the 2019/2020 Legatus Group Constituent Council subscriptions are set as \$11,135.

Moved Mayor Leon Stephens Seconded: Mayor Darren Braund

CARRIED

3.7 Delegates Allowances

Chairman Mayor Peter Matthey left the room and Deputy Chair Mayor Kathie Bowman chaired the meeting.

Motion: That the 2019/2020 delegates allowance is set at \$4,300 for the Chair and \$1,700 to be spread across the Legatus Group zone delegates for SAROC and the Local Government Association Board.

Moved: Mayor Denis Clark Seconded: Mayor Rodney Reid

CARRIED

Chairman Mayor Peter Matthey returned and resumed chairing the meeting.

4 OTHER BUSINESS

4.1 Legatus Group Committees

The meeting noted the Legatus Group CEO's report and the currency of the Audit and Risk Management, Community Wastewater Management and Road and Transport Infrastructure Advisory Committees appointments.

Motion: That Mayor Kathie Bowman is reappointed as a member and as Chair of the Legatus Group Audit and Risk Management Committee.

Moved: Mayor Denis Clark Seconded: Mayor Leon Stephens

CARRIED

4.2 The 2019/2020 Legatus Group meetings

Motion: That the Legatus Group meetings for 2019/2020 are:

- Friday 29 November 2019 – Barunga West Council
- Friday 28 February 2020 – Clare and Gilbert Valleys Council
- Friday 5 June 2020 – The Flinders Ranges Council
- Friday 28 August and AGM – Yorke Peninsula Council

Moved: Mayor Leonie Kerley Seconded: Mayor Mark Wasley

CARRIED

16 Close of Meeting

Meeting closed by the Chair at 10.30am. Signed as a true and correct record:

Chairman _____ Dated _____