



ORDINARY MEETING

Friday 16 February 2018

Hosted by the Adelaide Plains Council

**Notice is given that the Ordinary Meeting of the Legatus Group will be held on
Friday 16 February 2018 commencing at 10.30am – 2.30pm at the Council
Chambers – Redbanks Road Mallala**

Simon Millcock

Chief Executive Officer

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I. MEETING PRELIMINARIES

MEETING ATTENDANCE AND APOLOGIES

Meeting Attendance

A meeting attendance sheet will be circulated.

Apologies:

Mayor Bob Sloane is on leave from the Barossa Council and Deputy Mayor Bim Lange will be attending.

Mayor John Rohde (Port Pirie), Chairman Kathie Bowman (Orroroo Carrieton), Martin McCarthy CEO (Barossa), Ann Frick (Orroroo Carrieton) and Brian Carr (Light)

Recommendation: For information.

2. WELCOME TO THE ADELAIDE PLAINS COUNCIL

Welcome by Host Council Mayor Tony Flaherty

The host Council will provide a welcome and brief presentation to the meeting.

Recommendation: For information

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Minutes of the Ordinary Meeting held 17 November 2017 Council Chambers Regional Council of Goyder I Market Square Burra



Unconfirmed minutes
17 November 2017.p

Recommendation: That the minutes of the Legatus Group Meeting held on 17 November 2017 be taken as read and confirmed.

4. PRESENTATIONS

4.1 Chair of the State Planning Commission, Tim Anderson QC and General Manager, Planning & Development, Sally Smith

Activities of the State Planning Commission

4.2 Karen Raffan CEO Brand SA

The Regional Showcase program

5. BUSINESS ARISING NOT OTHERWISE ON THE AGENDA

5.1 Legatus Group Charter

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group adopt the revised charter.

Changes to the Legatus Group Charter were distributed to all Constituent Councils following the 8 September 2017 meeting. As reported at the 17 November 2017 meeting final responses were still to come from 3 Constituent Councils. Confirmation has now been received by the Legatus Group CEO from all Constituent Councils of their approval to the changes to the attached Legatus Group Charter.



Councils approved
draft charter update f

To comply with the Local Government Act 1999 schedule 2-part 2 sec 19 cl 5(a) the Board of Management is required to (1) adopt the Charter, (2) advise the Minister and (3) arrange for the details to be published on the Legatus Group website and in the South Australian Government gazette in accordance with the Local Government Act 1999 schedule 2-part 2 sec 19 cl 5(b)&(c).

5.2 Legatus Group Strategic Plan Review

From: Simon Millcock, CEO, Legatus Group

Refer to the Legatus Group Audit and Risk Committee agenda item.

5.3 DPTI Pilot project

Andrew Cole, CEO, District Council of Barunga West to provide a verbal update.

5.4 Response Growing your Regions

Copy of the letter received from Hon David Ridgway MLC Leader Opposition, Legislative Council to Growing your Regions.



CCE_20171228_08491
5_0001.pdf

6. CHAIRMAN'S REPORT

Chairman's Report

The Legatus Group Chairman may wish to provide a report to the meeting.

Recommendation: The Chairman's report be received.

7. ITEMS REFERRED BY COUNCILS

7.1 The Barossa Council: Legatus Group 2030 Regional Transport Plan

The Barossa Council sent the attached letter on 30 January 2018 outlining that they have received and noted the plan and that they will further assess the plan, once they have received a report from their CEO on the development of a sub-regional transport and action plan.



Letter Barossa
Council 31 Jan 2018.p

Refer to item 8.3 for further discussion.

7.2 District Council Orroroo Carrieton: LGA Membership

The Council sent an email on 11 December 2017 advising that at its meeting held on 29 November 2017, they passed the following resolution about their ongoing concern with the LGA Membership Subscriptions.

“That Council note the letter received from the Local Government Association of SA advising of the LGA Board decision to retain the new subscriptions model and continue to liaise with the Legatus Group regarding the increase in membership subscriptions, with the aim of developing a revised approach to the model for consideration of other Regional LGA’s and the LGA Board.”

For discussion.

7.3 Wakefield Regional Council - Fees associated with the transfer of road reserves

The Wakefield Regional Council sent an email on 10 November 2018 advising that they wished this matter to be listed for the 16 February 2018 meeting.

“That a letter be sent to Legatus seeking support of the Legatus Group of Councils to lobby the South Australian Regional Organisation of Councils (SAROC) for LGA support to lobby the State Government for a moratorium or cessation of stamp duty and other Lands Titles office fees associated with the transfer of road reserves to enable South Australian councils to tidy up legal road alignments to reflect actual road alignments and to enable the transfer of road reserves to adjoining landholders, where the statutory costs are currently a disincentive to this work continuing”

For discussion

7.4 Classification of Orroroo Airstrip

The District Council of Orroroo Carrieton sent an email 16 February 2018 advising that it has come to the attention of the District Council of Orroroo Carrieton that under the Federal Government's Regional Aviation Access Program the Orroroo Airstrip would not receive funding as to be eligible the aerodrome must be identified as 'remote and isolated'.

The term 'Remote and Isolated' is using the Accessibility / Remoteness Index of Australia. This index is incorporated in the remoteness structure component of the Australian Standard Geographical Classification as used by the Australian Bureau of Statistics (ABS).

The Remoteness Area boundaries are designed and produced by the ABS to provide definitions of remoteness **for the publication of statistical data**. The choice by the Department of Infrastructure and Regional Development to use these boundaries in their funding programs is a matter for the Department and any exceptions or adjustments to eligibility can only be made by the relevant agency.

The ABS Remoteness Areas are produced using an established objective process that enables the consistent comparison of statistics over time. This objective process is based on a measure of relative access to services using the Accessibility and Remoteness Index of Australia, produced by the Hugo Centre for Migration and Population Research at the University of Adelaide.

There are no provisions to make changes to these boundaries once they are defined by the ABS for statistical purposes. If boundaries were adjusted in response to specific requests as this would compromise the usefulness of the statistical information released for these statistical areas and the consistency of the objective design process.

Orroroo Airstrip is classified as 'Outer Regional Australia' and Council is of the understanding that Peterborough Airstrip is also the same classification as Orroroo. Council seeks the assistance of Legatus to lobby for the reclassification of the Orroroo Airstrip to 'Remote'.

For discussion.

8. DECISION REPORTS

8.1 RUBBLE ROYALTIES

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: For discussion

Discussion

Legatus Group CEO has continued to work with Lea Bacon from LGA to develop possible advocacy messages to present to SAROC and the LGA Board before going back to the CCAA. Legatus Group and CCAA negotiation point is on agreeing to a distance between a Council owned borrow pit a quarry upon which a rubble royalty would apply.

- CCAA originally proposed 100km
- Legatus countered with 15km
- CCAA offered compromise of 50km

Further research / modelling undertaken to help inform a 'final' position or further negotiations. The Legatus Group in taking the lead may now like to consider its position for presenting to SAROC for a recommendation on providing a united approach through the LGA. The survey of SA councils received responses on 91 council borrow pits with relative proximity to 216 quarries. This result showed 47% nearly of the respondents being within 40 kilometres:

- less than 5 per cent % are within 10KM
- 17% are within 20km
- 30% within 30km
- 47% within 40km
- 64% within 50km
- 76% within 60km
- 87% within 70km
- 91% within 80km
- 95% within 90km
- 98% within 100km
- less than 2% are over 100km away from the nearest quarry

On average, a borrow pit would be located approximately 47km from the closest quarry, with the second quarry at 93km away and the third quarry almost 130km away. Key messages gained from the research:

- Since the policy was introduced there is little evidence of any behavioural changes.
- There is a significant level of unnecessary bureaucracy with 80% of the approximate \$1m per year collected being delivered back to the Regional Organisations of Councils (ROC's).

- There are restrictions on what the ROC's can then do with the returned funds due to the LGA Board decision that these "rubble-royalty" top-up payments are treated as part of the LGA's "regional capacity building" project and as such these funds are subject to the same rules as the rest of the funding provided under the "Regional Capacity Building" project. Those rules are:
 - the allocation be used to undertake projects and other related activities that are not able to be undertaken within existing funding bases;
 - the allocation not be used for administration;
 - an annual report be provided to the State Executive regarding the activities on which the funds have been used;
 - funds be allocated to regions on the basis that their annual subscription be at least maintained in real terms at 2004-05 levels i.e. Scheme funding does not substitute for financial support by Councils to their regional associations;
 - the allocation and its use be reviewed following an 18-month period with a view to demonstrating the impact it has had on building the capacity of the regions and whether the allocation has proved successful;
 - there must be an annual report from each region showing how the funding was spent;
 - any projects undertaken with the funding are to be shared with the other regions and the project outputs made available on the LGA website; and
 - funding approved in one financial year may be extended to one further year. However, if the project is not commenced in the second year, the Advisory Committee needs to approve a further "roll over".
- There appears to be equity issues across the State re payments.
- It is unlikely that councils will be able to agree to rubble royalties being paid on all council borrow pits within 50km of a quarry. This comprises 64% of council borrow pits.
- 50km seems to be an arbitrary distance, just as much as CCAAs original suggestion of 100km, which would have meant that 98 percent of councils borrow pit would be liable to pay royalties.
- On average, a borrow pit would be located approximately 47km from the closest quarry, with the second quarry at 93km and the third quarry almost 130km away.
- Not all regions have same level of concern as Legatus Group and this could be reflected in the breakdown of the percentage of payments which are approximately:
 - Legatus Group 30%
 - Murrayland 28%
 - Limestone Coast 17%
 - Southern Hills 13%
 - Eyre 10%
 - Other 2%

Given that approximately 50 percent of council borrow pits are within 40km of a quarry consideration could be given that this be the agreed distance from a quarry on which councils would pay royalties for their borrow pits. This would mean that if the council borrow pit is within 40km of a quarry, then a rubble royalty is paid. If the council borrow pit is over 40km from a quarry, then no rubble royalty is paid.

8.2 CROWN LAND RED TAPE REDUCTION

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: That this matter be placed on hold until after the 2018 State Government election.

Discussion

Legatus Group CEO provided copy of the responses which had been collated on the crown land within each council area to Legatus Group Regional Management Group meeting held on 2 February 2018. Peter Harder tabled a letter from Minister Brock (attached) received by Mayor Thomas responding to this matter which had been raised at the Country Cabinet.



Letter Minister Brock
Crown Land.pdf

The consensus of the Legatus Group Regional Management Group meeting was that there was no likelihood of anything changing and no value in currently progressing this matter any further. It may be better being handled by individual councils and for Legatus Group to consider this topic be on hold until sometime after the election.

8.3 LEGATUS 2030 REGIONAL TRANSPORT PLAN and SPECIAL LOCAL ROADS PROGRAM (SLRP)

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation:

- 1. That the Legatus Group calls for nominations for the Legatus Group Road & Transport Infrastructure Advisory Committee under their terms of reference and that this committee it to be formed by 2 March 2018.**
- 2. That the recommendations of the Legatus Group 2030 Regional Transport Plan (phase I) be an agenda item for the first Legatus Group Road & Transport Infrastructure Advisory Committee.**
- 3. That the Legatus Group Road & Transport Infrastructure Advisory Committee assist with timing and procedures for funding applications for the SLRP.**
- 4. That the Legatus Group CEO approaches all Constituent Councils to gain their response in seeking to be involved in a combined or individual approach to the proposal for phase 2 Road Deficiency Assessment and Roads Database by HDS. And subject to the responses the Legatus Group CEO negotiates with HDS on a final quote.**

Discussion

Following the workshops and development of the plan, which entailed three distinct stages:

- a. Identification of Land Use and Regional Transport Demands.
- b. Development of a Regional Road Network (freight, tourism and community) which compliments the existing National Highway and Arterial Road Network.
- c. Preparation of a Final Report

The draft Legatus Group 2030 Regional Transport Plan (Phase I) was distributed to all Constituent Councils and the 3 Regional Development Australia organisations and final responses were provided to the Legatus Group CEO and subsequently to HDS. The final report has been distributed and placed on the Legatus Group web site.

There are 7 recommendations presented for consideration by Legatus Group and HDS have provided an updated phase 2 Road Deficiency Assessment and Roads Database estimated fee and schedule (attached) which they originally submitted in November 2016.



001 Phase 2 Fee
Estimate.pdf

The Barossa Council have responded (refer item 7.1).

The Legatus Group Audit and Risk Committee discussed Phase 2 at their meeting on Thursday 1 February 2018 and noted that if the Legatus Group approves undertaken Phase 2 to an amount of \$75,000 then there are sufficient funds in the reserves and accumulated surplus.

Phase 2 was discussed by the Legatus Group Regional Management Group at their meeting on Friday 2 February 2018 where it was noted this would be used to assist in ranking the roads for consideration of funding applications. Consensus was that before Legatus Group considers progressing with a decision the Legatus Group CEO is to gain responses from other regions who have completed phase 2 on the value and to provide more detail on the activities and charges outlined in the table from HDS.

Response from other Regional Organisations of Councils include that they highly recommend HDS and copies of reports can be found on the websites of Limestone Coast, Southern Hills and Murraylands and Riverlands Local Government Association's.

General comments:

- HDS have undertaken these tasks in our region for many years now. They are very competent and thorough, and they were the company that developed the guidelines for the LGA.
- We have engaged HDS to carry out this process for all of our eight Councils. The exercise proved very fruitful and is a key lead into the prioritisation of SLRP funding bids from the Councils. The assessment also provided vital information for the development of updates of our Regional Transport Plan.
- John Olson and HDS are very competent in this area and are of a size that provides for economies of scale when bidding for such work.
- It was of great value giving 5-year regional priorities.
- One region noted that whilst a regional approach had occurred a couple of councils in their region opted to undertake this work on their own.

HDS further clarification by John Olson

"I have reviewed the indicative fee for Phase 2 which I originally submitted back in November 2016. As advised over the phone, there has been an increase in hourly rates for the proposed team members, which increases the fee estimate under Stage 1A (up \$300 to \$10,600 excl GST) and Stage 2 (up \$1,400 to \$21,200). With help from our GIS expert Herman, I have checked my original estimate of 3,300km for the likely length of regionally significant roads against the actual result from Phase 1 of the project. A value of 3,285 km was obtained, extraordinarily close to the 3,300! This is actually an upper limit, though, because quite a few of the regionally significant roads are duplicated across the Freight, Tourism and Community Access regional transport networks. The final length of regionally significant roads will therefore be well under 3,300 km (by as much as 10% to 20%). In addition, our efficiency in conducting the regional road deficiency assessments has improved as the team becomes more familiar with the methodology. Thus, even at 3,300 km, I estimate a saving in field assessment time from that which I originally allowed for.

The upshot of all of this is that we can undertake our field assessment (Stage 1B) component of Phase 2 at a lower cost than originally indicated. Worst case, assuming 3,300 km as per my original scope estimate, the Stage 1B fee reduces by \$1,800 to \$43,200 excl GST. However, I suggest this be treated as an upper limit fee, and we will pass on further savings resulting from any reduction in length, assessed using a rate of \$12.50 (excl GST) for each km under the 3,300 maximum.

A revised fee estimates for Phase 2, with associated timeline for delivery (assuming a start at the end of January) is attached. It now comes to an upper limit of \$75,000 (excl GST). Once Stage 1B is complete, I will be able to split the final fee for that stage across all 15 councils. This will enable you to recover this component of the cost from individual councils, if that is what the Legatus Board chooses to do.

Note that, as an alternative to Legatus Group covering the full Phase 2 fee as a single project, Stage 1B could be offered as an option for individual councils to take up or use alternative resources to provide this information. However, the cost per council is likely to be approximately \$800 to \$1000 excl GST more, on this basis, to allow for individual project establishment costs, timing of field assessments and preparation of individual reports. I therefore strongly recommend that a single Legatus Group approach to the project is undertaken, with cost recovery from individual councils as suggested above (if needed)."

Note: HDS can formalise a quote once Legatus Group have confirmed the preferred way forward.

Special Local Roads Program (SLRP)

The 2017/18 funding round for the SLRP are now open with applications from metropolitan and regional councils required by 30 April 2017.

In 2004 the LGA State Executive Committee resolved to establish a Local Government Transport Advisory Panel (LGTAP) to consider strategic road funding applications under the SLRP and make recommendations to the LGA Board on the allocation of funds.

Each year the LGTAP call for submissions for SLRP funding from the Regional LGA's (Legatus, Eyre Peninsula, Limestone Coast, Murraylands and Riverland, Southern and Hills and Spencer Gulf) and the Metropolitan Local Government Group.

Councils liaise with their Regional LGA's or Metropolitan Local Government Group to confirm timing and procedures for their funding applications for the SLRP. Regional and Metropolitan applications are required to be submitted by the end of April each year. The LGTAP then consider submitted applications and propose an annual program of works across SA for allocation of funding from the SLRP.

LGTAP analyses submissions in accordance with the adopted LGTAP policy which assures transparency and accountability in its decisions. LGTAP gives preference to those projects that have been developed through Local Government Regional Transport Plans and transparent planning processes.

The Legatus Group Road & Transport Infrastructure Advisory Committee terms have expired, and the Terms of Reference are:

The primary function of the Central Local Government Region's 'Road and Transport Infrastructure Advisory Committee' is to coordinate and progress regional road and transportation issues and activities, and particularly to:

- Oversee the implementation of the Region's regional transport strategy.
- Coordinate the review and update of the Region's regional transport strategy as needed.
- Assess and prioritise regional transport projects as necessary.
- Coordinate and support submissions for funding on all transport issues but in particular for regional road funding in conjunction with Councils.
- Encourage greater cross-Council and stakeholder liaison and collaboration.
- Foster road network planning throughout the Region consistent with state and national transport planning.
- Raise and discuss road and transport issues of common interest or concern and develop appropriate courses of action for recommendation to the Board.
- Facilitate greater awareness and understanding across member councils of topical road and transportation issues and funding opportunities and processes.
- Ensure formal project reporting and requirements of any project funding agreements are met.
- Undertake actions or tasks as directed by the Board.

Membership

The membership to the Transport Advisory and Planning Committee shall comprise:

- Up to 2 x member Council CEO's
- Up to 6 x technical engineering or works delegates nominated from the member Councils
- 1 x delegate nominated from the Regional Development Boards
- 1 x delegate nominated from the Department for Transport, Energy, Infrastructure - Mid North Region

The chair shall be appointed by and from within the committee.

Proxy delegates for the Regional Development Board and DTEI representatives shall be appointed, with the onus on delegates to seek attendance by their proxy if they are unable to attend a meeting.

The Board or its delegate (the Executive) reserve the right to appoint a specific assessment sub-committee if so desired.

Appointment to Committee

The process for appointment to the committee and filling of casual vacancies will be through a call for written nominations from the member councils/representative stakeholder's groups for participants with skills, interest and experience relevant to the committee.

There shall be a maximum of one delegate from any one-member council at any time.

Nominations will be assessed by the Executive Committee, giving due consideration to:

- geographical spread
- maximising wide member council participation
- staggering membership across terms to ensure some continuity of experience

Membership (including proxies) shall be endorsed by the Board or their delegate (i.e. the Executive)

Term of Office

Members shall be appointed to the committee for a two-year term with a maximum of two consecutive terms for any one member.

Committee Support

Executive Support to the committee will be provided by the CEO.

The committee may seek representation or advice from the freight, tourism or other industry or group specialist on an adhoc basis as required.

Delegated Authority

None. This committee will operate in an advisory capacity only, under direction from the Board.

8.4 EMERGENCY MANAGEMENT PLANS

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: The Legatus Group supports the offer to host an Emergency Management Regional Project Officer.

Discussion

The initial Legatus approach to the Natural Disaster Resilience Program (NDRP) for funding of emergency management coordination was placed on hold. The Legatus CEO has been involved in further discussions which have seen the evolution of a centrally coordinated model that will be managed by the LGA and made available to all councils. The LGA Mutual Liability Scheme has agreed to provide the proponent funding contribution (required by NDRP) which will mean that there will be now no direct cost to councils. The project will be conducted in two stages:

- 1) appointment of a Project Manager, who will be required to:
 - a. perform a gap analysis of existing council emergency management plans, and
 - b. based on the analysis, determine prioritised support capability development
 - c. produce a project implementation plan
 - d. recruit and engage project officers
- 2) delivery of the program to all councils by the Project Officers

The Project Manager will be hosted at the LGA and the intention is place Project Officers in nominated councils or Regional LGAs based on a Zone distribution arrangement.

The Legatus Group CEO has offered to host one of the Project Officers.

The project duration has been planned for three years with stage one taking six to twelve months.

The Project Manager's position closed on 26 Jan 2018. It is not anticipated there will not be anyone in the project officer positions before September 2018.

8.5 CWMS

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: For noting

Discussion:

A series of 4 sub-regional meetings were held and notes from these meetings are attached:



Legatus Group
sub-region notes Dec

This information was conveyed, and a meeting held by the Legatus Group CEO and LGA officer regarding the previous approach to the CWMS Management Committee for resources for a regional coordination approach. The CWMS Management Committee will meet in February where the LGA will recommend support for the Legatus proposal with the indications that this support will be in the range of \$30-\$50K.

The CWMS Management Committee are also willing to work with Legatus Group on a regional conference and that July 2018 would be appropriate timing for the LGA to be involved with sufficient time allocated for pre-planning.

8.6 CLIMATE CHANGE / REGIONAL ALLIANCE

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendations: For noting

Discussion:

Sector Agreement

Legatus Group Climate Change Project Officer: Moira Coffey has commenced a .5FTE 6-month contract and her role will include assisting with the implementation of actions in the Sector Agreement and to progress and prioritise actions for the next 3 years.

The Legatus Group CEO has contacted all the other 11 regions who have Sector Agreements for Climate Change with regards the Regional Coordinator role, which is one of the key actions from the agreement within the alliance partnership.

The coordination role is seen to be better positioned within Local Government and noting that the role is broader than natural resources. The Regional Coordinator role has responsibility for:

- Project management of the operational and administrative needs of the Committee, including contractual obligations, management of any staff or consultants, reporting, project communications, scheduling, budgeting and quality. The role shall operate under the broad direction of the Committee.

The data gathered was distributed to all 11 regions along with the Climate Change Branch, Climate Change Group Department of Environment, Water and Natural Resources. There is very little uniformity around the resourcing or approach to the various regions implementation. These sector agreements have a focus that is regional rather than a council by council approaches.

The State Government has committed to collaborate to implement adaptation actions through the plan, including exploring funding opportunities and sharing state-wide learnings regarding climate change adaptation initiatives amongst other things.

The Legatus Group CEO has raised these inconsistencies with other Regional Organisation of Council Executive Officer for further consideration of progressing to SAROC.

Coastal Management

- i. Inundation mapping for Yorke Peninsula and Barunga West Councils LiDAR and flood mapping for Foul Bay, Corny Point, Hardwicke Bay, James Well, Port Broughton, Fisherman Bay project has been completed by Mark Western Integrated Coast and he has provided a report to both Councils involved. This matter was discussed at the Legatus Group Regional Management Group meeting and general discussion centred on the value of the work undertaken and

that it will be for individual councils to consider how they distribute the report / information. Feedback from both councils was that the work has been of high standard and that other councils may consider. Survey results are being completed which will feed into the State-wide approach.

- ii. State wide approach SA Coastal Alliance: The SAROC EO's are scoping a state-wide project that will seek to deliver a consistent data set and identify the gaps and priorities associated with adaptation and inundation for coastal decision makers. They are providing a report detailing the scope, governance, financial and resources required to support a Coastal Management Project and are working on a Coastal Councils Alliance. The Coast Protection Act divides South Australia into six Coast Protection Districts. Each district has its own set of studies and management plans. These cover issues such as environmental parameters, coastal geomorphology, hazards and development impacts. Regional and local government decision makers require a range of mapping products and other tools for coastal adaptation planning. The level of modelling and other detailed assessments that underpin the different spatial scales of mapping varies considerably. There is an increase in work by councils both at a technical an on-ground level with regards coastal inundation management that may benefit from a level of consistency and connectivity for the various local groups for information sharing. There is interest across the state for councils to have a united voice to government about coastal protection works and the escalating cost on councils. To assist in gaining a picture of what is occurring across the state by regional councils a series of questions have been designed to gain feedback and to gain a picture of what is has occurred and what is currently or what needs to occur.
- iii. Shorebirds: A working group which has been formed to look at a State-wide Shorebird Alliance. To assist in gaining a picture of what is occurring across the state by regional councils a questionnaire was distributed to all 8 Legatus Group Coastal Council. This will assist with the Migratory Shorebird Conservation Action Plan MS CAP implementation through a consistent approach across the state and for submissions for the next round of funding under Regional Land Partnerships NLP 2 funding for applications that close end of February 2018.

Legatus Group Climate Change Reference Group

The minutes from the committee meeting held 29 January 2018 are attached.



Climate Change
Reference Group Mini

8.7 EMERGING LEADERS PROGRAM

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting.

Discussion

Legatus partnership includes the Southern Flinders Leadership Program which is being funded by the Department of State Development.

Applications for the Yorke Peninsula Emerging Leaders program applications have been called for.



ELP Yorke Emerging
Leaders Program App

RDA YMN will advise when the next meeting for Yorke Peninsula Leadership Program is required to look at applications.

8.8 RATING EQUITY (Major Projects)

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting

Discussion:

AEC have commenced the project and the first steering group meeting, and the notes are attached.



180125 Initial
Steering Group Meeti

8.9 Socio – economic impacts from the NDIS on regional local governments

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting.

Discussion:

KPMG have commenced the project and the first stage of the LGA R&D project socio-economic impacts from the NDIS on regional local governments was to investigate the effect of the roll-out on Councils in non-metropolitan Councils across Australia. This was done from two perspectives:

- a. Identifying NDIS activity (both existing and intended) by South Australian regional Councils, and
- b. Considering the experience of regional Councils interstate where NDIS had been operating for more than 12 months.

The findings from this Stage I investigation informed the development of a simple online survey that will be sent to Legatus member Councils to help understand the level of NDIS readiness of Councils. The findings from the online survey will feed into the development of Local Government NDIS delivery options at a regional workshop in April, and those options will be tested with other regions via SAROC.

9. LEGATUS GROUP REGIONAL MANAGEMENT GROUP

Reports for Discussion

From: CEO Colin Byles (Chair)

Recommendation: For noting.

Discussion:

The Legatus Group Regional Management Group meeting was held on Friday 2 February 2018 and the notes from the meeting are attached.



2 February 2018
notes from meeting.p

10. AUDIT and RISK COMMITTEE

Reports for Discussion

From: Mayor Ray Agnew (Chair)

Recommendations:

1. That the Legatus Group receives and endorses the 2016/2017 Statement of Comprehensive Income, Statement of Financial Position and Reserves Balance showing actual against the budget.
2. That the Legatus Group notes the current funding agreements / grants with external bodies were up to date as of the 31 January 2018.
3. That Legatus Group approves the attached draft Procurement Tender Policy.
4. The Legatus Group receives the draft report by the CEO on the Legatus Group Strategic Review and approves its distribution to Constituent Councils for their feedback and requests that their feedback is received by 16 March 2018.
5. That the Legatus Group calls for nominations for a qualified officer from staff of Councils for a position on the committee.

For noting:

1. That the Legatus Group Audit and Risk Committee have noted the half yearly financial report to 31 December 2017 and the update provided by the CEO with regards income and expenditure and that they agree that this presents a fair view of the state of the financial affairs of the Legatus Group for 2017/2018.
2. That the Legatus Group Audit and Risk Committee supports for the purpose of the development of the draft review of the Legatus Group Long Term Financial Plan that an allowance for the accumulated surplus be set as a minimum of \$480,000.
3. That the Legatus Group Audit and Risk Committee notes the report on the carry over reserves and accumulated surplus that are available from 1 July 2017.
4. The CEO is to develop a draft work plan for consideration by the Audit and Risk Committee at their next meeting.

Discussion:

The Legatus Group Audit and Risk Committee held their meeting on Thursday 1 February 2018 and the minutes of the meeting are attached along with the draft policy tender.



Audit Committee
Meeting Minutes 1 Fe



Procurement Tender
Policy.docx

The Legatus Group CEO's report to the Legatus Group Audit and Risk Committee (attached) included an update on:

- a. Strategic Plan Review
- b. Income and Expenditure 2017/2018
- c. Legatus Group grants update
- d. Carry over reserves and accumulated surplus
- e. Long term financial plan



Agenda 1 Feb
2018.docx

Membership of the Audit and Risk Committee

Current member Dr Andrew Johnson has foreshadowed that his last day at Port Pirie Regional Council is 18 May 2018. The terms of reference for the Audit and Risk Committee require:

- The Committee to comprise of 5 members nominated by the Board and approved by Councils. This must include:
 - 2 professionally qualified officers, selected from staff of Councils.
 - At least 1 person who is not a member of the Board and who is determined by Councils to have financial experience relevant to the functions of the Audit & Risk Committee
 - may include elected members of Councils.

Dr Johnson's departure will mean that the committee membership would be 4 and only comprise of 1 professionally qualified officer selected from staff of Councils.

Strategic Plan Review:

Following the survey and workshop undertaken by Angela Hazebroek from URPS the Legatus Group CEO has met with 13 of the 15 Constituent Councils. These have involved one on one meetings with Mayor/CEO, full council meeting or workshop sessions.

Approaches have been made by the Legatus Group CEO to RDA Far North and RDA Barossa to reference their regional plans. The Legatus Group CEO is working with CEO's of RDA Yorke Mid North and Northern Yorke NRM on the Yorke Mid North Plan.

This has provided the Legatus Group CEO with sufficient information to complete a draft review of the Future Directions and Long Term Financial Plan.

This draft will be presented at the Legatus Group meeting on 16 February 2018 for consideration of distribution to Constituent Councils.

II. FINANCIALS

July / January Financial Report

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group notes the report on the Legatus Group Balance Sheet as of January 2018 and the Profit and Loss Statement July 2017- January 2018.

Discussion

Attached are the Legatus Group Balance Sheet as of January 2018 and the Profit and Loss Statement July 2017- January 2018 prepared by Mr Griff Campbell Finance Manager.



Financials January
2018.docx

12. RDA

Both Anne Moroney the CEO RDA Barossa and Kelly-Anne Saffin CEO RDA YMN will attend the meeting.

Kelly-Anne Saffin will provide a presentation of the draft YMN Regional Plan.

The Legatus Group CEO has discussed with Anne Moroney the possibility of providing a presentation at the next Legatus Group meeting on the growth of peri-urban regions and their connectivity with regional communities.

13. LOCAL GOVERNMENT ASSOCIATION

13.1 LGA Topical Report

From: LGA

Recommendation: For noting

Discussion: Stephen Smith and Rowena Smith will attend and address the meeting.

Stephen Smith will address the meeting.

The LGA Topical report from January 2018 is provided as an information update on LGA activities and is current at the time it is supplied.



LGA Topic Report Jan
2018 .pdf

13.2 SAROC UPDATE

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting

Discussion: The draft Minutes of the South Australian Regional Organisation of Councils meeting held on 24 January 2018 are attached.



SAROC Committee
meeting draft minutes

14. OTHER BUSINESS

14.1 Invitation to State Government Elected Members

From: Simon Millcock, CEO, Legatus Group

Recommendation: That following the results of the March 2018 state election all 5 sitting members of the state electorates that cover the Legatus Group are invited to attend the next Legatus Group meeting.

Discussion:

CEO Peter Harder suggested that it would be worthwhile to invite all the candidates for the State Elections from the Legatus Group to the meeting being held on 16 February 2018. This would be to ask them all for a short presentation and then have some informal time with them over morning tea.

Legatus Group CEO discussed with Chairman Mayor Peter Matthey and due to the following reasons, this was not arranged:

- 2 guest speakers had already been confirmed
- nominations would still be open for candidates
- there are 5 State Government seats which could mean a total of 15-20 candidates

It was suggested by Chairman Mayor Peter Matthey that Legatus Group considers inviting the 5 sitting members after the election to attend the next Legatus Group meeting which will also include the report on the review of the Legatus Group Strategic Plan.

14.2 Murray Darling Basin Authority

From: Mayor Denis Clark

Recommendation: For noting.

Discussion: Mayor Clark will provide a verbal update.

14.3 Regional Forums and Workshops

From: Simon Millcock, CEO, Legatus Group

Recommendation: That the Legatus Group supports the partnership approach for both events.

Discussion:

1. Yorke Mid North Regional Planning Day Port Pirie 27 April 2018

This is a partnership between Legatus Group, RDAYMN and Northern and Yorke NRM. Legatus Group CEO is coordinating the community breakout sessions for this event specifically targeting those in regional development in the Yorke and Mid North region. The key note speaker is Bernard Salt.

Each CEO from RDA YMN and NY NRM and Legatus are coordinating a section of the breakout sessions. Topics which are to be progressed under community by Legatus CEO for the breakout sessions include Health and Allied Health, Equal Opportunity, Reconciliation Action Plans, Aged Workforce Participation and National Disability Scheme.

2. Regional South Australia Conference Kadina 7-8 June 2018

This is a partnership between Regional Development South Australia and Economic Development Australia that will include a full day conference and half day master class / workshop (key topic being population growth).

Due to the event being held in the Legatus Group and RDA YMN region the Legatus Group CEO has been working with Kelly-Anne Saffin RDA YMN and Anne Moroney RDA Barossa to support this event.

Both Anne Moroney and Legatus Group CEO are on the Economic Development SA Committee and the Legatus Group CEO will be coordinating the master class / workshop which will include Roger Lee the Executive Director from Economic Development Central Oregon who will also be a keynote speaker at the Conference. Grazio Maiorano from URPS will present a case study from Latrobe Valley Economic Growth Zone at the workshop along with a representative from Flinders University via the Mid North Knowledge Partnerships.

14.4 CEO's Annual Leave and disclosed outside interests

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting.

Legatus Group CEO Simon Millcock had 3 days annual leave covering the period 7 – 9 February 2018 and will be seeking a further 3 days leave for the period 27 – 29 March 2018 and he advises that in accordance with clause 8.1 of his contract these periods of leave are for his involvement with his disclosed and approved outside interests.

14.5 Community Action Planning (CAP) Memorandum of Understanding

From: Simon Millcock, CEO, Legatus Group

Recommendation: The Legatus Group CEO be approved to sign the MoU on behalf of the Legatus Group.

The Legatus Group has been approached to be a partner with the Northern & Yorke Natural Resources Management Board, Department of Environment, Water and Natural Resources, Greening Australia SA, Nature Conservation Society of South Australia, Legatus Group, Wilderness Society, Aboriginal Lands Trust, Ag Excellence Alliance, Conservation Volunteers Australia, Primary Industries and Regions SA, and Trees for Life to recognise a shared common vision for the conservation of NRM assets in these landscapes, which will be realised through the CAP programs in the attached MoU.

It is also recognised that within the Northern and Yorke Region there is the potential for increased community engagement with the CAP process.



NY CAP Partnership
MOU Ver 6.0 Dec 201

15. NEXT MEETING

From: Simon Millcock, CEO, Legatus Group

Recommendation: For noting

Discussion

The next meeting of the Board of Management is set down for:

Friday 25 May 2018

Commencing at 10:30am

To be hosted by the Light Regional Council.